



# Authorization to Pay Unpaid Fiscal Year 2016-17 Asphalt Purchase Invoices

City Council Meeting  
September 19, 2017

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Director, Transportation and Public Works

# BACKGROUND

- The TPW Streets Section uses 5,000-6,000 tons of asphalt annually.
- Asphalt is purchased daily from two local plants – Bodean Company Inc. and/or Syar Industries, Inc.
- The method of purchase has historically been by Blanket Purchase Order.
- Procurement changes in FY 2016-17 resulted in unauthorized purchases.

# ANALYSIS

- Unauthorized payments occurred between January and May 2017.
- Steps have been taken to ensure that unauthorized purchases are no longer occurring, including the recent contract approvals by the City Council.
- Funding for these expenditures is included in the FY 2016-17 budget.

# RECOMMENDATION

- It is recommended by the Finance Department and Transportation and Public Works Department, that the Council, by resolution, authorize the payment of unpaid invoices in the amounts of \$29,298.30 to Syar Industries, Incorporated, and \$54,055.93 to Bodean Company, Incorporated.