



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT NOVEMBER 5, 2019

4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)

COUNCIL MAY RECESS DURING THE EVENING FOR A DINNER BREAK

PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Comments from the public on non-agenda items will be heard under Agenda Items 12 and 16. This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 12) will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 16.

To address the Council you are requested to complete a yellow Speaker Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by submitting your comments to 100 Santa Rosa Avenue, Room 10, Santa Rosa 95404 or cityclerk@srcity.org.

4:00 P.M. (CITY COUNCIL CHAMBER)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

3. STUDY SESSION - NONE.

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

4. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS - NONE.

5. PROCLAMATIONS/PRESENTATIONS - NONE.

6. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

6.1 FIRE RECOVERY AND REBUILD UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

7. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

8. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

9. MAYOR'S/COUNCIL MEMBERS' REPORTS

9.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

9.1.1 Council Subcommittee Reports

9.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

9.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

9.1.4 Association of Bay Area Governments (ABAG)

**9.1.5 Sonoma County Agricultural Preservation and Open Space District
Advisory Committee**

9.1.6 Sonoma Clean Power Authority (SCPA)

9.1.7 Sonoma County Waste Management Agency (SCWMA)

9.1.8 Groundwater Sustainability Agency (GSA)

9.1.9 Home Sonoma County (HSC)

9.1.10 Renewal Enterprise District (RED)

9.1.11 Other

10. APPROVAL OF MINUTES

10.1 October 14, 2019, Special Meeting Minutes.

Attachments: [Draft Minutes](#)

10.2 October 22, 2019, Regular Meeting Minutes.

Attachments: [Draft Minutes](#)

11. CONSENT ITEMS

11.1 RESOLUTION - APPROVAL OF BLANKET PURCHASE ORDER FOR
MULTI-SPACE METER PURCHASES AND ONGOING
COMMUNICATION AND SUPPORT SERVICES

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve award of a five-year Blanket Purchase Order with I.P.S. Group, Inc., San Diego, California for the purchase of multi-space electronic parking meters, related communication fees, parts and services, in the amount not to exceed \$535,000.

Attachments: [Staff Report](#)
[Attachment 1 - PO Terms & Conditions](#)
[Resolution](#)
[Presentation](#)

- 11.2** RESOLUTION - FOURTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH W. SOLUTIONS, INC. FOR SAFETY EMPLOYEES, WAIVING THE COMPETITIVE SELECTION PROCESS PER COUNCIL POLICY 600-01, AND INCREASING COMPENSATION BY \$150,000 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$750,000 FOR WELLNESS SERVICES

RECOMMENDATION: It is recommended by the Human Resources Department, Risk Management Division, that the Council, by resolution, 1) waive the competitive selection procedures in Council Policy 600-01 in the best interests of the City; and 2) approve the Fourth Amendment to Professional Services Agreement number F000977 with W. Solutions, Inc., Encinitas, California adding an additional amount of \$150,000 for a total contract amount of \$750,000, providing for the continuation of the Wellness Program for safety employees.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

- 11.3** RESOLUTION - APPROVAL AND ADOPTION OF THE CITY'S SALARY PLAN AND SCHEDULE

RECOMMENDATION: It is recommended by the Human Resources Department that the Council, by resolution, approve and adopt the City's Salary Plan and Schedule.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

- 11.4** RESOLUTION - PROFESSIONAL SERVICES AGREEMENT WITH

CALLANDER ASSOCIATES LANDSCAPE ARCHITECTURE, INC., (CALLANDER ASSOCIATES, INC.) TO PROVIDE LANDSCAPE ARCHITECTURAL DESIGN SERVICES FOR FIRE DAMAGED ROADWAY LANDSCAPING (This item is continued to a date certain of November 5, 2019)

RECOMMENDATION: It is recommended by the Transportation and Public Works Department, Parks Division that Council, by resolution, approve the Professional Services Agreement with Callander Associates, Inc., Gold River, CA, in an amount not to exceed \$439,637.25 to provide landscape architectural design services and construction documents for roadway landscaping damaged by the October 2017 wildfires.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

11.5 RESOLUTION - ADDITIONAL FUNDING FOR THE PURCHASE OF COMPUTER AND SERVER EQUIPMENT FROM DELL, INC. (This item was continued from the October 29, 2019, Cancelled Meeting)

RECOMMENDATION: It is recommended by the Information Technology (IT) Department that the Council, by resolution, approve additional funding for the purchase of Dell computer and server equipment through the National Association of State Procurement Officials (NASPO) cooperative purchase agreement under the Minnesota WSCA-NASPO Master Agreement Award with Dell Marketing, L.P. No. MNWNC-108 and California Participating Addendum No. 7-15-70-34-003 in the amount of \$965,000 through the period ending as of the current termination date of the California Participating Addendum or as it may be extended through June 30, 2022, for a total not to exceed amount of \$2,465,000.

Attachments: [Staff Report](#)
[Attachment 1 - NASPO Agreement](#)
[Attachment 2 - NASPO Amendment, extending thru March](#)
[Attachment 3 - California Participating Addendum](#)
[Resolution](#)
[Presentation](#)

- 11.6** ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING CERTAIN SECTIONS OF SANTA ROSA CITY CODE TITLE 15 - SEWERS TO MAINTAIN COMPLIANCE WITH ENVIRONMENTAL PROTECTION AGENCY INDUSTRIAL PRETREATMENT PROGRAM REGULATION REVISIONS (**This item was continued from the October 29, 2019, Cancelled Meeting**)

RECOMMENDATION: This ordinance, introduced at the October 22, 2019, Regular Meeting by a 5-0-2 vote (Council Member Combs and Council Member Tibbetts absent), amends certain sections of Santa Rosa City Code Title 15 - Sewers to maintain compliance with Environmental Protection Agency Industrial Pretreatment Program regulation revisions.

Attachments: [Ordinance](#)

- 11.7** RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

- 11.8** RESOLUTION - EXTENSION OF PROCLAMATION OF EXISTENCE OF LOCAL EMERGENCY DUE TO FIRES

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by resolution, declare that the proclamation of a state of local emergency within the City of Santa Rosa has been and remains in full force and effect without interruption.

Attachments: [Resolution](#)

12. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 16.

13. REPORT ITEMS - NONE.

14. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

14.1 PUBLIC HEARING - RESOLUTION FORMING THE SANTA ROSA RAILROAD SQUARE COMMUNITY BENEFIT DISTRICT AND LEVYING THE ASSESSMENT IN CONNECTION THEREWITH (**This item was continued from the October 29, 2019, Cancelled Meeting**)

BACKGROUND: On September 10, 2019, District property owners met the requirements of the Community Benefit District (CBD) Ordinance by submitting qualified petitions requesting the initiation of proceedings to establish the District. A Santa Rosa Railroad Square Community Benefit District Management District Plan, certified by a qualified District Assessment Engineer, was prepared and submitted to the Santa Rosa City Clerk. This Plan was made available on the City's website and in hard copy at the City Clerk's Office.

On the same date, Council adopted a Resolution of Intention (Council Resolution RES-2019-141) to establish the District. The Resolution of

Intention states that the assessment proposed to be levied and collected for Fiscal Year 2019-2020 is \$231,826.09. The amount to be levied and collected for the subsequent years may be increased by a vote of the property owner Board of Directors by an amount not to exceed five percent (5%) per year.

Due to the special benefit nature of assessments levied within a CBD, program costs are distributed amongst all identified specially benefited properties based on the proportional amount of special program benefits each property is expected to derive from the assessments collected. The purpose of the assessments is to fund physical improvements, attract new customers, and increase business sales through maintenance, special events, marketing and other such activities.

The methodology used for the assessment is calculated based on a given property's linear frontage, lot size square footage, and building square footage. Future residential condominiums constructed within the District will have a separate calculation as identified in the management district plan included in this packet, in that linear frontage and lot size are not relevant to residential condominiums. A more detailed breakdown of the assessment methodology can be found in Section 4 of the Management District Plan.

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council hold a public hearing to consider oral and written testimony regarding the formation of a community benefit improvement district, and tabulate all assessment ballots returned to the City pursuant to procedures set forth in the Resolution of Intention; and, if the assessment balloting does not result in a majority protest, then waive first reading and approve the resolution forming the Santa Rosa Railroad Square Community Benefit District and levying and collecting the Assessment in connection therewith.

Attachments: [Staff Report](#)
[Attachment 1 - Cover Letter and Sample Ballot Resolution](#)
[Exhibit A - Management Plan and Engineers Report Presentation](#)

14.2 PUBLIC HEARING - SOUTH PARK REZONE FOR GENERAL PLAN CONSISTENCY (This item was continued from the October 29, 2019, Cancelled Meeting)

BACKGROUND: On August 22, 2019, the Planning Commission approved a Conditional Use Permit for R & B Dispensary, a cannabis retail facility located at 900 Santa Rosa Avenue. Because the property is located within the South Park Planned Development Community, and the South Park Policy Statement does not permit the use, the approval is contingent upon the property being rezoned into the CG (General Commercial) zoning district, which is consistent with the General Plan land use designation of Retail and Business Services.

The South Park Policy Statement, which governs allowable uses in this area, limits commercial uses and allows industrial uses that are not consistent with the General Plan. Because similar conditions apply to several contiguous properties south of 900 Santa Rosa Avenue, both the Planning Commission and staff are recommending that the rezone boundary be expanded to include 33 additional properties for General Plan consistency. All of these parcels are within the South Park Planned Development area and are within an area designated as Retail and Business Services on the General Plan land use diagram. As shown on the Boundary Map exhibit, the properties are along the east side of Petaluma Hill Road and Santa Rosa Avenue, south of Bennett Valley Road and north of Colgan Avenue.

RECOMMENDATION: It is recommended by the Planning Commission and the Planning and Economic Development Department that the Council introduce an ordinance to rezone the properties located along the east side of Petaluma Hill Road and Santa Rosa Avenue, south of Bennett Valley Road and north of Colgan Avenue, into the CG (General Commercial) zoning district for General Plan consistency.

Attachments: [Staff Report](#)
[Attachment 1 - Disclosure Form](#)
[Attachment 2 - Location Map/Rezoning Boundary](#)
[Attachment 3 - PC Staff Report and Resolutions](#)
[Attachment 4 - Notices of Inclusion](#)
[Attachment 5 - Notice of Application](#)
[Attachment 6 - General Plan Land Use Diagram](#)
[Attachment 7 - Policy Statement 73-001](#)
[Attachment 8 - Land Use Table](#)
[Ordinance](#)
[Presentation](#)

14.3 PUBLIC HEARING - A STREET AND MORGAN STREET PETITION FOR ADDITION TO THE DOWNTOWN RESIDENTIAL PERMIT PARKING ZONE

BACKGROUND: Santa Rosa City Code 11-44.050 establishes that neighborhoods impacted by non-resident parking may submit a petition to the City Council to have their area added to the Residential Permit Parking Program ("Program"). The 500 Block of A Street and the 700 Block of Morgan Street have submitted a petition to be included in the Program.

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve the A Street and Morgan Street petition to be included in the Downtown Residential Permit Parking Program.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

14.4 PUBLIC HEARING - PETITION TO ESTABLISH THE WEST END RESIDENTIAL PERMIT PARKING ZONE

BACKGROUND: Santa Rosa City Code 11-44.050 establishes that neighborhoods impacted by non-resident parking may submit a petition to the City Council to have their area added to the Residential Permit

Parking Program (“Program”). The 500 and 600 blocks of Jefferson Street, the 00 and 100 blocks of West 7th Street, and the 600 block of Madison Street have submitted a petition to be included in the Program.

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve the petition to establish the West End Residential Permit Parking Zone.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

14.5 PUBLIC HEARING - A PLACE TO PLAY PARK MASTER PLAN AMENDMENT TO INCLUDE LOCATIONS FOR AN EMERGENCY GROUND WATER WELL AND PUMP STATION, BASKETBALL COURT, HYDRATION STATIONS, PICNIC AREAS, ENTRY GATES AND IRRIGATION PUMP STATION

BACKGROUND: Amend the 2015 Master Plan for A Place to Play Community Park to include an emergency ground water well and pump station, basketball court, hydration stations, picnic areas, entry gates and correctly label an existing irrigation pump station.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department, Parks Division and the Water Department that the Council, by resolution, adopt the A Place to Play Park Master Plan Amendment to include locations for an emergency ground water well and pump station, basketball court, hydration stations, picnic areas, entry gates and existing irrigation pump station.

Attachments: [Staff Report](#)
[Attachment 1 - A Place to Play Location Map](#)
[Attachment 2 - A Place to Play Master Plan 2015](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

15. WRITTEN COMMUNICATIONS (AND POSSIBLE COUNCIL ACTION) - NONE.

16. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker will be allowed three minutes.

17. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

18. ADJOURNMENT OF MEETING

19. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

19.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting.

Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.