

**CITY OF SANTA ROSA
GENERAL SERVICES AGREEMENT
WITH GREEN VINE LANDSCAPING SERVICES INC
AGREEMENT NUMBER F002853**

This "Agreement" is made as of this ___ day of _____, 2024, by and between the City of Santa Rosa, a municipal corporation ("City"), and Green Vine Landscaping Services, Inc., a California Corporation ("Contractor").

RECITALS

- A. City desires to citywide tax district landscape maintenance services.
- B. City desires to retain a qualified contractor to conduct the services described above in accordance with the terms of this Agreement.
- C. Contractor represents to City that it is fully qualified to conduct the services described above.
- D. The parties have negotiated upon the terms pursuant to which Contractor will provide such services and have reduced such terms to writing.

AGREEMENT

NOW, THEREFORE, City and Contractor agree as follows:

1. SCOPE OF SERVICES

Contractor shall provide to City the services described in Exhibit A ("Scope of Services") and Exhibit B ("Maps"). Contractor shall provide these services at the time, place, and in the manner specified in Exhibit A. Exhibit A and B are attached hereto solely for the purpose of defining the manner and scope of services to be provided by Contractor and is not intended to, and shall not be construed so as to, modify or expand the terms, conditions or provisions contained in this Agreement. The parties agree that any term contained in Exhibit A and B that adds to, varies or conflicts with the terms of this Agreement is null and void.

2. TIME FOR PERFORMANCE

The services described herein shall be provided during the period of December 1, 2024, through November 30, 2027. Contractor shall devote such time and effort to the performance of services as is necessary for the satisfactory and timely performance of Contractor's obligations under this Agreement. Neither party shall be considered in default of this Agreement, to the extent that party's performance is prevented or delayed by any cause, present or future, that is beyond the reasonable control of that party.

3. STANDARD OF PERFORMANCE

Contractor shall perform all services required under this Agreement in the manner and according to the standards currently observed by a competent practitioner of Contractor's occupation in California. All products and services of whatsoever nature that Contractor provides to City pursuant to this Agreement shall conform to the standards of quality normally observed by persons currently practicing in Contractor's occupation, and shall be provided in accordance with any schedule of performance specified in Exhibit A. Contractor shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, at any time during the term of this Agreement, desires the removal of any person assigned by Contractor to perform services pursuant to this Agreement, because City, in its sole discretion, determines that such person is not performing in accordance with the standards required herein, Contractor shall remove such person immediately upon receiving notice from City of the desire of City for the removal of such person.

4. COMPENSATION

The total of all fees paid to Contractor for the satisfactory performance and completion of all services set forth in Exhibit A and B shall not exceed the total sum of \$136,800. The Chief Financial Officer is authorized to pay all proper claims from various Charge Numbers.

5. BILLABLE RATES, PAYMENTS TO CONTRACTOR

a. Billable Rates. Contractor shall be paid for the performance of services at rates as set forth in Exhibit C, Section 2.

b. Payments. Payments will be delayed where Contractor fails to provide the information required under subsection c. below or fails to comply with the insurance requirements in Attachment One to this Agreement. In no event shall the City be obligated to pay late fees or interest, whether or not such requirements are contained in Contractor's invoice.

c. Invoices. Payment will be made on a calendar-month basis in arrears. Invoices shall be submitted to the person and address specified in the Agreement, bid, or purchase order. In the event this Agreement becomes effective or terminates during the course of a month, the amount paid to the Contractor for the partial month shall be determined by prorating the amount on the basis of the number of calendar days involved. Processing of payment will be delayed for Contractor's failure to include reference to Agreement (including number) on the invoice **and for failure to maintain current insurance information with the City in accordance with insurance requirements hereunder.** In no event shall City be obligated to pay late fees or interest, whether or not such requirements are contained in the Contractor's invoice. Invoices for services provided in June or for any services not previously invoiced shall be submitted within 10 working days after June 30 to facilitate City fiscal year end closing. Failure to comply with this invoice submission requirement may delay payment.

,In connection with any cash discount specified in the bid response, if applicable, or Contractor's Proposal, time will be computed from the date correct invoices are received by the person and address specified in the Agreement, bid, or purchase order. For the purpose of earning the discount, payment is deemed to be made on the date of mailing of the City warrant or check. All invoices shall contain the following information:

1. Contractor name and remittance address
2. Date of invoice issuance
3. Amount of invoice
4. City purchase order or Agreement number
5. Identification of Agreement or purchase order line item(s) (if multiple lines) and description of services provided
6. Date of completion of services
7. Detail of costs, including labor, materials, tax, etc.

d. Business Taxes. Contractor shall pay to the City when due all business taxes payable by Contractor under the provisions of Chapter 6-04 of the Santa Rosa City Code. The City may deduct any delinquent business taxes, and any penalties and interest added to the delinquent taxes, from its payments to Contractor.

6. TERM, SUSPENSION, TERMINATION

a. The term of this Agreement shall be for a period of three years commencing on December 1, 2024 through November 30, 2027. City and Contractor may, upon mutual written agreement of both parties, extend this Agreement for up to two (2) additional one-year terms, or a combination thereof, not to exceed 5 years.

b. City shall have the right at any time to temporarily suspend Contractor's performance hereunder, in whole or in part, by giving a written notice of suspension to Contractor. If City gives such notice of suspension, Contractor shall immediately suspend its activities under this Agreement, as specified in such notice.

c. City shall have the right to terminate this Agreement for convenience at any time by giving a written notice of termination to Contractor. If City gives such notice of termination, Contractor shall immediately cease rendering services pursuant to this Agreement. If City terminates this Agreement, City shall pay Contractor the reasonable value of services rendered by Contractor prior to termination. In this regard, Contractor shall furnish to City such information as in the judgment of the City is necessary for City to determine the reasonable value of the services rendered by Contractor. City shall not in any manner be liable for lost profits that might have been made by Contractor had the Agreement not been terminated or had Contractor completed the services required by this Agreement.

7. TERMINATION OF AGREEMENT FOR DEFAULT

If at any time 1) Contractor fails to conform to the requirements of this

Agreement; 2) Contractor seeks relief under any law for the benefit of insolvents or is adjudicated bankrupt; 3) any legal proceeding is commenced against Contractor which may interfere with the performance of this Agreement; or 4) Contractor has failed to supply an adequate working force, or materials of proper quality, or has failed in any other respect to prosecute the work with the diligence and force specified and intended in and by the terms of this Agreement, which default is not fully corrected or remedied to the reasonable satisfaction of City within ten (10) days following the date a written notice thereof by City, then City shall have the right and power, at its option and without prejudice to any other rights or remedies it may have, to immediately terminate this Agreement. Any cost or expense incurred by City arising out of Contractor's breach or default hereunder, and for City's enforcement of these rights, shall be the obligation of Contractor and may, at City's discretion, be deducted from any amounts that may then be owing to Contractor under this Agreement, without any release or waiver of any other rights or remedies in law or equity to which City may be entitled.

8. INDEMNIFY AND HOLD HARMLESS AGREEMENT

Contractor shall indemnify, defend and hold harmless City and its employees, officials, and agents, from and against any liability, (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, interest, defense costs, and expert witness fees), where the same results from or arises out of the performance of this Agreement by Contractor, its officers, employees, agents, or sub-contractors, excepting only that resulting from the sole, active negligence or intentional misconduct of City, its employees, officials, or agents. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under workers' compensation acts, disability benefits acts, or other employees' benefits acts. The provisions of this Section 8 shall survive any expiration or termination of this Agreement.

9. INSURANCE REQUIREMENTS

Contractor shall maintain in full force and effect all of the insurance coverage described in, and in accordance with, Attachment One, "Insurance Requirements", which is attached hereto and hereby incorporated herein by this reference. Maintenance of the insurance coverages as set forth in Attachment One is a material element of this Agreement and a material part of the consideration provided by Contractor in exchange for the City's agreement to make the payments prescribed hereunder. Failure by Contractor to (i) maintain or renew coverage, (ii) provide the City notice of any changes, modifications, or reductions in coverage, or (iii) provide evidence of renewal, may be treated by the City as a material breach of this Agreement by Contractor, whereupon the City shall be entitled to all rights and remedies at law and in equity, including but not limited to the immediate termination of this Agreement. Notwithstanding the foregoing, any failure by Contractor to maintain required insurance coverage shall not excuse or alleviate Contractor from any of its other duties or obligations under this Agreement. In the event Contractor, with approval of the City pursuant to Section 11 below, retains or utilizes any subcontractors in the provision of

any services to City under this Agreement, Contractor shall assure that any such subcontractor has first obtained, and shall maintain, all of the insurance coverage requirements set forth in Attachment One.

10. LEGAL REQUIREMENTS AND PERMITS; NONDISCRIMINATION

a. Legal Requirements and Permits. Contractor represents and warrants that Contractor has all licenses, permits, City Business Tax Certificate, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its occupation and provide services under this Agreement. Contractor shall perform all services described herein in compliance with all applicable federal, state and local laws, rules, regulations, and ordinances, including but not limited to, (i) the Americans With Disabilities Act (ADA) of 1990, (42 U.S.C. 12101, et seq.), and any regulations and guidelines issued pursuant to the ADA, which prohibits discrimination against individuals with disabilities and may require reasonable accommodations; (ii) and Labor Code Sections 1700-1775, which require prevailing wages (in accordance with DIR schedule at www.dir.ca.gov) be paid to any employee performing work covered by Labor Code Section 1720 et seq.; (iii) OSHA; and (iv) the Immigration Reform and Control Act of 1986. Contractor shall, if requested by City, provide certification and evidence of such compliance. If Contractor is an out-of-state corporation, Contractor warrants and represents that it possesses a valid certificate of qualification to transact business in the State of California issued by the California Secretary of State pursuant to Section 2105 of the California Corporations Code.

b. Non-Discrimination. With respect to the provision of goods or services under this Agreement, Contractor agrees not to discriminate against any person because of the race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status of that person.

11. ASSIGNMENT AND SUBCONTRACTING

Contractor shall not subcontract or assign any right or obligation under this Agreement without the written consent of the City. Any attempted or purported subcontract or assignment without City's written consent shall be void and of no effect. No right under this Agreement, or claim for money due or to become due hereunder, shall be asserted against the City, or persons acting for the City, by reason of any so-called assignment of this Agreement or any part thereof and Contractor hereby agrees to indemnify and hold City harmless against any and all such claims. In the event Contractor obtains the prior written consent of City to assign monies due or to become due under this Agreement, Contractor shall provide City a copy of the instrument of assignment duly executed by Contractor, which shall contain a clause subordinating the claim of the assignee to all prior liens for services rendered or materials supplied for the performance of work. Upon notice and request by the City, Contractor shall promptly remedy, to include termination of any subcontract as appropriate and necessary, any default or failure to perform in a satisfactory manner the work undertaken by any

subcontractor. Contractor shall be fully responsible and accountable to the City for the acts and omissions of its subcontractors, and of persons directly or indirectly employed by them, to the same extent that Contractor is for the acts and omissions of persons directly employed by Contractor. Nothing contained in this Agreement shall create any contractual relation between any subcontractor and the City.

12. BINDING EFFECT

This Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the parties, subject to the provisions of Section 11, above.

13. RETENTION OF RECORDS

Contractor shall be required to retain any records necessary to document the charges for the services to be performed under this Agreement and make such records available to the City for inspection at the City's request for a period of not less than four (4) years.

14. ENTIRE AGREEMENT

This document, including all Exhibits and Attachment One, contains the entire agreement between the parties and supersedes whatever oral or written understanding the parties may have had prior to the execution of this Agreement. No alteration to the terms of this Agreement shall be valid unless approved in writing by Contractor, and by City, in accordance with applicable provisions of the Santa Rosa City Code.

15. SEVERABILITY

If any portion of this Agreement or the application thereof to any person or circumstance shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and shall be enforced to the greatest extent permitted by law.

16. WAIVER

Neither City acceptance of, or payment for, any service performed by Contractor, nor any waiver by either party of any default, breach or condition precedent, shall be construed as a waiver of any provision of this Agreement, nor as a waiver of any other default, breach or condition precedent or any other right hereunder.

17. ENFORCEMENT OF AGREEMENT

This Agreement shall be governed, construed and enforced in accordance with the laws of the State of California. Venue of any litigation arising out of or connected with this Agreement shall lie exclusively in the state trial court located in Sonoma County in the State of California, and the parties consent to jurisdiction over their persons and over the subject matter of any such litigation in such court, and consent to

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service of process issued by such court.

18. CONTRACTOR NOT AGENT

Except as City may specify in writing, Contractor and Contractor's personnel shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Contractor and Contractor's personnel shall have no authority, express or implied, to bind City to any obligations whatsoever.

19. INDEPENDENT CONTRACTOR

a. It is understood and agreed that Contractor (including Contractor's employees) is an independent contractor and that no relationship of employer-employee exists between the parties hereto for any purpose whatsoever. Neither Contractor nor Contractor's assigned personnel shall be entitled to any benefits payable to employees of City. City is not required to make any deductions or withholdings from the compensation payable to Contractor under the provisions of this Agreement, and Contractor shall be issued a Form 1099 for its services hereunder. As an independent contractor, Contractor hereby agrees to indemnify and hold City harmless from any and all claims that may be made against City based upon any contention by any of Contractor's employees or by any third party, including but not limited to any state or federal agency, that an employer-employee relationship or a substitute therefor exists for any purpose whatsoever by reason of this Agreement or by reason of the nature and/or performance of any services under this Agreement.

b. It is further understood and agreed by the parties hereto that Contractor, in the performance of Contractor's obligations hereunder, is subject to the control and direction of City as to the designation of tasks to be performed and the results to be accomplished under this Agreement, but not as to the means, methods, or sequence used by Contractor for accomplishing such results. To the extent that Contractor obtains permission to, and does, use City facilities, space, equipment or support services in the performance of this Agreement, this use shall be at the Contractor's sole discretion based on the Contractor's determination that such use will promote Contractor's efficiency and effectiveness. Except as may be specifically provided elsewhere in this Agreement, the City does not require that Contractor use City facilities, equipment or support services or work in City locations in the performance of this Agreement.

c. If, in the performance of this Agreement, any third persons are employed by Contractor, such persons shall be entirely and exclusively under the direction, supervision, and control of Contractor. Except as may be specifically provided elsewhere in this Agreement, all terms of employment, including hours, wages, working conditions, discipline, hiring, and discharging, or any other terms of employment or requirements of law, shall be determined by Contractor. It is further understood and agreed that Contractor shall issue W-2 or 1099 Forms for income and employment tax purposes, for all of Contractor's assigned personnel and subcontractors.

d. The provisions of this Section 19 shall survive any expiration or termination of this Agreement. Nothing in this Agreement shall be construed to create an exclusive relationship between City and Contractor. Contractor may represent, perform services for, or be employed by such additional persons or companies as Contractor sees fit.

20. NOTICES

Except as otherwise specifically provided in this Agreement, any notice, submittal or communication required or permitted to be served on a party hereto, may be served by personal delivery to the person or the office of the person identified below. Service may also be made by mail, by placing first-class postage affixed thereto, and addressed as indicated below, and depositing said envelope in the United States mail to:

City

Jennifer Myles
Acting Purchasing Agent
635 First Street, 2nd Floor
Santa Rosa, California 95404
Phone: (707) 543-3709
jmyles@srcity.org

Contractor

Javier Dominquez
General Manager
PO Box 7927
Santa Rosa, CA 95407
Phone: (707) 217-7507
Javier@greenvinelandscaping.com

21. AUTHORITY; SIGNATURES REQUIRED FOR CORPORATIONS

Contractor hereby represents and warrants to the City that it is (a) a duly organized and validly existing corporation, formed and in good standing under the laws of the State of California, (b) has the power and authority and the legal right to conduct the business in which it is currently engaged, and (c) has all requisite power and authority and the legal right to consummate the transactions contemplated in this Agreement. Contractor hereby further represents and warrants that this Agreement has been duly authorized, and when executed by the signatory or signatories listed below, shall constitute a valid agreement binding on Contractor in accordance with the terms hereof.

If this Agreement is entered into by a corporation, it shall be signed by two corporate officers, one from each of the following two groups: a) the chairman of the board, president or any vice-president; b) the secretary, any assistant secretary, chief financial officer, or any assistant treasurer. The title of the corporate officer shall be listed under the signature.

22. COUNTERPARTS AND ELECTRONIC SIGNATURES

This Agreement and future documents relating thereto may be executed in two or more counterparts, each of which will be deemed an original and all of which together constitute one Agreement. Counterparts and/or signatures delivered by facsimile, pdf or

City-approved electronic means have the same force and effect as the use of a manual signature. Both City and Contractor wish to permit this Agreement and future documents relating thereto to be electronically signed in accordance with applicable federal and California law. Either Party to this Agreement may revoke its permission to use electronic signatures at any time for future documents by providing notice pursuant to the Agreement. The Parties agree that electronic signatures, by their respective signatories are intended to authenticate such signatures and to give rise to a valid, enforceable, and fully effective Agreement. The City reserves the right to reject any signature that cannot be positively verified by the City as an authentic electronic signature.

Executed as of the day and year first above stated.

CONTRACTOR:

CITY OF SANTA ROSA
a Municipal Corporation

Name of Firm: Green Vine Landscaping Inc.

TYPE OF BUSINESS ENTITY:

- Individual/Sole Proprietor
- Partnership
- Corporation
- Limited Liability Company
- Other (please specify: _____)

By: _____

Print Name: Natalie Rogers

Title: Mayor

Signatures of Authorized Persons:

APPROVED AS TO FORM:

By: _____

Print Name: Ivan Lopez

Title: President

Office of the City Attorney

ATTEST:

By: _____

Print Name: Suzanne Solorio

Title: CFO

City Clerk

City of Santa Rosa Business Tax Cert. No.

_____06518004_____

Attachments:

- Attachment One - Insurance Requirements
- Exhibit A - Scope of Services
- Exhibit B – Maps
- Exhibit C - Compensation

**ATTACHMENT ONE
INSURANCE REQUIREMENTS FOR
GENERAL SERVICES AGREEMENTS**

A. Insurance Policies: Contractor shall, at all times during the term of this Agreement, maintain and keep in full force and effect, the following policies of insurance with minimum coverage as indicated below and issued by insurers with AM Best ratings of no less than A-:VI or otherwise acceptable to the City.

Insurance	Minimum Coverage Limits	Additional Coverage Requirements
1. Commercial general liability	\$ 1 million per occurrence \$ 2 million aggregate	Coverage must be at least as broad as ISO CG 00 01 and must include completed operations coverage. If insurance applies separately to a project/location, aggregate may be equal to per occurrence amount. Coverage may be met by a combination of primary and umbrella or excess insurance but umbrella and excess shall provide coverage at least as broad as specified for underlying coverage. Coverage shall not exclude subsidence.
2. Business auto coverage	\$ 1 million	ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, then hired, (Code 8) and non-owned autos (Code 9), with limit no less than \$ 1 million per accident for bodily injury and property damage.
3. Workers' compensation and employer's liability	\$ 1 million	As required by the State of California, with Statutory Limits and Employer's Liability Insurance with limit of no less than \$ 1 million per accident for bodily injury or disease. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents and subcontractors.
4. Pollution Liability	(N/A)	If the work involves lead-based paint or asbestos identification/remediation, the policy must not contain lead-based paint or asbestos exclusions. If the work involves mold identification, the policy must not contain mold exclusion and the definition of "Pollution" in the policy must include microbial matter, including mold.

B. Endorsements:

1. All policies shall provide or be endorsed to provide that coverage shall not be canceled by either party, except after prior written notice has been provided to

the entity in accordance with the policy provisions.

2. Liability, umbrella and excess policies shall provide or be endorsed to provide the following:

- a. For any claims related to this project, Contractor's insurance coverage shall be primary and any insurance or self-insurance maintained by City shall be excess of the Contractor's insurance and shall not contribute with it; and,
- b. **The City of Santa Rosa, its officers, agents, employees and volunteers are to be covered as additional insureds on the CGL policy.** General liability coverage can be provided in the form of an endorsement to Contractor's insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used.

C. Verification of Coverage and Certificates of Insurance: Contractor shall furnish City with original certificates and endorsements effecting coverage required above. Certificates and endorsements shall make reference to policy numbers. All certificates and endorsements are to be received and approved by the City before work commences and must be in effect for the duration of the Agreement. The City reserves the right to require complete copies of all required policies and endorsements.

D. Other Insurance Provisions:

1. No policy required by this Agreement shall prohibit Contractor from waiving any right of recovery prior to loss. Contractor hereby waives such right with regard to the indemnitees.
2. All insurance coverage amounts provided by Contractor and available or applicable to this Agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement limits the application of such insurance coverage. Defense costs must be paid in addition to coverage amounts.
3. Policies containing any self-insured retention (SIR) provision shall provide or be endorsed to provide that the SIR may be satisfied by either Contractor or City. Self-insured retentions above \$10,000 must be approved by City. At City's option, Contractor may be required to provide financial guarantees.
4. Sole Proprietors must provide a representation of their Workers' Compensation Insurance exempt status.
5. City reserves the right to modify these insurance requirements while this Agreement is in effect, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Section 3: Tax Districts Maintenance

Exhibit A: Scope of Work

GENERAL AND MINIMUM SPECIFICATIONS

The Contractor shall furnish all labor, material, equipment and other services necessary for the complete maintenance of all the landscaped areas.

Landscape areas for Section 3 are defined as all trees, shrubs, header boards, concrete sidewalks, retaining walls, mowing strips, mulched areas, ground cover, flower beds, and paved areas as presently exist and as shown in Section 3: Exhibit B. Landscaped areas will also include any curbs, driveways, gutters, and sidewalks adjacent to landscaped areas. Installation of new landscaping in areas not currently meeting the above definition will be negotiated as separate items and as such are not included in this agreement.

Prevailing Wage is required for but not limited to Landscape Laborer and Tree Maintenance (laborer).

MINIMUM QUALIFICATIONS:

Table of Contents for Minimum Qualifications

A:	Contractor Qualifications and Work Requirements
B:	Personnel
C:	Labor, Quality, and Appearance Level
D:	Work Schedule
E:	Environmental Protection
F:	Reporting and Inspecting
G:	Materials
H:	Soil Management and Fertilization
I:	Irrigation
J:	Lawn Care
K:	Trees, Shrubs, and Groundcover Care
L:	Weed Control
M:	Public Notification for Weed Control
N:	Weed Control Chemical Application Documentation and Records
O:	Hard Surfaces Programmatic Treatment Specifications
P:	Planter Beds Programmatic Treatment Specifications
Q:	Target Pests: Annual/perennial weeds
R:	General Maintenance and Clean up
S:	Equipment
T:	Site Specific Requirements
U:	DRAFT Integrated Pest Management Policy

A. Contractor Qualifications and Work Requirements

All services rendered shall be provided in accordance with all ordinances, resolutions, statutes, rules, laws and regulations of the City of Santa Rosa, and any Federal, State, or local governmental agency having jurisdiction in effect at the time service is provided. The Contractor shall have the following qualifications:

1. License. Contractor must have a valid California C-27 and D-49 Contractor's license authorized by the State of California and registered with the California Department of Industrial Relations.
2. Chemical Application. Contractor must have assigned to the project at least one employee possessing a California State Qualified Applicator's License (QAL) through the California Department of Pesticide Regulation and be registered with the Sonoma County Agricultural Commissioner. All pest control work shall be directed by personnel in possession of a QAL.
3. All employees must have experience and training in Integrated Pest Management (IPM) techniques. Once the contract has been awarded and before Contractor begins work, all employees who will be working on this contract may attend the City's one-day IPM Implementation Training. If there is substantial turnover in employees during the contract period, the Contractor will inform the City's designated representative and (an) additional training session(s) may be held. Personnel must be able to identify common weeds, native, and landscaping plants common at these facilities.
4. Russian-River Friendly Landscaping. It is recommended that the Contractor have assigned to the project at least one employee or subcontractor who is a qualified Bay-Friendly Qualified Landscaping Professional, to oversee work practices (<http://rescapeca.org>). The contractor must have the certification prior to award.
5. Water Efficiency. It is recommended that the Contractor have assigned to the project at least one employee who is a California Landscape Contractor's Association (CLCA) Certified Water Manager. Additional experience preferred includes certification as an Irrigation Association Landscape Irrigation Auditor or Qualified Water Efficient Landscaper. Contractor shall have familiarity with Santa Rosa Model Water Efficient Landscape Ordinance (MWELo) requirements.

<https://srcity.org/2428/Landscape-Standards>

6. Recycled Water. Some landscape sites utilize recycled water. Contractor shall provide evidence that personnel have completed a Site Supervisor Training course provided by the City of Santa Rosa and are trained to use Santa Rosa's recycled water, have the authority to carry out the rules, regulations and requirements for recycled water use as outlined in the Santa Rosa City Code Chapter 14-25, the California Code of Regulations Title 22 and 17, the Division of Drinking Water regulations, Health and Safety Code, and the City of Santa Rosa's Regional Water Quality Control Board Permit.

7. Hydropoint. Hydropoint 2-way smart technology/flow sensing system is utilized at some landscape sites, in conjunction with Irritrol, Toro, and Hunter. Contractor experience with Hydropoint Controllers is preferred. If contractor is unable to demonstrate staff experience using Hydropoint Controllers, they must have at least one employee meet with a Hydropoint representative onsite at one of the landscape sites to be trained on how to program the controller within one month of starting date of the contract. The Contractor is responsible for any and all costs associated with this training.
8. Pruning. All tree pruning shall be completed under the direction of a Certified Arborist or Certified Tree Worker (International Society of Arboriculture). This will be validated by providing a list of staff and their pruning credentials for all tree pruning work.
9. Subcontracting. A portion of the work covered by these specifications may be subcontracted with prior approval of the City. Contractor shall supervise subcontractor and guarantee work quality. Subcontractors and their qualifications must be submitted to the City thirty (30) days before working at the site. All subcontractors must possess the qualifications listed herein.

B. Personnel

1. Contractor shall provide a list including all Contractor's and subcontractors' employees assigned to any work site and include work schedule and assignment. Contractor must update list within 5 business days of any change.
2. Contractor shall assign a qualified and appropriately trained supervisor to oversee work performed at the work site(s) and to act as the Contractor's liaison with the City representative. Contractor's supervisor must inspect the sites and provide direction to the Contractor's workers and/or subcontractors. This supervisor shall speak, write, read and understand English and be capable of writing schedules, monthly reports noting any deficiency that needs correcting and summarizing major activities to be performed in the coming month. This supervisor shall have at least three (3) years of landscape maintenance supervision experience.
3. All Contractor's personnel shall adhere to Landscape Contractor industry standards for working attire including shoes, safety glasses, vests and other equipment required by State Safety Regulations, and uniform shirts with Contractor's name or logo clearly visible at all times when working at all locations. All Contractor vehicles are to have a readable sign with Contractor's name or logo and telephone number. Trucks are to be kept in a clean and presentable condition.
4. The City of Santa Rosa may require dismissal from work on this contract of those employees whom the City deems incompetent, careless or otherwise objectionable to the public interest. Typical reasons for employees being dismissed are unsafe driving habits, proof of theft or other illegal behavior, or if work habits result in continued complaints from the public.

C. Labor, Quality, and Appearance Level

1. It is the intention of the City to require the highest quality level in landscape maintenance consistent with standard practices. The Contractor is expected to assume responsibility for diligently maintaining the landscaped areas with a minimal amount of oversight and direction by the City's designated representative. The City may randomly inspect sites after maintenance activities to ensure the standards in Section 2 are being met. It is also expected that the Contractor, their supervisors and crew leaders will be proactive in identifying and recommending needed repairs and improvements to existing irrigation systems, drainage and landscaping within the maintained areas, and communicating these recommendations to the City's designated representative. At a minimum, the Contractor is expected to maintain a satisfactory appearance of the Section 2 landscaped areas at all times and is encouraged to improve upon the landscape appearance wherever possible.
2. Unless otherwise provided in the Agreement, the Contractor shall furnish all labor, materials and equipment for satisfactory contract performance. When not specifically identified in the Agreement, such materials and equipment shall be of suitable type and grade for the purpose. Each item or article shall be subject to inspection and/or test and approved by the City's designated representative when so required. All necessary landscaping equipment needed for the performance of the work of this Agreement shall be furnished by the Contractor. Such equipment shall be of the size and type customarily used in work of this kind and shall meet the approval of the City's designated representative. Equipment deemed by the City's designated representative to be of improper type of design, or inadequate for the purpose intended shall be replaced.
3. The Contractor shall ensure that all work under this agreement is continually supervised by Contractor employed supervisory personnel who are fluent in conversational English language speech and comprehension, who are technically qualified with a minimum of the requirements outlined in Section A (Contractor Qualifications and Work Requirements) and possesses a level of technical and management skills required to implement modern methods and newly developed horticulture procedures.
4. The Contractor shall ensure that fully qualified, experienced, and trained personnel, directly employed by the Contractor, perform all work under this agreement.
5. The Contractor shall be responsible for the skills, methods, appearance, and action of Contractor's employees and for all work done. The Contractor shall instruct all Contractor's employees that they are not required to respond to questions, suggestions, or instruction from City employees other than the City's designated representative(s) for their respective areas of responsibilities. However, a spirit of mutual cooperation is encouraged.
6. The Contractor shall perform the work provided for in this agreement under the direction of the City's designated representative(s). City's designated representative(s) will make inspections at any time and may request that the Contractor perform additional work or services to bring Contractor's performance up to the level required by this agreement. The Contractor shall cooperate with any representative designated by City to enable said representative to determine the Contractor's conformity with the provisions of this

Agreement and the adequacy of the work being performed.

7. The Contractor, with prior approval from the city's representative shall replace in kind and at Contractor's own expense, any lawn, ground cover, trees, shrubs, or irrigation system components requiring replacement through normal attrition, infestation, or negligence resulting from Contractor failing to provide maintenance in accordance with the provisions of this agreement. The City must approve all substitutions. These requirements are not to be construed as requiring the Contractor to replace improvements due to conditions beyond the Contractor's control, but it is to be considered strictly as a normal maintenance condition compatible with accepted practice.
8. Contractor must at all times exercise necessary precautions to provide for the protection of the public, employees, and the environment.
9. Maintenance services conducted in the roadway must be performed in a safe manner. Any maintenance activity that necessitates lane closure activities must comply with Federal Highway Manual on Uniform Traffic Control Devices (MUTCD) <https://dot.ca.gov/programs/traffic-operations> applicable governmental agencies and follow notification requirements of the Police and Fire Departments.

D. Work Schedule

1. Contractor is to provide the City with a monthly work schedule describing the work to be performed at each site, hours by job classification and tasks to be completed. This schedule shall be submitted to the City's designated representative no later than the 15th day of the prior month.

Contractor shall conduct all operations during the hours of 7:00 a.m. to 5:00 p.m. Monday through Friday unless otherwise approved by the City. Contractor may not work on any Federal, State, or local holidays.

2. Any non-emergency work that may be deemed hazardous or disruptive (i.e., chemical spraying, tree pruning, etc.) shall be scheduled at least two (2) weeks in advance with the City's representative.
3. Contractor shall obtain written approval from City's representative prior to commencing emergency work.
4. Authorization is required for irrigation system repairs. Repairs shall be completed in a timely manner upon obtaining written approval from City's representative.
5. City reserves the right to change schedules for special events, conflicts with adjacent property owners/tenants within five (5) working days advance notice to Contractor.

E. Environmental Protection

1. Contractor must protect all existing plant materials, site improvements, structures, facilities,

utilities, and natural areas from damage, both above and below ground. Any damages shall be reported immediately to the City's representative. Any damages caused by Contractor shall be corrected and/or paid for by the Contractor at no cost to the City.

2. Contractor shall protect property from accidental chemical, fuel, oil or other contaminant spills.
3. Contractor shall not wash or blow soil, chemicals, litter, mulch, soil amendments or other materials into storm drains.
4. Contractor shall be thoroughly familiar with California native wildflower, herbaceous, shrub and tree species, and take care not to eliminate or eradicate California native wildflowers, herbaceous, shrubs, trees or other installed plants without City approval.
5. Supplies and Equipment: The Contractor shall implement strategies in work operations to reduce fossil fuel consumption and emissions, such as:
 - a. Use hand-powered equipment when possible.
 - b. Minimize use of gas-powered blowers, especially on planting beds.
 - c. Select smallest, most fuel-efficient equipment to accomplish task.
 - d. Consider vehicles that operate on natural gas, biodiesel, or electricity.
 - e. Maintain equipment properly and keep it well tuned.
 - f. Use local products and suppliers. The Contractor shall use local products and suppliers (produced within 150 miles from the project site) to the extent possible to minimize fuel consumption and emissions.
 - g. Use recycled and salvaged materials. The Contractor shall use salvaged and recycled-content products where possible. Materials for reuse may be found by contacting the CalMax website at www.ciwmb.ca.gov or www.stopwaste.org.
 - h. Equipment refueling and repair:
 - i. The Contractor shall refuel and repair equipment in a safe manner to protect against accidental spills.
 - ii. Limit refueling to specific areas on a site.
 - iii. Measures shall be taken to prevent, control, and clean up spills. Clean-ups should be immediate, automatic and routine and performed by a trained staff member or a licensed cleaning company. Keep a spill control kit with Material Safety Data Sheets (MSDS) on site for any chemicals that may be used. Contact the local emergency response team agencies to report all spills.

F. Reporting and Inspecting

1. The Contractor must comply with the City's Integrated Pest Management Policy and any amendments thereto. A draft of the Policy is available for reference in Section U: DRAFT Integrated Pest Management Policy. The Final Policy will be provided via Addendum.
2. The Contractor is responsible for submitting chemical usage reports to the Sonoma County Agricultural Commissioner. Copies are to be sent to the City's representative as part of the Contractor's monthly report, described in Minimum Specifications, Sections M and N.
3. Unusual horticultural problems such as pests, disease, and damages that are beyond the scope of the Contractor's responsibility shall be brought to the attention of the City representative immediately.
4. The City, through a designated representative, may make periodic inspections to ensure that complete and continuous maintenance is fulfilled. In addition, the City may obtain the services of a Landscape Architect, Arborist, IPM/PCA or other professional to inspect plantings and make recommendations for improvements in the maintenance program.

G. Materials

1. The Contractor shall submit a list to the City's designated representative of all materials that the Contractor proposes to use in the performance of this work. The list shall include an SDS for each material. Said list shall be submitted before the use of any product pursuant to the provisions of this agreement. Similar listing of changes in materials proposed for use by the Contractor shall be submitted prior to use of the products.
2. The following shall apply to the material indicated:
 - a. All products shall be of the best quality obtainable, properly labeled, and brought to each job site in the manufacturer's original container, or appropriate and properly labeled secondary container.
 - b. Tree stakes, tree ties, and guy wires shall be of materials matching those existing on a work site, or as specified by the City designated representative.
 - c. Lawn seed for reseeding shall be a certified mixture to match existing grasses.

H. Soil Management and Fertilization

1. General
 - a. Contractor shall become familiar with each site's microclimate(s) and soil conditions, including soil texture, organic matter content and fertility, water holding capacity, and infiltration rate. This information will be needed to manage soil fertility and plant nutrition, and to schedule irrigation.
 - b. Contractor shall become familiar with plants species present in the site landscape and to identify areas of insect or disease infestation or nutritional deficiency. Avoid

removing native California woody landscape species.

- c. Contractor shall be aware of soil conditions, including runoff and drainage features at each site to identify potential erosion problems and storm water management needs. Alert City designated representative within 24 hours to any serious drainage, storm water runoff or erosion problems outside of the scope of work of this contract.

2. Align with Russian River Friendly Landscape Guidelines

Contractor shall be familiar with the Russian River Friendly Guidelines for soil management. Alert city Representative if soil conditions are leading to erosion

http://rrwatershed.org/sites/default/files/Russian%20River%20Friendly%20Landscape%20Guidelines%20compiled_for%20web.pdf

- a. If work, maintenance, or repair results in disturbance to soil, the contractor must prevent and control soil erosion.
- b. Identify and notify regarding soil erosion problems.

3. Soil Analysis

- a. Identify soil management needs based on site observations. Where stunted growth, yellowed chlorotic, veiny top burn or other unusual leaf and flower color and appearance problems occur and soil infertility is suspected, notify City Designated Representative.

4. Maintain Organic Mulch

- a. Keep root crowns of all plants free of compost, mulch and debris.
- b. Notify city representative when additional mulch is needed.

5. Fertilizers and Soil Amendments

- a. Contractor shall not use fertilizers and soil amendments.
- b. Contractor to notify city representative if Contractor recommends fertilizers and soil amendments.

I. Irrigation

1. General

- a. Landscapes shall be irrigated as needed to maintain plant appearance and health and avoid overspray and water damage to City's hardscape and property.
- b. All Civic Sites (landscapes at buildings) have a functioning irrigation system and a controller.
- c. Most Roadway Landscaped sites do not have a functioning irrigation system.

- d. The Contractor is only responsible for irrigation at fully functioning automatic controller systems. The City may make repairs to irrigation while the Contractor is in performance of this Agreement, and any new irrigation system effectiveness that is functioning at any of the Section 2 sites is the responsibility of the Contractor.
- e. Contractor must provide irrigation performance tests at times that avoid disrupting business activity at Civic Sties and that avoid over spraying into traffic lanes, especially during peak traffic hours. All sites are public and therefore the Contractor must avoid disruption to pedestrians and vehicles.

2. System Maintenance and Repair

- a. Throughout the term of this Agreement, the Contractor shall be responsible for the effectiveness of the irrigation systems on the site(s) covered by this agreement as specified in the General Section above The Contractor shall:
 - i. Report promptly to the City's designated representative any damage to the irrigation systems. Any mainline, valve, or controller problems shall be reported to the City within 12 hours of observation. Contractor must turn off water for any leaks observed until City can be on-site to repair.
- b. The City will complete irrigation repairs after notification from the Contractor.
- c. The City may also request a cost estimate for the Contractor to provide repairs needed. Submittals shall be provided to the City designated representative for all requested repair components and piping. Repairs shall only be completed upon obtaining written approval from City's representative. Repairs shall be completed in a timely manner, with same manufacturer's components and operational function.
- d. If the City chooses to have the Contractor carry out the submitted repairs or replacements, the Contractor shall provide labor and equipment.
- e. The City shall have the option of providing replacement parts or having the Contractor provide the parts. The Contractor shall obtain the approval of the City's designated representative before replacing any parts not covered by Section I (Irrigation) Subsection 2a(i), above, or 2a(vi), below.
- f. Contractor shall provide copies of receipts for materials and/or parts upon request. If parts and materials are purchased by Contractor, mark-up shall not exceed 10%.
- g. Contractor shall repair or replace, at the Contractor's expense, any irrigation system equipment damaged as a result of the Contractor's performance. Contractor must replace all broken items with item of same brand and model. The City must approve all substitutions.
- h. Adjust and trim around all sprinkler heads to obtain and maintain proper water coverage.

- i. Remove the last sprinkler head from each system and flush lines as needed.
- j. Contractor shall maintain the irrigation system for optimum performance, as per manufacturers specifications, by inspecting the entire system on an ongoing basis. This includes cleaning and adjusting all sprinkler and bubbler heads, drip emitters and valves for proper coverage.
- k. Irrigation controllers shall be inspected monthly and only adjusted as needed with approval from the city's representative during the irrigation season to ensure that consumption to budget is optimized. Contractor is encouraged to work with City Water Use Efficiency staff (contact: 707-543-4506) to compare consumption to budget.
- l. Contractor shall provide an accurate irrigation controller map showing location of controllers, valves and distribution systems (mark up of City map is acceptable) and placed in the irrigation controller enclosure. A copy shall be given to the City designated representative. The City will provide any available as built irrigation drawings for Contractor use.

3. Scheduling and Application

- a. The designated City representative will be responsible for programming and scheduling site irrigation using a monthly consumption to water budget approach, with the goal of managing each site's consumption to its corresponding landscape water budget. The Contractor will not modify the Controller without approval from the designated City representative. Contractor will make recommendations to the City's representative so that enough irrigation is applied to replace natural water loss from the landscape and maintain plant health. In accordance with the following, the Contractor shall:
 - i. Consider site soil types, plant types, root depths, precipitation rates, weekly net evapotranspiration (ETO), and recommend to the City's Representative an amount of water to apply for each irrigation zone according to these and other pertinent conditions in order to apply the minimum amount of water needed to maintain plant health.
 - ii. Contractor will recommend to the City's representative a schedule with multiple repeat cycle start times to allow the water to infiltrate into the soil and avoid/eliminate runoff, ponding, and over-watering.
- b. Irrigation water shall be applied at night to reduce water loss from evaporation. City representative will set controllers to operate system between 9pm and 6am, where possible.
- c. During each site visit, perform visual verification that the plant material is healthy and that soil moisture is adequate. Check the soil moisture content, root depth and structure with a trowel, shovel or probe to a depth of 3 to 4 inches. If the soil is dry or overly moist, provide recommendations to the city's representative to adjust

irrigation.

- d. City representative may direct Contractor to adjust irrigation depending upon Contractor recommendation.
- e. Contractor will be aware that irrigation may be significantly modified during special events to accommodate an event. City representative will keep Contractor updated on modified irrigation.

4. Seasonal System Maintenance and System Checks

- a. The results of all following checks shall be included in the Contractor's monthly observations. Any necessary repairs shall be reported and carried out as described in Subsection 2, Irrigation System Maintenance and Repairs, above.
- b. At start of maintenance contract, and/or in spring of each year, the Contractor shall verify available static water pressure (PSI) and gallons per minute (GPM) at point of connection to water service. Any replacement, relocation or additional materials required as a result of failure to check (PSI) and (GPM) shall be done at the Contractor's expense.
- c. Quarterly System Checks:
 - i. Within 30 days after contract award, Contractor shall inspect all irrigation systems and report condition of all components to the City designated representative.
 - ii. The Contractor shall perform three additional system checks: one during system start up in early spring, one in midsummer and one in early fall. Include the system check report with a recommendation for needed repairs based on the findings of the system check. If the check described in (i) above coincides with one of these three checks, it is not necessary to do two checks in the same period.
- d. Controller Seasonal Check—Spring, Summer and Fall:
 - i. Open the controller cabinet and clean out any cobwebs, dirt, or debris.
 - ii. Change the battery and check all wiring connections.
 - iii. If a rain sensor is not attached to the controller, consult with City designated representative for retrofit options.
 - iv. Adjust time and day on the controller to current condition if approved by the city representative.
 - v. Note any problems on the system check report; necessary repairs shall be completed in accordance with Minimum Specifications, Section I

(Irrigation) subsection 2 (System Maintenance and Repair).

- e. Spray Irrigation System Seasonal Check—Spring, Summer and Fall:
 - i. Run the system one valve at a time and inspect for missing, broken, or leaking heads or other water leaks. Flag problem areas and report any problems to the city's representative.
 - ii. Inspect system by checking the point of connection, valves and sprinkler heads.
 - iii. Test all zones. Flush each valve and circuit.
 - iv. Clean valves, spray nozzles, and filters.
 - v. Trim plants or grass around heads, valve boxes and system components.
 - vi. Adjust heads as needed to minimize overspray.
 - vii. Test entire system for overall performance and distribution uniformity.
 - viii. Any problems with distribution uniformity will be reported and discussed with the City designated representative.

- f. Drip System Seasonal Check—Spring, Summer and Fall:
 - i. Remove end caps and flush out any dirt and debris from the system.
 - ii. Replace end caps and run the system, one valve at a time. Flag any broken or missing fittings, emitters, or tubing.
 - iii. Note clogged, broken, or missing emitters and report to City representative.
 - iv. Note pinched or broken tubing and report to City representative. Pinched tubing shall be repaired, not straightened.
 - v. Note any water filters and/or or pressure regulators that are not present on system check report.
 - vi. Identify where emitter location results in overspray and note this and other drip system problems and report to the City representative.
 - vii. All necessary repairs approved by the City representative shall be completed in accordance with Section I (Irrigation) subsection 4 (System Maintenance and Repair).

J. Lawn Care

The majority of Section 3 landscaping does not include lawn maintenance. However, for the few sites

that may contain lawn, the Contractor shall maintain all lawn areas on the sites covered by this agreement in a healthy, growing condition by performing the following operations and other work incidental thereto:

1. Mowing

- a. Mow weekly year-round, weather permitting.
- b. December through March: multi-purpose turf areas and ornamental lawns shall be mowed weekly to a height not to exceed 3 inches.
- c. April through November: multi-purpose turf areas and ornamental lawns shall be mowed weekly to a height between 2 - 2 ½ inches.
- d. On weekday holidays (Monday through Friday) that are observed by the City, the Service Level 1 category scheduled for mowing on the holiday shall be mowed the day following the observed holiday.
- e. Blow or sweep all paved areas adjacent to irrigated turf areas, including streets and gutters, upon completion of mowing, edging and trimming operations and on the same day. Mowing and edging materials shall not be allowed to pile or accumulate between visits.
- f. Bruising or rough cutting of grass will not be permitted.
- g. Excessive shredding, tattering, tearing or bruising of grass blades shall not be permitted.
- h. The direction of mowing shall be varied with successive visits to encourage upright growth.
- i. The Contractor shall not clean, hose off or wash turf mowing or any equipment within Section 2 landscape areas or on a City parcel or property. The Contractor shall not block pedestrian access to park entries or features with contractor's equipment.

2. Trimming

- a. All lawn area edges along curbs and walks shall be trimmed after each mowing. Edging shall include cutting all grass along walls, fences, foundations, curbs, sidewalks, paths, shrubs, tree trunks, poles, guy wires, or any other object or structure within or bordering the lawn areas.
- b. Trimming shall be done by powered edging equipment.
- c. Trimming shall be done around irrigation system sprinkler heads as necessary to permit maximum water coverage by the system.
- d. Turf around trees shall be mechanically edged at twelve inches (12") around tree trunks.

- e. The Contractor shall avoid damaging tree trunks, shrubs, sprinkler heads, buildings, and other objects and structures during trimming operations. Any such damage shall be reported immediately to the City's designated representative.

K. Trees, Shrubs, and Ground Cover Care

The Contractor shall maintain all trees, shrubs, and ground cover on the sites covered by this agreement, in a healthy, growing condition by performing the following operations and other work incidental thereto:

1. Pruning & Minor Tree Care (up to 15' above ground)
 - a. The Contractor shall ensure that only professionally qualified personnel using approved methods and techniques perform pruning:
 - i. Excessive pruning or stubbing back shall not be permitted.
 - ii. All pruning cuts shall maintain the branch bark ridge and shall be clearly cut with no tearing of the bark. No flush cuts shall be permitted.
 - iii. Shearing of shrubs and ground cover will be permitted only if specifically approved by the City's designated representative.
 - b. Trees shall be pruned to select and develop permanent scaffold branches that are smaller in diameter than the trunk or branch to which they are attached, and which have vertical spacing from eighteen inches (18") to forty-eight inches (48") inches with radial orientation so as not to overlay one another.
 - c. Under no circumstances shall stripping of lower branches ("raising up") of young trees be permitted. Lower branches shall be retained in a "tipped back" or pinched condition with as much foliage as possible to promote caliper trunk growth (tapered trunk). Lower branches may be cut only after obtaining permission from the City's designated representative.
 - d. Evergreen trees shall be thinned out and shaped when necessary to prevent wind and storm damage.
 - e. Pruning of trees and shrubs shall be done as needed to achieve the following:
 - i. To shape, particularly to correct misshaping caused by the wind.
 - ii. To raise the lower branches of trees above head height wherever they overhang walks or paths.
 - iii. To cut back shrubs and ground cover where they encroach on the walks, paths, paved areas and fence lines.

iv. To remove suckers, watersprouts, and other undesirable growth on trees.

v. To remove all dead or damaged branches.

f. Minor pruning may be done at any time.

g. Pruning to remove a hazard shall be done immediately.

2. Staking & Guying

The Contractor shall maintain and replace stakes and guys with materials approved by the City's designated representative and maintain and replace plant ties to provide support without chafing of bark. Additional stakes or guys shall be placed as needed to correct misshaping caused by wind.

3. Fertilizing

a. Contractor shall not provide any services related to fertilizing any landscaping sites in Section 2.

b. Contractor will notify City's representative when fertilization may be needed.

4. Replacement of Plants and Trees

a. The Contractor shall remove dead and damaged trees and plants under 15' in height and obtain approval from the city's representative prior to removal of any dead tree. Notify the City's representative of any tree over 15' that is dead, diseased, or dying. City will remove trees over 15' in height and provide final approval/denial for Contractor to remove trees 15' and under. If approved by the City's representative, the Contractor must cut the tree as close to the base as possible and dispose of the tree.

L. Weed Control

1. The Contractor must, at all times, follow the city's Integrated Pest Management Policy as referenced in Section F, Reporting and Inspecting.

2. Weed control shall **not** be provided in any irrigated turf, playgrounds, dog parks, bio swales, designated Open Space, parking lots and picnic areas while in use and at school parks while students are in attendance.

3. Any weed control adjacent to school sites must comply with the Health Schools Act.

4. Contractor may not use herbicide treatments within 24 hours of either predicted rain or within 24 hours after a rain event.

5. The Contractor shall be trained in and use Integrated Pest Management practices, and be responsible for pest control on all trees, shrubs, ground cover, and other site features.
6. Annual weeds are to be controlled during their growing season in the winter and spring when they are most susceptible to cultural control methods. Frequent control when plants are young will enhance overall control in the landscape and prevent them from establishing large populations.
7. Perennial weeds are to be controlled to the extent possible during the winter and spring with cultural control methods when soils are moist, and roots can be fully removed manually.
8. The general non-organic herbicide guidelines (for locations where such herbicides are allowed as part of the Integrated Pest Management Policy) follows:
 - a. Review pesticide labels for time periods for optimum control and weed species control. Most pesticides are ineffective when used at incorrect times in a weed's lifecycle.
 - b. Properly identify all weeds before treatment and limit all pesticide applications to time periods when they are effective.
 - c. Pesticides will not be applied within 15 feet of public paths or on grounds of areas frequented by children without temporary closure.
 - d. Observe all label guidelines, and notes and restrictions on attached Pest Control Manufacturers labels.
 - e. Recommended Pest Control Methods Based on Landscape Type and Service Frequency.

M. Public Notification for Weed Control

The Contractor will publicly place notification of weed control treatments according to all applicable laws and guidance governing notification. The Contractor must post signs publicly to provide sufficient warning to the public that an herbicide application is planned or has recently occurred. The Contractor shall monitor and maintain the signs during posting period. Signs shall be posted at normal entry points and surrounding the herbicide treatment location(s). Signs shall be printed in both English and Spanish. It is permissible to use small yellow Pesticide Application flags to further identify where herbicides have been applied. Flags are to be used in conjunction with, not as a replacement for, the signs. Indicator dyes may be added to the herbicide mixture to indicate where herbicides have been applied. Posting is not required on traffic medians.

At a minimum, public notification signs shall include the following information:

1. Date and time of planned application.
2. Area(s) within a site to be treated.

3. The item to be eradicated by use of weed control method, i.e. "weeds".
4. Label name of the herbicide(s) being used.
5. Warning to stay out of treated areas for a specific time. Use the product label instructions to determine when re-entry into the treated area(s) is permitted.
6. A statement that additional information can be obtained by contacting the City of Santa Rosa Recreation and Parks Department, Parks Maintenance at 543-3770.

N. Weed Control Chemical Application Documentation and Records

1. The Contractor shall comply with all Federal, State, City and local laws and regulations governing the use and reporting of pesticides.
2. The Contractor must provide written Agricultural Pest Control Recommendations for weed control applications that take place in any City park and landscapes. A copy of each written Agricultural Pest Control Recommendation shall be provided to the City's representative prior to any application for weed control.
3. The Contractor shall provide the City's Representative with a written schedule of all chemical weed control applications no later than Wednesday for all applications planned for the following week. The schedule shall include anticipated application dates, locations, areas within a park to receive weed control if applicable, and name of the materials to be used. The Contractor shall notify the City's Representative in writing if the schedule is changed or areas are not treated and why.
4. No later than the 10th of each month the Contractor shall provide the City's Representative with a detailed monthly written account of all weed control performed for the previous month, complete with locations for each treatment. This information shall include application dates, locations, weed control methods used and quantities of each herbicide.
5. The Contractor will note that the city is in the process of updating its pesticide weed control reporting and protocol methods based on the recent approval of the Integrated Pest Management Policy. The Contractor will cooperate with future protocols regarding reporting pesticide use.

O. Hard Surfaces Programmatic Treatment Specifications

Hard surface areas include concrete, asphalt and gravel-surfaced areas surrounding civic sites and paved areas. Proper maintenance of these areas can minimize the need for weed control. Regular control of weeds in these areas will prevent further damage to hard surfaces and enhance long-term control of weeds. These areas are maintained to enhance facilities access, security, and fire safety.

1. Target Pest: Annual/Perennial weeds
 - a. Goals: Keep pavement cracks/seams weed free in areas easily visible by the public and at least 80% weed free in other areas. All weeds to be maintained at 4 inches in height

or less unless otherwise noted.

b. Hard Surfaces Weed Treatment Protocol

i. Approved Techniques:

1. Hand pull weeds from cracks, margins and edges.
2. Mow (string trimmer) all weeds to target height in cracks or other areas.
3. Propane flaming asphalt and concrete areas (cracks/margins). Propane flaming shall only be used during the winter season when plants and surrounding environment is wet. Flaming during rain events is optimal. Contractor shall have basic firefighting equipment onsite at all times (fire extinguisher, shovel, axe).
4. Pesticides may be used as needed as the last choice in an integrated pest management policy. Control weeds on young annual and germinating perennials.
5. Pesticides are not allowed to drain into swales or storm water inlets and collection areas at any time.

P. Planter Beds Programmatic Treatment Specifications

1. Use cultural methods (mulch, proper pruning, proper irrigation) to encourage landscaping plant health and growth and discourage weeds in all landscaping areas. Keep planter beds and tree wells free of weeds and debris on a rotational basis, throughout the year by hand pulling or other mechanical means. Site shall be weeded by hand or mechanical weeding methods that remove the roots at least once per visit. Effective monitoring and routine maintenance will control weeds while they are small before they have the opportunity to set seed, limiting effort for future maintenance.

Q. Target Pest: Annual/perennial weeds

1. Goals: Promote healthy/vigorous landscape planting areas with weed cover less than 20% and no weeds higher than 1 foot at any time.
2. Planting Bed Treatment Protocol
 - a. Approved Techniques:
 - i. Hand pull weeds from target areas.
 - ii. Contractor may recommend to city's representative to add/replenish mulch for planting beds to suppress weeds.
 - iii. Use of pesticides as the last choice when other treatments are ineffective.

R. General Maintenance and Cleanup

1. The Contractor shall collect all clippings, trimmings, cuttings, rubbish, litter, and debris at each landscape site covered by this Agreement as follows:
 - a. Lawn grass that has been cut with a mulching mower may be left in place.
 - b. Tall grass that has been cut with a string trimmer shall be left in place.
 - c. Leaf litter shall be removed from the landscape sites).
 - d. All diseased leaves and plants and branches or larger pruning's shall be removed from the site.
 - e. Compostable plant material that does not fit into the preceding categories, which was generated as a result of this contract, may be disposed of at the City's Compost Facility, located at 4301 Llano Road, Santa Rosa. The Contractor is responsible for verification of availability of the City's Compost Facility. The Contractor will be responsible for transporting all material. Wood products may also be taken to the Compost Facility as long as they have been chipped. Should the Contractor elect not to dispose of the grass or wood products or the compost site not be available then the cost for disposing of said products will not be an additional cost to the City.
 - f. Non-compostable litter, rubbish and other debris shall be removed from each site and disposed of in a lawful manner at the Contractor's expense. Clippings, trimmings, removed trees, cuttings, rubbish, or debris resulting from Contractor's performance under this agreement shall NOT be deposited in the refuse cans or dumpsters placed by the City at various locations in the areas covered by this agreement. Note: Non-organic' debris found on site CAN be disposed of in City dumpsters.
2. The Contractor shall keep all ground cover areas, all areas around shrubs and trees, next to building, fences, sidewalks, paths, curbs, and gutters free from rocks, glass, and other debris.
3. The Contractor shall keep all cracks and seams in sidewalks, curbs, street gutters, and other paved areas relatively free of weeds (meeting the performance goals established in Sections M - O.
4. The Contractor shall keep all sidewalks and paved areas clear of dead plant material such as leaves, twigs, and branches.
5. The Contractor shall keep sidewalks and paved areas swept and cleaned of any dirt or soil that might be washed from adjacent slopes or planted areas.

6. The Contractor shall repair any eroded places on the landscaped area covered by this agreement by replacement of topsoil to bring such eroded places back to original grade. The cause of erosion shall be reported promptly to the City's designated representative.
7. Work sites shall be left orderly and neat upon completion of work for that particular day.
8. The Contractor is responsible for all traffic control required as a result of this contract. A traffic plan shall be submitted to and approved by the City Traffic Engineering Division two weeks prior to performing any work requiring traffic control.
9. The Contractor is responsible for picking up and disposing of trash found on site during the course of their maintenance.

S. Equipment

1. The Contractor shall furnish, maintain, and use sufficient modern and efficient equipment and tools to perform the work required under the provisions of this agreement. All equipment and tools shall be kept in safe, usable condition with cutting edges properly sharpened. The City's designated representative may direct that the Contractor discontinue the use of any equipment or tools that in the opinion of said representative are not in an acceptably safe and usable condition.

T. Site Specific Requirements

The following landscape sites have additional or overriding considerations compared to the Weed Control maintenance standards above. For each site below, Contractor shall use the specifications listed in addition to or in replacement of all other specifications:

1. Site ID# F00050NW, Map 280A (Woodbridge)
 - a. Contractor may not utilize any chemical weed controls at all at this site.
2. Site ID# F00049NW, Map 280B (North Village)
 - a. Contractor may not utilize any chemical weed controls at all at this site.
3. Site ID#F00059NW, Map 292 (The Gardens Bioswale Sites – LID Features)
 - a. Swales to be kept 80% weed free through mechanical control only (if turned over in such condition). Drains shall be kept free of debris or vegetation that would prevent proper drainage. Contractor to notify city of any modification to the landscape area by adjacent private property owners.

U. DRAFT Integrated Pest Management Policy

The following Draft Integrated Pest Management Policy was approved by City Council on March 5, 2024. The final policy will be provided via addendum; however, the language will remain the same as provided in this section.

COUNCIL POLICY			
Subject: CITY-WIDE INTEGRATED PEST MANAGEMENT POLICY	Policy Number	Effective Date	Number of Pages

BACKGROUND

The City of Santa Rosa (City) has responsibility for the maintenance of land and landscapes in City parks, open space areas, traffic islands, road frontages, city buildings, plazas, parking lots, drainage channels, creeks, pump stations, water tanks, and rural sites. Inherent in this responsibility is the management of pests, including unwanted plants, insects, rodents, and fungus. Pest are controlled for assorted reasons including public safety, public health, plant health, aesthetic, and control of invasive plants, pathogenic organisms and/or insects.

The need for a city-wide Integrated Pest Management (IPM) Program is identified in the Russian River Friendly Landscape Guidelines (RRFLG). The RRFLG guidelines set forth seven best practices for managing landscapes in a sustainable manner, which include: landscaping for local conditions, developing and maintaining landscapes that generate less waste for landfills, nurturing the soil, conserving water and energy, protecting water quality and air quality, and creating and protecting wildlife habitat. An effective IPM program is a good start to developing sustainable landscapes.

PURPOSE

The purpose of this IPM Policy is to attain the City’s goal of using long-term pest management strategies that protect human health, the environment and non-target organisms. This Policy provides guidelines for a City-wide IPM program and establishes standardized protocols for the management of pests.

The goals of this IPM Policy are as follows:

- Eliminate the need to use pesticides in sensitive areas like playgrounds, picnic areas, and public gathering spaces. Reduce the use of pesticides throughout city landscapes including roadway medians and parking areas.
- Provide for the utilization of alternatives to chemical control methods in the control of pests.
- Where chemical treatment control methods become the only effective tool to manage a pest, select the “least-toxic” pesticides that will provide acceptable control of the pest.

- Ensure safe application of pesticides following best management practices.
- Provide appropriate pre-and post-notification of pesticide application in parks and other areas where the public may be affected.
- Ensure pesticide usage does not threaten water quality.
- Ensure pesticides are not applied within the storm drain system including drainage ditches and low-impact development strategies.
- Ensure that no banned or unregistered pesticides are stored or applied.
- Ensure staff applying pesticides are certified in the appropriate category by the California Department of Pesticide Regulation or are under the direct supervision of a pesticide applicator certified in the appropriate category.
- Implement procedures to encourage the retention and planting of native or drought-tolerant vegetation to reduce water, pesticide, and fertilizer needs.
- Reduce the use, storage, and handling of hazardous pesticides to reduce the potential for spills.
- Report all pesticide use by City staff and contractors working on City-owned property annually as a part of the annual Stormwater Report. Information on pesticide use will be presented to the public on the City's webpage devoted to IPM.

DEFINITIONS

- 1) **Action Threshold** is an observable condition or set of conditions that must be present before a pest control method can be initiated. Action thresholds are calculated to initiate a specific pest control method(s) when it will be effective in keeping the pest population below an injury level. Typical action thresholds found in this program include:
 - a. Observing the pest in a specified abundance.
 - b. Observing a specified amount of pest damage.
 - c. Observing specific environmental conditions favorable pest environment
- 2) **Fungicide** is a pesticide, synthetic or organic, that controls fungus.
- 3) **Glyphosate** is an active ingredient found in many widely used herbicides that can kill certain weeds and grasses. Common herbicides that have glyphosate in them are Roundup and Rodeo.
- 4) **Herbicide** is a pesticide, synthetic or organic, that controls weeds.
 - a. **Selective herbicides:** Chemicals that kill specific types of plants, such as grass plants or broadleaf plants.
 - b. **Nonselective herbicides:** Chemicals that kill all types of plants.
 - c. **Contact herbicides:** Chemicals that kill the plant only where the chemical touches it. To be effective, the entire plant must be thoroughly covered with the product. They are quick-acting and useful in controlling annuals, biennials, and seedling perennials.
 - d. **Systemic herbicides:** Chemicals that are absorbed through the leaves or roots and move freely throughout the plant. Application to part of the plant will kill the entire plant. Systemic herbicides are effective against most plants and are recommended for perennials. They take time to be effective and may be soil- or foliage-applied.
 - e. **Soil-applied materials** may be selective or nonselective, depending upon the material and the rate of application. Primarily used for preemergent applications.

- 5) **Insecticide** is a pesticide, synthetic or organic, that control insects.
- 6) **Integrated Pest Management (IPM)** is a pest management strategy that focuses on long-term prevention or suppression of pest problems with minimum impact on human health, the environment and non-target organisms. These strategies require the selection, integration and implementation of various pest control techniques considering the various economic, ecological, and sociological consequences. The most effective ways to manage pests use a combination of four control categories: biological, cultural, mechanical/physical, and chemical.
 - a. **Cultural controls** are management practices that reduce the incidence of weed infestations by using proper planting times and planting rates, planting mulching, managing fertilization and irrigation to favor desired plants rather than weeds.
 - b. **Mechanical/Physical controls** physically disrupt the weed by hand-pulling, hoeing, mowing, tilling, and flooding.
 - c. **Biological control** is the use of a living organism to manage pests.
 - d. **Chemical control** involves the use of herbicides, synthetic or organic, to manage pest plants.
- 7) **Neonicotinoid** pesticides are a class of neuro-active insecticides that kill a wide-variety of insects. Plants sprayed with these insecticides uptake the active ingredient and convey the poison to any insect that feeds on the plant, including non-target species like bees as they pollinate the plant.
- 8) **Organic**, in horticultural terms, is defined as a method of growing or maintaining ornamental or food plants without the aid or application of synthetic chemicals (fertilizers, pesticides, hormones, etc.).
- 9) **Organic Materials Review Institute (OMRI)** is an international nonprofit organization that determines which input products are allowed for use in organic production and processing. OMRI Listed® products are allowed for use in certified organic operations under the USDA National Organic Program.
- 10) **Personal Protective Equipment (PPE)** is worn to minimize exposure to hazards. Examples in pesticide applications include chemical resistant gloves, eye protection, and disposable chemical resistant suits.
- 11) **Weeds** are unwanted vegetation or a plant that is not valued where it is growing and is usually of vigorous growth; especially one that tends to overgrow or choke out more desirable plants. Weed Control is most effective when it includes several strategies.
- 12) **Weed prevention** includes using transplants, amendments and mulches that are known to be weed-free and cleaning vehicles and equipment to prevent the spread of weed seed and weed plant parts from one area to another. Prevention also includes removing weeds before they can form seed heads or spread by other methods.

POLICY

City staff and contractors performing pest control work for the City in landscaped areas must follow the IPM Policy and guidelines as set forth. This Policy sets forth prohibitions on the use of neonicotinoid-containing pesticides and glyphosate-containing herbicides including, but not limited to: Roundup, Rodeo, and Ranger. Specific management actions for common pest species and specific action thresholds are described in detail in Appendix A. The pest control methods

established by this Policy shall be used only if evaluation indicates they are needed, or impacts have surpassed thresholds described in Appendix A. Treatments shall be performed with the goal of removing only the target organism. Pest controls shall be selected and applied to minimize risks to human health, non-target organisms, and the environment, and pesticides shall be selected that do not threaten water quality. The higher the potential for human, animal, or water exposure in an area, the more vital it is to use a very low-hazard pest management material.

All pesticide treatments are prohibited within dog parks, children's playgrounds, group picnic areas, creeks and bio-swales or bio-retention areas. For shared school-park sites, and parks with childcare or pre-school buildings, pesticide treatments must only be applied on days when students are not present. Pesticide applications must follow all provisions of the Healthy Schools Act (California Education Code Sections 17608-17613) including recordkeeping, posting, and pesticide use reports.

Exceptions to glyphosate prohibition

Glyphosate may be used in specific instances as follows:

- In medians and parking areas where impact to the public is at a minimum.
- In cases where the Fire Marshal or Police Chief has determined it is necessary for public safety.
- On ball fields when the fields are closed for renovations.
- On invasive plants where control would only be needed to remove the existing plants and allow the natural plant community to occupy the landscape.

Special conditions when applying glyphosate

City staff and contractors utilizing glyphosate compounds must use increased PPE including, at a minimum: chemical resistant gloves, protective eyewear, chemical resistant boots, and a disposable chemical resistant suit that covers the applicators' clothes and exposed skin (e.g., Tyvek coveralls with a hood).

Procedures

The following recognized IPM techniques shall be used to control pests. In the management of a pest, as many of these methods as necessary shall be used.

Monitoring

- Establish action threshold levels for pest damage, injury, or nuisance.
- Identify pests and beneficial species and track population levels.
- Review site history to determine past control activities.
- Plan and schedule any treatment option at the target pest's most vulnerable stage.

Mechanical/Physical

- Barriers to exclude entry or introduction of pests. Inspecting new plants before being planted.
- Use of mulch materials or weed fabric.
- Controlled burning.
- Solarizing/tarping to treat seedbank.
- Use of traps.
- Whitewashing trunks of young trees to prevent sunscald.
- Use of discs, weed mowers, string weed trimmers, hoes and hand pulling of weeds.
- Removal of infested plants or plant parts (except for rare and endangered and culturally historical significance).
- Thinning of a tree or shrub to improve air circulation in the canopy.
- Thinning of canopies to increase temperatures for insect control.

Cultural

- Selecting plant materials suited to the site and/or those that have natural pest resistance.
- Providing conditions conducive to healthy plant growth.
- Designing and adjusting irrigation system.
- Ensuring proper soil fertility through mulching, compost, or appropriate fertilizer, avoiding nutrient deficiencies and excesses. Health desired plant that will out compete unwanted weed pests.

Biological

- Use of cattle, sheep, goats, or other grazing animals.
- Encouraging plant diversity to provide food and habitat for beneficial species.
- Maintaining existing populations of beneficial organisms.
- Supplementation of beneficial populations through releases.
- Use of “biological” or non-chemical pesticides.

Chemical

- Use of least-toxic pesticides and the lowest recommended label rate to achieve control.
- Selection and use of products, synthetic or organic, that provide acceptable control with consideration given to human health and environmental effects.
- Proper timing of pesticide application
- Spot treatments.

Landscape Design Considerations

Prevention is the single most critical component of landscape IPM. Recognizing the potential for future pest problems when designing or modifying a site can minimize and even eliminate many pest problems. Those design considerations include:

- Proper site preparation.
- Properly designed irrigation system.
- Selection of plant materials suited to the site and climate.
- Selection of plant materials with pest tolerance or resistance.
- Use of hard surfaces to eliminate weed problems.
- Use of densely growing plants that will choke out weed growth.

Pest Control Recommendation

Any time that a chemical control measure is warranted, regardless of threshold levels, a least-toxic pesticide will be considered first. Follow-up inspections will take place at specific intervals or pre-determined times to evaluate control.

Applicator Training

Continuing education is required by law for Pest Control Advisors and Qualified Applicators to keep their licenses and certificates current. This education is in the areas of laws and regulations and pest control methods and is offered through seminars approved by the State Department of Pesticide Regulation. Personnel involved in pesticide handling and application activities are required by law to have annual training on the safe and proper handling of pesticides. By law, employees and contractors are required to follow product label instructions and to confine sprays to the site being treated. Treat only the smallest area necessary by treating only the targeted pest. Do not allow pesticide to drift away from target areas. Unregistered pesticides shall not be used.

Maintenance Staff Training

The success of any IPM program is dependent on the skills and knowledge of those involved with its implementation. Information and training are to be provided for all maintenance staff and will include:

- Principles and components of IPM.
- Management strategies regarding pests common to all areas.
- Management strategies regarding specific pests to specific areas.
- Non-chemical pest control techniques.

Public Education and Notification

To ensure that the public and City staff are aware when pesticides are to be used in parks, public building landscapes, or roadways, any of the following methods or combinations of methods are to be utilized:

- Signs
- Isolation, in combination with signs
- Blue indicator dye in spray mix
- Media sources/neighborhood notification

Signs

Posting signs is intended to warn individuals that a pesticide application is planned or recently occurred. Signs shall be posted at public entries to sites such as gates and walkways. If the location is not publicly accessible or not intended for public recreation use, signs may be fewer. Posting duration shall comply with the State Healthy School Act where adjacent to schools. In other locations signs shall be posted a minimum of 48 hours prior to the start of the pesticide application and will remain posted for a minimum of 48 hours after the application unless the pesticide label specifies a longer interval. At a minimum, public notification signs shall include the following information:

- Printed in English and Spanish.
- Date and time of planned application.
- Area(s) within a site to be treated.
- Pest, i.e., “weeds.”
- Label name of the product being used.
- Warning to stay out of treated areas for a specific time. Use the produce label as to when re-entry into the treated area(s) is permitted.
- A departmental phone number to call for more information.

Record Keeping and Reporting

Recording of the pesticide application will be completed and maintained by the applicator and reviewed by the individual departments or division overseeing the application or the city representative overseeing the application contact.

Applicator’s departments will make monthly use reports to the Sonoma County Agricultural Commissioner by the 10th of the month following application. In addition, annual pesticide use reports will be sent to the city’s Stormwater and Creeks team for publishing in the annual city-wide annual report. These records are to include:

- Date and time of application.
- Brand name of the pesticide.
- Target pest(s).
- Amount of pesticide used.
- Concentration of pesticide used.
- Quantity of area treated (e.g., acres or square feet).
- Name (or initials) of applicator.
- Location application was made (location, specific site within a park, etc.).

End of Policy

Section 3: Tax District Sites Landscaping, Exhibit B: Location Lists and Maps

Exhibit B contains a list of all taxDistrict location which are all also along roadway areas and which require maintenance services as specified in the Scope of Services followed by the corresponding map. Contractor may reference the Map # on the list to locate the map associated with the address. Square feet of all locations are provided as a reference only. Contractor is responsible for verifying the square feet and area of all landscape areas associated with the scope of work.

Map #	Landscape Units Included	Tax District Name	Address	Sq. Feet Permeable	Sq. Feet Impermeable	Sq. Feet Turf
199	F00019SE	Orchard at Oakmont (site 1583)	PYTHIAN RD/HWY 12	58,386	9,781	13,387
228	F00013SW	Stony Ranch Area (site 1582)	STONY POINT RD/TROMBETTA ST (SOUTH)	1,897	1,022	0
280B	F00049NW	North Village Area (site 1586)	FULTON RD/N VILLAGE RD	7,453	3,871	0
280A	F00050NW	Woodbridge Area (site 1585)	FULTON RD/TEDESCHI ST	10,196	4,511	0
291	F00058NW	The Gardens (site 1592)	IMWALLE DR AND HEATHER DR	20,518	9,026	0
292	F00059NW	The Gardens LID features (site 1592)	IMWALLE DR AND HEATHER DR	10,402	0	0
293	F00021SE	Kawana Springs 6 (site 1587)	KAWANA SPRINGS RD AND TAYLOR MOUNTAIN PL	156,422	17,734	0



Material

IMPERMEABLE

PERMEABLE

TURF

Orchard at Oakmont - F00019SE

MAP 199

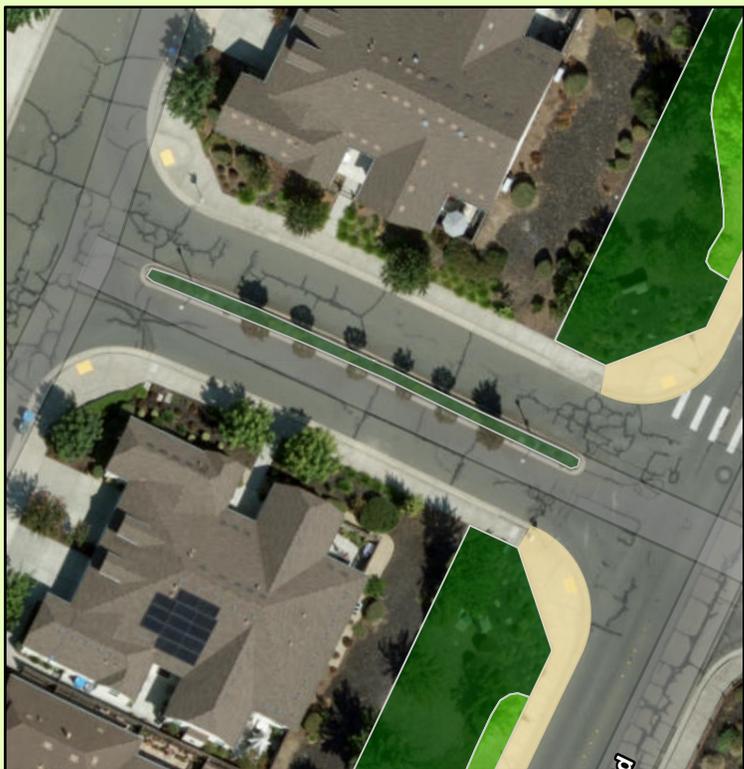
Site No. 1583

Impermeable/Sidewalk: 9,781 sqFt

Permeable/ Landscaped: 58,396 sqFt

Turf: 13,387 sqFt

0 0.04 0.09 0.18 Miles



0 25 50 100 US Feet





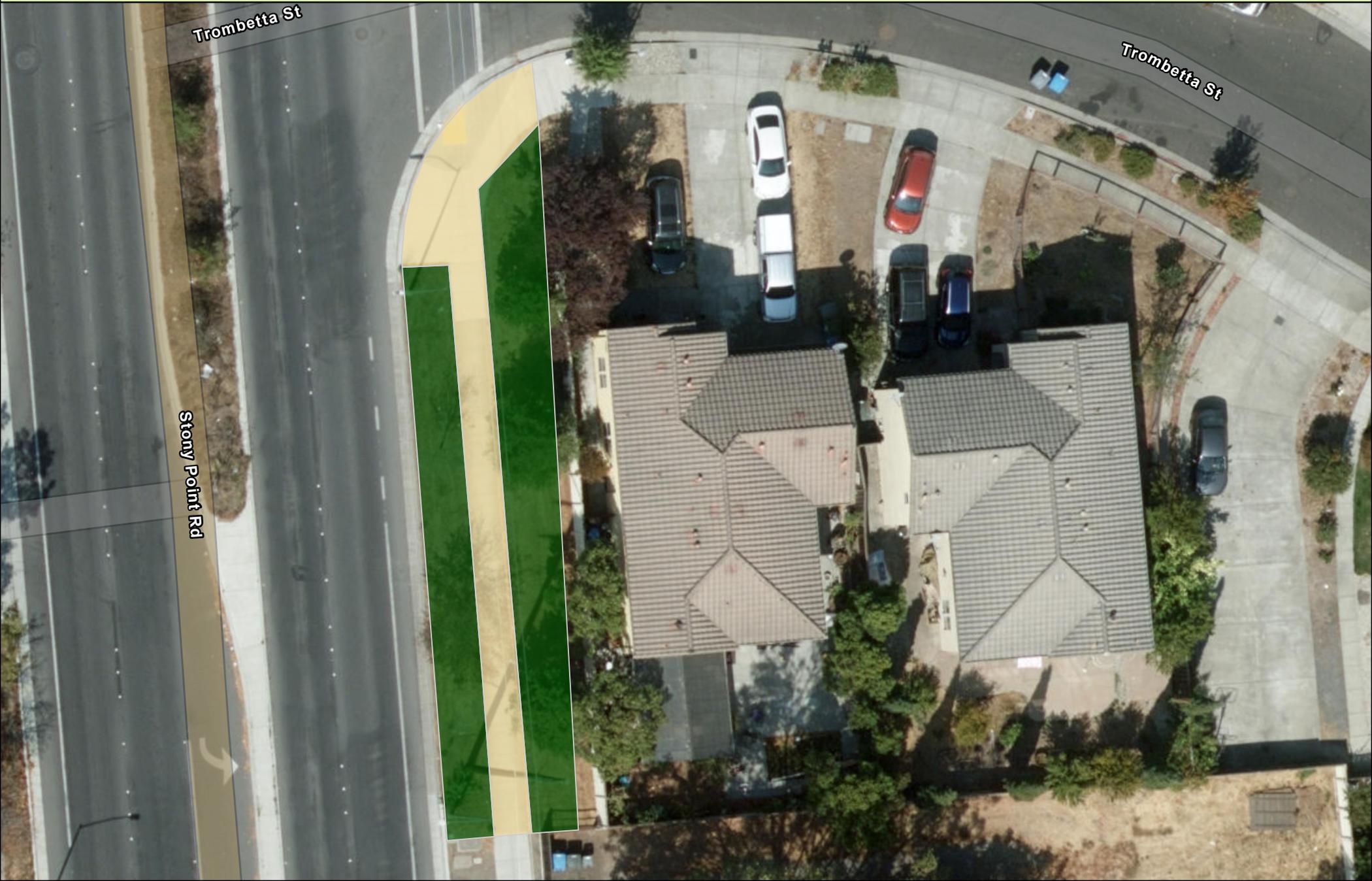
Landscape Areas selection
Material

- PERMEABLE
- TURF
- IMPERMEABLE

Stony Ranch Area - F00013SW

Map 228

Site No. 1582
Impermeable/Sidewalk: 1,022 sqFt
Permeable/ Landscaped: 1,897 sqFt
Easement





Material



IMPERMEABLE



PERMEABLE



TURF

Woodbridge Area - F00050NW

MAP 280A

Site No. 1585
Impermeable/Sidewalk: 4,511 sqFt
Permeable/ Landscaped: 10,186 sqFt
Easement





Material



IMPERMEABLE



PERMEABLE



TURF

North Village Area - F00049NW

MAP 280B

Site No. 1586

Impermeable/Sidewalk: 3,871 sqFt

Permeable/ Landscaped: 7,453 sqFt

Easement





Material



IMPERMEABLE



PERMEABLE



TURF

MAP 291

The Gardens - F00058NW

Site No. 1592

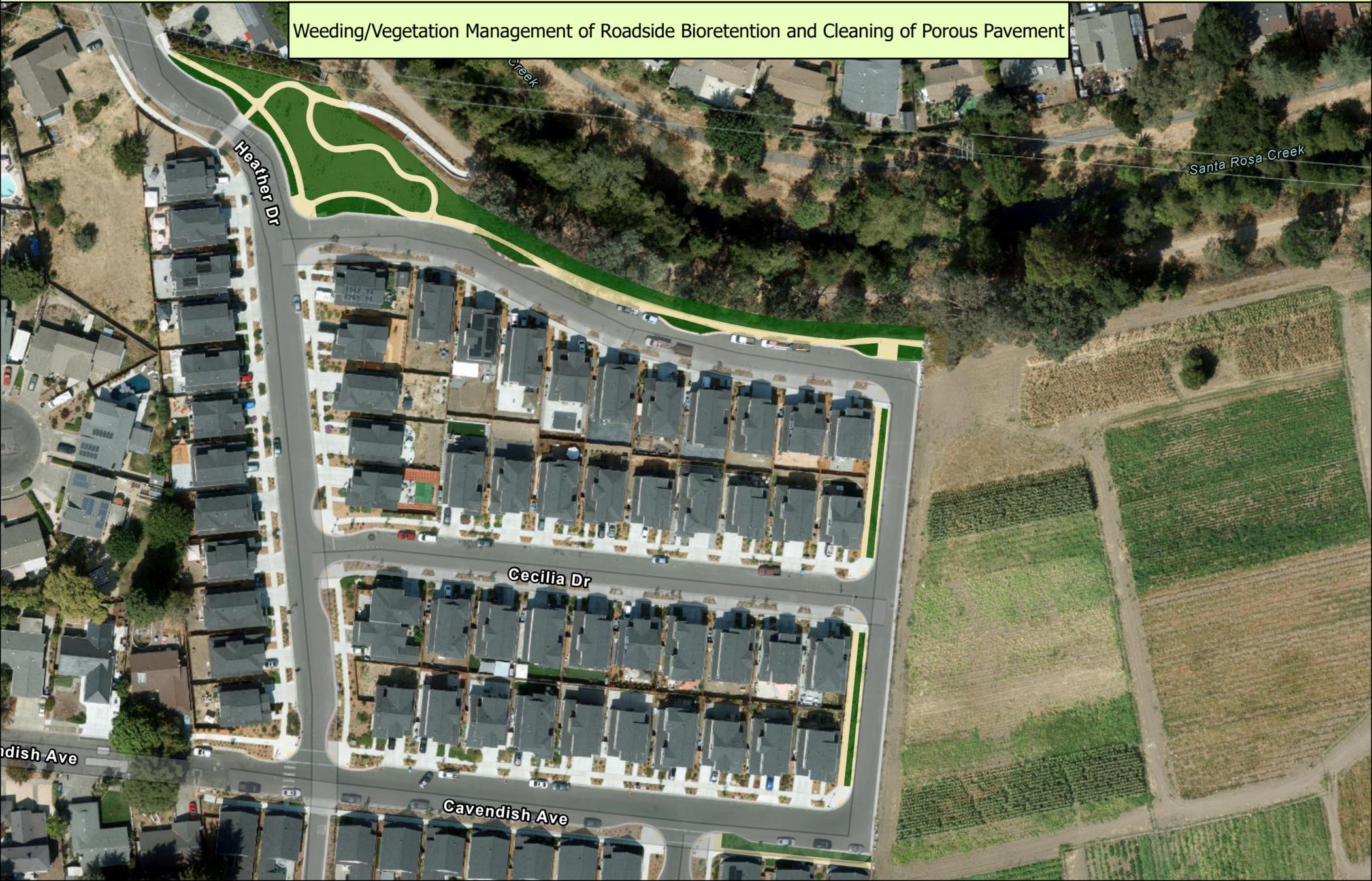
Impermeable/Sidewalk: 9,026 sqFt

Permeable/ Landscaped: 20,518 sqFt

Easement



Weeding/Vegetation Management of Roadside Bioretention and Cleaning of Porous Pavement





Material

PERMEABLE

IMPERMEABLE

TURF

0 50 100 200 US Feet

Map # 292

The Gardens - LID Features

Site No. 1592

impermeable/sidewalk: 0 sqFt

Permeable/landscaped: 10,402 sqFt

Easement





Material



IMPERMEABLE



PERMEABLE



TURF

Map 293

Kawana Springs 6

Site No. 1587

Impermeable/Sidewalk: 17,734 sqFt

Permeable/ Landscaped: 156,422 sqFt

Easement



Maintenance/Inspection of Baysaver unit, Replanting of Vegetated Swale and Detention pond



**Section 3: Tax District Sites Landscaping,
Exhibit C: Location Lists and Bid Sheet**

IFB 24-08 Section 3 - Exhibit C: contains a list of all sites associated with the Scope of Work and a location for the Contractor's bid. The Contractor to provide monthly costs for services per line item, and then provide yearly total at bottom of sheet per year and a grant total of all 3 years.

Map #	Landscape Units Included	Tax District Name	Address	Sq. Feet Permeable	Sq. Feet Impermeable	Sq. Feet Turf	Monthly Cost Year 1	Monthly Cost Year 2	Monthly Cost Year 3
199	F00019SE	Orchard at Oakmont (site 1583)	PYTHIAN RD/HWY 12	58,386	9,781	13,387	\$900	\$900	\$900
228	F00013SW	Stony Ranch Area (site 1582)	STONY POINT RD/TROMBETTA ST (SOUTH)	1,897	1,022	0	\$400	\$400	\$400
280B	F00049NW	North Village Area (site 1586)	FULTON RD/N VILLAGE RD	7,453	3,871	0	\$400	\$400	\$400
280A	F00050NW	Woodbridge Area (site 1585)	FULTON RD/TEDESCHI ST	10,196	4,511	0	\$600	\$600	\$600
291	F00058NW	The Gardens (site 1592)	IMWALLE DR AND HEATHER DR	20,518	9,026	0	\$500	\$500	\$500
292	F00059NW	The Gardens LID features (site 1592)	IMWALLE DR AND HEATHER DR	10,402	0	0	\$500	\$500	\$500
293	F00021SE	Kawana Springs 6 (site 1587)	KAWANA SPRINGS RD AND TAYLOR MOUNTAIN PL	156,422	17,734	0	\$500	\$500	\$500
Total Cost of work for 12 months							\$ 45,600.00	\$ 45,600.00	\$ 45,600.00
Section 3 Grand Total								\$ 136,800.00	

Green Vine Landscaping Inc
Javier Dominguez
General Manager

5/8/2024