



**SANTA ROSA CITY COUNCIL
AGENDA AND SUMMARY REPORT
REGULAR MEETING
CITY HALL, 100 SANTA ROSA
AVENUE
AUGUST 27, 2013**

2:45 P.M. (MAYOR'S CONFERENCE ROOM, ROOM 10)

Agenda 

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS
 - 2.1 PUBLIC COMMENT ON CLOSED SESSION ITEMS Prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

 - 2.2 RECESS TO CLOSED SESSION IN MAYOR'S CONFERENCE ROOM

 - 2.3 CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE SECTION 54957.6) Agency Designated Representatives: Fran Elm, Human Resources Director, Chris Sliz, Employee Relations Manager, and Carol Stevens of Burke, Williams & Sorensen, LLP. Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

 - 2.4 CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE SECTION 54957.6) Agency Designated Representatives: Kathleen Millison, City Manager and Jennifer Phillips, Assistant City Manager. Unrepresented

Executive Management, Middle Management, and Confidential Employees
(Employee Units 10, 11 and 12).

2.5 RECESS CLOSED SESSIONS AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER


3:15 P.M. (CITY COUNCIL CHAMBER)


3. STUDY SESSION Study Session items are items for in-depth discussion and possible direction to staff. No action may be taken.

3.1 PUBLIC, EDUCATION AND GOVERNMENT MEDIA LAB UPDATE

BACKGROUND: The purpose of this study session is to review the results of collaborative community discussions associated with the Public, Education and Government (PEG) Media Lab, specifically identifying the interests of key stakeholders, collaborative opportunities currently present in the community, potential funding sources and the results of several community workshops focused on media needs assessment.

Staff Report 

Attachment (uploaded 8/26/2013) 

Power Point Presentation (uploaded 8/26/2013) 

4:00 P.M. (CITY COUNCIL CHAMBER)

PUBLIC COMMENTS ON AGENDA ITEMS: Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

PUBLIC COMMENTS ON NON-AGENDA ITEMS: Comments from the public on non-agenda items will be heard under Agenda Item 15.


4. ANNOUNCEMENT OF ROLL CALL
5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS
6. PROCLAMATIONS/PRESENTATIONS - NONE
7. STAFF BRIEFINGS This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.


7.1 BOARD OF STATE AND COMMUNITY CORRECTIONS


BACKGROUND: The Police Department received funds from the Board of State and Community Corrections (BSCC) to use for enforcement activities in Santa Rosa, as well as distributing the funds to other communities in the county for similar activities. The Chief of Police will provide an update to the Council during on these enforcement activities.

Staff Report 

8. APPROVAL OF MINUTES - JULY 16, 2013, JULY 30, 2013, AND AUGUST 6, 2013, REGULAR MEETINGS

Minutes - July 16, 2013 

Minutes - July 30, 2013 

Minutes - August 6, 2013 

9. MAYOR'S/COUNCILMEMBERS' REPORTS

9.1 STATEMENTS OF ABSTENTION BY COUNCILMEMBERS

9.2 MAYOR /COUNCILMEMBERS' REPORTS

9.3 REPORTS BY MAYOR/COUNCILMEMBERS REGARDING VARIOUS AGENCY MEETINGS ATTENDED AND POSSIBLE COUNCIL DIRECTION TO ITS REPRESENTATIVES ON PENDING ISSUES BEFORE SUCH BOARDS (IF NEEDED)

- a) Sonoma County Transportation Authority/Regional Climate Protection (SCTA/RCPA)
- b) Sonoma County Water Agency (SCWA) - Water Advisory Committee
- c) Association of Bay Area Governments (ABAG)
- d) Sonoma County Agricultural Preservation and Open Space District Advisory Committee
- e) Sonoma Clean Power Authority (SCPA)
- f) Other

9.4 LETTERS OF INTEREST FOR APPOINTMENT BY THE SONOMA COUNTY MAYOR'S AND COUNCILMEMBERS ASSOCIATION

BACKGROUND: The City Council will provide direction to the Mayor regarding letters of interest received for appointment of two positions on the League of California Cities (LOCC) North Bay Division Executive Board. Appointments will be made by the Sonoma County Mayors' and Councilmembers' Association Board of Directors at its October 10, 2013, meeting. NORTH BAY DIVISION, LOCC, EXECUTIVE BOARD * Ernesto Olivares, City of Santa Rosa * Susan Harvey, City of Cotati * Chris Albertson, City of Petaluma * Laurie Gallian, City of Sonoma

Letters 

10. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

11. CONSENT ITEMS

11.1 MOTION - CONTRACT AWARD - PAVEMENT PREVENTIVE MAINTENANCE 2013

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by motion, approve construction Contract No. C01786, Pavement Preventive Maintenance 2013 in the total amount of \$820,122.50 to the lowest responsible bidder, VSS International, Inc. of West Sacramento, California. This approval will allow for resurfacing of selected City streets. Funding for this project has been appropriated to Account No. 17450. No City General Fund money is included in this project.

Staff Report 

11.2 MOTION - COUNCIL GOALS - FINAL UPDATE FOR 2011-2013 STRATEGIC OBJECTIVES


RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by motion, accept the final update for the 2011-2013 Strategic Objectives.

Staff Report 

11.3 RESOLUTION - APPROVAL OF INTERAGENCY MEMORANDUMS OF UNDERSTANDING/AGREEMENTS WITH THE SANTA ROSA SCHOOL DISTRICT

RECOMMENDATION: It is recommended by the Police Department that the Council, by resolution, authorize the Chief of Police to execute interagency Memorandums of Understanding/Agreements with the Santa Rosa School District as well as all amendments for police activities on the school campuses, once approved by the City Attorney.


Staff Report 

Resolution 

11.4 RESOLUTION - SAFELY SURRENDERED BABY SITES AT FIRE STATIONS

RECOMMENDATION: It is recommended by the Fire Department that the Council, by resolution, designate the ten (10) Fire stations as Safe Surrender sites in Santa Rosa.


Staff Report 

Resolution 

11.5 RESOLUTION - BICENTENNIAL ESTATES 2 PROFESSIONAL PEER REVIEW - APPROPRIATIONS TO ACCOUNT NUMBER 100601-5320 PROFESSIONAL SERVICES IN THE AMOUNT OF \$50,000

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, authorize the Chief Financial Officer to appropriate \$50,000 for professional services for a peer review of a required soils investigation and landslide repair to account number 100601-5320, the source of funds to be developer payments.


Staff Report 

Resolution 

11.6 RESOLUTION - COOPERATIVE PURCHASE - SIX ACCESSIBLE PARATRANSIT BUSES

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, authorize additional appropriations in Fund 1651 - JL Key 45138 of \$60,000 via a transfer, with the source of funds being Fund 1270 - Transit Prop 1B, for total appropriations of \$390,000; and approves the cooperative purchase of six (6) Paratransit buses from Creative Bus Sales for a total of \$376,998.30 out of Fund 1651 - JL Key 45138.


Staff Report 

Resolution 

11.7 RESOLUTION - ASSESSMENT LIEN AGAINST THE REAL PROPERTY
LOCATED AT 2002 LONE STAR COURT

RECOMMENDATION: It is recommended by the Department of Community Development that the Council, by resolution, approve the special assessment lien in the amount of \$3,209 against the property located at 2002 Lone Star Court for violations of the City Code that remain uncorrected by the responsible party, Adolfo M. Fierro, and authorize the recording of a lien and placing the assessment on the property tax roll for collection.

Staff Report 

Resolution 

11.8 RESOLUTION - ASSESSMENT LIEN AGAINST THE REAL PROPERTY
LOCATED AT 1080 TIJUANA COURT

RECOMMENDATION: It is recommended by the Santa Rosa Fire Department that the Council, by resolution, approve the special assessment lien in the amount of \$3,471 against the property located at 1080 Tijuana Court for violations of the City Code that remain uncorrected by the responsible parties, Christina and Younghee Jang, and authorize recording of a lien and placing the assessment on the property tax roll for collection.

Staff Report 


Resolution 

11.9 RESOLUTION - OAKMONT TRUNK SEWER RELOCATION - SUMMARY
VACATION OF PUBLIC UTILITY EASEMENTS

RECOMMENDATION: It is recommended by the Transportation and Public

Works Department that the Council, by resolution, approve summary vacations for public utility easements for sanitary sewer located at 6044, 6200, 6300, 6350 Channel Drive, 0 Melita Road (APN 031061003), 400, 410 and 415 Elnoka Lane.


Staff Report 

Resolution 

11.10 RESOLUTION - APPOINTMENT OF INTERIM SUPERVISING ACCOUNTANT

RECOMMENDATION: It is recommended by the Finance Department that Council, by resolution, approve the appointment of Guy Ross, a CalPERS retiree, as an Interim Supervising Accountant; a position requiring specialized skills.

Staff Report 

Resolution 


12. REPORT ITEMS

12.1 REPORT - SHARED FIRE SERVICES DISCUSSION UPDATE

BACKGROUND: Fire representatives from the City and Central Fire (Rincon Valley and Windsor Fire Protection Districts) have continued discussions to look at additional opportunities to share services to provide operational efficiencies. Fire Staff will update the Council on the status of the process.

RECOMMENDATION: Provided as information. Council may provide direction.

Staff Report 


Power Point Presentation (uploaded 8/27/2013) 

12.2 REPORT - RELEASE OF COVENANT RUNNING WITH THE LAND WITH SONOMA COUNTY MUSEUM UPON OFFICIAL OPENING OF THE MUSEUM EXPANSION LOCATED AT THE "EAST PROPERTY"

BACKGROUND: The Sonoma County Museum has requested that the City fully release the Covenant for the final \$50,000 on the Museum-owned property at 505 B Street upon the completion and official opening of the expansion located at 505 B Street, the East Property, as satisfaction of the Museum's remaining obligations under the Donation Agreement. The Donation Agreement and amendments thereto expressed the City's support for the expansion of the Museum for the benefit of the citizens of Santa Rosa. The proposed expansion has evolved over time since the original Donation Agreement was entered due to changing conditions, the economy and the needs of the museum. The opening of the East Property as additional museum and education facilities will benefit the community and fulfill the spirit and intent of the Donation Agreement.

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by resolution, fully release the Sonoma County Museum from their obligations pursuant to the Donation Agreement and amendments thereto and authorize the Mayor to execute and record a Release of Covenant Running with the Land upon completion of the East Property expansion, which will fully satisfy the terms of the Covenant and the Donation Agreement.

Staff Report 

Resolution 


12.3 REPORT - COOPERATIVE AGREEMENT WITH CALTRANS FOR RIGHT OF WAY ACTIVITIES FOR WIDENING COLLEGE AVENUE BETWEEN MORGAN STREET AND CLEVELAND AVENUE

BACKGROUND: The widening of College Avenue between Morgan Street and Cleveland Avenue is a Caltrans project which is tentatively scheduled to begin construction in October 2013. The project will add a westbound travel lane, a left turn pocket for vehicles turning left onto northbound Highway 101 and bike lanes. Construction will take place in both Caltrans and City right of way. The total project is expected to cost approximately \$6.7 million, with the City contributing \$330,000 for right of way.

RECOMMENDATION: It is recommended by the Transportation and Public

Works Department that the Council, by resolution, 1) approve the Cooperative Agreement between the State of California and the City of Santa Rosa for right of way activities for widening College Avenue between Morgan Street and Cleveland Avenue (including authorizing the City to contribute and the State to accept \$330,000 for the purchase of right of way) and 2) authorize the Mayor to execute the Cooperative Agreement. Funding for this project has been appropriated to JL Key 17432. The source of funds are local transportation funds. No City General Fund money is included in this project.

Staff Report 


Resolution 

12.4 REPORT - APPROVAL OF THE FRANCHISE AGREEMENT FOR VEHICLE TOW SERVICES FOR THE CITY OF SANTA ROSA

BACKGROUND: On July 20, 2004, the City adopted an ordinance authorizing the Council to grant franchises to one or more tow operators for police generated tow services and requiring the payment of a franchise fee to cover the cost of the program. Tow operators placed on the City's Rotation Tow List are permitted to provide tow services to remove stopped, standing, parked, and hazardous vehicles from public streets, roads and private property. Qualified tow operators provide this service on a rotating basis. They also provide qualified storage facilities. Police Department staff is responsible for meeting annually with local tow operators, insuring compliance with the law and the tow agreement, collecting CHP 180 (tow report) forms from employees and confirming forms are property completed, and insuring notifications are mailed out as required by the California Vehicle Code. The current Franchise Agreement for Vehicle Tow Services was approved by City Council and will expire on August 31, 2013. There will be no change in the Franchise Fee unless changed by a future Council resolution.

RECOMMENDATION: It is recommended by the Police Department that the Council, by resolution, approve the Franchise Agreement for Vehicle Tow Services for the City of Santa Rosa for police generated tows and approve the proposed Tow Vendor list.

Staff Report 

Resolution 

5:00 P.M.


13. PUBLIC HEARINGS


13.1 PUBLIC HEARING - CITYWIDE CREEK MASTER PLAN UPDATE


BACKGROUND: On July 11, 2013, the Planning Commission held a public hearing and considered the updated Citywide Creek Master Plan and associated Addendum to the Santa Rosa Citywide Creek Master Plan Environmental Impact Report. The Planning Commission voted 7-0 to recommend that the Council adopt the updated Citywide Creek Master Plan.


RECOMMENDATION: It is recommended by the Community Development and Utilities Departments and the Planning Commission, that the Council, by four resolutions, adopt the updated Citywide Creek Master Plan.


Staff Report 

Resolution - Bartley 

Resolution - Carlstrom 

Resolution - Combs 

Resolution - Everyone 

Power Point Presentation (uploaded 8/26/2013) 

13.1 PUBLIC HEARING - CITYWIDE CREEK MASTER PLAN UPDATE

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RECOMMENDATION: It is recommended by the Community Development and Utilities Departments and the Planning Commission, that the Council, by four resolutions, adopt the updated Citywide Creek Master Plan.

14. WRITTEN COMMUNICATIONS (AND POSSIBLE COUNCIL ACTION)

14.1 TRANSPORTATION AND PUBLIC WORKS DEPARTMENT RESPONSE TO GRAND JURY REPORT The Department is presenting Council with a copy of the letter sent to the Grand Jury in response to its recent annual report.

Letter 

14.2 NOTICE OF SUBMITTAL OF FINAL MAP - SOUTHERN GARDENS

Notice Of Submittal 

15. PUBLIC COMMENTS ON NON-AGENDA MATTERS This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker is allowed three minutes. To address the Council you are requested to complete the yellow Speaker's Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by emailing your information to cityclerk@srcity.org or by telephoning the Council and City Manager's Office at 707-543-3010.

16. [IF NEEDED] - ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEM(S), RECESS TO CLOSED SESSION(S) IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS, IF ANY

17. ADJOURNMENT OF MEETING

*Did not appear on the preliminary agenda. **Quasi-judicial or adjudicative action.

UPCOMING MEETINGS

List 



Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, City Hall, Room 10, 100 Santa Rosa Avenue, during normal business hours.

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk Office at 543-3015 or cityclerk@srcity.org one week prior to the meeting. TDD 543-3063
Meeting information can also be accessed via the internet at <http://srcity.org>