



# City of Santa Rosa

City Hall, Council  
Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT DECEMBER 17, 2024

**4:00 P.M. - REGULAR SESSION**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED).**

**THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:**

- 1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW;**
- 2. VIA ZOOM WEBINAR BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/89643446933](https://srcity-org.zoom.us/j/89643446933), OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 896 4344 6933;**
- 3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND**
- 4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be made live during the meeting In-Person from Council Chamber or submitted in advance via email at [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m. the Monday before the City Council Meeting.**

**IN THE EVENT A COUNCIL MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE CITY WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.**

**DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.**

**COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS. PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.**

**MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.**

**PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by completing a Speaker Card or signing up with the Administrator in Council Chamber.

Advanced Public Comment Via E-mail: To submit an e-mailed public comment to the City Council, please send to: [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m., the Monday prior to the Council Meeting. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, and provide your name and comment in the body of the e-mail. E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 14) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to

Speak during this time will be allowed to make public comment under Agenda Item 19.

**4:00 P.M.**

**1. CALL TO ORDER AND ROLL CALL**

**2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

To consider and take action on any request from a Council Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 549539(f)).

**3. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER AND VIA ZOOM.**

**4. STUDY SESSION - NONE.**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

**5. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)**

**6. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS - NONE.**

**7. PROCLAMATIONS/PRESENTATIONS - NONE.**

**8. STAFF BRIEFINGS**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**8.1 SANTA ROSA INSIGHTS - DATA DASHBOARDS**

Staff will provide an introduction to the Santa Rosa Insights data

dashboards. No action will be taken except for possible direction to staff.

**Attachments:** [Presentation](#)  
[Revised Presentation Uploaded 12-17-2024](#)

## 9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

### 9.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION

The City Attorney will report on all settlements authorized by Council in closed session that were finalized in November 2024, which includes but may not be limited to all settlements requiring the City to pay more than \$50,000. The City Attorney will also provide a summary of pending litigation against the City.

**Attachments:** [Litigation Report](#)

## 10. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

## 11. MAYOR'S/COUNCIL MEMBERS' REPORTS

### 11.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

#### 11.1.1 Council Subcommittee Reports

#### 11.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

#### 11.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

#### 11.1.4 Association of Bay Area Governments (ABAG)

#### 11.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

#### 11.1.6 Sonoma Clean Power Authority (SCPA)

#### 11.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

**11.1.8 Groundwater Sustainability Agency (GSA)**

**11.1.9 Sonoma County Homeless Coalition**

**11.1.10 Renewal Enterprise District (RED)**

**11.1.11 Public Safety Subcommittee**

**11.1.12 Other**

**12. APPROVAL OF MINUTES - NONE.**

**13. CONSENT ITEMS**

- 13.1** RESOLUTION - SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002663 WITH BEST BEST & KRIEGER LLP FOR CONTINUED LEGAL REPRESENTATION

RECOMMENDATION: It is recommended by the City Attorney that the Council, by resolution: 1) approve the Second Amendment to Professional Services Agreement Number F002663 with Best Best & Krieger increasing compensation by \$95,000, for a total contract amount not to exceed \$195,000, for continued legal representation through appeal in the matter of *Airport Business Center v. City of Santa Rosa, City Council of the City of Santa Rosa, et al.*, Sonoma County Superior Court Case No. SCV-272714 and Court of Appeal of the State of California, First Appellate District Case No. A170967; 2) delegate authority to the City Attorney to execute the agreement; and 3) appropriate \$110,000 from unassigned General Funds to the City Attorney's professional services budget to fund the continued legal services in this matter through the appeal.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)

- 13.2** RESOLUTION - FIFTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002259 WITH BEST BEST & KRIEGER LLP FOR REAL ESTATE LEGAL SERVICES

RECOMMENDATION: It is recommended by the City Attorney and the Transportation and Public Works Department that the Council, by resolution: (1) approve the Fifth Amendment to Professional Services Agreement Number F002259 with Best Best & Krieger LLP to extend services and to increase compensation by \$140,000 for a total contract amount not to exceed \$640,000 for continued legal advice relating to real estate matters; (2) delegates authority to the City Attorney to execute the Fifth Amendment; and (3) appropriate \$140,000 from unassigned General Funds to the City Attorney's professional services budget to fund the continued real estate legal services.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)

**13.3** RESOLUTION - APPROVAL AND ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF ONE (1) CATERPILLAR 306 COMPACT EXCAVATOR

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve the issuance of a Purchase Order for the purchase of one (1) Caterpillar 306 Compact Excavator in the amount of \$143,162.09, utilizing the pricing from the Sourcewell Cooperative Agreement Number 011723-CAT to Peterson Tractor of Santa Rosa, California.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)

**13.4** RESOLUTION - WAIVER OF COMPETITIVE BID AND APPROVAL OF NONSTANDARD AGREEMENT WITH PEREGRINE TECHNOLOGIES, INC.

RECOMMENDATION: It is recommended by the Police Department that the Council, by resolution: 1) waive competitive bidding pursuant to Section 3.08.100(D) of the Santa Rosa City Code; and 2) approve and authorize the City Manager or designee to execute a non-standard Agreement and all documents necessary to effect the purchase, implementation and training for the software from Peregrine

Technologies, Inc. in an amount not to exceed \$283,500 for an initial three-year term with two optional year renewals.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)

**13.5** RESOLUTION - WAIVER OF COMPETITIVE BID AND APPROVAL OF NONSTANDARD MASTER SERVICES AGREEMENT WITH FLOCK GROUP INC.

RECOMMENDATION: It is recommended by the Police Department that the Council, by resolution: 1) waive competitive bidding pursuant to Section 3.08.100(D) of the Santa Rosa City Code; and 2) approve and authorize the City Manager or designee to execute a non-standard Master Services Agreement and all documents necessary to effect the lease, installation, training and licensing for Automatic License Plate Recognition (ALPR) cameras and stationary cameras from Flock Group Inc., Atlanta, Georgia in an amount not to exceed \$897,999.94 for an initial three-year term for software and hardware with three optional year renewals.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)

**13.6** RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

**Attachments:** [Staff Report](#)  
[Resolution](#)

**13.7** RESOLUTION - SEVENTH AMENDMENT TO DAVID J. POWERS & ASSOCIATES, INC., AGREEMENT F001375 TO PROVIDE ENVIRONMENTAL SERVICES FOR THE ROSELAND CREEK COMMUNITY PARK AND MASTER PLAN.

RECOMMENDATION: It is recommended by the Recreation and Parks Department that the Council, by resolution, approve the Seventh Amendment to Professional Services Agreement Number F001375 with David J. Powers & Associates, Inc. to provide continued and expanded scope of services to include environmental permitting related to the Final Environmental Impact Report for the Roseland Creek Community Park Master Plan and increase compensation in an amount not to exceed \$118,854 increasing the total not-to-exceed amount not to exceed \$365,224.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)

**13.8 RESOLUTION - APPROVAL AND ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF ONE (1) RAPIDVIEW IBAK SEWER INSPECTION VEHICLE (THIS ITEM WAS CONTINUED FROM THE NOVEMBER 19, 2024, REGULAR MEETING AND FROM THE DECEMBER 10, 2024, REGULAR MEETING)**

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve the issuance of a Purchase Order for the purchase of one (1) RapidView IBAK Sewer Inspection vehicle in the amount of \$421,434.80, utilizing the pricing from the Sourcewell Cooperative Agreement No. 120721-RVL with Jack Doheny Company of Northville, Michigan.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Exhibit B](#)

**13.9 RESOLUTION - PROFESSIONAL SERVICES AGREEMENT WITH OIR GROUP LLC, INDEPENDENT AUDITOR TO REVIEW THE POLICE DEPARTMENT**

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by resolution: (1) waive the competitive bid process for this Agreement; and (2) approve the Professional Services Agreement



with OIR Group LLC, Long Beach, California in an amount not to exceed \$270,000 total over three years.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - PSA](#)

#### **14. PUBLIC COMMENT ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 19.

#### **15. REPORT ITEMS**

##### **15.1 REPORT - AMERICAN RESCUE PLAN ACT SPENDING PLAN UPDATE**

**BACKGROUND:** Santa Rosa received an allocation of funding through the American Rescue Plan Act (ARPA) in the amount of \$34,637,465, to support the public health response to the COVID-19 pandemic and lay the foundation for a strong and equitable economic recovery. These funds must be obligated by December 31, 2024, and fully spent by December 31, 2026. The City Council formally adopted the City's ARPA Spending Plan on February 15, 2022. The programs in the Plan comply with the guidelines established by the US Treasury Department. In December 2023, Council authorized the City Manager to shift ARPA funds between programs, not to exceed \$500,000. The table provided is an overview of the Spending Plan, including an updated budget with expenditures and obligations to date.

**RECOMMENDATION:** It is recommended by the City Manager's Office and the Finance Department that the Council receive an update on the American Rescue Plan Act (ARPA) Spending Plan, including expenditures, outcomes, milestones, and fund obligations to ensure compliance with the ARPA deadline of December 31, 2024.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Presentation](#)

**15.2** REPORT - REQUEST FOR SUMMARY VACATION OF ONE PUBLIC SERVICE EASEMENT, LOCATED AT 5608 NEWANGA AVENUE, PARCEL NO. 032-210-084 (FILE NO. VAC23-001)

BACKGROUND: On July 18, 2023, the Planning and Economic Development Department received an application seeking a Summary Vacation of the Public Service Easement for road, access, utility, drainage and emergency vehicle access for the residential property located at 5608 Newanga Avenue. The subject easement, recorded in 1983, has never been used for public access and there are no public utilities that are accessible or have been installed within the easement. Private storm drain lines conveying runoff from three upstream properties exist within this easement corridor. A private drainage easement dedicated to the upstream properties will be recorded prior to recordation of the quitclaim deed. The emergency vehicle access aspect of the easement will be superseded by relocation of a new emergency vehicle access easement off of Newanga Avenue.

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution, approve a Summary Vacation of a Public Service Easement for the residential property located at 5608 Newanga Avenue.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Disclosure Form](#)  
[Attachment 2 - Location Map](#)  
[Attachment 3 - Project Description](#)  
[Attachment 4 - Legal Description for Summary Vacation](#)  
[Attachment 5 - Plat to Accompany Legal Description](#)  
[Resolution](#)  
[Presentation](#)

**15.3** REPORT - COMMUNITY ADVISORY BOARD APPOINTMENT ALIGNMENT TO COUNCIL ELECTED DISTRICTS AND ADMINISTRATIVE POLICY AMENDMENTS

**BACKGROUND:** In 2018, City Council transitioned from at-large council seats to district elected council seats. The Community Advisory Board (CAB) membership geographic area map was established in 2003 and has not been modernized to align with the council district-based structure. Council Policy 000-06 - Appointments to Boards/Commissions/Committees Section G(2)(e) specifies appointments to the CAB and would also require amendment for alignment. Staff has identified additional recommendations to improve overall operational efficiencies related to the CAB including reduction of membership from fourteen to seven members and establishing quorum requirements to four members present to conduct business, and to clarify language related to passing of motions.

**RECOMMENDATION:** It is recommended by the City Manager, City Attorney and City Clerk's Offices and the Community Engagement Manager that the Council, by two resolutions and one motion: 1) adopt a resolution to amend the Community Advisory Board (CAB) membership, geographic boundaries and area-specific appointments to align with City Council elected districts, reduce CAB composition to seven members, establish quorum requirements to four members present to conduct business, and add language to clarify the passing of motions; 2) adopt a resolution to amend Council Policy 000-06 - Appointments to Boards/Commissions/Committees Section G(2)(e) to align CAB membership, geographic boundaries and area-specific appointments with City Council elected districts, and address other administrative updates to the policy; and 3) by motion approve a recommended CAB appointment transition plan.

**Attachments:** [Staff Report](#)  
[Attachment 1 - 000-06 - Redline](#)  
[Attachment 2 - Charter Section 10](#)  
[Attachment 3 - Resolution No. 28174](#)  
[Attachment 4 - CAB Area Map](#)  
[Resolution 1](#)  
[Resolution 2](#)  
[Exhibit A](#)  
[Presentation](#)

**16. PUBLIC HEARINGS - NONE.**

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

**17. WRITTEN COMMUNICATIONS - NONE.**

**18. COUNCIL REORGANIZATION**

- 18.1** REPORT - DECLARATION OF RESULTS FOR THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, NOVEMBER 5, 2024, FOR (1) THE PURPOSE OF ELECTING MEMBERS FOR FOUR DISTRICT-BASED OFFICES OF THE CITY COUNCIL FOR DISTRICTS 1, 3, 5, AND 7, EACH FOR A FULL TERM OF FOUR YEARS AND (2) SUBMITTING TO THE VOTERS MEASURE EE RELATING TO CITY OF SANTA ROSA BUSINESS TAX MEASURE, AND MEASURE FF RELATING TO CITY OF SANTA ROSA TRANSIENT OCCUPANCY TAX MEASURE

BACKGROUND: Pursuant to City Charter Section 30 and the California Elections Code, the City Council called a General Municipal Election for Tuesday, November 5, 2024, for (1) the purpose of electing one candidate for each City Council office for Districts 1,3, 5, and 7, each for a full term of four years; and (2) submitting to the voters Measure EE relating to the Business Tax, and Measure FF relating to Transient Occupancy Tax.

RECOMMENDATION: It is recommended by the City Clerk that the Council, by resolution: 1) recite the fact, and declare the results, of the Consolidated General Municipal Election held on Tuesday, November 5, 2024; 2) declare as elected to the City Council, each for a full term of four years, Eddie Alvarez for District 1, Dianna MacDonald for District 3, Caroline Bañuelos for District 5, and Natalie Rogers for District 7; and 3) declare as approved by the voters City of Santa Rosa Measure EE - City of Santa Rosa Business Tax Measure, and Measure FF - City of Santa Rosa City Transient Occupancy Tax Measure.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Certificates of Election](#)  
[Presentation](#)

- 18.2** ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED COUNCIL MEMBERS, PRESENTATION OF CERTIFICATES OF ELECTION, AND SEATING OF THE NEWLY ELECTED COUNCIL MEMBERS

**Attachments:** [Oaths of Office](#)

- 18.3** ELECTION OF MAYOR

It is recommended by the City Attorney and City Clerk that, following induction of the newly-elected Council Members, the Council elect a Mayor in accordance with Sections 6 and 15 of the Santa Rosa City Charter and Section XII of the City Council Manual of Procedures and Protocols. The Mayor will serve for a term of two years.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Presentation](#)

- 18.4** ELECTION OF VICE MAYOR

It is recommended by the City Attorney and City Clerk that, following the induction of newly-elected Council Members and the election of a Mayor, the Council elect a Vice Mayor in accordance with Section 15 of the Santa Rosa City Charter and Section XII of the City Council Manual of Procedures and Protocols. The Vice Mayor will serve for a term of one year.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Presentation](#)

## **19. PUBLIC COMMENT ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of

the Council and not able to speak under Agenda Item 14. Each speaker will be allowed up to three minutes.

**20. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**21. ADJOURNMENT OF MEETING**

**22. UPCOMING MEETINGS**

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

**22.1 UPCOMING MEETINGS LIST**

**Attachments:** [Upcoming Meetings List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action, ex-parte communication disclosure is required.**

The Open Government Ordinance was adopted by City Council in December 2020 (ORD-2020-018) and amended in July 2021 (ORD-2021-007). These ordinances added and amended Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full versions of the Open Government Ordinances go to <http://srcity.org/OpenGovOrdinance> and <http://srcity.org/OpenGovOrdinanceAmend>. To request paper copies of the Open Government Ordinances contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org). If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*