



# City of Santa Rosa

Council Chamber  
100 Santa Rosa Avenue

## BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL DECEMBER 19, 2024

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON AT THE COUNCIL CHAMBER LOCATED AT 100 SANTA ROSA AVENUE.**

**THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa), AND VIA ZOOM BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/85294101130](https://srcity-org.zoom.us/j/85294101130), OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 852 9410 1130.**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**The public attending in person will be able to provide public comment on agenda items at the time an agenda item is discussed during the Board of Public Utilities Meeting. Public Comment may also be submitted via e-mail at [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org).**

**Deadlines and additional instruction for public comment are set forth below. If you have any questions regarding this meeting, please contact Michelle Montoya at [mmontoya@srcity.org](mailto:mmontoya@srcity.org)**

**1:30 PM - VIA IN-PERSON**

**1. CALL TO ORDER AND ROLL CALL**

**2 REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

To consider and take action on any request from a Board Member to participate in a meeting remotely due to Just Cause or Emergency

Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

### 3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

### 4. STUDY SESSION

None.

### 5. PRESENTATION

#### 5.1 PRESENTATION - SONOMA WATER - WATER TRANSMISSION SYSTEM CAPITAL PROJECTS UPDATE

**Attachments:** [Presentation \(Uploaded 12.17.2024\)](#)

### 6. MINUTES APPROVAL

#### 6.1 December 5, 2024 - Regular Meeting Minutes - Draft

**Attachments:** [December 5, 2024 - Regular Meeting Minutes - DRAFT](#)

### 7. STAFF BRIEFINGS

None.

### 8. CONSENT ITEMS

#### 8.1 MOTION - APPROVAL OF WAIVER OF BID AND ISSUANCE OF ONE YEAR BLANKET PURCHASE ORDER TO CUMMINS, INC. FOR PURCHASE OF MISCELLANEOUS PARTS AND TECHNICAL SERVICES

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve a waiver of bid and issuance of a one-year Blanket Purchase Order (BPO) to Cummins, Inc., of Irvine, California, for the purchase of miscellaneous parts and technical services for the Combined Heat and Power (CHP) engines at the Laguna Treatment Plant (LTP) for a total amount not to exceed \$300,000.

**Attachments:** [Staff Report](#)  
[Attachment 1 – Pricing Update from Cummins, Inc.](#)

### 9. REPORT ITEMS

**9.1** REPORT - REJECT ALL BIDS - WATER PUMP STATION 9  
ELECTRICAL UPGRADES, CONTRACT NO. C02438

BACKGROUND: Contract No. C02438, Water Pump Station 9 Electrical Upgrades (Project) will replace aging equipment that is nearing the end of its usability as well as incorporate new equipment to increase the safety and reliability of the facility, with the installation of a portable generator and main power PG&E disconnect.

On October 15, 2024, a total of one (1) bid was received in the amount of \$2,903,800.06, which is 77.97% over the Engineer's Estimate. Staff recommends rejecting all bids and proposes to implement design changes to the Project, that do not significantly impact the Project objectives, and a re-solicit the Project in early 2025.

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by motion, reject all bids received for Contract No. C02438, Water Pump Station 9 Electrical Upgrades.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Location Map](#)  
[Attachment 2 - Summary of Bids](#)  
[Attachment 3 - Potential Bidder Inquiries Memorandum Presentation \(Uploaded 12.17.2024\)](#)

**9.2** REPORT - ORDINANCE AMENDING SECTIONS OF SANTA ROSA  
CITY CODE TITLE 15 - SEWERS, 2025, TO MAINTAIN COMPLIANCE  
WITH EPA INDUSTRIAL PRETREATMENT PROGRAM REGULATION  
REVISIONS

BACKGROUND: This ordinance consists of proposed sewer code edits that derive from the California State Water Resources Control Board (SWRCB) Pretreatment Compliance Audit findings from the August 5, 2022 audit of the City's Industrial pretreatment program.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by resolution, recommend that the City Council adopt an Ordinance amending sections of Santa Rosa City Code Title -

15 Sewers: 15-04.030 Definitions(16); 15-08.490 Periodic Compliance Reports; and 15-08.620 Recordkeeping.

**Attachments:** [Staff Report](#)

[Attachment 1 – Draft Ordinance of the Council of the City c](#)

[Attachment 2 – Redline of Draft Ordinance of the Council c  
Resolution](#)

[Presentation \(Uploaded 12.17.2024\)](#)

**9.3** REPORT - 2024 WATER AND WASTEWATER COST OF SERVICE STUDY AND PROPOSED FY25/26 THROUGH FY29/30 RATE SCHEDULE

BACKGROUND: In 2023, Santa Rosa Water (SRW) hired Hildebrand Consulting, LLC (HC), to develop a ten-year long-range financial plan, followed by a thorough cost of service analysis and recommendation of a new water and wastewater rate schedule. HC found SRW's financial health is such that at the end of the current rate schedule, set to conclude on June 30, 2025, moderate annual water and wastewater rate increases would be required. Proposed increases between 6-7% each year for water fixed and usage charges and 5% each year for wastewater fixed and usage charges are proposed to help ensure that SRW continues to meet all service and financial obligations. In addition, SRW is proposing the re-introduction of the wholesale pass-through rate increase to water rates. This would ensure that the annual increase for wholesale water rates through Sonoma Water would be passed through to the usage portion of customer water bills, ensuring that SRW is neither under nor over charging customers for the annual increase in the cost of wholesale water. In terms of the billing impacts, in years where Sonoma Water's increase to the wholesale rate is larger than SRW's increase to the usage rate, the customer would see an impact slightly larger than the rate proposal on the usage portion of their bills, and in years where Sonoma Water's increase to the wholesale rate is smaller than SRW's increase to the usage rate, the customer would see an impact slightly lower than SRW's increase to the usage rate.

RECOMMENDATION: It is recommended by the Board of Public Utilities Budget Subcommittee and Santa Rosa Water that the Board of

Public Utilities, by resolution, recommend that, after compliance with Proposition 218 and successful conclusion of a protest hearing, the City Council 1.) Enact increased rates for water services and 2.) Enact increased rates for wastewater services.

**Attachments:** [Staff Report](#)  
[Attachment 1 – 2024 Santa Rosa Water and Wastewater F Resolution](#)  
[Redlined Santa Rosa 2025 Water WW Rate Study \(Upload](#)  
[Revised Santa Rosa 2025 Water WW Rate Study \(Upload](#)  
[Presentation \(Uploaded 12.17.2024\)](#)

## **10. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber at the time an agenda item is discussed during the Board of Public Utilities Meeting.

Advance Public Comment via E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m., the Wednesday prior to the Board of Public Utilities meeting. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. Comments received by the deadline will be distributed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

## **11. REFERRALS**

None.

## **12. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

## **13. SUBCOMMITTEE REPORTS**

## **14. BOARD MEMBER REPORTS**

## **15. DIRECTORS REPORTS**

## **16. ADJOURNMENT OF MEETING**

**Board of Public Utilities**

**- FINAL**

**DECEMBER 19, 2024**

---

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

*The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) or [mmontoya@srcity.org](mailto:mmontoya@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*