



**Cultural Heritage Board  
Regular Meeting Minutes - Final**

---

Wednesday, October 2, 2019

2:30 PM

---

**1. 2:30 PM CALL TO ORDER AND ROLL CALL (COUNCIL CHAMBER)**

Chair Edmondson called the meeting to order at 2:35 pm.

Chair Edmondson introduced new Board Member, Curt Groninga.

**Present** 4 - Chair Casey Edmondson, Board Member Laura Fennell, Board Member Curtis Groninga, and Board Member John McHugh

**Absent** 2 - Board Member Mark DeBacker, and Board Member Brian Meuser

**2. APPROVAL OF MINUTES**

**2.1** September 4, 2019 Draft Minutes

The September 4, 2019 Minutes were approved as submitted.

**3. BOARD BUSINESS**

Chair Edmondson read aloud the Statement of Purpose.

**4. PUBLIC COMMENT**

Chair Edmondson opened public comments at 2:38 pm.  
There were no public comments.

**5. STATEMENTS OF ABSTENTIONS**

There were no statements of abstention.

**6. SCHEDULED ITEMS**

- 6.1** CONCEPT DESIGN REVIEW - LANDMARK ALTERATION - 135 W 6TH ST 135 W 6th St - FILE NO. LMA19-019  
BACKGROUND: Required pre-application Concept Review of a proposal to partially remodel interior and exterior of an existing one-story single family dwelling-the project will convert an existing attic into 425 square feet of new living space as a second floor (2 bedrooms, a walk-in closet, a sewing nook, and a bathroom) and will modify the exterior roof lines and front and rear porch/deck areas. The project will also add an inside stairwell connecting the basement, the main floor

and the second floor.

The purpose of the review is for Cultural Heritage Board to identify for the applicant the character defining elements of the historic district and adjacent neighborhood.

Project Planner: Wixon

Project Planner Mike Wixon gave the staff report.

Applicant Robin Stephani gave a presentation.

Chair Edmondson opened public comments at 3:02 pm.

Pat Bailey, West End neighbor - Supported the project.

Deborah Krippen, West End Neighbor - Supported the project.

Paul - Homeowner - French door is not visible from street.

Chair Edmondson closed public comments at 3:08 pm.

The Board discussed the following: Narrowness of front-facing window trim - consider presenting another option; the crest does not seem to be in character of historic character of the neighborhood; recommended that applicants contact the other Cultural Heritage Board members who were not present at this meeting for feedback/questions/concerns.

## **7. BOARDMEMBER REPORTS**

Appointment of Vice Chair will be continued to the October 16, 2019 agenda.

## **8. DEPARTMENT REPORTS**

Kristinae Toomians announced that Senior Planner Susie Murray will be the new Cultural Heritage Board Liaison.

## **9. ADJOURNMENT**

Chair Edmondson adjourned the meeting at 3:29 pm.

PREPARED BY:

---

Patti Pacheco Gregg, Recording Secretary