



Waiver of Competitive Bid and Approval of Professional Services Agreement Number F002335 with Hagerty Consulting, Inc. for ARPA Administration

City Council Meeting
April 12, 2022

Alan Alton
Chief Financial Officer, Finance

CURRENT

- On June 28, 2021, staff requested the immediate issuance of a purchase order to engage Hagerty Consulting, Inc. under exigent circumstances to meet US Department of Treasury qualification deadlines for an outline spending plan.
- Subsequently, the City Council approved the use of American Rescue Plan Act (ARPA) funds for several programs within the spending plan on February 15, 2022, after receiving previous study sessions that included ARPA Administration.

PROPOSED

- City staff proposed the approach of a two-phase program of ARPA Administration.
- After the approval of the Phase 1 spending plan, Hagerty will provide ARPA Administration in Phase 2 including ongoing program eligibility review, assistance with quarterly reporting, research, and other compliance guidance for the use of ARPA funds.

BENEFIT

- Approval of the agreement with Hagerty Consulting Inc. will provide ARPA Administration expertise to City staff.
- The agreement will advance the ARPA spending plan for the benefit of the Council approved programs.

WAIVER OF COMPETITIVE BID

- Section 3-08.100(D) of the City Code and Council Policy 600-01 (Selection of Professional Services) provides that Council may waive its RFP procedures if waiver is in the best interests of the City.
- Hagerty Consulting, Inc. has the expertise to provide specialized services and the ability to quickly respond to the City's urgent needs. For that reason, the waiver of competitive bidding is in the City's best interests and there are valid reasons for such a waiver.

RECOMMENDATION

- It is recommended by the Finance Department that the Council, by resolution: 1) waive competitive bidding pursuant to Section 3-08.100(D) of the Santa Rosa City Code and Council Policy 600-001; and 2) approve Professional Services Agreement Number F002335 with Hagerty Consulting, Inc. of Evanston, Illinois, for American Rescue Plan Act (ARPA) administration and consulting in an amount not to exceed \$252,870.

QUESTIONS?