



## **City of Santa Rosa**

Council Chamber  
100 Santa Rosa Avenue

### **BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL APRIL 17, 2025**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY  
ATTENDING IN-PERSON AT THE COUNCIL CHAMBER LOCATED AT 100  
SANTA ROSA AVENUE.**

**THE MEETING WILL ALSO BE LIVE STREAMED AT  
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN  
PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON  
COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, ON  
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa), AND VIA ZOOM BY  
VISITING**

**[HTTPS://SRCITY-ORG.ZOOM.US/J/86259959811](https://srcity-org.zoom.us/j/86259959811), OR BY DIALING  
877-853-5257 AND ENTERING WEBINAR ID: 862 5995 9811.**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED  
ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB  
2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC COMMENT  
THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**The public attending in person will be able to provide public comment  
on agenda items at the time an agenda item is discussed during the  
Board of Public Utilities Meeting. Public Comment may also be  
submitted via e-mail at [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org).**

**Deadlines and additional instruction for public comment are set forth  
below. If you have any questions regarding this meeting, please contact  
Michelle Montoya at [mmontoya@srcity.org](mailto:mmontoya@srcity.org)**

**1:30 PM - VIA IN-PERSON**

**1. CALL TO ORDER AND ROLL CALL**

**2 REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

**To consider and take action on any request from a Board Member to**

participate in a meeting remotely due to Just Cause or Emergency  
Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

### 3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

### 4. STUDY SESSION

None.

### 5. MINUTES APPROVAL

None.

### 6. STAFF BRIEFINGS

#### 6.1 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues.  
The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(Uploaded 4.15.2025\)](#)

#### 6.2 2025 EARTH DAY EVENT IN COURTHOUSE SQUARE

Staff will provide information on Santa Rosa's annual Earth Day event  
taking place at the Courthouse Square on Saturday, April 26, from  
12pm-4pm. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(Uploaded 4.15.2025\)](#)

### 7. CONSENT ITEMS

#### 7.1 MOTION - SECOND AMENDMENT TO GENERAL SERVICES AGREEMENT F002599 - SANTA ROSA WATER JANITORIAL SERVICES

RECOMMENDATION: Santa Rosa Water and the Finance Department  
recommend that the Board, by motion, approve the Second Amendment  
to General Services Agreement F002599 for a one-year extension and  
an increase in compensation of \$185,887.64, for a cumulative total  
amount not to exceed \$562,728.92.

**Attachments:** [Staff Report](#)  
[Exhibit A - Draft Second Amendment to General Services /](#)

**7.2** RESOLUTION - RECOMMENDATION TO CITY COUNCIL TO APPROVE GRANT OF EASEMENT TO COUNTY OF SONOMA OVER A PORTION OF CITY PROPERTY LOCATED AT 5565 PINE FLAT ROAD (APN 131-150-029)

RECOMMENDATION: It is recommended by Santa Rosa Water and Real Estate Services that the Board of Public Utilities, by resolution, recommend that City Council: 1) grant a 1,511 square foot road and drainage easement to County of Sonoma ("County") over a portion of City property located at 5565 Pine Flat Road, Healdsburg, CA 95448, APN 131-150-029 ("Property") for the County's 2019 FEMA-Storm Damage Road Restoration Project ("Project"); 2) approve entering into a Right of Way Contract, Easement Agreement and Encroachment and Maintenance Covenant Agreement; and 3) authorize the Assistant City Manager to execute necessary documents in connection therewith.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - Form of Right of Way Contract and Exhibits](#)

**7.3** MOTION - APPROVAL - WAIVER OF COMPETITIVE BID AND ISSUANCE OF A BLANKET PURCHASE ORDER TO SNF POLYDYNE, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, approve a Waiver of Competitive Bid and issuance of a two-year Blanket Purchase Order for the supply and delivery of Clarifloc WE-1452 dewatering polymer for the Laguna Treatment Plant to SNF Polydyne, Inc., Riceboro, Georgia, in the amount not to exceed \$970,000.00.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Price Quote](#)

**7.4** MOTION - FIRST AMENDMENT PSA WITH AVEVA F002801

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the First Amendment to Professional Services Agreement F002801 for a three-year extension and increase in compensation for

SCADA software Wonderware licenses and technical support with E&M Electric and Machinery, Inc. dba AVEVA Select California, a California corporation ("Consultant"), in the amount of \$268,215.00 for a total cumulative amount not to exceed \$340,980.00.

**Attachments:** [Staff Report](#)  
[Attachment 1 – First Amendment to PSA F002801.pdf](#)

**7.5** MOTION - LLANO TRUNK REHABILITATION PHASE 1 MITIGATION CREDIT PURCHASE AUTHORIZATION

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by motion: 1) authorize the purchase of mitigation credits for the Llano Trunk Rehabilitation Phase 1 Project; 2) approve a Purchase Agreement to buy required mitigation credits for California tiger salamander (CTS) from TRI Development Services, LLC, in an amount not to exceed \$1,096,200; and 3) authorize the Director of Transportation and Public Works to execute the agreements and any related documents or applications, subject to approval as to form by the City Attorney.

**Attachments:** [Staff Report](#)  
[Attachment 1 – Purchase Agreement for CTS Credits](#)

**8. REPORT ITEMS**

**8.1** REPORT - LLANO TRUNK REHABILITATION PHASE 1, CONTRACT NO. C02403 - GUARANTEED MAXIMUM PRICE AND ENGINEERING SERVICES DURING CONSTRUCTION AWARD AND PROJECT WORK ORDER NO. A010139-2016-34 APPROVAL FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES

BACKGROUND: The Llano Road Trunk Rehabilitation Project will rehabilitate approximately 8,100 feet of 66-inch trunk sewer, and the inline manholes, that has been identified as a high-priority within the City's sewer system. The Project will begin at the Laguna Treatment Plant and end approximately a quarter mile northwest of Todd Road. This action will award the Engineering Services During Construction and the Guaranteed Maximum Price to complete construction of the

Project, and approve the Project Work Order for Construction Management and Inspection Services.

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by motion, approve the Llano Trunk Rehabilitation Phase 1 Progressive Design-Build Contract Change Order #4 with SAK Construction, LLC of Rocklin, California, for Engineering Services During Construction in an amount not-to-exceed \$711,036.70 and for a Guaranteed Maximum Price for Construction Services in the not-to-exceed amount of \$14,705,413.09; approve a 15% contingency for the Guaranteed Maximum Price, for a total not-to-exceed amount of \$17,622,261.75; and approve Project Work Order No. A010139-2016-34 under the Master Professional Services Agreement with Coastland Civil Engineering of Santa Rosa, California to provide construction management and inspection services for the Llano Trunk Rehabilitation Phase 1 Project, in an amount not-to-exceed \$628,202.00.

**Attachments:**    [Staff Report](#)  
                              [Attachment 1 - Location Map](#)  
                              [Attachment 2 – C02403 Llano Trunk PDB Contract Change](#)  
                              [Attachment 3 – Project Work Order No. A010139-2016-34](#)  
                              [Presentation \(Uploaded 4.15.2025\)](#)

**8.2**      REPORT - FY 2025/26 WATER, LOCAL WASTEWATER, AND  
STORM WATER AND CREEKS OPERATING AND MAINTENANCE,  
CAPITAL IMPROVEMENT, AND DEBT SERVICE BUDGETS -  
RECOMMENDATION TO CITY COUNCIL

BACKGROUND: Santa Rosa Water manages the City of Santa Rosa's Water, Wastewater and Storm Water and Creeks enterprise funds under the general policy authority and direction of the Board of Public Utilities (BPU) per the City Charter. The BPU annually recommends proposed fiscal year water, wastewater and Storm Water and Creeks budgets to the City Council to be included in the annual City budget adoption.

RECOMMENDATION: It is recommended by the Board of Public

Utilities Budget Subcommittee and Santa Rosa Water that the Board, by resolution, recommend that the City Council approve the 2025/26 Water, Local Wastewater and Storm Water and Creeks fund Operations and Maintenance and capital expenditure appropriation requests.

**Attachments:**   [Staff Report](#)  
[Resolution](#)  
[Presentation \(Uploaded 4.15.2025\)](#)

## **9. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber at the time an agenda item is discussed during the Board of Public Utilities Meeting.

Advance Public Comment via E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m., the Wednesday prior to the Board of Public Utilities meeting. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. Comments received by the deadline will be distributed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

## **10. REFERRALS**

None.

## **11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

## **12. SUBCOMMITTEE REPORTS**

## **13. BOARD MEMBER REPORTS**

## **14. DIRECTORS REPORTS**

## **15. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

**Board of Public Utilities**

**- FINAL**

**APRIL 17, 2025**

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*The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) or [mmontoya@srcity.org](mailto:mmontoya@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*