

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: DAVID MONTAGUE, SUPERVISING ENGINEER  
TRANSPORTATION AND PUBLIC WORKS DEPARTMENT  
SUBJECT: CONTRACT AWARD – COFFEY NEIGHBORHOOD PARK

AGENDA ACTION: MOTION

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RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by motion, award Contract No. C02267, Coffey Neighborhood Park, in the amount of \$2,997,141.77 to the lowest responsible bidder, Team Ghilotti, Inc. of Petaluma, CA, approve a 10% contract contingency, and authorize a total contract amount of \$3,296,855.95. The source of funds is the Coffey Park – Park Debris Removal and Soil Remediation account.

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EXECUTIVE SUMMARY

This motion will award the Coffey Neighborhood Park Project (Project) to Team Ghilotti, Inc., of Petaluma, CA, approve a 10% contract contingency and authorize a total contract amount of \$3,296,855.95. The scope of the Project involves removal of up to three (3) inches of surface soil containing windblown fragments of fire debris, the replacement of playground equipment, picnic tables, signs, light poles, fences, dog park facilities, concrete walkways, curb ramps, irrigation, and landscaping. The project plans, prepared by Carlile Macy of Santa Rosa, meet the guidelines of the recently approved Coffey Neighborhood Park Master Plan.

The Project is eligible for reimbursement under the FEMA Public Assistance Program with funding obligated under FEMA Public Assistance ID # 36380.

The contract establishes an order of work with the goal to complete the southwest corner, including the play structures, and to open the play structures area for public use by the end of December 2019.

BACKGROUND

Prior to the destruction of the Tubbs Fire in October 2017, Coffey Neighborhood Park was a fully developed neighborhood park. The Park was built in the mid-1980s, and is

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approximately 5.85 acres. It is located in the northwest quadrant of the City of Santa Rosa.

In March 2018, the California Governor's Office of Emergency Services (Cal OES) joined Federal Emergency Management Agency (FEMA) and inspected the fire destruction aftermath at Coffey Neighborhood Park. Both agencies determined the restoration work was eligible for funding reimbursement through the Federal Public Assistance Program and funding was obligated in September 2018.

Beginning in August 2018, Recreation and Parks staff conducted a series of public neighborhood meetings to solicit feedback from the Coffey Park residents and property owners. In February 2019, the Board of Community Services (BOCS) recommended approval of the Coffey Park Draft Master Plan to Council.

This project will replace park amenities that were destroyed by the Tubbs Fire in the Coffey Neighborhood Park with modification based on the guidelines described in the Coffey Neighborhood Park Master Plan. The Master Plan improvements include features or amenities beyond reconstructing to the pre fire condition, such as the dog park, fitness stations, landscape planting, and site grading to lower existing berms. These improvements are not reimbursable. Non-reimbursable improvements are estimated to be 30% of the project cost. Reimbursable work includes the removal of three (3) inches of top soil containing fragments of fire debris, the replacement of playground equipment, picnic tables, signs, light poles, concrete walkways, curb ramps, and irrigation.

#### PRIOR CITY COUNCIL REVIEW

On November 13, 2018, the City Council, by motion, approved the contract award for the Coffey Park Debris Removal project, which comprised of the removal of fire damaged playground equipment, picnic tables, benches, signs, irrigation system, bollards, illegally dumped debris, and hazardous trees. The Coffey Park Debris Removal project was completed in December 2018.

On November 27, 2018, Council approved an Agreement with Carlile Macy to provide design services that included assisting the City with preparation of the Master Plan and neighborhood meetings.

On April 2, 2019, the City Council, by Resolution No. RES-2019-036, approved the Coffey Neighborhood Park Master Plan.

#### ANALYSIS

1. The project was advertised on August 16, 2019, and bids were received on September 10, 2019. A total of three (3) bids were received, ranging from \$2,997,141.77 to \$3,700,963.00. The low bid was 20.09% under the Engineer's estimate.

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2. The low bidder, Team Ghilotti, Inc., possesses a valid contractor's license of the required class, as verified by the Contractor's State License Board, and is registered with the State Department of Industrial Relations (DIR).
3. The contract agreement has been reviewed and approved by the City Attorney.
4. Construction is anticipated to begin approximately October 2019. The length of the contract is 150 working days.
5. The Public Participation Plan is required and has been approved by the Transportation and Public Works Marketing and Outreach Coordinator.

6. Estimated total Project Cost:

Design Cost	\$ 217,140.00
Contract Cost	\$ 2,997,141.77
10% Contingency	\$ 299,714.18
Construction Management/Inspection (10% of contract)	\$ 299,714.18
Total	\$ 3,813,710.13

7. The contract documents have been prepared to meet FEMA procurement guidelines and the City will seek reimbursement for the eligible work.

8. Estimated Federal and State reimbursement, and Local Share:

FEMA reimbursement (75%) of eligible costs	\$ 1,730,849.37
CalOES reimbursement (18.75%) of eligible costs	\$ 432,712.34
Local Share-not reimbursable (6.25%) of eligible costs	\$ 144,237.45
Non-reimbursable improvements	\$ 989,056.78
Total Estimate	\$ 3,296,855.95

### FISCAL IMPACT

Funding for this project has been appropriated to JL Key Accounts No. 17598 and 17621. The sources of funding are FEMA, Cal-OES and Insurance. The Master Plan Improvements that are not eligible for reimbursement total about 30 percent of the contract. The source of funds for non-reimbursable costs is General Fund.

### ENVIRONMENTAL IMPACT

This project is Statutorily Exempt from CEQA as provided in Sections 15269 and 15302 of the State of California Environmental Impact Report Guidelines. This project is required to restore a public park facility destroyed as a result of a disaster in a disaster-stricken area which as State of Emergency has been proclaimed by the Governor pursuant to the California Emergency Services Act and consists of the replacement or reconstruction of existing structures of facilities where the new structure will be located

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on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced..

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

On February 26, 2019, the Board of Community Services unanimously recommended approval of the Coffey Park Draft Master Plan.

NOTIFICATION

Not applicable

ATTACHMENTS

- Attachment 1 – Location Map
- Attachment 2 – Summary of Bids

CONTACT

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