



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT AUGUST 17, 2021

12:30 P.M. - CLOSED SESSION (HYBRID VIA IN-PERSON AND ZOOM)

1:30 P.M. - STUDY SESSION (HYBRID VIA IN-PERSON AND ZOOM)

4:00 P.M. - REGULAR SESSION (HYBRID VIA IN-PERSON AND ZOOM)

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDERS OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO TAKE ACTION TO MINIMIZE THE SPREAD OF COVID-19, THE CITY COUNCIL MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR OR IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (SOCIAL DISTANCING AND MASK REQUIREMENTS WILL BE OBSERVED), VISITING

**[HTTPS://SRCITY-ORG.ZOOM.US/J/91775475227](https://srcity-org.zoom.us/j/91775475227), OR BY
DIALING 877-853-5257 AND ENTER WEBINAR ID: 917 7547 5227**

**THE MEETING WILL ALSO BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).
CLICK ON THE "IN PROGRESS" LINK TO VIEW.**

**THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28,
AT&T U-VERSE CHANNEL 99, AND AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

Public Comment may be made live during the meeting via Zoom, In-Person from Council Chamber, or submitted in advance by 5:00 pm, the Monday before the City Council Meeting via e-mail at cc-comment@srcity.org, recorded voice message at 707-543-3005 or through the eComment feature at <https://santa-rosa.legistar.com>.

DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.

COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS.

PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.

PUBLIC COMMENTS:

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber, by accessing the meeting through the Zoom link, or by dial-in at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advanced Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: cc-comment@srcity.org by 5:00 p.m., Monday, August 16. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute). Please note that all e-mails sent to the City Council are considered to be public records and subject to disclosure under the California Public Records Act.

eComment: To submit an eComment, go to <https://santa-rosa.legistar.com> and click the eComment link near the agenda link. eComment period will

close at 5:00 p.m., Monday, August 16.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, August 16. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. PLEASE DO NOT LEAVE YOUR PHONE NUMBER OR PERSONAL ADDRESS IN THE VOICE MESSAGE AS IT WILL BE PLAYED BACK LIVE DURING THE CITY COUNCIL MEETING.

E-mail and eComment public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access. Recorded voice message public comments will be played during the meeting at the time the item is heard.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

12:30 P.M. (HYBRID VIA IN-PERSON AND ZOOM)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

2.1 CONFERENCE WITH LABOR NEGOTIATORS

(Government Code Section 54957.6)

Agency Designated Representatives: Jan Mazyck, Chief Financial Officer, Amy Reeve, Human Resources Director, Jeremia Mills, Employee Relations Manager and Jeff Berk, Chief Assistant City Attorney.

Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Executive Management (Employee Unit 10); Middle Management (Employee Unit 11); Confidential (Employee Unit 12); Mechanics (Employee Unit 13); City Attorney (Employee Unit 15); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER

1:30 P.M. (HYBRID VIA IN-PERSON AND ZOOM)

3. STUDY SESSION

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

3.1 SPECIAL EVENT PERMIT OVERVIEW AND REVIEW OF RELATED FEES

Staff will present an overview of the special event permit process with an emphasis on and to inform the discussion pertaining to current special event permit fees, types and volume in a typical year, analysis of City costs to support special events, and options for addressing cost recovery through changes to the fee schedule.

Attachments: [Staff Report](#)
[Presentation](#)

3.2 PUBLIC SAFETY SPECIAL TAX (MEASURE O) PROGRAM IMPACTS

Measure O is a 20-year special revenue tax providing enhanced Police, Fire, and Violence Prevention programs. The revenue is scheduled to end on March 31, 2025, and as such, the enhanced programs will likely end as well. Staff will present information on the potential impacts of losing the revenue and Council may provide feedback and direction.

Attachments: [Staff Report](#)
[Presentation](#)
[REVISED Presentation \(Uploaded 8-17-2021\)](#)

4:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)

4. ANNOUNCEMENT OF ROLL CALL

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6. PROCLAMATIONS/PRESENTATIONS - NONE.

7. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

7.1 COVID-19 RESPONSE UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

8.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION

The City Attorney will report on settlements over \$50,000 through July 2021 as well as provide a summary of pending litigation against the City.

Attachments: [Settlements and Pending Litigation](#)

9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

10. MAYOR'S/COUNCIL MEMBERS' REPORTS

10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

10.1.8 Groundwater Sustainability Agency (GSA)

10.1.9 Home Sonoma County (HSC)

10.1.10 Renewal Enterprise District (RED)

10.1.11 Public Safety Subcommittee

10.1.12 Other

10.2 DESIGNATION OF VOTING DELEGATE/ALTERNATE TO LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

- 10.2.1** In order to vote at the Annual Business Meeting at the League of California Cities 2021 Annual Conference, each member City must

designate a voting delegate and up to two alternate delegates. This year's conference will be held in Sacramento from Wednesday, September 22 through Friday, September 24. The delegates must be designated by the City Council, and the voting delegate and alternates must be registered to attend the conference. Per the League, these procedures assume that the conference will be held in-person at the Sacramento Convention Center as planned.

Attachments: [2021 Letter](#)

11. APPROVAL OF MINUTES - NONE.

12. CONSENT ITEMS

- 12.1** MOTION - AUTHORITY TO ISSUE DESIGN-BUILD REQUEST FOR PROPOSALS FOR PUBLIC SAFETY BUILDING GENERATOR, 955 AND 965 SONOMA AVENUE

RECOMMENDATION: It is recommended by the Department of Transportation and Public Works and the Police Department that the Council, by motion, approve the use of the Design-Build procurement method as in the best interest of the City and authorize issuance of a Request for Proposals for a generator installation at the Public Safety Building, 955 and 965 Sonoma Avenue.

Attachments: [Staff Report](#)
[Presentation](#)

- 12.2** RESOLUTION - PROFESSIONAL SERVICES AGREEMENT WITH RENNE PUBLIC POLICY GROUP

RECOMMENDATION: It is recommended by the Communications and Intergovernmental Relations Office that the Council, by resolution, approve a Professional Services Agreement with Renne Public Policy Group a division of Renne Public Law Group, LLP, Sacramento, CA for advocacy and assistance with the City's state legislative platform, for a total of \$219,600 for three years with an additional two year option for \$154,980; for a total contract amount not to exceed \$374,580.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

12.3 RESOLUTION - SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002014 WITH LEGAL AID OF SONOMA COUNTY

RECOMMENDATION: It is recommended by the Housing & Community Services Department that the Council, by resolution, approve a Second Amendment to Professional Services Agreement Number F002014 with Legal Aid of Sonoma County to increase compensation by \$92,000.00 for a total amount not to exceed \$266,000.00, to extend the time of performance through June 30, 2022, and to add federal provisions required for use of Community Development Block Grant funds.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

12.4 RESOLUTION - RATIFICATION OF TWO GRANT AGREEMENTS WITH SONOMA COUNTY COMMUNITY DEVELOPMENT COMMISSION FOR FUNDING OF OPERATIONS DURING THE COVID-19 PANDEMIC AT THE SAMUEL L. JONES HALL HOMELESS SHELTER

RECOMMENDATION: It is recommended by the City Manager's Office that Council, by resolution, ratify two (2) grant agreements with the Sonoma County Community Development Commission for funding of operations during the COVID-19 pandemic at the Samuel L. Jones Hall Homeless Shelter in a combined total amount of \$1,041,757, including: 1) City of Santa Rosa Sam Jones Hall and Sam Jones Hall Annex Homeless Services Funding Grant Agreement Fiscal Year 2020-2021 in the amount of \$651,224; and 2) City of Santa Rosa Sam Jones Hall and Sam Jones Hall Annex Homeless Services Funding Grant Agreement Fiscal Year 2021-2022 in the amount of \$390,533.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - SJH Annex Funding Grant Agreement](#)
[Exhibit B - SJH Annex funding](#)
[Presentation](#)

12.5 RESOLUTION - EXTENSION OF PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY RELATING TO THE THREAT TO COMMUNITY HEALTH POSED BY COVID-19

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by resolution, declare that the proclamation of a state of local emergency within the City of Santa Rosa has been and remains in full force and effect without interruption.

Attachments: [Resolution](#)

12.6 RESOLUTION - EXTENSION OF PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY RELATING TO 2020 GLASS FIRE

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by resolution, declare that the proclamation of a state of local emergency within the City of Santa Rosa has been and remains in full force and effect without interruption.

Attachments: [Resolution](#)

12.7 RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY

RECOMMENDATION: It is recommended by the City Manager's Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not

listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

Voice message public comments received for non-agenda items may be played under Agenda Item 13 or at Item 17. Recorded public comments are limited to 3 minutes to mirror in-person meeting protocols.

14. REPORT ITEMS

14.1 REPORT - 2021 REGIONAL ACTIVE TRANSPORTATION PROGRAM CYCLE 5 RESOLUTION OF LOCAL SUPPORT - FOR HIGHWAY 101 BICYCLE AND PEDESTRIAN OVERCROSSING PROJECT

BACKGROUND: California's Active Transportation Program (ATP) uses state and federal funds to support projects and programs that make walking and biking better travel options for residents within the state.

Applications for both the highly competitive statewide and regional ATP were due September 15, 2020. The City submitted an ATP application requesting \$12.0 million for the construction phase of the Highway 101 Bicycle and Pedestrian Overcrossing to both the state and Metropolitan Transportation Commission (MTC) for consideration. While the application was not awarded funds in the statewide competition, MTC awarded the City with funds from their regional allocation at their April 28, 2021 Commission meeting.

MTC's 2021 ATP fund estimate was \$37.0 million of programming capacity for the region. They received 61 applications and funded 8 projects including the City's project. The California Transportation Commission then approved MTC's regional list of projects, including Santa Rosa's project at their meeting on June 23, 2021.

The Highway 101 Bicycle and Pedestrian Overcrossing is identified in the City's General Plan, the Bicycle and Pedestrian Master Plan 2010,

the Bicycle and Pedestrian Master Plan Update (2018), and the North Santa Rosa Station Area Specific Plan. The overcrossing also supports climate policies identified in the Climate Action Plan.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) authorize the filing of an application for federal Regional Discretionary grant funds through the Metropolitan Transportation Commission Active Transportation Program for the Highway 101 Bicycle and Pedestrian Overcrossing project in the amount of \$12.0 million; 2) authorize the use of \$2.5 million of Senate Bill 1 funds and \$550,000 of Transportation Development Act funds to match the federal funds being requested; 3) make various representations required by funding agencies and provide assurances that the City will complete the project and satisfy other grant requirements; and 4) authorize the Assistant City Manager to negotiate and execute any master agreement, amendments thereto or other agreements and documents necessary to apply for and administer the grant funding, subject to approval as to form by the City Attorney.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

14.2 REPORT - CHARTER REVIEW - ESTABLISHMENT OF CHARTER REVIEW COMMITTEE, PROCESS AND ISSUES FOR 2022
CHARTER REVIEW

BACKGROUND: The City of Santa Rosa is a Charter City formed pursuant to the provisions of the California Constitution. The City's Charter provides the fundamental framework for the City's governance. It is, in essence, the City's "constitution." The City Charter is subject to periodic review for possible revision or refinement. Any proposed amendments to the City Charter are subject to approval by the City's voters.

Section 12 of the City Charter requires review of the Charter not less than every 10 years, with the review to be conducted by a committee to be appointed by the City Council. The last Charter review began in 2011 and resulted in proposed revisions placed on the November 2012

ballot. In accordance with Section 12, the City Council has directed that a new Charter review begin this fall.

On June 8, 2021, and again on August 3, 2021, the Council held study sessions to consider the timing, process and scope of the Charter review. Council gave direction to the City Attorney to move forward with Charter review and asked staff to return to the Council on August 17th for formal action to establish the Charter Review Committee and to set forth the process and issues for Charter review in accordance with the Council's direction.

RECOMMENDATION: In accordance with Council direction, it is recommended by the City Attorney that the Council, by resolution: 1) direct that a Charter Review Committee be formed, comprised of 21 city residents, with each Council Member appointing three members to the Committee; 2) establish a method for appointment of the Chair of the Committee; 3) direct that the Committee commence its work as soon as feasible; 4) identify topics to be included for the Committee's consideration; and 5) make such other recommendations regarding the Charter review process as the Council deems appropriate.

Attachments: [Staff Report](#)
 [Attachment 1 - City Charter](#)
 [Resolution](#)
 [Exhibit A - Charter Committee Items to Review](#)
 [Presentation](#)

14.3 REPORT - APPROVAL OF SCOPE OF WORK AND PROCESS FOR BENNETT VALLEY GOLF COURSE OPERATIONAL EVALUATION

BACKGROUND: Council has requested that staff work with the Bennett Valley Golf Course Ad Hoc Committee to develop a scope of work for a consultant to perform a comprehensive evaluation of the golf course, restaurant and banquet/event operations that will be used to develop a solicitation for a new operator prior to the expiration of the current operator contracts on June 30, 2022. Approval of the motion will finalize the scope of work, authorize staff to release a request for proposals and approve the review and selection committee composition.

RECOMMENDATION: It is recommended by the Bennett Valley Golf Course Ad Hoc Committee and Transportation and Public Works Department that the Council, by motion: 1) approve a scope of work for the Bennett Valley Golf Course operational evaluation; 2) authorize releasing an RFP to conduct a comprehensive operational evaluation; 3) approve the review and selection committee composition; and 4) delegate authority to the City Manager or his/her designee to further modify the Scope of Work and/or Operational Evaluation Process provided such changes are consistent with or do not otherwise conflict with Council direction.

Attachments: [Staff Report](#)
[Presentation](#)
[Late Correspondence \(Uploaded 8-17-2021\)](#)

15. PUBLIC HEARINGS - NONE.

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

16. WRITTEN COMMUNICATIONS - NONE.

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 13. Each speaker will be allowed three minutes.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.