



**Board of Building Regulations Appeals  
Regular Meeting Minutes - Final**

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Wednesday, January 15, 2025

4:00 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Cooper called the meeting to order at 4:07 p.m.

**Present** 4 - Chair David Cooper, Board Member John Gordon, Vice Chair Craig Lawson, and Board Member Eric Miller

**2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

None.

**3. APPROVAL OF MINUTES**

3.1 Draft Minutes - October 18, 2023

Approved as submitted.

3.2 Draft Minutes - July 17, 2024

Approved as submitted.

**4. PUBLIC COMMENTS**

Chair Cooper opened and closed public comment at 4:09 p.m.

**5. BOARD BUSINESS**

**5.1 CHAIR ELECTIONS**

**A motion was made by Board Member Lawson, seconded by Board Member Gordon, to nominate Board Member David Cooper as Chair.**

**The motion carried by the following vote:**

**Yes:** 4 - Chair Cooper, Board Member Gordon, Vice Chair Lawson and Board Member Miller

**5.2 VICE CHAIR ELECTIONS**

**A motion was made by Board Member Gordon, seconded by Board Member Miller, to nominate Board Member Craig Lawson as Vice Chair.**

**The motion carried by the following vote:**

**Yes:** 4 - Chair Cooper, Board Member Gordon, Vice Chair Lawson and Board Member Miller

## 6. APPEAL HEARINGS

- 6.1** RESPONSE TO AN APPEAL OF AN ADMINISTRATIVE NOTICE AND ORDER TO VACATE RESULTING FROM MULTIPLE VIOLATIONS OF HEALTH AND SAFETY REGULATIONS OCCURRING UPON CERTAIN REAL PROPERTY LOCATED AT 961 STONY POINT ROAD, APN 035-121-052, IN THE CITY OF SANTA ROSA.

PRESENTED BY: Lou Kirk, Assistant Chief Building Official

RECOMMENDATION: The City of Santa Rosa respectfully recommends that the Board of Building Regulations Appeals, upon reviewing this staff report and considering all relevant testimony and evidence presented during the Appeal Hearing, deny the appeal of tendered by Gary and Lili Pigsley and uphold staff's issuance of a Notice and Order to Vacate.

Assistant Chief Building Official, Lou Kirk presented.

Staff responded to Board Member inquiries.

Board Members provided comments and feedback.

Chair Cooper opened and closed public comment at 4:32 p.m.

Following the vote, Chair Cooper allowed for follow up discussion and re-opened public comment at 4:35 p.m.

Janice Karrman spoke in support of the Board's denial of the appeal.

Chair Cooper closed public comment at 4:38 p.m.

**A motion was made by Board Member Lawson, seconded by Board Member Gordon, to deny the appeal of tendered by Gary and Lili Pigsley and uphold staff's issuance of a Notice and Order to Vacate.**

**The motion carried by the following vote:**

**Yes:** 4 - Chair Cooper, Board Member Gordon, Vice Chair Lawson and  
Board Member Miller

**7. ADJOURNMENT**

Chair Cooper adjourned the meeting at 4:38 p.m.

Approved on:

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Krystal Camp, Recording Secretary