



**City Council
Regular Meeting Minutes - Final**

Tuesday, August 17, 2021

12:30 PM

1. CALL TO ORDER AND ROLL CALL

Mayor Rogers called the meeting to order at 12:30 p.m.

Present: 6 - Mayor Chris Rogers, Vice Mayor Natalie Rogers, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member John Sawyer, and Council Member Tom Schwedhelm

Absent: 1 - Council Member Jack Tibbetts

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC COMMENT

Duane De Witt submitted comment on Item 2.1 asking to keep raises reasonable.

Mayor Rogers recessed the meeting to closed session at 12:34 p.m. to discuss Item 2.1 as listed on the agenda.

Council Member Tibbetts joined the meeting at 12:37 p.m.

**2.1 CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)**

Agency Designated Representatives: Jan Mazyck, Chief Financial Officer, Amy Reeve, Human Resources Director, Jeremia Mills, Employee Relations Manager and Jeff Berk, Chief Assistant City Attorney.

Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Executive

Management (Employee Unit 10); Middle Management (Employee Unit 11); Confidential (Employee Unit 12); Mechanics (Employee Unit 13); City Attorney (Employee Unit 15); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

This item was received and filed.

Mayor Rogers adjourned closed session at 1:27 p.m. and reconvened the meeting to study sessions at 1:35 p.m.

Present: 7 - Mayor Chris Rogers, Vice Mayor Natalie Rogers, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member John Sawyer, Council Member Tom Schwedhelm, and Council Member Jack Tibbetts

3. STUDY SESSION

3.1 SPECIAL EVENT PERMIT OVERVIEW AND REVIEW OF RELATED FEES

Staff will present an overview of the special event permit process with an emphasis on and to inform the discussion pertaining to current special event permit fees, types and volume in a typical year, analysis of City costs to support special events, and options for addressing cost recovery through changes to the fee schedule.

Attachments: [Staff Report](#)
[Presentation](#)

Tara Thompson, Arts & Culture Manager, presented and answered questions from Council.

PUBLIC COMMENTS

Eric Fraser spoke on using parks for events, City money subsidizing events that are already subsidized and to consider environmental impacts.

Eris Weaver, Sonoma County Bicycle Coalition, submitted comment supporting language on the permit fees regarding bicycle parking to help meet greenhouse gases goals.

Council Member Tibbetts joined the meeting at 2:16 p.m.

3.2 PUBLIC SAFETY SPECIAL TAX (MEASURE O) PROGRAM IMPACTS

Measure O is a 20-year special revenue tax providing enhanced Police, Fire, and Violence Prevention programs. The revenue is scheduled to end on March 31, 2025, and as such, the enhanced programs will likely end as well. Staff will present information on the potential impacts of losing the revenue and Council may provide feedback and direction.

Attachments: [Staff Report Presentation](#)
[REVISED Presentation \(Uploaded 8-17-2021\)](#)

Alan Alton, Deputy Director - Finance, presented a Public Safety Special Tax overview.

Police Chief Ray Navarro and Fire Chief Scott Westrope presented information of community impacts in Police and Fire without Measure O funding.

Jeff Tibbetts, Acting Deputy Director - Recreation, presented information on recreation programs impacted without Measure O funding.

Magali Telles, Deputy Director - Community Engagement, presented information on the prevention and intervention strategies impacted by Measure O funding.

Mayor Rogers recessed the meeting at 3:10 p.m. and reconvened the meeting at 3:15 p.m.

Present: 7 - Mayor Chris Rogers, Vice Mayor Natalie Rogers, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member John Sawyer, Council Member Tom Schwedhelm, and Council Member Jack Tibbetts

PUBLIC COMMENT

Ellen Bailey, Measure O Citizen Oversight Committee Chair, spoke on the entire community needing to be involved in solving the problem of gang violence, not just the police.

Council provided direction to staff to move forward with polling and placing a measure on the November 2022 ballot.

The time not yet being 4:00 p.m. to start the regular session, Mayor Rogers recessed the meeting at 3:55 p.m. and reconvened the meeting at 4:05 p.m.

4. ANNOUNCEMENT OF ROLL CALL

Present: 7 - Mayor Chris Rogers, Vice Mayor Natalie Rogers, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member John Sawyer, Council Member Tom Schwedhelm, and Council Member Jack Tibbetts

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

City Attorney Sue Gallagher reported Council met in closed session with labor negotiators on Item 2.1 and provided direction to staff.

6. PROCLAMATIONS/PRESENTATIONS - NONE.

7. STAFF BRIEFINGS

7.1 COVID-19 RESPONSE UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

Interim City Manager Jeff Kolin reported the Sonoma County Board of Supervisors approved a County Employee Policy requiring proof of full COVID-19 vaccination or weekly testing for all County employees beginning on September 6 and continuing until proof of vaccination is given, and that City staff will be bringing forward options for a similar policy for all City employees. Mr. Kolin reported Police has started their campaign for the 30 x 30 pledge recruiting campaign to recruit, hire, and retain a more diverse workforce with a goal to hire a workforce that is 30% female by 2030, and provided information on the Drought Drop-by event hosted by Santa Rosa Water on Saturday, August 21, from 8 a.m. to 12 p.m. Mr. Kolin also reported the City is moving forward with developing a short-term

rental ordinance with a public hearing on the proposed ordinance scheduled for the October 12th City Council meeting.

PUBLIC COMMENT

Samit spoke on proposing an idea to police on having drones to respond to emergency locations.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

8.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION

The City Attorney will report on settlements over \$50,000 through July 2021 as well as provide a summary of pending litigation against the City.

Attachments: [Settlements and Pending Litigation](#)

City Attorney Gallagher reported on the settlement of Stamey vs. City of Santa Rosa for \$105,000, there were no other settlements over \$50,000 in June and July, and provided an update on pending litigations.

9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

Council Member Tibbetts announced he would be abstaining from Item 12.4 due to the organization he works for receiving funds from the Community Development Commission.

10. MAYOR'S/COUNCIL MEMBERS' REPORTS

Council Member Fleming announced her appointment of Joel Batterman to General Plan Update Committee.

10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

10.1.8 Groundwater Sustainability Agency (GSA)

Council Member Schwedhelm provided a brief report and announced the appointment of Art Dieke to the Advisory Committee who will be representing the business community.

10.1.9 Home Sonoma County (HSC)

10.1.10 Renewal Enterprise District (RED)

10.1.11 Public Safety Subcommittee

10.1.12 Other

10.2 DESIGNATION OF VOTING DELEGATE/ALTERNATE TO LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

10.2.1 In order to vote at the Annual Business Meeting at the League of California Cities 2021 Annual Conference, each member City must designate a voting delegate and up to two alternate delegates. This year's conference will be held in Sacramento from Wednesday, September 22 through Friday, September 24. The delegates must be designated by the City Council, and the voting delegate and alternates must be registered to attend the conference. Per the League, these procedures assume that the conference will be held in-person at the Sacramento Convention Center as planned.

Attachments: [2021 Letter](#)

A motion was made by Council Member Tibbetts, seconded by Vice Mayor Rogers, nominating Mayor Rogers as the primary voting delegate and Council Member Schwedhelm as the alternate voting delegate. The motion carried by the following vote:

Yes: 7 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, Council Member Schwedhelm, and Council Member Tibbetts

11. APPROVAL OF MINUTES - NONE.

12. CONSENT ITEMS

PUBLIC COMMENT

Duane De Witt submitted comment in support of Item 12.3 and 12.7.

Approval of the Consent Agenda

A motion was made by Vice Mayor Rogers, seconded by Council Member Sawyer, to waive reading of the text and adopt Consent Items 12.1 through 12.3 and 12.5 through 12.7. The motion carried by the following vote:

Yes: 7 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, Council Member Schwedhelm, and Council Member Tibbetts

12.1 MOTION - AUTHORITY TO ISSUE DESIGN-BUILD REQUEST FOR PROPOSALS FOR PUBLIC SAFETY BUILDING GENERATOR, 955 AND 965 SONOMA AVENUE

RECOMMENDATION: It is recommended by the Department of Transportation and Public Works and the Police Department that the Council, by motion, approve the use of the Design-Build procurement method as in the best interest of the City and authorize issuance of a Request for Proposals for a generator installation at the Public Safety Building, 955 and 965 Sonoma Avenue.

Attachments: [Staff Report](#)
[Presentation](#)

This Consent - Motion was approved.

12.2 RESOLUTION - PROFESSIONAL SERVICES AGREEMENT WITH RENNE PUBLIC POLICY GROUP

RECOMMENDATION: It is recommended by the Communications and Intergovernmental Relations Office that the Council, by resolution, approve a Professional Services Agreement with Renne Public Policy

Group a division of Renne Public Law Group, LLP, Sacramento, CA for advocacy and assistance with the City's state legislative platform, for a total of \$219,600 for three years with an additional two year option for \$154,980; for a total contract amount not to exceed \$374,580.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Exhibit A](#)
 [Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2021-140 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH RENNE PUBLIC POLICY GROUP, A DIVISION OF RENNE PUBLIC LAW GROUP, LLP FOR STATE ADVOCACY

12.3 RESOLUTION - SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002014 WITH LEGAL AID OF SONOMA COUNTY

RECOMMENDATION: It is recommended by the Housing & Community Services Department that the Council, by resolution, approve a Second Amendment to Professional Services Agreement Number F002014 with Legal Aid of Sonoma County to increase compensation by \$92,000.00 for a total amount not to exceed \$266,000.00, to extend the time of performance through June 30, 2022, and to add federal provisions required for use of Community Development Block Grant funds.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Exhibit A](#)
 [Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2021-141 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002014 WITH LEGAL AID OF SONOMA COUNTY TO INCREASE COMPENSATION BY \$92,000 INCLUDING \$5,000 OF FEDERAL CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT (CARES ACT) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG-CV) FUNDS AND \$87,000 OF CITY GENERAL FUND AND SET TOTAL COMPENSATION AT \$266,000

12.5 RESOLUTION - EXTENSION OF PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY RELATING TO THE THREAT TO COMMUNITY HEALTH POSED BY COVID-19

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by resolution, declare that the proclamation of a state of local emergency within the City of Santa Rosa has been and remains in full force and effect without interruption.

Attachments: [Resolution](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2021-142 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA EXTENDING THE PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY DUE TO THE THREAT TO COMMUNITY HEALTH POSED BY COVID-19

12.6 RESOLUTION - EXTENSION OF PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY RELATING TO 2020 GLASS FIRE

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by resolution, declare that the proclamation of a state of local emergency within the City of Santa Rosa has been and remains in full force and effect without interruption.

Attachments: [Resolution](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2021-143 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA EXTENDING THE PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY DUE TO 2020 GLASS FIRE

12.7 RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY

RECOMMENDATION: It is recommended by the City Manager's Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2021-144 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA EXTENDING A PROCLAMATION OF LOCAL HOMELESS EMERGENCY (Government Code Sections 8630 et seq.)

12.4 RESOLUTION - RATIFICATION OF TWO GRANT AGREEMENTS WITH SONOMA COUNTY COMMUNITY DEVELOPMENT COMMISSION FOR FUNDING OF OPERATIONS DURING THE COVID-19 PANDEMIC AT THE SAMUEL L. JONES HALL HOMELESS SHELTER

RECOMMENDATION: It is recommended by the City Manager's Office that Council, by resolution, ratify two (2) grant agreements with the Sonoma County Community Development Commission for funding of operations during the COVID-19 pandemic at the Samuel L. Jones Hall Homeless Shelter in a combined total amount of \$1,041,757, including: 1) City of Santa Rosa Sam Jones Hall and Sam Jones Hall Annex Homeless Services Funding Grant Agreement Fiscal Year 2020-2021 in the amount of \$651,224; and 2) City of Santa Rosa Sam Jones Hall and Sam Jones Hall Annex Homeless Services Funding Grant Agreement Fiscal Year 2021-2022 in the amount of \$390,533.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - SJH Annex Funding Grant Agreement](#)
[Exhibit B - SJH Annex funding](#)
[Presentation](#)

A motion was made by Vice Mayor Rogers, seconded by Council Member Sawyer, to waive reading of the text and adopt Consent Item 12.4.

RESOLUTION NO. RES-2021-145 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA RATIFYING TWO GRANT AGREEMENTS WITH THE SONOMA COUNTY COMMUNITY DEVELOPMENT COMMISSION FOR FUNDING OF OPERATIONS DURING THE COVID-19 PANDEMIC AT THE SAMUEL L. JONES HALL HOMELESS SHELTER IN THE COMBINED TOTAL AMOUNT OF \$1,041,757

The motion carried by the following vote:

Yes: 6 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, and Council Member Schwedhelm

Abstain: 1 - Council Member Tibbetts

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

Samit spoke on his concern on the number of homeless on McBride Lane and the need for police to take more forcible action, and bus transportation should be free during COVID.

Duane De Witt submitted comment regarding allowing community members to participate with their elected and appointed officials on issues before them.

14. REPORT ITEMS

14.1 REPORT - 2021 REGIONAL ACTIVE TRANSPORTATION PROGRAM CYCLE 5 RESOLUTION OF LOCAL SUPPORT - FOR HIGHWAY 101 BICYCLE AND PEDESTRIAN OVERCROSSING PROJECT

BACKGROUND: California's Active Transportation Program (ATP) uses state and federal funds to support projects and programs that make walking and biking better travel options for residents within the state.

Applications for both the highly competitive statewide and regional ATP were due September 15, 2020. The City submitted an ATP application requesting \$12.0 million for the construction phase of the Highway 101 Bicycle and Pedestrian Overcrossing to both the state and Metropolitan Transportation Commission (MTC) for consideration. While the application was not awarded funds in the statewide competition, MTC awarded the City with funds from their regional allocation at their April 28, 2021 Commission meeting.

MTC's 2021 ATP fund estimate was \$37.0 million of programming capacity for the region. They received 61 applications and funded 8 projects including the City's project. The California Transportation Commission then approved MTC's regional list of projects, including Santa Rosa's project at their meeting on June 23, 2021.

The Highway 101 Bicycle and Pedestrian Overcrossing is identified in the City's General Plan, the Bicycle and Pedestrian Master Plan 2010, the Bicycle and Pedestrian Master Plan Update (2018), and the North Santa Rosa Station Area Specific Plan. The overcrossing also supports climate policies identified in the Climate Action Plan.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) authorize the filing of an application for federal Regional Discretionary grant funds through the Metropolitan Transportation Commission Active Transportation Program for the Highway 101 Bicycle and Pedestrian Overcrossing project in the amount of \$12.0 million; 2) authorize the use of \$2.5 million of Senate Bill 1 funds and \$550,000 of Transportation Development Act funds to match the federal funds being requested; 3) make various representations required by funding agencies and provide assurances that the City will complete the project and satisfy other grant requirements; and 4) authorize the Assistant City Manager to negotiate and execute any master agreement, amendments thereto or other agreements and documents necessary to apply for and administer the grant funding, subject to approval as to form by the City Attorney.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Presentation](#)

Nancy Adams, Transportation Planner, presented and answered questions from Council.

PUBLIC COMMENT

Duane De Witt submitted comment in support of funding for the project.

Eris Weaver, Executive Director Sonoma County Bicycle Coalition, submitted comment in support of funding the project.

A motion was made by Council Member Fleming, seconded by Council Member Sawyer, to waive reading of the text and adopt

RESOLUTION NO. RES-2021-146 ENTITLED: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE FILING OF AN APPLICATION FOR FEDERAL REGIONAL DISCRETIONARY GRANT

FUNDS THROUGH THE METROPOLITAN TRANSPORTATION COMMISSION (MTC) ACTIVE TRANSPORTATION PROGRAM (ATP) FOR THE HIGHWAY 101 BICYCLE AND PEDESTRIAN OVERCROSSING AND COMMITTING NECESSARY MATCHING FUNDS AND STATING ASSURANCES TO COMPLETE THE PROJECT

The motion carried by the following vote:

Yes: 7 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, Council Member Schwedhelm, and Council Member Tibbetts

14.2 REPORT - CHARTER REVIEW - ESTABLISHMENT OF CHARTER REVIEW COMMITTEE, PROCESS AND ISSUES FOR 2022 CHARTER REVIEW

BACKGROUND: The City of Santa Rosa is a Charter City formed pursuant to the provisions of the California Constitution. The City's Charter provides the fundamental framework for the City's governance. It is, in essence, the City's "constitution." The City Charter is subject to periodic review for possible revision or refinement. Any proposed amendments to the City Charter are subject to approval by the City's voters.

Section 12 of the City Charter requires review of the Charter not less than every 10 years, with the review to be conducted by a committee to be appointed by the City Council. The last Charter review began in 2011 and resulted in proposed revisions placed on the November 2012 ballot. In accordance with Section 12, the City Council has directed that a new Charter review begin this fall.

On June 8, 2021, and again on August 3, 2021, the Council held study sessions to consider the timing, process and scope of the Charter review. Council gave direction to the City Attorney to move forward with Charter review and asked staff to return to the Council on August 17th for formal action to establish the Charter Review Committee and to set forth the process and issues for Charter review in accordance with the Council's direction.

RECOMMENDATION: In accordance with Council direction, it is recommended by the City Attorney that the Council, by resolution: 1) direct that a Charter Review Committee be formed, comprised of 21 city

residents, with each Council Member appointing three members to the Committee; 2) establish a method for appointment of the Chair of the Committee; 3) direct that the Committee commence its work as soon as feasible; 4) identify topics to be included for the Committee's consideration; and 5) make such other recommendations regarding the Charter review process as the Council deems appropriate.

Attachments: [Staff Report](#)
[Attachment 1 - City Charter](#)
[Resolution](#)
[Exhibit A - Charter Committee Items to Review](#)
[Exhibit A - REDLINE - Chart Committee Items REVISED BY COUNCIL](#)
[Exhibit A - FINAL Chart Committee Items REVISED BY COUNCIL](#)
[Presentation](#)

City Attorney Gallagher presented and answered questions from Council.

PUBLIC COMMENT

Duane De Witt submitted comment following up on recommendations brought up in the Charter Review study session allowing the Committee to pick their own chair, for the Committee to consider adding term limits and an elected Mayor.

A motion was made by Council Member Schwedhelm, seconded by Council Member Tibbetts, to waive reading of the text and adopt

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA ESTABLISHING A CHARTER REVIEW COMMITTEE AND GIVING DIRECTIONS FOR 2022 CHARTER REVIEW

During Council's discussion on issues proposed for consideration in the Charter Review, Council Member Schwedhelm motioned to call the question to end the discussion and act on the original motion. The motion carried by the following vote:

Yes: 6 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, and Council Member Schwedhelm

No: 1 - Council Member Tibbetts

A motion was made by Council Member Schwedhelm, seconded by Council Member Tibbetts, to waive reading of the text and adopt

RESOLUTION NO. RES-2021-147 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA ESTABLISHING A CHARTER REVIEW COMMITTEE AND GIVING DIRECTIONS FOR 2022 CHARTER REVIEW

The motion carried by the following vote:

Yes: 5 - Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, and Council Member Schwedhelm

No: 2 - Mayor Rogers, and Council Member Tibbetts

A motion was made by Mayor Rogers, seconded by Vice Mayor Rogers, to agendize a resolution waiving portions of Council Policy No. 000-06 Appointments to Boards/Commissions/Committees for appointments to the 2022 Charter Review Committee.

The motion carried by the following vote:

Yes: 7 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, Council Member Schwedhelm, and Council Member Tibbetts

14.3 REPORT - APPROVAL OF SCOPE OF WORK AND PROCESS FOR BENNETT VALLEY GOLF COURSE OPERATIONAL EVALUATION

BACKGROUND: Council has requested that staff work with the Bennett Valley Golf Course Ad Hoc Committee to develop a scope of work for a consultant to perform a comprehensive evaluation of the golf course, restaurant and banquet/event operations that will be used to develop a solicitation for a new operator prior to the expiration of the current operator contracts on June 30, 2022. Approval of the motion will finalize the scope of work, authorize staff to release a request for proposals and approve the review and selection committee composition.

RECOMMENDATION: It is recommended by the Bennett Valley Golf Course Ad Hoc Committee and Transportation and Public Works Department that the Council, by motion: 1) approve a scope of work for the Bennett Valley Golf Course operational evaluation; 2)

authorize releasing an RFP to conduct a comprehensive operational evaluation; 3) approve the review and selection committee composition; and 4) delegate authority to the City Manager or his/her designee to further modify the Scope of Work and/or Operational Evaluation Process provided such changes are consistent with or do not otherwise conflict with Council direction.

Attachments: [Staff Report Presentation](#)
[Late Correspondence \(Uploaded 8-17-2021\)](#)

Jason Nutt, Assistant City Manager, presented and answered questions from Council.

PUBLIC COMMENT

Richard Carlile, President of Save Bennett Valley Golf Course (SBVGC) Organization, spoke on saving and improving the Bennett Valley Golf Course, the importance to share knowledge with the consultant and to select the public representative from one of their members.

Grant Munson spoke on playing at the golf course since he was 10, and asked about the timing of the RFP.

Gregory Fearon, Treasurer for the Bennett Valley Golf Course, spoke on paying the bills of the golf course, their being a flaw in the financial system, this sport being the only enterprise fund, and his concerns on the capital expenditure on the bonds.

Duane De Witt submitted comment on the scope and process of the golf course.

Courtney submitted comment thanking everyone for the work put into the issue, expressed concern and encouragement that a solution to save the golf course and Galvin park, and that someone from the local golf community should be on the board.

A motion was made by Council Member Sawyer, seconded by Council Member Schwedhelm, to approve

1) the scope of work for the Bennett Valley Golf Course operational evaluation; 2) authorize releasing an RFP to conduct a comprehensive operational evaluation; 3) approve the review and selection committee composition; and 4) delegate authority to the City Manager or his/her designee to further modify the Scope of Work and/or Operational Evaluation Process provided such changes are consistent with or do not otherwise conflict with Council direction.

The motion carried by the following vote:

Yes: 7 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, Council Member Schwedhelm, and Council Member Tibbetts

15. PUBLIC HEARINGS - NONE.

16. WRITTEN COMMUNICATIONS - NONE.

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

No public comments were made.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

Hearing no further business, Mayor Rogers adjourned the meeting at 7:17 p.m. The next regularly scheduled meeting will be held on August 31, 2021, at a time to be set by the Mayor.

20. UPCOMING MEETINGS

20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

This item was received and filed.

Approved on: October 26, 2021

/s/ Stephanie A. Williams, City Clerk