

# Attachment 1

**SECOND AMENDMENT  
TO PROFESSIONAL SERVICES AGREEMENT  
FOR THE ADMINISTRATION OF THE HOUSING ACCESS MODIFICATION PROGRAM  
WITH DISABILITY SERVICES AND LEGAL CENTER  
(F007400/V002244)**

This Second Amendment to Agreement for the Administration of the Housing Access Modification Grant Program ("Program"), dated August 1, 2017 ("Agreement") is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between the Housing Authority of the City of Santa Rosa ("Authority"), and Disability Services and Legal Center, a California Nonprofit Corporation ("Consultant").

## **RECITALS**

- A. Authority and Consultant entered into the original Agreement for Consultant to administer the Housing Access Modification (HAM) Program that provides grants to lower-income disabled households in Santa Rosa for accessibility modifications in their rental units, with landlord approval.
- B. Authority and Consultant now desire to amend the Agreement for the purpose of increasing the grant award by Twenty Thousand Dollars and no/100 (\$20,000.00).

## **AMENDMENT**

**NOW, THEREFORE**, the parties agree to amend the Agreement as follows:

1. Section 2. COMPENSATION

Section 2 is hereby amended to increase the grant award to the Consultant under the Agreement by Twenty Thousand Dollars and no/100 (\$20,000.00) to read as follows:

"a. Authority shall pay an additional Twenty Thousand and no/100 Dollars (\$20,000.00) to Consultant for services rendered pursuant to this Agreement. Compensation shall be based on approved modification awards, but in no event shall exceed a total of \$35,000."

b. The payments prescribed herein shall constitute all compensation to Consultant for all costs of services, including, but not limited to, direct costs of labor of employees engaged by Consultant, travel expenses, telephone charges, copying and reproduction, computer time, and any and all other costs, expenses and charges of Consultant, its agents and employees. In no event shall Authority be obligated to pay late fees or interest, whether or not such requirements are contained in Consultant's invoice.

c. Notwithstanding any other provision in this Agreement to the contrary, the total maximum compensation to be paid for the satisfactory accomplishment and completion of all services to be performed hereunder shall in no event exceed the sum of Thirty Five Thousand and no/100 Dollars (\$35,000). The City's Chief Financial Officer is authorized to pay all proper claims from Charge Number 340101.

All other terms of the Agreement shall remain in full force and effect.

Executed as of the day and year first above stated.

**CONSULTANT:**

DISABILITY SERVICES  
AND LEGAL CENTER

**HOUSING AUTHORITY OF THE CITY OF  
SANTA ROSA**

TYPE OF BUSINESS ENTITY (*check one*):

- Individual/Sole Proprietor
- Partnership
- Corporation
- Limited Liability Company
- Other (please specify: \_\_\_\_\_)

By: \_\_\_\_\_

Print Name: MEGAN BASINGER

Title: INTERIM DIRECTOR

APPROVED AS TO FORM:

*Signatures of Authorized Persons:*

By: \_\_\_\_\_

\_\_\_\_\_  
Office of the City Attorney

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_