

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: DAN HENNESSEY, DIRECTOR OF TRANSPORTATION AND
PUBLIC WORKS
SUBJECT: CONTRACT AWARD – HOWARTH COURT RENOVATIONS

AGENDA ACTION: MOTION

RECOMMENDATION

The Transportation and Public Works Department recommends that the Council, by motion, award Contract Number C00714, Howarth Court Renovations, in the amount of \$1,098,758.04 to the lowest responsible bidder, DMR Builders of Santa Rosa, California, approve a 15% contract contingency in the amount of \$165,813.71 and authorize the City Manager or designee to execute the Contract and any change orders in a total contract amount of \$1,263,571.75. No City General Fund money is included in this project.

EXECUTIVE SUMMARY

This motion will award a contract to DMR Builders of Santa Rosa, California, approve a 15% contract contingency and authorize a total contract amount of \$1,263,571.75 for the Project.

GOAL

This item relates to Council Goal #2 - Invest in the Development and Maintenance of the City's Infrastructure and does so by renovating and improving the existing tennis and pickleball courts at Howarth Memorial Community Park.

BACKGROUND/PRIOR COUNCIL REVIEW

The renovations will include rebuilding and resurfacing the tennis courts and converting a select number to pickleball courts with new striping, interior fencing, net systems, and benches to support the new layout. The majority of the existing perimeter fencing, and all the concrete masonry unit (CMU) ball walls are anticipated to be preserved in place. The City anticipates 70 working days to complete the project at the Howarth Park site project

CONTRACT AWARD – HOWARTH COURT RENOVATIONS

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On May 7, 2024, the City Council, by Resolution No. RES-2024-063, approved a Professional Services Agreement with Callander Associates Landscape Architecture, in an amount not to exceed \$314,304 for design of tennis and pickleball court renovations at Howarth Memorial Park. The design work for the project is funded via Park Development Impact Fees (Zone 4) and Measure M – Parks for All funding.

ANALYSIS

1. The project was advertised on August 15, 2025, and bids were received on September 11, 2025. A total of two (2) bids were received. Of those bids, two were responsive bids, ranging from \$1,098,758.04 to \$1,099,512.50. The low bid was 7.56% over/under the Engineer's Estimate.
2. The low bidder, DMR Builders, possesses a valid contractor's license of the required class, as verified by the Contractor's State License Board, and is registered with the State Department of Industrial Relations (DIR).
4. Construction start time is weather dependent and anticipated to begin approximately in the Spring of 2026. The length of the contract is seventy (70) working days.
5. The Public Participation Plan is required and has been approved by the Transportation and Public Works Marketing and Outreach Coordinator.

FISCAL IMPACT

The source of funds are a combination of Measure M - Parks for All and Park Development Impact fees (Zone 4). Funding for this project has been appropriated to Account Number 09791.

Approval of this action does not have a fiscal impact on the General Fund and no General Fund money is included in this project.

ENVIRONMENTAL IMPACT

The proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 – Existing Facilities. This exemption applies to the operation, repair, maintenance, or minor alteration of existing public facilities, including streets and sidewalks, involving negligible or no expansion of use.

The Howarth Court Renovations involve maintenance and minor alterations to existing facilities with no expansion of capacity or change in use. The work is limited to improvements necessary to maintain existing infrastructure and does not create new or more intensive uses of the site.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Location Map
- Attachment 2 – Summary of Bids
- Attachment 3 – CEQA Notice of Exemption

PRESENTER(S)

Nathan Junge, Assistant Park Planner
Gregory Mariscal, Supervising Engineer