



Addition of Two Limited Term Senior Planner Positions, One Limited Term City Planner Position; Reallocation of LEAP Funds; Acceptance and Appropriation of Cannabis Control Local Jurisdiction Assistance Grant Program Funding and Appropriation of PG&E Settlement Funds

City Council Meeting
January 25, 2022

Jeremia Mills, Deputy Director Human Resources
Clare Hartman, Interim Assistant City Manager

Housing Grant

- June 16, 2020: Council approved filing an application for the California Department of Housing and Community Development Local Early Action Planning (LEAP) grant - the City was awarded \$500,000
- Grant: Mendocino Avenue Specific Plan, but no additional funding was allocated
- Staff proposes to repurpose this funding for an internal project, “House Santa Rosa”, and requests the addition of a one-year 1.0 FTE Limited Term Senior Planner focused on accelerating housing production

Cannabis Grant

- State budget included funding for jurisdictions to update their cannabis permit licensing process through the Department of Cannabis Control (DCC) Local Jurisdiction Assistance Grant Program (Local Assistance Grant)
- The City was awarded \$775,841
- Will fund a 3.5 year 1.0 FTE Limited Term Senior Planner to accomplish cannabis program improvements to better assist applicants and DCC

PG&E Settlement Funding

- “Housing and affordable housing” is one of the Councils goals and priorities
- Additional planning capacity is needed to streamline processing of new housing applications
- Use of \$240,550 from the PG&E settlement funds for a two-year Limited Term City Planner for this purpose was identified through Council study sessions related to this one-time funding

RECOMMENDATION

It is recommended by the Planning and Economic Development Department that the Council, by two Resolutions:

1. Amend the City Classification and Salary Plan to add 1.0 FTE Limited Term Senior Planner for one year; 1.0 FTE Senior Planner for 3.5 years; and 1.0 FTE Limited Term City Planner for two years;
2. Reallocate \$5000,00 in California Department of Housing and Community Development Local Early Action Planning grant funds from the Mendocino Avenue Specific Plan to the House Santa Rosa project;
3. Accept and Appropriate \$775,841 in State Department of Cannabis Control Local Jurisdiction Assistance Grant Program funding; and
4. Appropriate \$240,550 from the PG&E settlement funds.

QUESTIONS?