



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT MARCH 5, 2024

3:00 P.M. - CLOSED SESSION

4:00 P.M. - REGULAR SESSION

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED).

THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:

- 1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW;**
- 2. VIA ZOOM WEBINAR BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/89643446933](https://srcity-org.zoom.us/j/89643446933), OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 896 4344 6933;**
- 3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND**
- 4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

Public Comment may be made live during the meeting In-Person from Council Chamber or submitted in advance via email at cc-comment@srcity.org by 5:00 p.m. the Monday before the City Council Meeting.

IN THE EVENT A COUNCIL MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE CITY WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.

PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.

DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.

COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS. PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by completing a Speaker Card or signing up with the Administrator in Council Chamber.

Advanced Public Comment Via E-mail: To submit an e-mailed public comment to the City Council, please send to: cc-comment@srcity.org by 5:00 p.m., the Monday prior to the Council Meeting. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, and provide your name and comment in the body of the e-mail. E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 14) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to

Speak during this time will be allowed to make public comment under Agenda Item 18.

3:00 P.M.

1. CALL TO ORDER AND ROLL CALL

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

To consider and take action on any request from a Council Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 549539(f)).

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

3.1 CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Agency Designated Representatives: Maraskeshia Smith, City Manager; Alan Alton, Chief Financial Officer; Dominique Blaquie, Human Resources Director; Siara Goyer, Employee Relations Manager; and Burke Dunphy of Sloan Sakai Yeung & Wong LLP.
Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Executive Management (Employee Unit 10); Middle Management (Employee Unit 11); Confidential (Employee Unit 12); Mechanics (Employee Unit 13); City Attorney (Employee Unit 15); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER AND VIA ZOOM.

4. STUDY SESSION - NONE.

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

4:00 P.M.

5. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)

6. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

7. PROCLAMATIONS/PRESENTATIONS

7.1 PROCLAMATION - RED CROSS MONTH

Attachments: [Proclamation](#)

7.2 PROCLAMATION - ARBOR WEEK

Attachments: [Proclamation](#)

7.3 PROCLAMATION - NATIONAL WOMEN'S HISTORY MONTH

Attachments: [Proclamation](#)

8. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

8.1 COMMUNITY EMPOWERMENT PLAN

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

10. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

11. MAYOR'S/COUNCIL MEMBERS' REPORTS

11.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

11.1.1 Council Subcommittee Reports

11.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

11.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

11.1.4 Association of Bay Area Governments (ABAG)

11.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

11.1.6 Sonoma Clean Power Authority (SCPA)

11.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

11.1.8 Groundwater Sustainability Agency (GSA)

11.1.9 Sonoma County Homeless Coalition

11.1.10 Renewal Enterprise District (RED)

11.1.11 Public Safety Subcommittee

11.1.12 Other

12. APPROVAL OF MINUTES

12.1 February 13, 2024, Regular Meeting Minutes.

Attachments: [Draft Minutes](#)

13. CONSENT ITEMS

13.1 RESOLUTION - EXTENSION OF PROCLAMATION OF HOMELESS EMERGENCY

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

Attachments: [Staff Report](#)
[Resolution](#)

13.2 RESOLUTION - APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH DISABILITY ACCESS CONSULTANTS, LLC

RECOMMENDATION: It is recommended by the Human Resources Department that the Council, by resolution, approve a Professional Services Agreement with Disability Access Consultants, LLC of Oroville, California, to provide updates to the Americans with Disabilities Act Self-Evaluation and Transition Plan in an amount not to exceed amount of \$398,046.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)

13.3 RESOLUTION - AUTHORIZING SUBMITTAL OF A GRANT APPLICATION TO THE WILDLIFE CONSERVATION BOARD FOR THE LOWER COLGAN CREEK RESTORATION PROJECT - PHASE 3

RECOMMENDATION: It is recommended by Santa Rosa Water that the Council, by resolution, 1) approve a grant application to the Wildlife Conservation Board for the construction, public art, and installation of a large-scale monarch and pollinator habitat for the Lower Colgan Creek Restoration Project - Phase 3; 2) authorize the Santa Rosa Water Director (Director) to submit a grant application; 3) authorize the Director to accept the grant and execute the Grant Agreement and amendments thereto, and all other agreements or documents necessary for the completion of the project, subject to approval by the City Attorney; and 4) authorize the Chief Financial Officer to increase appropriations by the approved grant award.

Attachments: [Staff Report](#)
[Resolution](#)

14. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 18.

LATE CORRESPONDENCE

Attachments: [Late Correspondence \(Uploaded 03-05-2024\)](#)

15. REPORT ITEMS

15.1 REPORT - RESOLUTION TO APPROVE CITY-WIDE INTEGRATED PEST MANAGEMENT POLICY

BACKGROUND: Integrated Pest Management (IPM) is a science-based approach to reduce the quantity of harmful pesticides used in landscape management. The key reasons cited for developing IPM policies are to reduce impacts on humans and the environment. The purpose of an IPM policy is to design landscapes that are naturally resistant to pests and utilize non-chemical controls where possible. This includes installing pest-resistant species, controlling weeds with mulch and dense plantings, mechanical removal with powered equipment or grazing animals, and only using chemical controls when all other methods have been determined to not be effective in eliminating the pests to the desired levels. IPM policies typically specify using the least toxic pesticide first before applying more toxic pesticides.

The proposed IPM policy will ensure the greatest protection to city staff and the community when managing pests. The policy provides clear guidance on the management of pests on city-owned landscapes, direction on how to control pests, and direction on how to identify and implement methods to minimize the need for pesticide application.

RECOMMENDATION: It is recommended by Santa Rosa Water and the Recreation and Parks Department that the Council of the City of Santa

Rosa, by resolution, adopt the City-Wide Integrated Pest Management Policy.

Attachments: [Staff Report](#)
[Attachment 1 - Draft City-Wide Integrated Pest Management](#)
[Attachment 2 - Appendix A City Integrated Pest Management](#)
[Resolution](#)
[Exhibit A - City-Wide Integrated Pest Management Policy](#)
[Presentation](#)

16. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

16.1 PUBLIC HEARING - DEVELOPMENT RELATED COST OF SERVICE FEE UPDATE

BACKGROUND: The Planning and Economic Development Department has contracted with MGT Consulting to perform a cost of service study analyzing the full labor and indirect costs associated with providing development review services such as application processing, plan review, long range planning, and construction inspections. The study is being utilized to set the foundation for a comprehensive update to the Planning and Economic Development Department's service fee schedule. Staff is recommending that the Council adopt development service fees to reflect the changes in fee descriptions, the removal of obsolete fee categories and the full cost rates identified within the cost of service study, with an effective date of July 1, 2024. In addition, the Planning and Economic Development Department is recommending the adoption of specific general fund supported subsidies to reduce fees on certain application and service types that support City Council development goals. The proposed reductions also focus on increasing participation in permitting programs associated with ensuring health and life safety and community appeal processes. Staff is also recommending that the Planning and Economic Development Director be authorized to adjust all adopted fees on July 1st of each year to incorporate price changes identified in the Consumer Price Index.

RECOMMENDATION: It is recommended by the Planning and

Economic Development Department that the Council: 1) adopt the full cost development service fees identified in the Development Related Cost of Service Study prepared by MGT Consulting; 2) authorize the Planning and Economic Development Director to adjust all fees identified within the study annually based on price changes as identified by the Consumer Price Index; and 3) adopt certain fee reductions to further encourage City development goals and public participation in health and life safety permitting programs and community appeal processes.

Attachments: [Staff Report](#)
[Attachment 1 - Stakeholder Outreach & Comparison Survey Resolution](#)
[Exhibit A – Development Related Cost of Service Study](#)
[Exhibit B – Development Service Fee Reductions Presentation](#)
[Public Hearing Notice](#)

17. WRITTEN COMMUNICATIONS - NONE.

18. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 14. Each speaker will be allowed up to three minutes.

19. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

20. ADJOURNMENT OF MEETING

21. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

21.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action, ex-parte communication disclosure is required.**

The Open Government Ordinance was adopted by City Council in December 2020 (ORD-2020-018) and amended in July 2021 (ORD-2021-007). These ordinances, added and amended Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full versions of the Open Government Ordinances go to <http://srcity.org/OpenGovOrdinance> and <http://srcity.org/OpenGovOrdinanceAmend>. To request paper copies of the Open Government Ordinances contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.