



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT MARCH 4, 2021

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/97870211527](https://srcity-org.zoom.us/j/97870211527) OR BY DIALING 1-877-853-5257, THEN ENTERING WEBINAR ID: 978 7021 1527

THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

The public accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting.

Public Comment may also be submitted via e-mail at bpu-comment@srcity.org or recorded voice message at 707-543-4224.

Deadlines and additional instruction for public comment are set forth below. The City of Santa Rosa has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact Roberta Atha at ratha@srcity.org.

1:30 PM (Virtual Meeting)

1. CALL TO ORDER AND ROLL CALL

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

3 BOARD REORGANIZATION AND SEATING OF REAPPOINTED MEMBER

3.1 ADMINISTRATION OF OATH OF OFFICE FOR REAPPOINTED MEMBER

4. STUDY SESSION - NONE.

5. MINUTES APPROVAL

5.1 February 18, 2021 - Regular Meeting Minutes

Attachments: [February 18, 2021 - Regular Meeting Minutes \(added 3/2/21\)](#)

6. STAFF BRIEFINGS

6.1 WATER METER UPGRADE PROJECT UPDATE

Santa Rosa Water (SRW) began the implementation of the Water Meter Upgrade Project software and meters in August 2016 with the installation of the associated software. The installation of the approximately 53,000 meters began in September 2017 and was completed in January 2021 providing SRW a fully operational system. SRW staff will update the Board on the project completion and advantages achieved from the system. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 3/1/21\)](#)

6.2 WATER RESOURCES DIVISION UPDATE

The Water Resources Division includes the Energy & Sustainability, Water Resources Planning, Water Use Efficiency, and Water Quality Teams. The presentation will focus on an overview of the Division functions and highlight ongoing projects and services. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 3/3/21\)](#)

6.3 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 3/3/21\)](#)

7. CONSENT ITEMS

7.1 MOTION - ADDITIONAL CONTINGENCY - LAGUNA TREATMENT PLANT CHILLERS AND CLIMATE CONTROL UPGRADES AT ADMINISTRATION AND ANNEX BUILDING

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, increase contingency by \$130,982.40 for Contract No. C02105 Laguna Treatment Plant Chillers and Climate Control Upgrades at Administration and Annex Building, for a total contract and contingency amount of \$1,135,180.80.

Attachments: [Staff Report](#)

8. REPORT ITEMS

8.1 REPORT - SONOMA COUNTY WATER AGENCY FY2021/22 WATER TRANSMISSION BUDGET AND RATE INCREASE

BACKGROUND: There is a Water Advisory Committee (WAC) made up of elected officials of each of the prime contractors to the Sonoma Water wholesale water. The WAC is an advisory committee to the Sonoma Water Board of Directors. The City's WAC Representative is Council Member Tom Schwedhelm. On April 5, 2021, the WAC is scheduled to vote on whether or not to recommend the Sonoma Water budget and proposed rate increase for approval of the Sonoma Water Board of Directors.

The Technical Advisory Committee (TAC) is made of technical staff of each of the prime contractors to Sonoma Water's wholesale water. The TAC provides technical analysis and recommendations to the WAC.

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities consider the Sonoma Water budget and proposed water rate increase and, by motion, provide a

recommendation to the City Council regarding Council's direction to its Water Advisory Committee (WAC) representative for the WAC vote on April 5, 2021.

Attachments: [Staff Report](#)
[Attachment 1 Sonoma Water Budget \(updated 2/26/21\)](#)
[Presentation \(added 3/2/21\)](#)

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Public Comment may be submitted via e-mail or recorded voice message.

Live Public Comment: The public accessing the meeting through the Zoom link or dial-in will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., Wednesday, March 3. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, March 3. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the Agenda Item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

10. REFERRALS - NONE.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

12. SUBCOMMITTEE REPORTS

13. BOARD MEMBER REPORTS

14. DIRECTORS REPORTS

15. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4266 (TTY Relay at 711) or ratha@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.