



**CITY COUNCIL  
REGULAR MEETING AGENDA AND  
SUMMARY REPORT  
FEBRUARY 7, 2017**

**2:30 P.M. - CLOSED SESSION (MAYOR'S CONFERENCE ROOM)**

**4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)**

**PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Comments from the public on non-agenda items will be heard under Agenda Items 13 and 17. This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

To address the Council you are requested to complete a yellow Speaker Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by submitting your comments to 100 Santa Rosa Avenue, Room 10, Santa Rosa 95404 or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

**2:30 P.M. (MAYOR'S CONFERENCE ROOM, ROOM 10)**

**1. CALL TO ORDER AND ROLL CALL**

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

**2.1 PUBLIC EMPLOYEE APPOINTMENT**

(Government Code Section 54957)

Title: City Attorney

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER**

**3. STUDY SESSION - NONE.**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

**4:00 P.M. (CITY COUNCIL CHAMBER)**

**4. ANNOUNCEMENT OF ROLL CALL**

**5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

**6. PROCLAMATIONS/PRESENTATIONS - NONE.**

**7. STAFF BRIEFINGS - NONE.**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**9. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS**

**10. MAYOR'S/COUNCILMEMBERS' REPORTS**

**10.1 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**10.1.1 Council Subcommittee Reports**

**10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

**10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**10.1.4 Association of Bay Area Governments (ABAG)**

**10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**10.1.6 Sonoma Clean Power Authority (SCPA)**

**10.1.7 Sonoma County Waste Management Agency (SCWMA)**

**10.1.8 Other**

**10.2 MATTERS FROM COUNCIL REGARDING FUTURE AGENDA ITEMS**

This time is reserved for Council to discuss whether to place matters on a future agenda for further discussion.

**10.2.1 REQUEST FOR AGENDA ITEM TO CONSIDER JOINT CITY-COUNTY TASK FORCE ON HOUSING**

BACKGROUND: At the January 31, 2017, City Council meeting, Vice Mayor Tibbetts requested a future agenda item to consider the possibility of a joint City - County task force on housing comprised of members of the Council, members of the Board of Supervisors, and key staff members from Planning and Economic Development and Housing and Community Services. Council Member Rogers concurred.

**11. APPROVAL OF MINUTES - NONE.**

**12. CONSENT ITEMS**

**12.1 RESOLUTION - AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR FUNDING STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) IN THE AMOUNT OF \$1,542,180**

RECOMMENDATION: It is recommended by the Santa Rosa Fire Department (SRFD) that the Council, by resolution, authorize staff to submit a grant application to FEMA for the Staffing for Adequate Fire and

Emergency Response (SAFER) program in the total amount of \$1,542,180 for three years of cost shared salaries and benefits for six (6) FTE firefighters. The SRFD is requesting authorization to submit a grant application for the 2017 FEMA SAFER Grant. If awarded, the SRFD will seek authorization from Council to accept or deny the grant funding opportunity prior to acceptance.

**Attachments** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

**12.2 RESOLUTION - PURCHASE OF PERFECTMIND TECHNOLOGY, INC. RECREATION MANAGEMENT SOFTWARE SOLUTION**

RECOMMENDATION: It is recommended by the Recreation and Parks Department and the Information Technology Department that the Council, by resolution, approve the purchase of recreation management software and related installation and training services with PerfectMind Technology, Inc., of British Columbia, Canada, for a five-year contract in an amount not to exceed \$370,240

**Attachments** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**12.3 ORDINANCE ADOPTION - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE - PREZONING 49 PROPERTIES LOCATED WITHIN THE WEST HEARN AVENUE COUNTY ISLAND - FILE NUMBER ST13-003**

RECOMMENDATION: This ordinance, introduced at the January 31, 2017, Regular Meeting by a unanimous vote, amends Title 20 of the Santa Rosa City Code - Prezoning 49 properties located within the West Hearn Avenue County island.

**Attachments** [Ordinance](#)

**12.4 ORDINANCE ADOPTION - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE - RECLASSIFICATION OF THE PROPERTIES LOCATED AT 2046 AND 2048 WEST HEARN AVENUE, ASSESSOR'S PARCEL NUMBERS 134-012-009 AND 014 - FILE NUMBER ST14-001**

RECOMMENDATION: This ordinance, introduced at the January 31, 2017, Regular Meeting by a unanimous vote, amends Title 20 of the Santa Rosa City Code - reclassifying the properties located at 2046 and 2048 West Hearn Avenue, Assessor's Parcel numbers 134-012-009 and 014.

**Attachments** [Ordinance](#)

- 12.5** ORDINANCE ADOPTION - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA, AMENDING SECTIONS 3-44.020, 3-44.070 AND 3-44.080 OF THE SANTA ROSA CITY CODE; REPEALING SECTIONS 3-44.160 AND 3-44.180 OF THE SANTA ROSA CITY CODE; AND ADDING SECTION 3-44.210

RECOMMENDATION: This ordinance, introduced at the January 31, 2017, Regular Meeting by a unanimous vote, amends Sections 3-44.020, 3-44.070 and 3-44.080 of the Santa Rosa City Code; repeals Sections 3-44.160 and 3-44.180 of the Santa Rosa city code; and adds section 3-44.210.

**Attachments** [Ordinance](#)

**13. PUBLIC COMMENT ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

**14. REPORT ITEMS**

- \*14.1** REPORT - WAIVE EARLY COUNCIL AGENDA POLICY 000-35 TO CONSIDER AGENDA ITEM NO. 14.2

BACKGROUND: On January 5, 1994, the City Council adopted Policy No. 000-35, titled "Early Council Agenda Policy," established procedures for the City Council's regular meetings in compliance with the Settlement Agreement in *Sierra Club v. City of Santa Rosa*, Sonoma County Superior Court Case No. 206035. The policy includes a nine-day agenda posting requirement.

RECOMMENDATION: It is recommended by staff that the City Council consider whether to pass a motion, finding good cause for waiving the nine-day public agenda posting requirement in Early Council Agenda Policy 000-35 so that it may consider and act on Agenda Item No. 14.2 Report - Resolution of the Council of the City of Santa Rosa to Safeguard the Civil Rights, Safety and Dignity of all Santa Rosa Residents.

**Attachments** [Staff Report](#)  
[Attachment 1](#)  
[Presentation](#)

**\*14.2** REPORT - RESOLUTION TO SAFEGUARD THE CIVIL RIGHTS, SAFETY AND DIGNITY OF ALL SANTA ROSA RESIDENTS

BACKGROUND: On January 31, 2017, the Council voted unanimously to consider at a future meeting a resolution declaring Santa Rosa as a welcoming city, non-cooperative city, or sanctuary city. The mayor has proposed a resolution adopting a policy "to safeguard the civil rights, safety and dignity of all Santa Rosa Residents."

RECOMMENDATION: Staff recommends that the Council consider whether to adopt, by resolution, a "Welcoming City" policy entitled "Resolution to safeguard the civil rights, safety and dignity of all Santa Rosa Residents."

**Attachments** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Resolution](#)  
[Resolution revised](#)  
[Presentation](#)

**14.3** REPORT - PROFESSIONAL SERVICES AGREEMENT WITH DESIGN WORKSHOP, INC., FOR ROSELAND CREEK COMMUNITY PARK MASTER PLAN, 30% AND 100% DESIGN AND ENGINEERING

BACKGROUND: The Recreation and Parks Department is seeking to complete the master planning process and provide design and engineering plans for the north section of Roseland Creek Community Park in Southwest Santa Rosa. The necessary step towards a master plan is to provide 30% preliminary design and engineering plans and a

master plan graphic. This agreement also includes 100% design and engineering plans for the north section. Five proposals were received in response to an RFP and Design Workshop Inc., was recommended based on the scoring panel. Master planning and design and engineering costs of \$187,794 are funded from Zone 2 parkland dedication funds.

RECOMMENDATION: It is recommended by the Recreation and Parks Department that Council, by resolution, approve the Professional Services Agreement with Design Workshop, Inc., of Stateline, Nevada to provide a master plan, 30% and 100% design and engineering plans for Roseland Creek Community Park in the amount of \$187,794

**Attachments** [Staff Report](#)

[Attachment 1 - Roseland Creek Community Park Location](#)

[Attachment 2 - Roseland Creek Community Park Parcel Map](#)

[Resolution](#)

[Exhibit A](#)

[Presentation](#)

**14.4** REPORT - PROFESSIONAL SERVICES AGREEMENT WITH DAVID J. POWERS & ASSOCIATES, INC., FOR ENVIRONMENTAL REVIEW AND DECLARATION SERVICES FOR ROSELAND CREEK COMMUNITY PARK

BACKGROUND: The Recreation and Parks Department is seeking professional services to complete an environmental analysis and final environmental declaration, which contributes towards a future Master Plan approval. Six proposals were received and David J. Powers and Associates Inc., was recommended based on review from the scoring panel. Environmental review and declaration services costs are \$146,960 funded from Zone 2 parkland dedication funds and available in current fiscal year budget.

RECOMMENDATION: It is recommended by the Recreation and Parks Department that Council, by resolution, approve Professional Services Agreement with David J. Powers & Associates, Inc., of San Jose, CA to provide environmental review and declaration services for Roseland Creek Community Park in the amount of \$146,960

**Attachments** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**(THE COUNCIL MAY RECESS DURING THE EVENING FOR A 30-MINUTE DINNER BREAK)**

**14.5 REPORT - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY**

BACKGROUND: On August 9, 2016, pursuant to the authority set forth in California Government Code Sections 8630 thru 8634, Council, by Resolution No. 28839, formally proclaimed a local homeless emergency within Santa Rosa. Section 8630 requires that the Council review the need for continuing the local emergency at least every 30 days until such local emergency is terminated. Council has approved an extension of the proclamation of local homeless emergency on a monthly basis since the original proclamation in August. In light of the continuing conditions of homelessness within the city, staff is recommending that the Council maintain the proclamation in full force and effect at this time. If approved, this will be the seventh extension. Staff will provide an update on the efforts of First United Methodist Church to establish Safe Camping under CHAP, funding for additional rapid rehousing efforts through Catholic Charities Homeless Outreach Services Team (HOST), and expanding additional cold, wet weather shelter beds. In addition, members of the Santa Rosa Homeless Collective can provide an update of their efforts and upcoming community meeting.

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

**Attachments** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

**15. PUBLIC HEARINGS - NONE.**



Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

**16. WRITTEN COMMUNICATIONS - NONE.**

**17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker will be allowed three minutes.

**18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**19. ADJOURNMENT OF MEETING**

**20. UPCOMING MEETINGS**

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

**20.1 UPCOMING MEETINGS LIST**

**Attachments** [List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action.**

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk Office at 543-3015 or [cityclerk@srcity.org](mailto:cityclerk@srcity.org) one week prior to the meeting. TDD 543-3063

Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*