



City of Santa Rosa

637 First Street
Santa Rosa, CA 95404

**OPEN GOVERNMENT TASK FORCE
IMPLEMENTATION SUBCOMMITTEE
REGULAR MEETING AGENDA AND
SUMMARY REPORT
AUGUST 1, 2024**

6:00 P.M.

The meeting for Open Government Taskforce Implementation Subcommittee has been CANCELLED due to noticing deficiencies.

The next scheduled meeting will be held on October 3, 2024 at 6:00pm.

For more information, please contact Steven V. Brown at (707) 543-4321.

**ALL PUBLIC COMMENTS WILL BE PROVIDED IN PERSON OR VIA EMAIL
IN ADVANCE OF THE MEETING.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON FROM 637 FIRST STREET, SANTA ROSA,
CALIFORNIA (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE
OBSERVED).**

**THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE
VIA ZOOM WEBINAR BY VISITING
[HTTPS://SRCITY-ORG.ZOOM.US/J/86386844475](https://srcity-org.zoom.us/j/86386844475), OR BY DIALING
877-853-5257 AND ENTERING WEBINAR ID: 863 8684 4475**

**Comments from the public will be allowed on all agenda items at the
time each item is called.**

**Email Public Comment: To submit an emailed public comment to the
Open Government Task Force Subcommittee please send to:
svbrown@srcity.org by 12:00 p.m., on or before July 31, 2024. Identify in
the subject line of your email the Agenda Item Number on which you
wish to comment. Email public comments will be provided to all Open
Government Task Force Subcommittee members prior to the meeting.**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED
ON JUST CAUSE OR
EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE BOARD
WILL ALSO ALLOW
FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN
NUMBER ABOVE.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

To consider and take action on any request from a Board Member to

participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

4. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter jurisdiction of the Open Government Task Force Implementation Subcommittee. The public may comment on agenda items when the item is called. Each speaker is allowed up to three minutes.

5. APPROVAL OF MINUTES

5.1 Draft Minutes - April 4, 2024

Attachments: [Draft Minutes - April 4, 2024](#)

6. DIRECTOR REPORT

This time is for City staff to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

7. SCHEDULED ITEMS

7.1 PRESENTATION - OPEN GOVERNMENT CITY CODE IMPLEMENTATION STATUS

Staff will provide a report on items from the Open Government chapter of the City Code that require further implementation or review.

No action will be taken, except possible direction to City staff.

Attachments: [OGTF Charter With Tabled Commentary Presentation](#)

7.2 PRESENTATION - INCREASED SPANISH ACCESSIBILITY AT CITY COUNCIL MEETINGS

The Communications and Intergovernmental Relations Department and the City's IT Media Services have collaborated to create videos to

provide additional information relating to the City's efforts to increase access to City Council meetings. These videos were specifically created in English and Spanish to raise awareness of those for whom the translation services are provided.

Due to technical issues at the April 4, 2024, meeting, the video portions of this item were not shown. The Communications and Intergovernmental Relations Department is returning to this item so that the video presentations can be provided for the Open Government Task Force Subcommittee members.

No action will be taken, except possible direction to City staff.

Attachments: [Spanish Video](#)
[English Video](#)

8. FUTURE AGENDA ITEMS

This schedule is tentative and subject to change pending final publication and posting of the Meeting Agenda. This time is reserved for discussion whether to place matters on a future agenda for further discussion.

9. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-4321 one week prior to the meeting (TTY Relay at 711).

Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.