



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA

HOUSING AUTHORITY REGULAR MEETING AGENDA AND SUMMARY REPORT JULY 24, 2023

1:30 P.M.

HOUSING AUTHORITY MEMBERS WILL BE PARTICIPATING IN THIS MEETING IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE. MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY:

- **ATTENDING IN PERSON**
OR
- **VIA ZOOM BY VISITING**
[HTTPS://SRCITY-ORG.ZOOM.US/J/81677181910](https://srcity-org.zoom.us/j/81677181910)
OR
- **BY PHONE BY DIALING 877-853-5257 AND ENTERING WEBINAR ID:**
816-7718-1910

Comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber, by accessing the meeting through the Zoom link, or by dial-in at the time an Agenda Item is discussed during the Housing Authority Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

E-mail Public Comment: To submit an e-mailed public comment to the Housing Authority, please send to: svbrown@srcity.org by 5:00 p.m., on or before July 21, 2023. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment.

Public comments are limited to one comment per speaker per item.

1. CALL TO ORDER
2. ROLL CALL
3. STATEMENTS OF ABSTENTION
4. STUDY SESSION
5. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)

Comments from the public will be allowed on all agenda items at the time each item is called. This is the time when any person may address the Housing Authority on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Housing Authority. Each speaker will be allowed three minutes.

6. APPROVAL OF MINUTES

- 6.1 Draft Minutes - June 26, 2023

Attachments: [Draft Minutes - June 26, 2023](#)

7. CHAIRPERSON/ COMMISSIONER REPORTS

8. COMMITTEE REPORTS

9. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:

- 9.1 ANNUAL ADJUSTMENT TO THE HOUSING AUTHORITY PROCESSING FEE SCHEDULE. Provided for information.

Attachments: [Memorandum](#)

- 9.2 PENDING DEVELOPMENT PIPELINE UPDATE - Provided for information.

Attachments: [Memorandum](#)
[Attachment 1](#)

10. CONSENT ITEMS

11. REPORT ITEMS

11.1 REPORT - FISCAL YEAR 2023-2024 NOTICES OF FUNDING AVAILABILITY - FUNDING RECOMMENDATIONS

BACKGROUND: In response to the Fiscal Year 2023-2024 Notice of Funding Availability (“NOFA”) announcing approximately \$8,100,000 and the HOME Investment Partnership Program (HOME) NOFA announcing approximately \$653,000 of funds for acquisition, development, and rehabilitation of affordable housing; the Housing Authority received five applications, of which four were determined to be complete. From the four applications the funds requested exceeded \$9.7 million for 207 total units. Three applications were received for new construction projects and one application was received for an acquisition/rehabilitation project. The Housing Authority Ad-Hoc Review Committee is recommending funding for four of the five applications received.

RECOMMENDATION: It is recommended by the Housing Authority Ad-Hoc Review Committee and the Housing and Community Services Department that the Housing Authority, by resolutions, approve conditional commitments of loan funds to: 1) WSA Burbank Housing Partners I, LP in the amount of \$3,500,000 for acquisition and construction-related costs for Burbank Avenue Apartments located 1780 Burbank Avenue; 2) Petaluma Ecumenical Properties dba PEP Housing in the amount of \$1,073,583 for acquisition and rehabilitation costs for Vigil Light Senior Apartments located at 1945 Long Drive; 3) Burbank Housing Development Corporation in the amount of \$1,300,000 for acquisition, predevelopment and construction-related costs for Caritas Homes Phase II located at 360 Seventh Street; and 4) BRJE Housing Partners, LP in the amount of \$2,585,610 for predevelopment and construction-related costs for 3575 Mendocino Avenue Phase III located at 3575 Mendocino Avenue.

Housing Authority

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- Attachments:** [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Attachment 3](#)
[Attachment 4](#)
[Attachment 5](#)
[Attachment 6](#)
[Attachment 7](#)
[Resolution 1](#)
[Resolution 2](#)
[Resolution 3](#)
[Resolution 4](#)
[Presentation](#)

12. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Housing Authority Recording Secretary at (707) 543-3300 one week prior to the meeting/program.

This information can also be accessed via the internet at: <http://www.srcity.org>

NOTE: Any writings or documents provided to a majority of the Housing Authority regarding any item on this agenda will be made available for public inspection in the Department of Housing and Community Services located 90 Santa Rosa Avenue during normal business hours.