



# City of Santa Rosa

Council Chamber  
100 Santa Rosa Avenue

## BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL MAY 7, 2026

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON AT THE COUNCIL CHAMBER LOCATED AT 100 SANTA ROSA AVENUE.**

**THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa), AND VIA ZOOM BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/82448675406](https://srcity-org.zoom.us/j/82448675406), OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 824 4867 5406.**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE UNDER THE BROWN ACT, THE CITY WILL ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**The public attending in person will be able to provide public comment on agenda items at the time an agenda item is discussed during the Board of Public Utilities Meeting. Public Comment may also be submitted via e-mail at [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org).**

**Deadlines and additional instruction for public comment are set forth below. If you have any questions regarding this meeting, please contact Michelle Montoya at [mmontoya@srcity.org](mailto:mmontoya@srcity.org)**

**1:30 P.M.**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. REMOTE PARTICIPATION UNDER THE BROWN ACT (Gov. Code § 54953.8)**

**This time is reserved for any Board Member to announce remote participation under the "Just Cause" provision of Government Code Section 54953.8.**

### 3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

### 4. STUDY SESSION

None.

### 5. PRESENTATION

- 5.1 PRESENTATION - AMERICAN PUBLIC WORKS ASSOCIATION (APWA) NORTHERN CALIFORNIA CHAPTER'S ENVIRONMENTAL PROJECT OF THE YEAR

**Attachments:** [Presentation \(Uploaded 05.06.2026\)](#)  
[Updated Presentation \(Uploaded 05.06.2026\)](#)

### 6. MINUTES APPROVAL

- 6.1 April 2, 2026 - Regular Meeting Minutes - Draft

**Attachments:** [April 2, 2026 – Regular Meeting Minutes - Draft](#)

### 7. STAFF BRIEFINGS

- 7.1 COUNCIL POLICY 000-75: CITY ASSET NAMING AND RENAMING POLICY

The City Manager's Office will present an overview of the roles, workflow, and decision-making process associated with the newly adopted City Council Policy 000-75, City Asset Naming & Renaming Policy. The Board may discuss the item as it relates to City facilities owned and operated by the Santa Rosa Water Department and may provide direction to staff.

**Attachments:** [Presentation \(Uploaded 05.06.2026\)](#)

### 8. CONSENT ITEMS

- 8.1 MOTION - WAIVER OF COMPETITIVE PROCESS AND SOLE SOURCE AWARD FOR SENSUS REMOTE AND STANDARD READ-TYPE WATER METERS, PARTS, AND ANTENNAS BLANKET PURCHASE ORDER WITH AQUA-METRIC

RECOMMENDATION: It is recommended by Santa Rosa Water that the

Board of Public Utilities (BPU), by motion: 1) waive the competitive process and approve a sole source Blanket Purchase Order (BPO) for remote and standard-read type water meters, parts, and antennas to Aqua-Metric Sales Company, Riverside, CA, for one year with the option for four additional one year extensions in an amount not to exceed \$900,000 for a full 5 year period, and 2) delegate authority to the City Manager to approve the four additional one year extensions.

**Attachments:** [Staff Report](#)  
[Attachment 1- Aqua Metric Pricing](#)  
[Attachment 2 - Aqua Metric Sole Source Letter](#)

**8.2** MOTION - APPROVAL OF FIRST AMENDMENT TO PROJECT WORK ORDER - SECONDARY CLARIFIERS CONDITION ASSESSMENT AND REHABILITATION PROJECT

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by motion, approve the first amendment to Project Work Order No. A010148-2016-05 with Hazen and Sawyer to provide engineering design services for the Laguna Treatment Plant Secondary Clarifiers 1-3 Rehabilitation project, increasing the contract amount by \$29,800 for a total authorized amount of \$528,096.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Location Map](#)  
[Attachment 2 - First Amendment to Project Work Order No](#)

**8.3** MOTION - APPROVAL - SECOND AMENDMENT TO BLANKET PURCHASE ORDER 169227 WITH PORTOLA MINERALS, INC., DBA BLUE MOUNTAIN MINERALS - TO EXTEND ONE YEAR AND INCREASE COMPENSATION FOR AGRICULTURAL LIME SUPPLY AND DELIVERY

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the second amendment to Blanket Purchase Order (BPO) 169227 with Portola Minerals, Inc., dba Blue Mountain Minerals, Columbia, California for the supply and delivery of agricultural lime, to extend the term for one- year and increase compensation in the amount

of \$50,000 for a total cumulative amount not to exceed \$660,895.00.

**Attachments:** [Staff Report](#)  
[Attachment 1 – Cost Proposal](#)

- 8.4** RESOLUTION - CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES PROJECT WORK ORDER APPROVAL AND AUTHORIZING THE DIRECTOR OF SANTA ROSA TRANSPORTATION AND PUBLIC WORKS TO APPROVE AND SIGN ALL DOCUMENTS NECESSARY TO COMPLETE THE ESCROW AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE - ROBLES TRUNK LINING PHASE 1, CONTRACT NO. C02114

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by resolution, (1) approve Project Work Order No. A010263-2025-01 under the Master Professional Services Agreement with Coastland Civil Engineering, LLP, of Santa Rosa, California to provide construction management and inspection services for the Robles Trunk Lining Phase 1 Project, in an amount not to exceed \$573,379.00; and (2) authorize the Director of Santa Rosa Transportation and Public Works to approve and sign all documents necessary to complete the escrow agreement with the California Department of Fish and Wildlife (CDFW), in an amount not to exceed \$833,607.00.

**Attachments:** [Staff Report](#)  
[Attachment 1 - PWO Amendment](#)  
[Attachment 2 - Escrow Agreement \(Template\)](#)  
[Resolution](#)

- 8.5** MOTION - APPROVAL OF SEVENTH AMENDMENT TO BLANKET PURCHASE ORDER 165392 - INCREASE COMPENSATION FOR ULTRAVIOLET DISINFECTION SYSTEM PARTS WITH TROJAN TECHNOLOGIES, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the Seventh Amendment to Blanket Purchase Order (BPO)

165392 to increase compensation for ultraviolet disinfection system parts to Trojan Technologies, Inc., London, Ontario, Canada, in the amount of \$500,000, for a total cumulative amount not to exceed \$5,500,000.

**Attachments:** [Staff Report](#)

## 9. REPORT ITEMS

### 9.1 REPORT - APPROVAL OF FLEXNET SYSTEM SOFTWARE HOSTING AND MAINTENANCE ANNUAL SERVICES AGREEMENT WITH AQUA-METRIC

BACKGROUND: Santa Rosa Water has had an ongoing annual services agreement with Sensus USA, Inc. (Sensus) for hosting and maintenance of the FlexNet System software for the operation of Santa Rosa Water's Advanced Metering Infrastructure. Last year, Sensus decided to no longer provide these services and instead Sensus has arranged for their third-party reseller, Aqua Metric, to take over the responsibilities of the hosting and maintenance services. Aqua Metric will provide annual services of the FlexNet Systems for a period of up to ten years in a not to exceed total amount of \$880,920.71.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, approve the Annual Services Agreement with Aqua Metric, in an amount not to exceed \$880,920.71.

**Attachments:** [Staff Report](#)  
[Attachment 1 – Annual Services Agreement with Quote Presentation \(Uploaded 05.06.2026\)](#)

### 9.2 REPORT - RESOLUTION OF THE BOARD OF PUBLIC UTILITIES APPROVING THE REIMBURSEMENT AGREEMENT BETWEEN THE CITY OF SANTA ROSA AND THE SOUTH PARK COUNTY SANITATION DISTRICT FOR SEWER ASSET REPLACEMENTS FOR THE MCMINN AVE AND HUGHES AVE SEWER, WATER, AND STORM DRAIN IMPROVEMENTS PROJECT AND DELEGATING AUTHORITY TO THE DIRECTOR OF SANTA ROSA WATER TO EXECUTE FUTURE REIMBURSEMENT AGREEMENTS FOR CAPITAL IMPROVEMENT PROJECTS NECESSARY UNDER THE

## TRANSFER AGREEMENT

**BACKGROUND:** The City of Santa Rosa (City) and the South Park County Sanitation District (District), by Resolution 22586, dated February 20th, 1996, entered into the Agreement for Dissolution of the South Park County Sanitation District and Transfer to the City of Santa Rosa (Transfer Agreement). Since the approval of the Resolution, the District has been responsible for the replacement of sewer mains that are near or have reached the end of their service life. When projects overlap, coordination between the City and District is necessary and Reimbursement Agreements must be approved by Resolution at the Board of Public Utilities.

Approximately one-third of the sewer mains in the District Boundaries are near or have reached the end of their useful life. Capital Improvement Projects will be required, including coordination and Reimbursement Agreements between the City and District. This Resolution will approve the Reimbursement Agreement for the McMinn Ave and Hughes Ave Sewer, Water, and Storm Drain Improvements project and delegate authority to the Director of Santa Rosa Water to enter into future Reimbursement Agreements with the District that fall under the Transfer Agreement.

**RECOMMENDATION:** It is recommended by Santa Rosa Water that the Board of Public Utilities, by resolution, approve the Reimbursement Agreement between the City of Santa Rosa and the South Park County Sanitation District for Sewer Asset Replacements for the McMinn Ave and Hughes Ave Sewer, Water, and Storm Drain Improvements project and delegate authority to the Director of Santa Rosa Water to execute future Reimbursement Agreements for capital improvement projects necessary under the Transfer Agreement.

**Attachments:** [Staff Report](#)  
[Attachment 1 – SPCSD Sewer Main Age](#)  
[Attachment 2 – Resolution 22586](#)  
[Attachment 3 – Resolution 28112](#)  
[Attachment 4 – Resolution RES-2017-211](#)  
[Resolution](#)  
[Exhibit A - Agreement between the City of Santa Rosa and](#)  
[Presentation \(Uploaded 05.06.2026\)](#)

## **10. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction of the Board of Public Utilities. The public may comment on agenda items when the item is called. Each speaker is allowed up to three minutes.

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber at the time an agenda item is discussed during the Board of Public Utilities Meeting.

Advance Public Comment via E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m., the Wednesday prior to the Board of Public Utilities meeting. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. Comments received by the deadline will be distributed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

## **11. REFERRALS**

None.

## **12. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

None.

## **13. SUBCOMMITTEE REPORTS**

## **14. BOARD MEMBER REPORTS**

## **15. DIRECTORS REPORTS**

## **16. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

*The City of Santa Rosa does not discriminate against individuals (including member(s) of a legislative body) with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Recording Secretary at (707) 543-3901 (TTY Relay at 711) or [mmontoya@srcity.org](mailto:mmontoya@srcity.org). The e-mail subject line should read "ADA Accommodation Request" or "Language Assistance" and the email should include your name, address, telephone number, and a description of the request. If the request is received at least seven (7) business days prior to the board meeting, the copy shall be provided no later than two (2) business days prior to the board meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*