

**FIFTH AMENDMENT  
TO GENERAL SERVICES AGREEMENT NUMBER F001343  
WITH MISSION LINEN SUPPLY, INC.**

This Fifth Amendment to Agreement number F001343, dated January 25, 2016 (“Agreement”) is made as of this \_\_\_\_ day of \_\_\_\_\_ 2021, by and between the City of Santa Rosa, a municipal corporation (“City”), and Mission Linen Supply, Inc., a California Corporation (“Contractor”).

**RECITALS**

- A. City and Contractor entered into the Agreement for Contractor to provide uniform, mat and linen delivery service to various City locations, as previously amended.
- B. City and Contractor now desire to amend the Agreement for the purpose of extending the term for a one-year period and increasing compensation.

**AMENDMENT**

**NOW, THEREFORE**, the parties agree to amend the Agreement as follows:

1. TIME OF PERFORMANCE

Section 2 of the Agreement is amended to extend the period for one-year, to read as follows:

“The services described herein shall be provided during the period of February 1, 2021 through January 31, 2022. Contractor shall devote such time and effort to the performance of services as is necessary for the satisfactory and timely performance of Contractor’s obligations under this Agreement. Neither party shall be considered in default of this Agreement, to the extent that party’s performance is prevented or delayed by any cause, present or future, that is beyond the reasonable control of that party.”

2. COMPENSATION

Exhibit A-3 and Exhibit A-4 to the Agreement are replaced by Exhibit A-5 attached to this Amendment. Section 4 of the Agreement is amended to increase compensation payable to Contractor under the Agreement by \$90,430.46, to read as follows:

“The total of all fees paid to Contractor for the satisfactory performance and completion of all services set forth in the Agreement shall not exceed the total sum of \$440,886.09. The

Chief Financial Officer is authorized to pay all proper claims from various Charge Numbers.”

3. BILLABLE RATES, PAYMENT TO CONTRACTOR

Section 5a. of this Agreement is amended to read:

“Billable Rates. Contractor shall be paid for the performance of services at the rates as set forth in Exhibit A-5.”

All other terms of the Agreement shall remain in full force and effect.

Executed as of the day and year first above stated.

**CONTRACTOR:**

Mission Linen Supply, Inc.

TYPE OF BUSINESS ENTITY:

- Individual/Sole Proprietor
- Partnership
- Corporation
- Limited Liability Company
- Other (please specify: \_\_\_\_\_)

Signatures of Authorized Persons:

By: John Ross  
John Ross (Dec 16, 2020 08:45 PST)

Print Name: John Ross

Title: President & CEO

By: Anthony Mancuso  
Anthony Mancuso (Dec 16, 2020 09:34 PST)

Print Name: Tony Mancuso

Title: Chief Financial Officer

City of Santa Rosa Business Tax Cert. No.

06515619

Attachment: Exhibit A-5 Compensation

**CITY OF SANTA ROSA**  
a Municipal Corporation

By: \_\_\_\_\_

Print Name: Chris Rogers

Title: Mayor

APPROVED AS TO FORM:

Jessica Mullan  
Jessica Mullan (Dec 21, 2020 12:28 PST)

Office of the City Attorney

ATTEST:

\_\_\_\_\_  
City Clerk

**EXHIBIT A-5 SECTION I**

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>PUBLIC WORKS E &amp; R DEPARTMENT</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	3,380	Ea	Coveralls, Blue, Poly/cotton, 13 employees, 5 changes per week	\$0.49	\$1,656.20
2	2,080	Ea	Coveralls, Blue, 100% Cotton, 8 employees, 5 changes per week	\$0.75	\$1,560.00
3	832	Ea	Shop Coat, Blue, 4 employees, 4 change per week	\$0.27	\$224.64
4	104	Ea	4'x6' Dark Brown Floor Mat, 2 each, one change per week	\$2.35	\$244.40
5	208	Ea	3'x10' Dark Brown Floor Mat, 4 each, one change per week	\$2.97	\$617.76
6	260	Ea	3'x4' Dark Brown Floor Mat, 5 each, one change per week	\$1.23	\$319.80
7	33,280	Ea	18"x18" Red Cotton Shop Towels, approximately 640 towels per week	\$0.05	\$1,664.00
8	208	Ea	Soil Container, 4 each, once a week	\$0.00	\$0.00

9	780	Ea	Tan Cover 36"x54", 15 each, one changes per week	\$0.40	\$312.00
10	104	Ea	ATM Dispenser, Weekly Rental, 2 per week (Red Shop towel dispenser)	\$0.00	\$0.00
			Total		<u>\$6,598.80</u>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>MSCN WAREHOUSE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	12	Ea	Dust Mop 60" Head, 1 change per month	\$3.11	\$37.32
2	12	Ea	Dust Mop Handle & Frame, 1 change per month	\$0.00	\$0.00
3	52	Ea	4'x6' Rubber Floor Mat, 2 each, one change every two weeks (Bi-Weekly)	\$2.35	\$122.20
4	26	Ea	3'x4' Rubber Floor Mat, 1 each, one change every two weeks (Bi-Weekly)	\$1.23	\$31.98
			Total		<u>\$191.50</u>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>MUNICIPAL SERVICES CENTER NORTH</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	208	Ea	3'x5' Scraper Mat, 4 each, one change per week	\$0.95	\$197.60
2	364	Ea	3'x10' Rubber Floor Mat, 7 each, one per week.	\$2.97	\$1,081.08
3	52	ea	4'x6' Dark Grey Floor Mat, 1 each, one change per week	\$2.35	\$122.20
			Total		<u>\$1,400.88</u>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FINLEY COMMUNITY CENTER</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	312	Ea	3'x10' Dark Gray Rubber Floor Mat, 6 each, one change per week	\$2.97	\$926.64
2	104	Ea	3'x5' Scraper Floor Mat, 2 each, one change per week	\$0.95	\$98.80
3	390	Ea	3'x4' Dark Gray Floor Mat, 15 each, one change every two weeks (Bi-Monthly)	\$1.23	\$479.70

4	364	Ea	4'x6" Dark Gray Floor Mat, 14 each, one change every two weeks (Bi-Monthly)	\$2.35	\$855.40
5	10,400	Ea	Cotton Turkish Towels, 100 each, two changes per week (Bi-Weekly)	\$0.09	\$936.00
6	208	Ea	Mop Head 60", 2 each, one change every two weeks (Bi-Weekly)	\$3.11	\$646.88
7	52	Ea	Linen Bag, 1 each, one change per week	\$0.00	\$0.00
			Total		<u>\$3,943.42</u>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>TRANSIT OPERATIONS BUILDING</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	3,900	Ea	Green Cotton Turk Towels, 150 each, one change every two weeks (Bi- Weekly)	\$0.08	\$312.00
2	3,250	Ea	White Glass Towels, 125 each, one change every two weeks (Bi-Weekly)	\$0.09	\$292.50
3	26	Ea	Linen Bag, 1 each, one change every two weeks (Bi-Weekly)	\$0.00	\$0.00
			Total		<u>\$604.50</u>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>UTILITIES FIELD OPERATIONS BLDG</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	260	Ea	4'x6" Dark Gray Floor Mat, 5 each, one change every week	\$2.35	\$611.00
2	104	Ea	3'x10' Dark Gray Rubber Floor Mat, 2 each, one change per week	\$2.97	\$308.88
3	156	Ea	3'x5' Scraper Floor Mat, 3 each, one change per week	\$0.95	\$148.20
4	104	Ea	3'x 5' Dyna Mat, 2 each, one change per week	\$0.95	\$98.80
5	208	Ea	3x4 Dark Gray Floor Mat, 4 each, one change every week	\$1.23	\$255.84
6	18,200	Ea	Green Turk Towels, 350 each, one change per week	\$0.08	\$1,456.00
			Total		\$2,878.72

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>UTILITIES GEYSERS OPERATIONS BLDG.</u>	<u>Unit Price</u>	<u>Total Amount</u>
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1	52	Ea	3'x10' Dark Gray Floor Mat, 1 each, one change per week	\$2.97	\$154.44
2	104	Ea	3'x4' Dark Gray Floor Mat, 2 each, one change per week	\$1.23	\$127.92
3	416	Ea	4'x6' Dark Gray Floor Mat, 8 each, one change per week	\$2.35	\$977.60
4	208	Ea	3'x5' Scraper Mat, 4 each, one change per week	\$0.95	\$197.60
5	1,300	Ea	Red Shop Towels, 25 each, one change per week	\$0.05	\$65.00
6	52	Ea	Shop Towel Soil Container, 1 each, one per week	\$0.00	\$0.00
7	780	Ea	Indura or equal, Ultra Soft Khaki work shirt, 3 employees, 5 changes per week HRC 2 Flame Resistant	\$0.97	\$756.60
			Total		<u>\$2,279.16</u>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>RECREATION &amp; PARKS COMMUNITY CENTER – STEELE LANE</u>	<u>Unit Price</u>	<u>Total Amount</u>
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1	52	Ea	Floor Mat, Dark Brown, 3'x4', 2 each, one change every 2 weeks	\$1.23	\$63.96
2	104	Ea	Floor Mat, Dark Brown, 4'x6', 4 each, one change every 2 weeks	\$2.35	\$244.40
3	1,950	Ea	Cotton Turkish Towels, approximately 75 each, one change every 2 weeks	\$0.08	\$156.00
4	26	Ea	Linen Bag, 1 each, one change every 2 weeks	\$0.00	\$0.00
			Total		<u>\$464.36</u>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>PEARSON SENIOR LIVING CENTER</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	52	Ea	Floor Mat, Dark Brown, 3'x4', 2 each, one change every 2 weeks	\$1.23	\$63.96
2	20	Ea	Floor Mat, Dark Brown, 3'x10', 5 each, one change every 2 weeks, for months of December through March	\$2.97	\$59.40
3	52	Ea	36" Dust Mops, 2 each, one change every two weeks	\$1.29	\$67.08

4	52	Ea	Mop Head 60", 2 each, one change every two weeks (Bi-Weekly)	\$3.11	\$161.72
5	5,200	Ea	Cotton Turkish Towels, approximately 200 each, one change every 2 weeks	\$0.08	\$416.00
6	26	Ea	Linen Bag, 1 each, one change every 2 weeks	\$0.00	\$0.00
			Total		\$768.16

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<b><u>PUBLIC SAFETY BUILDING (POLICE)- SONOMA AVENUE</u></b>	<u>Unit Price</u>	<u>Total Amount</u>
1	312	Ea	3'x4' Rubber Mat, 3 each, two changes per week (Bi-Weekly)	\$1.23	\$383.76
2	416	Ea	3'x10' Rubber mat, 4 each, two changes per week (Bi-Weekly)	\$2.97	\$1,235.52
			Total		\$1,619.28

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<b><u>LAGUNA W.W.T.P LAB</u></b>	<u>Unit Price</u>	<u>Total Amount</u>
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1	3,120	Ea	Polo Shirts, 50/50% Cotton/Poly, no buttons, 12 employees, 5 changes per week	\$0.27	\$842.40
2	780	Ea	Pants, Men's Style, 50/50% Cotton/Poly, Navy, 3 employees, 5 changes per week	\$0.29	\$226.20
3	3,120	Ea	Lab Coat, Regular Style, Poly/Cotton, White, 12 employees, 5 changes per week	\$0.27	\$842.40
4	3,120	Ea	White glass towels, 15"x30", 60 each, one change per week	\$0.09	\$280.80
5	52	Ea	Floor Mat, Dark Brown, 4'x6', 1 each, one change per week	\$2.35	\$122.20
6	104	Ea	3'x5' Scraper Mat, 1each, 2 each, one change per week	\$0.95	\$98.80
7	104	Ea	3'x4' Dark Gray Floor Mat, 2 each, one change per week	\$1.23	\$127.92
8	52	Ea	Linen bag with stand, 1 each, one change per week	\$0.00	\$0.00
			Total		<u>\$2,540.72</u>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P OPERATIONS</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	5,720	Ea	Shirts, Long Sleeve, 100% Cotton, Tan, 22 employees, 5 changes per week	\$0.55	\$3,146.00
2	2,340	Ea	Pants, Men's Style, 100% Cotton, Dark Brown, 9 employees, 5 changes per week	\$0.29	\$678.60
3	2,600	Ea	Coveralls, 100% Cotton, Tan, 10 employees, 5 changes per week	\$0.75	\$1,950.00
4	2,080	Ea	Levi Denim Jeans, 8 Employees, 5 changes per week	\$0.55	\$1,144.00
5	104	Ea	4'x6' Dark Gray Floor Mat, 2 each, one change per week	\$2.35	\$244.40
6	104	Ea	3'x10' Dark Gray Floor Mat, 2 each, one change per week	\$2.97	\$308.88
7	156	Ea	3'x4' Dark Gray Floor Mat, 3 each, one change per week	\$1.23	\$191.88
8	15,600	Ea	White Bath Towels, 24"x48", 300 each, one change per week	\$0.20	\$3,120.00

9	312	Ea	3'x5' Scraper Mat, 6 each, one change per week	\$0.95	\$296.40
10	104	Ea	Linen Bag with stand, 2 each, one change per week	\$0.00	\$0.00
11	104	Ea	Shop Towel Soil Container, 2 each, one change per week	\$0.00	\$0.00
			Total		<u>\$11,080.16</u>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA TREATMENT PLANT-HRC2 FLAME RESISTANT - MAINTENANCE</u>	<u>Unit Price</u>	<u>Total</u>
1	3,900	Ea	Indura or equal, Jeans, 15 Employees, 5 changes per week	\$0.97	\$3,783.00
2	3,900	Ea	Indura or equal, Ultra Soft Khaki Work Shirt, 15 Employees, 5 changes per week	\$0.97	\$3,783.00
3	4,940	Ea	Indura or equal, Coveralls, Tan, 19 Employees, 5 changes per week	\$1.69	\$8,348.60
			Total		<u>\$15,914.60</u>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA TREATMENT PLANT-HRC2 FLAME RESISTANT – BROWN FARM</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	520	Ea	Indura or equal, Ultra Soft Khaki Work Shirt, 2 Employees, 5 changes per week	\$0.97	\$504.40
			Total		\$504.40

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA TREATMENT PLANT-HRC2 FLAME RESISTANT – OPERATIONS</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	104	Ea	Indura or equal, Ultra Soft Khaki Work Shirt, 1 Employees, 2 changes per week	\$0.97	\$100.88
			Total		\$100.88

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P RECLAMATION</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	260	Ea	Shirts, Short Sleeve, 100% Cotton, Tan, 1 employees, 5 changes per week	\$0.55	\$143.00
2	780	Ea	Shirts, Long Sleeve, Poly/Cotton, Tan, 3 employees, 5 changes per week	\$0.55	\$429.00

3	780	Ea	Pants, 100% Cotton, Dark Brown, 3 employees, 5 changes per week	\$0.29	\$226.20
4	1,456	Ea	White Bath Towels, 22"x44", 28 each, one change per week	\$0.20	\$291.20
5	104	Ea	3'x4' Dark Gray Floor Mat, 2 each, one change per week	\$1.23	\$127.92
6	104	Ea	4'x6' Dark Gray Floor Mat, 2 each, one change per week	\$2.35	\$244.40
7	208	Ea	3'x5' Scraper Mat, 4 each, one change per week	\$0.95	\$197.60
10	104	Ea	Linen Bags and stand, 2 each, one change per week	\$0.00	\$0.00
			Total		\$1,659.32

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P ENVIRONMENTAL COMPLIANCE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	780	Ea	Pants, 35/65% Poly/Cotton, Charcoal Gray, 3 employees, 5 changes per week	\$0.29	\$226.20

2	520	Ea	Gray Polo Shirt, 2 employees, 5 changes per week	\$0.27	\$140.40
3	52	Ea	4'x6' Dark Gray Floor Mat, 1 each, one change per week	\$2.35	\$122.20
4	208	Ea	3'x4' Dark Gray Floor Mat, 4 each, one change per week	\$1.23	\$255.84
5	52	Ea	3'x5' Scraper Mat, 1 each, one change per week	\$0.95	\$49.40
6	1,248	Ea	Turkish Towels, White, 24 each, one change per week	\$0.08	\$99.84
7	1,040	Ea	Bath Towels, 20 each, one change per week	\$0.20	\$208.00
8	156	Ea	Linen Bag and stand, 3 each, one change per week	\$0.00	\$0.00
9	156	Ea	3x5 Anti-Fatigue Mat, 3 each, one change per week	\$0.95	\$148.20
			Total		\$1,250.08



<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P MAINTENANCE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	572	Ea	3'x4' Dark Gray Floor Mat, 11 each, one change per week	\$1.23	\$703.56
2	52	Ea	3'x10' Dark Gray Floor Mat, 1 each, one change per week	\$2.97	\$154.44
3	104	Ea	3'x5' Scraper Mat, 2 each, one change per week	\$0.95	\$98.80
4	6,240	Ea	White Bath Towels, 22"x44", 120 each, one change per week	\$0.20	\$1,248.00
5	156	Ea	Linen Bag with stand, 3 each, one change per week	\$0.00	\$0.00
6	10,400	Ea	Red Cotton Shop Towels, 200 each, one change per week	\$0.05	\$520.00
7	156	Ea	Metal Can for Shop Towels, 3 each, one change per week	\$0.00	\$0.00
8	780	Ea	Shirts, Long Sleeve, 100% Cotton, Tan, 3 employees, 5 changes per week	\$0.55	\$429.00

9	1,248	Ea	Levi Denim Jeans, 8 Employees, 3 changes per week	\$0.55	\$686.40
10	780	Ea	Coveralls, 100% Cotton, Tan 3 Employees, 5 changes per week	\$0.75	\$585.00
			Total		\$4,425.20

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P COMPOST FACILITY</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,560	Ea	Shirts, Long Sleeve, 100% Cotton, Tan, 6 employees, 5 changes per week	\$0.55	\$858.00
2	520	Ea	Shirts, Short Sleeve, 100% Cotton, Tan, 2 Employees, 5 changes per week	\$0.55	\$286.00
3	208	Ea	Shirts, Short Sleeve, 100% Cotton, Tan, 1 Employees, 4 changes per week	\$0.55	\$114.40
4	1,560	Ea	Coveralls, 100% Cotton, Tan, 6 employees, 5 changes per week	\$0.75	\$1,170.00
5	260	Ea	Coveralls, Poly/Cotton, Tan, 1 employees, 5 changes per week	\$0.49	\$127.40

6	312	Ea	3'x4' Dark Gray Floor Mat, 6 each, one change per week	\$1.23	\$383.76
7	104	Ea	3'x10' Dark Gray Floor Mat, 2 each, 1 change per week	\$2.97	\$308.88
8	104	Ea	3'x5' Scraper Mat, 2 each, one change per week	\$0.95	\$98.80
9	5,200	Ea	Bath Towels, 24"x48" 100 each, one change per week	\$0.20	\$1,040.00
10	4,160	Ea	Red Shop Towels, 80 each, one change per week	\$0.05	\$208.00
11	52	Ea	Shop Towel Soil Container, 1 each per week	\$0.00	\$0.00
12	156	Ea	Linen Bags, 3 each, one change per week	\$0.00	\$0.00
13	104	Ea	Battery Operated Air Freshener, 2 each, one change per week	\$2.50	\$260.00
			Total		\$4,855.24

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P BROWN FARM</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	104	Ea	Linen Bag and stand, 2 each, one change per week	\$0.00	\$0.00
2	832	Ea	Bath Towels 24"x48", 16 each, one change per week	\$0.20	\$166.40
3	2,600	Ea	Shop Towels, 50 each, one change per week	\$0.05	\$130.00
4	156	Ea	3'x4' Dark Gray Floor Mat, 3 each, one change per week	\$1.23	\$191.88
5	104	Ea	4'x6' Dark Gray Floor Mat, 2 each, one change per week	\$2.35	\$244.40
6	156	Ea	3'x5' Scraper Mat, 3 each, one change per week	\$0.95	\$148.20
7	624	Ea	Shirts, Long Sleeve, 100% Cotton, Tan, 2 Employees, 6 changes per week	\$0.55	\$343.20
			Total		\$1,224.08

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P WAREHOUSE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	52	Ea	3'x4' Dark Gray Floor Mat, 1 each, one change per week	\$1.23	\$63.96
2	52	Ea	4'x6' Dark Gray Floor Mat, 1 each, one change per week	\$2.35	\$122.20
3	52	Ea	3'x4' Scraper Mat, 1 each, one change per week	\$1.23	\$63.96
4	520	Ea	Red shop towels, 10 towels each, 1 change per week	\$0.05	\$26.00
5	52	Ea	Shop Towel Soil Container, 1 each per week	\$0.00	\$0.00
			Total		\$276.12
			<b>Section I Total</b>		<b>\$64,579.58</b>

**EXHIBIT A-4 Section II**

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>PUBLIC SAFETY BUILDING (FIRE)-SONOMA AVENUE</u>	<u>Unit Price</u>	<u>Total Amount</u>
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1	2,600	Ea	42"X34" White Bed Linen Sheets, 50 each, one change per week	\$0.39	\$1,014.00
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	11,700	Ea	Deluxe bath towel, white, 24"x48", 225 each, one change per week	\$0.20	\$2,340.00
4	3,900	Ea	White with Green Strip Dish Towel, 75 each, one change per week	\$0.09	\$351.00
5	3,900	Ea	Green Turk Towels, 75 each, one change per week	\$0.08	\$312.00
6	2,600	Ea	Red Shop Towels, 50 each, one change per week	\$0.05	\$130.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.00	\$0.00
			Total		\$4,251.00

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 2 - STONY POINT ROAD</u>	<u>Unit Price</u>	<u>Total Amount</u>
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1	2,600	Ea	42"X34" White Bed Linen Sheets, 50 each, one change per week	\$0.39	\$1,014.00
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	3,900	Ea	White with Green Strip Dish Towel, 75 each, one change per week	\$0.09	\$351.00
4	11,700	Ea	Deluxe bath towel, white, 24"x48", 225 each, one change per week	\$0.20	\$2,340.00
5	3,900	Ea	Green Turk Towels, 75 each, one change per week	\$0.08	\$312.00
6	2,600	Ea	Red Shop Towels, 50 each, one change per week	\$0.05	\$130.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.00	\$0.00
8	78	Ea	3x4 Gray Mat, 3 each, every other week	\$1.23	\$95.94
9	104	Ea	3x10 Gray Mat, 2 each Weekly	\$2.97	\$308.88
			Total		\$4,655.82

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 3 - COFFEY LANE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.00	\$0.00
			Total		\$1,924.00



<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 4 - YULUPA AVENUE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.00	\$0.00
			Total		\$1,924.00

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 5 – NEWGATE Ct</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.20	\$364.00
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.00	\$0.00
8	78	Ea	3x4 Gray Mat, 3 every other week	\$1.23	\$95.94
			Total		\$2,220.14

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 6 - CALISTOGA ROAD</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.00	\$0.00
8	104	Ea	4x6 Gray Mat, 4 each, every other week	\$1.23	\$127.92

			Total		\$2,051.92
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<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 7 - STONEBRIDGE ROAD</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.00	\$0.00
			Total		\$1,924.00

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 8 - BURBANK AVENUE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.00	\$0.00
			Total		\$1,924.00

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 10 - CIRCADIAN WAY</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.00	\$0.00
			Total		\$1,924.00

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 11 - LEWIS ROAD</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Twin Bed Linen Sheets, White Double Sheet, 50 each, one change per week	\$0.39	\$405.60
2	2,912	Ea	Pillow Slip, White 42"x34", 56 each, one change per week	\$0.20	\$582.40
3	6,420	Ea	Deluxe bath towel, white, 24"x48", 120 each, one change per week	\$0.20	\$1,284.00
4	2,600	Ea	Dish Towel, White, 50 each, one change per week	\$0.09	\$234.00
5	5,200	Ea	Cotton Turkish Towel, Green, 100 each, one change per week	\$0.08	\$416.00
6	2,600	Ea	Red Shop Towels, 18"x18", 50 each, one change per week	\$0.05	\$130.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.00	\$0.00
			Total		\$3,052.00
			<b>Section II Total</b>		<b>\$25,850.88</b>
			<b>Section I &amp; II Grand Total</b>		<b>\$90,430.46</b>

**REPLACEMENT CHARGES FOR LOST OR DAMAGED ITEMS:** Lost or wear, is deemed between the City and Contractor that an item has been damaged and deemed unusable, it shall be replaced with a new, unused like replacement item only. The cost for replacement items shall be listed in the space provided below and is on a per each new cost basis only. Said replacement costs may be considered in determining the overall lowest responsive and responsible Contractor.

<u>GARMENT ITEM</u>		<u>NEW COST</u>		<u>NEW COST</u>
COVERALLS	Regular	\$28.44	100% Cotton	\$34.86
SHIRTS	<u>Long Sleeve</u>	\$18.72	<u>Short Sleeve</u>	\$18.72
	Blended		Blended	
	100% Cotton	\$20.68	100% Cotton	\$20.68
	POLO/KNIT SHIRT	\$19.92		
	PANTS	\$20.68		
	SHOP COAT	\$28.44		
	LAB COAT	\$17.27		
	<b><u>FIRE RESISTANT CATEGORY 2</u></b>			
	COVERALLS	\$75.00		
	SHIRTS	\$50.00		
	PANTS	\$50.00		
	JEANS	\$50.00		
	<b><u>NON-GARMENT ITEM</u></b>			
	SHEETS	\$11.98		
	PILLOW SLIP	\$2.50		
	BATH TOWEL	\$4.82		
	DISH TOWEL	\$0.76		
	RED SHOP TOWEL	\$0.22		
	TURKISH TOWEL	\$0.40		
	FLOOR MAT 3'X 4'	\$37.80		
	FLOOR MAT 3'X5'	\$83.84		
	FLOOR MAT 4'X 6'	\$70.72		
	FLOOR MAT 3'X 10'	\$91.46		



TAN COVER 36"X 54"	\$8.20		
<b><u>NEW/REPLACEMENT ITEMS</u></b> <b><u>DELIVERY:</u></b> Contractor shall indicate below the turnaround time for the following:			
New Orders:	__14__ Days		
Replacement Orders:	__14__ Days		

## Weinstein, Charles

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**From:** Kurihara, Dominique  
**Sent:** Tuesday, January 28, 2020 9:54 AM  
**To:** Weinstein, Charles  
**Subject:** RE: Please Review Insurance with SIR

Nope totally fine I believe I reviewed this contract a while back. I have seen their financials before. SIR of 250k approved.

Dominique Kurihara | Risk Manager  
Human Resources Department | Risk Management Division  
635 First Street | Second Floor | Santa Rosa, CA 95404  
Tel. (707) 543-4656 | Fax (707) 543-3064 | [dkurihara@srcity.org](mailto:dkurihara@srcity.org)



**From:** Weinstein, Charles <[CWeinstein@srcity.org](mailto:CWeinstein@srcity.org)>  
**Sent:** Tuesday, January 28, 2020 9:52 AM  
**To:** Kurihara, Dominique <[DKurihara@srcity.org](mailto:DKurihara@srcity.org)>  
**Subject:** RE: Please Review Insurance with SIR

I highlighted the checked box on the insurance certificate. Do I need to get a more detailed form? Sorry it's my first time dealing with any SIR on insurance.

Thanks,

Charles Weinstein | Purchasing Technician  
Department of Finance | 635 1<sup>st</sup> St. Second Floor | Santa Rosa, CA 95404  
Tel. (707) 543-3146 | Fax (707) 543-3703 | [CWeinstein@srcity.org](mailto:CWeinstein@srcity.org)



**From:** Kurihara, Dominique <[DKurihara@srcity.org](mailto:DKurihara@srcity.org)>  
**Sent:** Tuesday, January 28, 2020 9:47 AM  
**To:** Weinstein, Charles <[CWeinstein@srcity.org](mailto:CWeinstein@srcity.org)>  
**Subject:** RE: Please Review Insurance with SIR

Charles- I don't see any SIR's.

Dominique Kurihara | Risk Manager  
Human Resources Department | Risk Management Division  
635 First Street | Second Floor | Santa Rosa, CA 95404  
Tel. (707) 543-4656 | Fax (707) 543-3064 | [dkurihara@srcity.org](mailto:dkurihara@srcity.org)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/1/2021

12/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Insurance Brokers, LLC 777 S. Figueroa Street, 52nd Fl. CA License #0F15767 Los Angeles CA 90017 (213) 689-0065	CONTACT NAME:
	PHONE (A/C No. Ext):
INSURED 1346478 Mission Linen Supply & Uniform Service 7520 Reese Road Sacramento CA 95828	FAX (A/C No.):
	E-MAIL ADDRESS:
INSURER(S) AFFORDING COVERAGE	
INSURER A : Safety National Casualty Corporation	NAIC # 15105
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

COVERAGES MISLI06 CERTIFICATE NUMBER: 12550793 REVISION NUMBER: XXXXXXXX

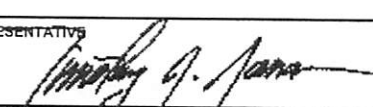
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> SIR: \$250,000 <i>approved by P-V.M.</i> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	GL 4045506	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ Not Applicable PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> SIR \$250,000	N	N	CAS4045508 CAS4056508	1/1/2020 1/1/2020	1/1/2021 1/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	LDS4045504	1/1/2020	1/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 RE: Delivery and pick-up of linens, mats and uniforms for multiple locations within the City of Santa Rosa. The City of Santa Rosa, its officers, agents, employees and volunteers are Additional Insured to the extent provided by the policy language or endorsement issued or approved by the insurance carrier. Waiver of Subrogation applies per attached endorsement(s) or policy language.

## CERTIFICATE HOLDER

CANCELLATION See Attachments

<b>12550793</b> City of Santa Rosa Attn: Jennifer Myles 90 Santa Rosa Ave Santa Rosa CA 95402	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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POLICY NUMBER: GL 4045506

COMMERCIAL GENERAL LIABILITY  
CG 20 26 04 13

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED - DESIGNATED  
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

**Name Of Additional Insured Person(s) Or Organization(s):**

As required by written contract or agreement when such written contract or agreement is executed prior to an occurrence, offense or loss to which this endorsement applies, but only for the limits agreed to in such contract or the Limits of Liability provided by this policy, whichever is less. Any individually scheduled additional insureds shall not be construed to override nor negate this blanket additional insured.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- 1. In the performance of your ongoing operations; or
- 2. In connection with your premises owned by or rented to you.

However,

- 1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- 2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
- 2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS  
ENDORSEMENT-CALIFORNIA**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 0 % of the California workers' compensation premium otherwise due on such remuneration.

**SCHEDULE**

**Person or Organization**

**Job Description**

WHERE A WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS IS REQUIRED BY WRITTEN CONTRACT, SUCH ADDITIONAL ENTITIES SHALL BE CONSIDERED AUTOMATICALLY SCHEDULED BY THE COMPANY.

INDIVIDUALLY SCHEDULED WAIVERS SHALL NOT BE CONSTRUED TO OVERRIDE NOR NEGATE THIS BLANKET WAIVER.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 1/1/2020  
Insured MISSION LINEN SUPPLY  
Insurance Company Safety National Casualty Corporation

Policy No. LDS4045504

Endorsement No.  
Premium \$ INCL.












# F001343 Fifth Amendment (v02)

Final Audit Report

2020-12-21

Created:	2020-12-15
By:	Jennifer Myles (jmyles@srcity.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAexz1AAaHbBU19VktxDScgdMWj6ck_Ks

## "F001343 Fifth Amendment (v02)" History

-  Document created by Jennifer Myles (jmyles@srcity.org)  
2020-12-15 - 7:35:16 PM GMT- IP address: 12.249.238.210
-  Document emailed to John Ross (jross@missionlinen.com) for signature  
2020-12-15 - 9:31:15 PM GMT
-  Email viewed by John Ross (jross@missionlinen.com)  
2020-12-15 - 10:56:02 PM GMT- IP address: 104.47.37.254
-  Document e-signed by John Ross (jross@missionlinen.com)  
Signature Date: 2020-12-16 - 4:45:20 PM GMT - Time Source: server- IP address: 206.190.77.2
-  Document emailed to Anthony Mancuso (tmancuso@missionlinen.com) for signature  
2020-12-16 - 4:45:23 PM GMT
-  Email viewed by Anthony Mancuso (tmancuso@missionlinen.com)  
2020-12-16 - 5:33:50 PM GMT- IP address: 104.47.36.254
-  Document e-signed by Anthony Mancuso (tmancuso@missionlinen.com)  
Signature Date: 2020-12-16 - 5:34:09 PM GMT - Time Source: server- IP address: 206.190.77.2
-  Document emailed to Patti Salomon (PSalomon@srcity.org) for signature  
2020-12-16 - 5:34:11 PM GMT
-  Document signing delegated to Jessica Mullan (jmullan@srcity.org) by Patti Salomon (PSalomon@srcity.org)  
2020-12-21 - 8:03:41 PM GMT- IP address: 12.249.238.210
-  Document emailed to Jessica Mullan (jmullan@srcity.org) for signature  
2020-12-21 - 8:03:41 PM GMT
-  Email viewed by Jessica Mullan (jmullan@srcity.org)  
2020-12-21 - 8:28:21 PM GMT- IP address: 12.249.238.210

 Document e-signed by Jessica Mullan (jmullan@srcity.org)

Signature Date: 2020-12-21 - 8:28:30 PM GMT - Time Source: server- IP address: 12.249.238.210

 Agreement completed.

2020-12-21 - 8:28:30 PM GMT