



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT AUGUST 9, 2022

4:00 P.M. - REGULAR SESSION (HYBRID VIA IN-PERSON AND ZOOM)

PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA, CITY COUNCIL MEMBERS WILL BE PARTICIPATING IN THIS MEETING EITHER VIA ZOOM WEBINAR OR IN-PERSON, SOCIALLY DISTANCED, IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (SOCIAL DISTANCING REQUIREMENTS WILL BE OBSERVED), VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/86208178715](https://srcity-org.zoom.us/j/86208178715), OR BY DIALING 877-853-5257 AND ENTER WEBINAR ID: 862 0817 8715

THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

Public Comment may be made live during the meeting via Zoom, In-Person from Council Chamber, or submitted in advance by 5:00 pm, the Monday before the City Council Meeting via e-mail at cc-comment@srcity.org, or recorded voice message at 707-543-3005.

PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.

DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.

COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS. PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by signing up with the Administrator in Council Chamber (in lieu of Speaker Card), by accessing the meeting through the Zoom link, or by dial-in at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advanced Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: cc-comment@srcity.org by 5:00 p.m., Monday, August 8. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute).

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, August 8.

State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. PLEASE DO NOT LEAVE YOUR PHONE NUMBER OR PERSONAL ADDRESS IN THE VOICE MESSAGE AS IT WILL BE PLAYED BACK LIVE DURING THE CITY COUNCIL MEETING.

E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access. Recorded voice message public comments will be played during the meeting at the time the item is heard.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

4:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

3. STUDY SESSION - NONE.

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

4. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6. PROCLAMATIONS/PRESENTATIONS - NONE.

7. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

7.1 COVID-19 RESPONSE UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

7.2 COMMUNITY EMPOWERMENT PLAN UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

7.3 WATER SUPPLY UPDATE

Santa Rosa Water staff will provide an update to the City Council on current water supplies and on-going drought response. The Council may discuss this item and give direction to staff.

Attachments: [Presentation](#)

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

8.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION

The City Attorney will report on settlements over \$50,000 through July 2022 as well as provide a summary of pending litigation against the City.

Attachments: [Litigation Report](#)

9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

10. MAYOR'S/COUNCIL MEMBERS' REPORTS

10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

10.1.8 Groundwater Sustainability Agency (GSA)

10.1.9 Sonoma County Continuum of Care (CoC)

10.1.10 Renewal Enterprise District (RED)

10.1.11 Public Safety Subcommittee

10.1.12 Other

11. APPROVAL OF MINUTES - NONE.

12. CONSENT ITEMS

- 12.1** MOTION - APPROVAL OF AMENDMENT TO PROJECT WORK ORDER WITH AECOM FOR ADDITIONAL DESIGN SERVICES ASSOCIATED WITH THE HEARN AVENUE INTERCHANGE PROJECT AT HIGHWAY 101

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by motion, approve Amendment No. 1 #A010136-2016-02A to Project Work Order #A010136-2016-02 with AECOM Technical Services, Inc., Los Angeles, California, to update the construction documents and provide funding application support for the Hearn Avenue Interchange Project at US Highway 101 increasing the contract amount by \$1,079,548.00 for a

total amount not to exceed \$4,579,548.00.

Attachments: [Staff Report](#)
[Attachment 1 - Location Map](#)
[Attachment 2 - PWO with Contract Proposal](#)
[Presentation](#)

12.2 RESOLUTION - COOPERATIVE AGREEMENT BETWEEN THE STATE OF CALIFORNIA AND THE CITY OF SANTA ROSA FOR THE RIGHT OF WAY PHASE OF THE HIGHWAY 101 BICYCLE AND PEDESTRIAN OVERCROSSING

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve Cooperative Agreement No. 04-2837 between the State of California, acting through its Department of Transportation (Caltrans), and the City of Santa Rosa authorizing Caltrans to provide quality management assessment for right of way support, right of way acquisition, and utility relocation activities for the Highway 101 Bicycle and Pedestrian Overcrossing project.

Attachments: [Staff Report](#)
[Attachment 1 - Location Map](#)
[Resolution](#)
[Exhibit A - Cooperative Agreement](#)
[Presentation](#)

12.3 RESOLUTION - AMENDMENT NO. 2 TO MEASURE M COOPERATIVE FUNDING AGREEMENT NO. M70106-05 WITH THE SONOMA COUNTY TRANSPORTATION AUTHORITY (SCTA) FOR SANTA ROSA CREEK TRAIL - DUTTON AVENUE ACCESS (WEST SIDE) PROJECT

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve Amendment No. 2 to the Cooperative Agreement M70106 between the Sonoma County Transportation Authority (SCTA) and the City of Santa Rosa for the use of Measure M funding in connection with the Santa Rosa Creek Trail - Dutton Avenue Access (West Side) project.

Attachments: [Staff Report](#)
[Attachment 1 - Location Map](#)
[Attachment 2 - Amendment 1](#)
[Resolution](#)
[Exhibit A - Amendment 2](#)
[Presentation](#)

12.4 RESOLUTION - TRUSTED SYSTEM CONTRACT WITH ECS IMAGING, INC.

RECOMMENDATION: It is recommended by the City Clerk's Office, the Planning and Economic Development, and Information Technology Departments that the Council, by resolution, approve a Professional Services Agreement with ECS Imaging, Inc., Riverside, California, for a term of three years and in an amount not to exceed \$150,298.60, for the equipment, software, and services required to provide a "trusted system" used to digitize, store, and electronically retrieve documents.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

12.5 RESOLUTION - AMENDMENT TO AGREEMENT F001470 WITH PACKET FUSION, INC.

RECOMMENDATION: It is recommended by the Information Technology Department that the Council, by resolution, 1) approve continuation of desk phone equipment, licensing and support services from Packet Fusion, Inc., Pleasanton, California; and 2) authorize the City Manager to negotiate and execute any necessary agreements for such continuation in an amount not to exceed \$531,554.16, including a Master Services Agreement, Support Services Addendum with Packet Fusion, Inc. subject to approval as to form by the City Attorney.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - Quote/Amendment](#)
[Exhibit B - Master Services Agreement](#)
[Exhibit C - Support Services Addendum](#)
[Exhibit A](#)
[Presentation](#)

12.6 RESOLUTION - APPROVAL FOR FIRE DEPARTMENT TO PURCHASE TWO TYPE 5 SKEETER BRUSH TRUCKS

RECOMMENDATION: It is recommended by the Fire Department that the Council, by resolution, approve the purchase of two Type 5 Skeeter Brush Trucks up to a not-to exceed amount of \$678,000 and delegate authority to the City Manager or designee to utilize cooperative purchasing through the Houston-Galveston Area Council (H-GAC) and H-GAC vendor Golden State Fire Apparatus, Inc., Sacramento, CA, including approval of the issuance of any necessary purchase orders and/or any other documents, agreements or amendments related to the purchase that are in a form approved by the City Attorney. The purchase of these two fire engines are part of the Wildland Response and Resiliency Strategic Plan (WUI 2.0) that was funded by City Council via PG&E settlement funds.

Attachments: [Staff Report](#)
[Attachment 1 - HGAC Buy Contract - Golden State Fire](#)
[Resolution](#)
[Exhibit A - Proposal from Golden State Fire Apparatus, Inc](#)
[Presentation](#)

12.7 RESOLUTION - FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT - JONES LANG LASALLE AMERICAS, INC. FOR REAL ESTATE BROKERAGE SERVICES

RECOMMENDATION: It is recommended by Real Estate Services that the Council, by resolution, approve a First Amendment to Professional Services Agreement Number F002062 with Jones Lang Lasalle Americas, Inc. of Los Angeles, California to increase compensation under the Agreement for specialized real estate brokerage services by

\$100,000.00, for a total amount not to exceed \$199,000.00.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - Professional Services Agreement](#)
[Presentation](#)

- 12.8** RESOLUTION - MAKING REQUIRED MONTHLY FINDINGS AND AUTHORIZING THE CONTINUED USE OF TELECONFERENCING FOR PUBLIC MEETINGS OF THE CITY COUNCIL AND ALL THE CITY'S BOARDS, COMMISSIONS, AND COMMITTEES, PURSUANT TO ASSEMBLY BILL 361

RECOMMENDATION: It is recommended by the City Attorney that the Council, by resolution, make required monthly findings and authorize the continued use of teleconferencing for public meetings of the City Council and all of the City's boards, commissions and committees pursuant to Assembly Bill 361.

Attachments: [Resolution](#)

- 12.9** ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA ADDING CHAPTER 2-38 TO THE SANTA ROSA MUNICIPAL CODE REGARDING POLICE ACQUISITION AND USE OF MILITARY EQUIPMENT

RECOMMENDATION: This ordinance, introduced at the July 26, 2022, Regular Meeting by a 7-0 vote, amends Title 2 of the Santa Rosa City Code by adding Chapter 2-38, Military Equipment Use Ordinance and Santa Rosa Police Department Policy 707 - Military Equipment.

Attachments: [Ordinance \(Introduced on 07/26/2022\)](#)
[Ordinance \(Redlined Revisions\)](#)
[Ordinance \(Final\)](#)
[Exhibit A - SRPD Policy 707 - Military Equipment](#)

- 12.10** RESOLUTION - ADOPTION OF CITY COUNCIL AND EXECUTIVE TEAM GOAL SETTING FINAL REPORT

RECOMMENDATION: It is recommended by the City Manager that the Council, by resolution, receive and adopt the City of Santa Rosa City Council and Executive Team Goal Setting Report.

Attachments: [Staff Report](#)
[Attachment 1 - Goal Setting Report](#)
[Attachment 2 - Council Goal Priorities](#)
[Resolution](#)
[Exhibit A – Goal Setting Report](#)

- 12.11** MOTION - DIRECT STAFF TO PREPARE REQUIRED DOCUMENTS TO PLACE A MEASURE ON THE NOVEMBER 5, 2024 BALLOT TO AMEND THE CITY CHARTER TO INCREASE COUNCIL COMPENSATION (Continued from the July 26, 2022, Regular Meeting)

RECOMMENDATION: It is recommended that the Council, by motion, direct staff to prepare required documents to place a measure on the November 5, 2024 ballot to amend the City Charter to increase Council compensation, tying Mayor and Council compensation to a percentage of the County's Area Median Income, setting the Mayor's salary at 100% of Area Median Income for a three person household and the Council members' salary at two-thirds of that Area Median Income, with an effective date of January 1, 2025.

Attachments: [Staff Report](#)
[Attachment 1 - Ballot Measure \(Council Compensation\).doc](#)

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

Voice message public comments received for non-agenda items may be played under Agenda Item 13 or at Item 17. Recorded public comments are limited to 3 minutes to mirror in-person meeting protocols.

14. REPORT ITEMS - NONE.

15. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

15.1 PUBLIC HEARING - SHORT-TERM RENTAL ZONING CODE TEXT AMENDMENTS URGENCY ORDINANCE AND FEE ADOPTION RESOLUTION

BACKGROUND: On October 13, 2021, the City Council adopted Ordinance No. ORD 2021-011 adding Chapter 20-48, Short-Term Rentals to the Zoning Code to establish a regulatory framework for short-term rentals (STRs) to reduce safety risks during wildfire events, preserve housing stock and the residential characteristics of neighborhoods, and prevent STR activities from becoming a nuisance to, or threatening the public health, welfare, or safety of neighboring residents.

Despite having regulations in place, certain STR activities continue to generate police and code enforcement complaints related to noise, occupancy, and large events. The proposed Short-Term Rentals Urgency Ordinance (Urgency Ordinance) will set a maximum number of 215 non-hosted Short-Term Rental Permits to be issued citywide and clarify that enforcement penalties apply to permit holders and operators in good standing. The proposed Resolution will establish a Short-Term Rental Permit (STR Permit) annual renewal fee.

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council: 1) adopt an urgency ordinance to amend Title 20 of the Zoning Code, Chapter 20-48, Short-Term Rentals, to set a maximum number of 215 non-hosted Short-Term Rental Permits to be issued citywide and to clarify that enforcement penalties apply to permit holders and operators in good standing; and 2) by resolution, assign existing service fees to short-term rental permit renewal applications and authorize the Director of Planning and Economic Development to approve future fee adoptions and changes to the Short-Term Rental Permitting Process.

Attachments: [Staff Report](#)
[Attachment 1 - Proposed Amendments](#)
[Attachment 2 - City of Santa Rosa Fee Schedule dated Jul](#)
[Attachment 3 - Ordinance No. ORD-2021-011](#)
[Attachment 4 - Public Correspondence](#)
[Urgency Ordinance](#)
[Resolution](#)
[Presentation](#)
[FAQs \(uploaded 8.9.2022\)](#)
[Late Correspondence \(uploaded 8.9.2022\)](#)

16. WRITTEN COMMUNICATIONS - NONE.

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 13. Each speaker will be allowed three minutes.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

City Council

AUGUST 9, 2022

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.