



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL JUNE 20, 2024

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON AT THE COUNCIL CHAMBER LOCATED AT 100
SANTA ROSA AVENUE.**

**THE MEETING WILL ALSO BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN
PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON
COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, ON
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa), AND VIA ZOOM BY
VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/85294101130](https://srcity-org.zoom.us/j/85294101130), OR BY
DIALING 877-853-5257 AND ENTERING WEBINAR ID: 852 9410 1130.**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED
ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB
2449, THE CITY WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH
THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**The public attending in person will be able to provide public comment
on agenda items at the time an agenda item is discussed during the
Board of Public Utilities Meeting. Public Comment may also be
submitted via e-mail at bpu-comment@srcity.org.**

**Deadlines and additional instruction for public comment are set forth
below. If you have any questions regarding this meeting, please contact
Michelle Montoya at mmontoya@srcity.org**

1:30 PM - VIA IN-PERSON

1. CALL TO ORDER AND ROLL CALL

2 REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

To consider and take action on any request from a Board Member to
participate in a meeting remotely due to Just Cause or Emergency

Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

4. STUDY SESSION

None.

5. MINUTES APPROVAL

5.1 May 16, 2024 - Regular Meeting Minutes - DRAFT

Attachments: [May 16, 2024 - Regular Meeting Minutes - Draft](#)

6. STAFF BRIEFINGS

6.1 ANNUAL WATER QUALITY REPORT

Staff will provide an overview of Santa Rosa's 2023 water quality report, including drinking water regulatory requirements and water quality results. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 6.18.2024\)](#)

6.2 LAGUNA ENVIRONMENTAL LABORATORY UPDATE 2024

The Laguna Environmental Laboratory is a part of Santa Rosa Water's Regional Water Reuse System and is staffed daily providing services to multiple City departments. Changes in regulations as adopted by the California Environmental Laboratory Accreditation Program (CA ELAP) required overhauling the technical program and quality systems for the Laboratory by January 2024. In addition to the changing regulations, the laboratory continues to support national projects focused on epidemiological studies of wastewater, monitoring for forever chemicals, and more recently illicit drugs discharged to sanitary sewers. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 6.18.2024\)](#)

6.3 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 6.18.2024\)](#)

7. CONSENT ITEMS

7.1 MOTION - BID AWARD AND APPROVAL OF GENERAL SERVICE AGREEMENT NUMBER F002805 - LANDSCAPING MAINTENANCE SERVICES

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board, by motion, approve a bid award and General Services Agreement number F002805 for three years with two one-year extension options to New Image Landscape Company, Fremont, California, to provide landscape maintenance services, as required by Santa Rosa Water, for a total amount not to exceed \$1,160,137.72 with a 10% contingency in the amount of \$116,013.77.

Attachments: [Staff Report](#)
[Exhibit A \(Draft General Services Agreement F002805\)](#)

7.2 MOTION - MEMORANDUM OF AGREEMENT ESTABLISHING THE TOWN OF WINDSOR BIOSOLIDS COLLABORATIVE

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, authorize the Chair to execute the Memorandum of Agreement Establishing the Town of Windsor Biosolids Collaborative.

Attachments: [Staff Report](#)
[Attachment 1 – Memorandum of Agreement, Town of Windsor](#)

7.3 MOTION - BLANKET PURCHASE ORDER 160356 EXTENSION APPROVAL - SENSUS REMOTE AND STANDARD READ-TYPE WATER METERS, PARTS, AND ANTENNAS

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve an amendment to Blanket Purchase Order (BPO) 160356 with Sensus USA, Inc., Raleigh, NC, to extend for an additional one-year period and add funds for remote and standard-read type water meters, parts, and antennas in the amount of \$553,276, for a BPO total not to exceed amount of \$438,032.

Attachments: [Staff Report](#)
 [Attachment 1 – Rate Sheet 2024-2025 Exhibit A-3](#)

7.4 MOTION - RATIFICATION AND APPROVAL OF BLANKET
PURCHASE ORDER 166906 SECOND AMENDMENT - ONE YEAR
EXTENSION AND INCREASE IN COMPENSATION FOR FERRIC
CHLORIDE DELIVERY

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve ratification for period between expiration and award of Second Amendment for continued use, and the Second Amendment to Blanket Purchase Order 166906 for ferric chloride delivery to extend for a one-year period with an increase in unit price and compensation in the amount of \$612,415.16 to Pencco, Inc., San Felipe, Texas for a not to exceed Blanket Purchase Order cumulative value of \$1,372,082.99.

Attachments: [Staff Report](#)
 [Attachment 1 – Second Amendment Compensation Sched](#)

8. REPORT ITEMS

8.1 REPORT - APPROVAL OF FIRST AMENDMENT TO PROFESSIONAL
SERVICES AGREEMENT WITH WOODARD AND CURRAN FOR THE
STORM DRAIN MASTER PLAN

BACKGROUND: The increased risk of flooding associated with recent wildfires amplified the need for the completion of a Storm Drain Master Plan within the City of Santa Rosa. To fully understand the risk to public safety, property, and infrastructure and determine appropriate mitigation measures to protect the public, the Storm Drain Master Plan is evaluating the current condition of Santa Rosa's 322 miles of storm-drain pipe and nearly 17,000 structures that make up the City's drainage system. The Storm Drain Master Plan is essential to determine the most beneficial sections to effectively mitigate flooding of existing properties and guide future development in Santa Rosa, providing essential protection of life, health, safety, and property. In February of 2023, the Board of Public Utilities approved a Professional Services Agreement with Woodard and Curran, Inc., for the development of the Storm Drain Master Plan. Due to unforeseen

conditions in the field and software compatibility issues, this amendment is needed for the purpose of extending the schedule, providing additional effort related to missing pipe network data and to implement an alternate software for CCTV data collection, and add an additional subtask to support coordination with the Regional Board.

RECOMMENDATION: It is recommended by Santa Rosa Water that Board of Public Utilities, by motion, approve a First Amendment to Professional Services Agreement (PSA) F002584 with Woodard and Curran, of San Francisco, California, for the Storm Drain Master Plan to provide additional consulting services, increasing the contract amount by \$121,305.00, for a total not to exceed amount of \$1,695,509.00.

Attachments: [Staff Report](#)
[Attachment 1 - Professional Services Agreement With Woodard and Curran](#)
[Attachment 2 – DRAFT First Amendment to Professional Services Agreement](#)
[Presentation \(Uploaded 6.18.2024\)](#)

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber at the time an agenda item is discussed during the Board of Public Utilities Meeting.

Advance Public Comment via E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., the Wednesday prior to the Board of Public Utilities meeting. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. Comments received by the deadline will be distributed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

10. REFERRALS

None.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

12. SUBCOMMITTEE REPORTS

13. BOARD MEMBER REPORTS

14. DIRECTORS REPORTS

15. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) or mmontoya@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.