

CITY OF SANTA ROSA  
BOARD OF PUBLIC UTILITIES

TO: BOARD OF PUBLIC UTILITIES  
FROM: DEBORAH LAUCHNER, CHIEF FINANCIAL OFFICER, FINANCE  
DEPARTMENT  
MIKE PRINZ, DEPUTY DIRECTOR, UTILITIES OPERATIONS,  
WATER DEPARTMENT  
SUBJECT: CONTRACT AWARD – BIOSOLIDS HAULING SERVICES

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

The Finance and Water Departments recommend that the Board of Public Utilities, by resolution, approve award of a one-year agreement, F001601, for biosolids hauling services to lowest responsive, responsible bidder Andy Poncia dba Poncia Fertilizer Spreading for a total estimated contract amount not to exceed \$288,895.

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EXECUTIVE SUMMARY

Biosolids hauling services consist of hauling dewatered biosolids produced by the Laguna Wastewater Treatment Plant's biosolids belt press to a variety of reuse sites. The most recent hauling contract expired on October 31, 2017. Hauling is currently being done by city staff when time allows. The Contractor shall provide the necessary equipment and personnel for hauling Biosolids generated at the Laguna Wastewater Treatment Plant ("LTP").

BACKGROUND

LTP currently relies on four beneficial reuse options for biosolids that are produced at the plant: Land Application, Compost Production, Landfill, and the Lystek facility located at the Fairfield-Suisun Wastewater Treatment Plant. For the land application program, the City has contracts with seven (7) farmland site owners/users who use biosolids as a soil amendment. The City also spreads biosolids on four (4) City-owned farms. All of these locations are held to Federal 503 and/or State General Order regulations which include strict limits on the amount and time of year that biosolids may be land-applied. All private and City-owned lands are limited to accept biosolids application only during the months of May through October. Throughout the year, the City also reuses biosolids in production of Water Smart Compost. Additional amounts of biosolids produced at LTP from November through April beyond the amount used for Compost production are stored at

the Alpha Farm Biosolids Storage Facility for land application during the months of May through October. At this time, the City sends a minimum of 500 wet tons annually to the Lystek facility located at the Fairfield-Suisun Wastewater Treatment Plant. Landfill reuse as Alternative Daily Cover is the backup option for the City when the above beneficial reuse options are not viable due to capacity or time constraints.

On August 9, 2017 Invitation for Bid (IFB) 17-44 was opened for Biosolids Hauling Services. The bid responses substantially exceeded the budget estimate for this service and all bids were rejected. In the latter part of November, surplus funds in the amount of \$90k were identified in the LTP chemical budget. These funds are not needed in this fiscal year due to Nutrient Pilot Project delays. Use of these funds will leave adequate funds in the chemical budget. On December 5, 2017, new IFB 17-95 for Biosolids Hauling Services was released and opened on December 20, 2017.

#### PRIOR BOARD OF PUBLIC UTILITIES REVIEW

Not Applicable

#### ANALYSIS

Of the 20 prospective bidders on the City's bid list, one bidder, Andy Poncia dba Poncia Fertilizer Spreading, responded with a written offer and is considered responsive and responsible to the requirements of the IFB.

The offer submitted by Andy Poncia dba Poncia Fertilizer Spreading under IFB 17-95 is 20% lower than the lowest offer received under IFB 17-44. Based on comparison to recent bid activity, the bid response received by Andy Poncia dba Poncia Fertilizer Spreading is considered fair and reasonable.

#### FISCAL IMPACT

Funds for this operational expense have been allocated in the fiscal year 2017-18 budget of the Utilities Department Operational Key number 130807-5321.

#### ENVIRONMENTAL IMPACT

The hauling of City's biosolids has been reviewed consistent with the California Environmental Quality Act (CEQA), pursuant to the Santa Rosa Subregional Sludge Beneficial Use Project Program EIR certified in 1991 and the South County Biosolids Reuse MND adopted by the Board of Public Utilities in 2010.

#### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable

## ATTACHMENTS

- Attachment 1 – General Services Agreement

## CONTACT

Deborah Lauchner, Chief Financial Officer – Finance, ext. 3089

Mike Prinz, Deputy Director Regional Operations, ext. 3357

Brandalyn Tramel, Purchasing Agent, Finance, ext. 3706

Jennifer Myles, Senior Buyer – Finance, ext. 3709