



UPDATE TO ADMINISTRATIVE PLAN FOR THE ADDITION OF EMERGENCY HOUSING VOUCHER PROGRAM POLICIES

Housing Authority
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Administrative Plan

- The Administrative Plan is the major policy document for the Housing Choice Voucher Program
- Revisions to policies are reviewed and adopted through the public meeting process

Emergency Housing Vouchers

- New special purpose vouchers authorized under the American Rescue Plan Act of 2021
- Available to eligible Housing Authorities as determined by the Department of Housing and Urban Development (HUD)
- Requires Housing Authority to partner with the local Continuum of Care (CoC) to refer eligible families:
 - (1) homeless; (2) at risk of homelessness; (3) fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking; or (4) recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability

Emergency Housing Vouchers

- Guidance for the administration of the EHV program issued May 5, 2021 under PIH Notice 2021-15
- Administrative Plan revisions required which incorporate the guidance and local policies
- Policies will be outlined in a new chapter of the City of Santa Rosa Administrative Plan, Chapter 19 – Emergency Housing Vouchers
- Except as identified by the Administrative Plan and under federal statute and HUD requirements, the general requirements of the HCV program apply to EHV's

Recommendation

It is recommended by the Department of Housing and Community Services that the Housing Authority, by resolution, adopt the addition of Chapter 19 – Emergency Housing Vouchers to the Housing Choice Voucher Program Administrative Plan.