



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## City Council Regular Meeting Minutes - Final

---

Tuesday, December 17, 2024

4:00 PM

---

### 1. CALL TO ORDER AND ROLL CALL

Mayor N. Rogers called the meeting to order at 4:02 p.m

**Present:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

### 2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

### 3. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER AND VIA ZOOM.**

### 4. STUDY SESSION - NONE.

### 5. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)

### 6. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS - NONE.

### 7. PROCLAMATIONS/PRESENTATIONS - NONE.

### 8. STAFF BRIEFINGS

#### 8.1 SANTA ROSA INSIGHTS - DATA DASHBOARDS

Staff will provide an introduction to the Santa Rosa Insights data dashboards. No action will be taken except for possible direction to staff.

**Attachments:** [Presentation](#)  
[Revised Presentation Uploaded 12-17-2024](#)

Brian Tickner, Chief Information Officer, and Luke Faser, Administrative Analyst, presented and answered questions from Council.

PUBLIC COMMENT:

Duane De Witt spoke in support of the item.

Gregory Fearon spoke in support of the item.

**This item was received and filed.**

## **9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

City Manager Smith had no report.

### **9.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION**

The City Attorney will report on all settlements authorized by Council in closed session that were finalized in November 2024, which includes but may not be limited to all settlements requiring the City to pay more than \$50,000. The City Attorney will also provide a summary of pending litigation against the City.

**Attachments:** [Litigation Report](#)

City Attorney Teresa Stricker reported no settlements over \$50,000 were finalized in November with the caseload remaining at approximately 32 litigation matters with many cases in the discovery phase and many with trial dates assigned.

No public comments were made.

**This item was received and filed.**

## **10. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

There were no statements of abstention.

## **11. MAYOR'S/COUNCIL MEMBERS' REPORTS**

Council Member Okrepkie provided a brief report on recent community events attended.

Council Member Alvarez provided a brief report on recent community events attended.

Council Member MacDonald provided a brief report that they have no jurisdiction over the closure of Santa Rosa City Schools and those decisions are made with Santa Rosa City Schools Board of

Trustees.

Mayor Rogers provided a brief report on recent community events attended.

PUBLIC COMMENT:

Nicole Price spoke on HIV and AIDS awareness in Sonoma County.

**11.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**11.1.1 Council Subcommittee Reports**

**11.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

**11.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**11.1.4 Association of Bay Area Governments (ABAG)**

**11.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**11.1.6 Sonoma Clean Power Authority (SCPA)**

**11.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

**11.1.8 Groundwater Sustainability Agency (GSA)**

**11.1.9 Sonoma County Homeless Coalition**

**11.1.10 Renewal Enterprise District (RED)**

**11.1.11 Public Safety Subcommittee**

**11.1.12 Other**

**12. APPROVAL OF MINUTES - NONE.**

**13. CONSENT ITEMS**

PUBLIC COMMENT:

Duane De Witt spoke on Item 13.7.

## Approval of the Consent Agenda

**A motion was made by Vice Mayor Stapp, seconded by Council Member Okrepkie, to waive reading of the text and adopt Consent Items 13.1 through 13.9. The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

### 13.1 RESOLUTION - SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002663 WITH BEST BEST & KRIEGER LLP FOR CONTINUED LEGAL REPRESENTATION

RECOMMENDATION: It is recommended by the City Attorney that the Council, by resolution: 1) approve the Second Amendment to Professional Services Agreement Number F002663 with Best Best & Krieger increasing compensation by \$95,000, for a total contract amount not to exceed \$195,000, for continued legal representation through appeal in the matter of *Airport Business Center v. City of Santa Rosa, City Council of the City of Santa Rosa, et al.*, Sonoma County Superior Court Case No. SCV-272714 and Court of Appeal of the State of California, First Appellate District Case No. A170967; 2) delegate authority to the City Attorney to execute the agreement; and 3) appropriate \$110,000 from unassigned General Funds to the City Attorney's professional services budget to fund the continued legal services in this matter through the appeal.

Attachments:    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A](#)

**This Consent Resolution was adopted.**

**RESOLUTION NO. RES-2024-190 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002663 WITH BEST BEST & KRIEGER LLP INCREASING COMPENSATION BY \$95,000 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$195,000 FOR CONTINUED LEGAL REPRESENTATION; DELEGATE AUTHORITY TO THE CITY ATTORNEY TO EXECUTE THE**

---

**AGREEMENT; AND INCREASE IN APPROPRIATIONS OF \$110,000 FROM THE GENERAL FUND FOR CONTINUED LEGAL SERVICES**

**13.2 RESOLUTION - FIFTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002259 WITH BEST BEST & KRIEGER LLP FOR REAL ESTATE LEGAL SERVICES**

RECOMMENDATION: It is recommended by the City Attorney and the Transportation and Public Works Department that the Council, by resolution: (1) approve the Fifth Amendment to Professional Services Agreement Number F002259 with Best Best & Krieger LLP to extend services and to increase compensation by \$140,000 for a total contract amount not to exceed \$640,000 for continued legal advice relating to real estate matters; (2) delegates authority to the City Attorney to execute the Fifth Amendment; and (3) appropriate \$140,000 from unassigned General Funds to the City Attorney's professional services budget to fund the continued real estate legal services.

Attachments:    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-191 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE FIFTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002259 WITH BEST BEST & KRIEGER LLP FOR REAL ESTATE LEGAL SERVICES; DELEGATING AUTHORITY TO THE CITY ATTORNEY TO EXECUTE THE FIFTH AMENDMENT; AND APPROPRIATING \$140,000 FROM UNASSIGNED GENERAL FUNDS TO THE CITY ATTORNEY'S PROFESSIONAL SERVICES BUDGET TO FUND THE CONTINUED REAL ESTATE LEGAL SERVICES**

**13.3 RESOLUTION - APPROVAL AND ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF ONE (1) CATERPILLAR 306 COMPACT EXCAVATOR**

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve the issuance of a Purchase Order for the purchase of one (1) Caterpillar 306 Compact Excavator in the amount of \$143,162.09, utilizing the pricing from the Sourcewell Cooperative Agreement Number

011723-CAT to Peterson Tractor of Santa Rosa, California.

**Attachments:**    [Staff Report](#)  
                              [Resolution](#)  
                              [Exhibit A](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-192 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF ONE (1) CATERPILLAR 306 COMPACT EXCAVATOR UTILIZING THE SOURCEWELL COOPERATIVE AGREEMENT NUMBER 011723-CAT WITH PETERSON TRACTOR OF SANTA ROSA, CALIFORNIA**

- 13.4**        RESOLUTION - WAIVER OF COMPETITIVE BID AND APPROVAL OF NONSTANDARD AGREEMENT WITH PEREGRINE TECHNOLOGIES, INC.

RECOMMENDATION: It is recommended by the Police Department that the Council, by resolution: 1) waive competitive bidding pursuant to Section 3.08.100(D) of the Santa Rosa City Code; and 2) approve and authorize the City Manager or designee to execute a non-standard Agreement and all documents necessary to effect the purchase, implementation and training for the software from Peregrine Technologies, Inc. in an amount not to exceed \$283,500 for an initial three-year term with two optional year renewals.

**Attachments:**    [Staff Report](#)  
                              [Resolution](#)  
                              [Exhibit A](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-193 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA WAIVING COMPETITIVE BIDDING; APPROVING AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE A NON-STANDARD AGREEMENT WITH PEREGRINE TECHNOLOGIES, INC.**

- 13.5**        RESOLUTION - WAIVER OF COMPETITIVE BID AND APPROVAL OF NONSTANDARD MASTER SERVICES AGREEMENT WITH FLOCK GROUP INC.

RECOMMENDATION: It is recommended by the Police Department that

the Council, by resolution: 1) waive competitive bidding pursuant to Section 3.08.100(D) of the Santa Rosa City Code; and 2) approve and authorize the City Manager or designee to execute a non-standard Master Services Agreement and all documents necessary to effect the lease, installation, training and licensing for Automatic License Plate Recognition (ALPR) cameras and stationary cameras from Flock Group Inc., Atlanta, Georgia in an amount not to exceed \$897,999.94 for an initial three-year term for software and hardware with three optional year renewals.

Attachments:    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-194 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA WAIVING COMPETITIVE BIDDING; APPROVING AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE A MASTER SERVICES AGREEMENT WITH FLOCK GROUP INC**

**13.6        RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY**

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

Attachments:    [Staff Report](#)  
                          [Resolution](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-195 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA EXTENDING A PROCLAMATION OF LOCAL HOMELESS EMERGENCY (Government Code Sections 8630et seq.)**

**13.7        RESOLUTION - SEVENTH AMENDMENT TO DAVID J. POWERS & ASSOCIATES, INC., AGREEMENT F001375 TO PROVIDE ENVIRONMENTAL SERVICES FOR THE ROSELAND CREEK COMMUNITY PARK AND MASTER PLAN.**

RECOMMENDATION: It is recommended by the Recreation and Parks Department that the Council, by resolution, approve the Seventh Amendment to Professional Services Agreement Number F001375 with David J. Powers & Associates, Inc. to provide continued and expanded scope of services to include environmental permitting related to the Final Environmental Impact Report for the Roseland Creek Community Park Master Plan and increase compensation in an amount not to exceed \$118,854 increasing the total not-to-exceed amount not to exceed \$365,224.

Attachments:    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-196 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE SEVENTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F001375 WITH DAVID J. POWERS & ASSOCIATES, INC. TO PROVIDE ENVIRONMENTAL SERVICES FOR THE ROSELAND CREEK COMMUNITY PARK AND MASTER PLAN**

- 13.8      RESOLUTION - APPROVAL AND ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF ONE (1) RAPIDVIEW IBAK SEWER INSPECTION VEHICLE (THIS ITEM WAS CONTINUED FROM THE NOVEMBER 19, 2024, REGULAR MEETING AND FROM THE DECEMBER 10, 2024, REGULAR MEETING)**

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve the issuance of a Purchase Order for the purchase of one (1) RapidView IBAK Sewer Inspection vehicle in the amount of \$421,434.80, utilizing the pricing from the Sourcewell Cooperative Agreement No. 120721-RVL with Jack Doheny Company of Northville, Michigan.

Attachments:    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A](#)  
                          [Exhibit B](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-197 ENTITLED: RESOLUTION OF THE**



---

**COUNCIL OF THE CITY OF SANTA ROSA APPROVING ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF ONE (1) RAPIDVIEW IBAK SEWER INSPECTION VEHICLE UTILIZING THE SOURCEWELL COOPERATIVE AGREEMENT NO. 120721-RVL WITH JACK DOHENY COMPANY OF NORTHVILLE, MICHIGAN**

**13.9 RESOLUTION - PROFESSIONAL SERVICES AGREEMENT WITH OIR GROUP LLC, INDEPENDENT AUDITOR TO REVIEW THE POLICE DEPARTMENT**

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by resolution: (1) waive the competitive bid process for this Agreement; and (2) approve the Professional Services Agreement with OIR Group LLC, Long Beach, California in an amount not to exceed \$270,000 total over three years.

Attachments:    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A - PSA](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-198 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA WAIVING THE COMPETITIVE BID PROCESS AND APPROVING THE PROFESSIONAL SERVICES AGREEMENT WITH OIR GROUP, LLC TO SERVE AS THE INDEPENDENT POLICE DEPARTMENT AUDITOR**

**15. REPORT ITEMS**

**15.1 REPORT - AMERICAN RESCUE PLAN ACT SPENDING PLAN UPDATE**

BACKGROUND: Santa Rosa received an allocation of funding through the American Rescue Plan Act (ARPA) in the amount of \$34,637,465, to support the public health response to the COVID-19 pandemic and lay the foundation for a strong and equitable economic recovery. These funds must be obligated by December 31, 2024, and fully spent by December 31, 2026. The City Council formally adopted the City's ARPA Spending Plan on February 15, 2022. The programs in the Plan comply with the guidelines established by the US Treasury Department. In December 2023, Council authorized the City Manager to shift ARPA funds between programs, not to exceed \$500,000. The table provided is an overview of the Spending Plan, including an updated budget with

expenditures and obligations to date.

RECOMMENDATION: It is recommended by the City Manager's Office and the Finance Department that the Council receive an update on the American Rescue Plan Act (ARPA) Spending Plan, including expenditures, outcomes, milestones, and fund obligations to ensure compliance with the ARPA deadline of December 31, 2024.

Attachments:    [Staff Report](#)  
                          [Attachment 1](#)  
                          [Presentation](#)

Luke Faser, Administrative Analyst, and Daryel Dunston, Assistant City Manager, presented and answered questions from Council.

**PUBLIC COMMENT:**

Gregory Fearon spoke on the item.

Duane De Witt spoke on the item.

Adina Flores spoke in opposition to the item.

**This item was received and filed.**

**14. PUBLIC COMMENT ON NON-AGENDA MATTERS**

Duane De Witt thanked Mayor Rogers and Council Member Alvarez's service to Roseland over the last few years and Caroline Bañuelos coming on board.

Adina Flores spoke on Council Member's selection of future campaign managers.

Gregory Fearon spoke on new ideas for Council including behavior health initiatives and related responsibilities.

Eric Fraser spoke in support of Adina Flores, short term rental concerns, and civic responsibility.

**15.2      REPORT - REQUEST FOR SUMMARY VACATION OF ONE PUBLIC SERVICE EASEMENT, LOCATED AT 5608 NEWANGA AVENUE,**

PARCEL NO. 032-210-084 (FILE NO. VAC23-001)

**BACKGROUND:** On July 18, 2023, the Planning and Economic Development Department received an application seeking a Summary Vacation of the Public Service Easement for road, access, utility, drainage and emergency vehicle access for the residential property located at 5608 Newanga Avenue. The subject easement, recorded in 1983, has never been used for public access and there are no public utilities that are accessible or have been installed within the easement. Private storm drain lines conveying runoff from three upstream properties exist within this easement corridor. A private drainage easement dedicated to the upstream properties will be recorded prior to recordation of the quitclaim deed. The emergency vehicle access aspect of the easement will be superseded by relocation of a new emergency vehicle access easement off of Newanga Avenue.

**RECOMMENDATION:** It is recommended by the Planning and Economic Development Department that the Council, by resolution, approve a Summary Vacation of a Public Service Easement for the residential property located at 5608 Newanga Avenue.

**Attachments:**    [Staff Report](#)  
                          [Attachment 1 - Disclosure Form](#)  
                          [Attachment 2 - Location Map](#)  
                          [Attachment 3 - Project Description](#)  
                          [Attachment 4 - Legal Description for Summary Vacation](#)  
                          [Attachment 5 - Plat to Accompany Legal Description](#)  
                          [Resolution](#)  
                          [Presentation](#)

Sachnoor Bisla, City Planner, presented.

No public comments were made.

**A motion was made by Council Member MacDonald, seconded by Mayor Rogers, to waive reading of the text and adopt**

**RESOLUTION NO. RES-2024-199 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING SUMMARY VACATION OF ONE PUBLIC SERVICE EASEMENT FOR THE PROPERTY LOCATED AT 5608 NEWANGA COURT, ASSESSOR'S PARCEL NUMBER 032-210-084; FILE NO. VAC23-001.**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**15.3**      **REPORT - COMMUNITY ADVISORY BOARD APPOINTMENT  
ALIGNMENT TO COUNCIL ELECTED DISTRICTS AND  
ADMINISTRATIVE POLICY AMENDMENTS**

**BACKGROUND:** In 2018, City Council transitioned from at-large council seats to district elected council seats. The Community Advisory Board (CAB) membership geographic area map was established in 2003 and has not been modernized to align with the council district-based structure. Council Policy 000-06 - Appointments to Boards/Commissions/Committees Section G(2)(e) specifies appointments to the CAB and would also require amendment for alignment. Staff has identified additional recommendations to improve overall operational efficiencies related to the CAB including reduction of membership from fourteen to seven members and establishing quorum requirements to four members present to conduct business, and to clarify language related to passing of motions.

**RECOMMENDATION:** It is recommended by the City Manager, City Attorney and City Clerk's Offices and the Community Engagement Manager that the Council, by two resolutions and one motion: 1) adopt a resolution to amend the Community Advisory Board (CAB) membership, geographic boundaries and area-specific appointments to align with City Council elected districts, reduce CAB composition to seven members, establish quorum requirements to four members present to conduct business, and add language to clarify the passing of motions; 2) adopt a resolution to amend Council Policy 000-06 - Appointments to Boards/Commissions/Committees Section G(2)(e) to align CAB membership, geographic boundaries and area-specific appointments with City Council elected districts, and address other administrative updates to the policy; and 3) by motion approve a recommended CAB appointment transition plan.

**Attachments:**    [Staff Report](#)  
                          [Attachment 1 - 000-06 - Redline](#)  
                          [Attachment 2 - Charter Section 10](#)  
                          [Attachment 3 - Resolution No. 28174](#)  
                          [Attachment 4 - CAB Area Map](#)  
                          [Resolution 1](#)  
                          [Resolution 2](#)  
                          [Exhibit A](#)  
                          [Presentation](#)  
                          [Resolution 1 Final](#)  
                          [Resolution 1 - Redline](#)

Dina Manis, City Clerk, Teresa Stricker, City Attorney, and Ana Horta, Community Engagement Manager, presented and answered questions from Council.

Gregory Fearon spoke in support of the item.

Calum Weeks spoke in support of the item and Option 2.

Duane De Witt spoke on the item and suggested abolishing the CAB.

Eric Fraser spoke on the item and suggested an additional composition option.

Adina Flores spoke on the CAB meetings and in support of the item.

Janice Karrman spoke in opposition to the item.

**A motion was made by Vice Mayor Alvarez, seconded by Council Member MacDonald, to waive reading of the text and adopt as amended**

**RESOLUTION NO. RES-2024-200 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING GEOGRAPHIC AREAS FOR THE COMMUNITY ADVISORY BOARD AREA SPECIFIC APPOINTMENTS**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**A motion was made by Vice Mayor Alvarez, seconded by Council Member**

**Fleming, to waive reading of the text and adopt**

**RESOLUTION NO. RES-2024-201 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING COUNCIL POLICY NO. 000-06 (APPOINTMENTS TO BOARDS/COMMISSIONS/COMMITTEES) TO AMEND CERTAIN PROVISIONS FOR APPOINTMENTS TO THE COMMUNITY ADVISORY BOARD AND PORTIONS OF POLICY FOR ADMINISTRATIVE UPDATES**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**A motion was made by Vice Mayor Alvarez, seconded by Council Member MacDonald, to approve the Option 1 CAB appointment transition plan. The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**16. PUBLIC HEARINGS - NONE.**

**17. WRITTEN COMMUNICATIONS - NONE.**

**18. COUNCIL REORGANIZATION**

- 18.1**      **REPORT - DECLARATION OF RESULTS FOR THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, NOVEMBER 5, 2024, FOR (1) THE PURPOSE OF ELECTING MEMBERS FOR FOUR DISTRICT-BASED OFFICES OF THE CITY COUNCIL FOR DISTRICTS 1, 3, 5, AND 7, EACH FOR A FULL TERM OF FOUR YEARS AND (2) SUBMITTING TO THE VOTERS MEASURE EE RELATING TO CITY OF SANTA ROSA BUSINESS TAX MEASURE, AND MEASURE FF RELATING TO CITY OF SANTA ROSA TRANSIENT OCCUPANCY TAX MEASURE**

**BACKGROUND:** Pursuant to City Charter Section 30 and the California Elections Code, the City Council called a General Municipal Election for Tuesday, November 5, 2024, for (1) the purpose of electing one candidate for each City Council office for Districts 1,3, 5, and 7, each for a full term of four years; and (2) submitting to the voters Measure EE

relating to the Business Tax, and Measure FF relating to Transient Occupancy Tax.

RECOMMENDATION: It is recommended by the City Clerk that the Council, by resolution: 1) recite the fact, and declare the results, of the Consolidated General Municipal Election held on Tuesday, November 5, 2024; 2) declare as elected to the City Council, each for a full term of four years, Eddie Alvarez for District 1, Dianna MacDonald for District 3, Caroline Bañuelos for District 5, and Natalie Rogers for District 7; and 3) declare as approved by the voters City of Santa Rosa Measure EE - City of Santa Rosa Business Tax Measure, and Measure FF - City of Santa Rosa City Transient Occupancy Tax Measure.

**Attachments:**    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A](#)  
                          [Certificates of Election](#)  
                          [Presentation](#)

Dina Manis, City Clerk, presented.

**PUBLIC COMMENT:**

Adina Flores spoke on the item.

Raj spoke in support of Council Member MacDonald's efforts to support local businesses and supports Council Member MacDonald for Mayor.

Gregory Fearon thanked the county elections officer for an excellent election and the voters of Santa Rosa for selecting excellent candidates.

**A motion was made by Council Member Fleming, seconded by Council Member Okrepkie, to waive reading of the text and adopt**

**RESOLUTION NO. RES-2024-202 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, NOVEMBER 5, 2024, DECLARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW.**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**18.2** ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED COUNCIL MEMBERS, PRESENTATION OF CERTIFICATES OF ELECTION, AND SEATING OF THE NEWLY ELECTED COUNCIL MEMBERS

**Attachments:** [Oaths of Office](#)

City Clerk Manis administered the Oaths of Office to the newly elected Council Members Alvarez, MacDonald, Bañuelos, and Rogers.

Council Member Bañuelos joined Council at the dais.

**PUBLIC COMMENT:**

Duane De Witt congratulated all the successful candidates and offered his help.

**18.3** ELECTION OF MAYOR

It is recommended by the City Attorney and City Clerk that, following induction of the newly-elected Council Members, the Council elect a Mayor in accordance with Sections 6 and 15 of the Santa Rosa City Charter and Section XII of the City Council Manual of Procedures and Protocols. The Mayor will serve for a term of two years.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Presentation](#)

City Attorney Stricker outlined the voting procedure used for election of a Mayor and answered questions from Council.

Mayor Rogers spoke on her time serving as Mayor.

**PUBLIC COMMENT:**

Duane De Witt spoke and stated that the Mayor should be elected



by the voters.

Adina Flores spoke in support of Council Members Alvarez and MacDonald for Mayor.

Madonna Feather expressed gratitude to Mayor Rogers and her service and in support of Council Member Alvarez for Mayor.

Larry Liguri spoke in support of Council Member Fleming for Mayor.

Ana Diaz spoke in support of Mayor Rogers and her years of service and in support of Council Member Alvarez for Mayor.

Aundray Rogers spoke in support of Mayor Rogers and expressed gratitude for her service.

Janice Karrman spoke in support of an elected Mayor and in support of Council Member Alvarez for Mayor.

Council Member Okrepkie nominated Vice Mayor Stapp for Mayor. Council Member MacDonald seconded the nomination. Vice Mayor Stapp accepted the nomination.

Council Member Bañuelos nominated Council Member Fleming for Mayor. Vice Mayor Stapp seconded the nomination. Council Member Fleming declined the nomination.

Council Member Alvarez nominated Council Member MacDonald for Mayor. Mayor Rogers seconded the nomination. Council Member MacDonald accepted the nomination.

Council Member MacDonald nominated Council Member Alvarez for Mayor. Mayor Rogers seconded the nomination. Council Member Alvarez accepted the nomination.

City Attorney Stricker instructed Council Members to vote for two nominees. After the first round of voting by ballot, City Attorney

Stricker announced that Council Member Alvarez and MacDonald, and Vice Mayor Stapp each received four votes. All nominees moved to the second round of voting.

City Attorney Stricker instructed Council Members to vote for one nominee in the second round of voting. After the second round of voting by ballot, City Attorney Stricker announced the votes as follows:

Council Member Alvarez receive three votes.  
Council Member MacDonald received zero votes.  
Vice Mayor Stapp received four votes.

Mayor Rogers declared Vice Mayor Stapp as the elected Mayor and passed the gavel to newly-elected Mayor Stapp.

#### 18.4 ELECTION OF VICE MAYOR

It is recommended by the City Attorney and City Clerk that, following the induction of newly-elected Council Members and the election of a Mayor, the Council elect a Vice Mayor in accordance with Section 15 of the Santa Rosa City Charter and Section XII of the City Council Manual of Procedures and Protocols. The Vice Mayor will serve for a term of one year.

**Attachments:**    [Staff Report](#)  
                          [Attachment 1](#)  
                          [Presentation](#)

#### PUBLIC COMMENT:

Adina Flores spoke on the item.

Council Member Stapp nominated Council Member Okrepkie for Vice Mayor. Council Member Okrepkie seconded and accepted the nomination.

Council Member Bañuelos nominated Council Member Alvarez for Vice Mayor. Council Member MacDonald seconded the nomination. Council Member Alvarez accepted the nomination.

City Attorney Stricker instructed Council Members to vote for one nominee for Vice Mayor and City Clerk Manis announced the votes as follows:

Council Member Alvarez received four votes.

Council Member Okrepiek received three votes.

Mayor Stapp declared Council Member Alvarez as elected Vice Mayor.

Mayor Stapp, Vice Mayor Alvarez, and Council Member Bañuelos provided brief comments.

## **19. PUBLIC COMMENT ON NON-AGENDA MATTERS**

Jen Klose, Generation Housing, offered support to Council related to housing issues and invited them to a Housing 101 event on February 7, 2025.

Veronica Cruz congratulated Council Member Bañuelos on becoming part of City Council.

## **20. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

## **21. ADJOURNMENT OF MEETING**

Mayor Stapp adjourned the meeting at 7:42 p.m. The next regular scheduled meeting will be held on January 7, 2025, at a time to be set by the Mayor.

## **22. UPCOMING MEETINGS**

### **22.1 UPCOMING MEETINGS LIST**

Attachments: [Upcoming Meetings List](#)

**Approved on: January 7, 2025**

**/s/ Dina Manis**

**City Clerk**