

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ALAN ALTON, CHIEF FINANCIAL OFFICER
FINANCE DEPARTMENT
SUBJECT: APPROVAL OF AMENDMENT TO BLANKET PURCHASE
ORDER NUMBER 166038 WITH KONE INC. FOR ELEVATOR
AND LIFT MAINTENANCE

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, approve an Amendment to Blanket Purchase Order Number 166038 for elevator and wheelchair lift maintenance with KONE Inc., Moline, Illinois, to increase compensation in the amount of \$75,000, for a total not to exceed amount of \$174,000.

EXECUTIVE SUMMARY

The City of Santa Rosa has various locations that contain elevators and wheelchair lift stations that require maintenance and repair services. The current Blanket Purchase Order expires on September 30, 2024.

BACKGROUND

On January 24, 2022, the City Manager approved the use of the Omnia Partners Cooperative Agreement Number 0019.001564 and award of Blanket Purchase Order (BPO) Number 166038 for elevator and wheelchair lift maintenance and repair services to KONE Inc., in an amount not to exceed \$99,000.

PRIOR CITY COUNCIL REVIEW

Not Applicable

ANALYSIS

At the current rate of spend, there is a need to add compensation to fully fund the services through the expiration date of September 30, 2024.

Under the City's Purchasing Policy, City Code 3-08-110(A) Award Authority, this modification requires approval by the City Council.

FISCAL IMPACT

Funds for this expense have been appropriated in the Fiscal Year 2023-24 budget within various departments and, as a regular expenditure, will be included in subsequent years' budget requests when presented to Council.

ENVIRONMENTAL IMPACT

This action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Sections 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution

PRESENTER

Doug Williams, Facilities Maintenance Coordinator
Brandalyn Tramel, Purchasing Agent