

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: KELLI KUYKENDALL, HOMELESS SERVICES MANAGER  
CITY MANAGER'S OFFICE  
SUBJECT: HOMELESS SERVICES REQUEST FOR PROPOSALS FISCAL  
YEAR 2022/2023

AGENDA ACTION: STUDY SESSION

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RECOMMENDATION

It is recommended by the City Manager's Office that the Council hold a study session to review a draft of the Homeless Services Request for Proposals (RFP) for Fiscal Year 2022/2023 and provide direction on the RFP prior to its issuance tentatively scheduled for November 12, 2021.

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EXECUTIVE SUMMARY

Staff will provide a study session to review a draft of the Homeless Services Request for Proposals (RFP) for Fiscal Year 2022/2023. The purpose of the RFP is to seek proposals from qualified and experienced organizations to provide homeless services and for operation of the City-owned Samuel L. Jones Hall Homeless Shelter (SJH) for the upcoming Fiscal Year 2022/2023. Organizations must have capacity to implement programs by July 1, 2022. Homeless services programs selected for funding in Fiscal Year 2022/2023, as well as the operations for SJH, will be prioritized on a conditional basis for renewal funding in subsequent years for up to five years total (Fiscal Year 2022/2023 through Fiscal Year 2026/2027). Staff is seeking Council direction on the draft RFP prior to its issuance tentatively scheduled for November 12, 2021.

BACKGROUND

Given the City's increased investment in homeless services over the past several years, the City is shifting to a competitive funding process through this RFP. Additionally, the City has not run a competitive process related to homeless services funded through the General Fund since 2004, when Catholic Charities of the Diocese of Santa Rosa was selected to be the operator of SJH. The City does use a portion of its federal Community Development Block Grant (CDBG) funding for homeless services, which are made available annually through a competitive application process. Staff will provide a

study session to review the draft RFP and seek Council direction prior to its issuance tentatively scheduled for November 12, 2021.

#### PRIOR CITY COUNCIL REVIEW

On May 18, 2004, the City Council approved the selection of Catholic Charities as the operator of SJH upon the recommendation of the Department of Economic Development and Housing (currently Housing and Community Services). Catholic Charities was selected as the preferred operator by a review panel, consisting of two City Councilmembers, two citizens from the Finley Avenue/South Wright Road neighborhood, the principal of Wright Elementary School, one citizen from the Saint Rose neighborhood, staff members from the Community Foundation, staff from the County of Sonoma, and staff from the City of Santa Rosa.

#### ANALYSIS

Staff is seeking Council direction on the draft RFP prior to its issuance tentatively scheduled for November 12, 2021.

#### FISCAL IMPACT

The study session is for information only and no action is being taken, therefore, there is no fiscal impact.

#### ENVIRONMENTAL IMPACT

This Study Session is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline Section 15378.

#### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

#### NOTIFICATION

Not applicable

#### ATTACHMENTS

- Attachment 1 - Requests for Proposals for the Provision of Homeless Services

#### CONTACT

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