



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL AUGUST 15, 2024

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON AT THE COUNCIL CHAMBER LOCATED AT 100
SANTA ROSA AVENUE.**

**THE MEETING WILL ALSO BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN
PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON
COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa), AND VIA ZOOM BY
VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/85294101130](https://srcity-org.zoom.us/j/85294101130), OR BY
DIALING 877-853-5257 AND ENTERING WEBINAR ID: 852 9410 1130.**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED
ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB
2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC COMMENT
THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**The public attending in person will be able to provide public comment
on agenda items at the time an agenda item is discussed during the
Board of Public Utilities Meeting. Public Comment may also be
submitted via e-mail at bpu-comment@srcity.org.**

**Deadlines and additional instruction for public comment are set forth
below. If you have any questions regarding this meeting, please contact
Michelle Montoya at mmontoya@srcity.org**

1:30 PM - VIA IN-PERSON

1. CALL TO ORDER AND ROLL CALL

2 REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

To consider and take action on any request from a Board Member to
participate in a meeting remotely due to Just Cause or Emergency

Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

4. STUDY SESSION

None.

5. MINUTES APPROVAL

None.

6. STAFF BRIEFINGS

6.1 INVESTING NOW TO SECURE OUR WATER FUTURE EDUCATION AND OUTREACH CAMPAIGN

Staff will share the rollout of Santa Rosa Water's latest outreach campaign aimed at educating water customers about the value of water, the need to continually invest in our shared water infrastructure, and the role rate setting plays in ensuring a safe and reliable water future. The multi-media campaign highlights the people, the infrastructure, and the environmental stewardship that are necessary to deliver high quality water and sewer service to Santa Rosa. It will also include an overview of the rate setting process and how customers can stay informed. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 8.13.2024\)](#)

6.2 2024 WILDFIRE PREPARATION

Staff will update the Board on the Water Department's wildfire preparedness efforts, including an update on projects that are improving our resiliency. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 8.13.2024\)](#)

7. CONSENT ITEMS

7.1 RESOLUTION - APPROVAL OF SOLE SOURCE CONTRACT SPECIFICATIONS FOR VARIOUS ELECTRICAL EQUIPMENT AND SERVICES FOR THE WATER PUMP STATION 9 ELECTRICAL

UPGRADES PROJECT, CONTRACT NO. C02438

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and Santa Rosa Water that the Board of Public Utilities, by resolution, approve the sole source contract specifications for various electrical equipment and services for the Water Pump Station 9 Electrical Upgrades project, Contract No. C02438.

Attachments: [Staff Report](#)
 [Resolution](#)

8. REPORT ITEMS

8.1 REPORT - ANNUAL STORM WATER ENTERPRISE CHARGES - MANNER OF COLLECTION

BACKGROUND: The City of Santa Rosa is required under the federal Clean Water Act to obtain and comply with a National Pollutant Discharge Elimination System (NPDES) and Waste Discharge Requirements for Discharges from the Municipal Separate Storm Sewer Systems (Storm Water Permit). To comply with the Storm Water Permit requirements and to control and reduce flooding, property damage, erosion, and storm water quality degradation in the City, the Council, in 1996, added Title 16 to the City Code, which created a Storm Water Enterprise and Utility ("Storm Water Enterprise") as an agency of the City. Under Title 16, the City Council is authorized to prescribe and collect charges (special assessments) for the services and facilities of the Storm Water Enterprise. The amount of the annual charges of the Storm Water Enterprise for fiscal year 2024-25 were adopted by the City Council on June 18, 2024. This item only considers the manner in which the annual charges will be collected and not the amount of the fee. Staff recommends that the Board of Public Utilities recommend to City Council the Placement of Annual Storm Water Enterprise Charges on the Sonoma County Property Tax Roll.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, recommend that City Council move forward with a Public Hearing on August 20, 2024, to adopt by 2/3 vote the Storm Water Enterprise Charge Report and approve placement of

the Storm Water Enterprise charges on the Sonoma County Property Tax Roll, to be collected by the Sonoma County Auditor-Controller-Treasurer-Tax Collector at the same time and in the same manner as Sonoma County property taxes are collected, unless those charges do not meet the County minimum of \$10 and/or parcel owner contact information is known to be incorrect.

Attachments: [Staff Report](#)
[Attachment 1 - Storm Water Enterprise Charge Report](#)
[Presentation \(Uploaded 8.13.2024\)](#)

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber at the time an agenda item is discussed during the Board of Public Utilities Meeting.

Advance Public Comment via E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., the Wednesday prior to the Board of Public Utilities meeting. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. Comments received by the deadline will be distributed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

10. REFERRALS

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

12. SUBCOMMITTEE REPORTS

13. BOARD MEMBER REPORTS

14. DIRECTORS REPORTS

15. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

Board of Public Utilities

- FINAL

AUGUST 15, 2024

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) or mmontoya@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.