City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

Board of Public Utilities
Regular Meeting Minutes - Draft

Thursday, July 16, 2026 **1:30 PM**

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 1:31 p.m.

Present 4 - Chair Daniel Galvin III, Board Member Duane De Witt, Board Member Georgia Meisler, and Board Member Glen Wright

Absent 2 - Vice Chair William Arnone Jr., and Board Member Lisa Badenfort

2. REMOTE PARTICIPATION UNDER THE BROWN ACT (Gov. Code § 54953.8)

None.

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

4. PROCLAMATIONS

4.1 PROCLAMATION - EMPLOYEE SERVICE RECOGNITIONS

Chair Galvin read aloud the proclamation for Dave Ward.

Board Members, Director Burke, and Acting City Manager Nutt spoke regarding Mr. Ward's career with the Water Department.

Dave Ward spoke about his time with the Water Department.

Chair Galvin read aloud the proclamation for Ron Marincic.

Board Members, Director Burke, and Acting City Manager Nutt spoke regarding Mr. Marincic career with the Water Department.

Ron Marinicic spoke about his time with the Water Department.

Chair Galvin read aloud the proclamation for Lori Urbanek.

Board Members, Director Burke, and Acting City Manager Nutt spoke regarding Ms. Urbanek's career with the City of Santa Rosa.

Lori Urbanek spoke about her time with the City of Santa Rosa.

5. STUDY SESSION

None.

6. MINUTES APPROVAL

6.1 June 18, 2026 - Regular Meeting Minutes - Draft

The June 18, 2026 Regular Meeting Minutes were approved as submitted.

7. STAFF BRIEFINGS

7.1 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Claire Nordlie, Water Resources Manager, and Andrew Romero, Wastewater Reclamation Superintendent, presented and answered Board Member questions.

8. CONSENT ITEMS

A motion was made by Board Member Wright, seconded by Board Member De Witt, to approve Consent Items 8.1 through 8.4.

The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Board Member De Witt, Board Member Meisler and Board Member Wright

Absent: 2 - Vice Chair Arnone Jr. and Board Member Badenfort

8.1 MOTION - AMENDMENT TO PURCHASE ORDER F002846 WITH AGILENT TECHNOLOGIES, INC. TO INCLUDE A MAINTENANCE AGREEMENT FOR THE GAS CHROMATOGRAPH MASS SPECTROMETER 5977 TURBO SYSTEM

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, approve the First Amendment to Purchase Order F002846 with Agilent Technologies, Inc., to add maintenance services for the Gas Chromatograph/Mass Spectrometer used for the analysis of volatile organic compounds and increase compensation in the amount of $13,240.80, for a total amount not to exceed $104,400.90.

The Consent - Motion was approved.

8.2 MOTION - RECOMMENDATION TO CITY COUNCIL TO APPROPRIATE $22,534,460 IN EXPEDITED DRINKING WATER GRANT FUNDS FOR THE SANTA ROSA WATER CONSOLIDATION PROJECT

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by motion, recommend that the City Council approve the appropriation of Expedited Drinking Water Grant (EDWG) funding from the State Water Resources Control Board (SWRCB) in the amount of $22,534,460.00 for the Santa Rosa Water Consolidation Project, Contract No. C02269.

This Consent - Motion was approved.

8.3 MOTION - SECOND AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT NUMBER F002004 WITH ITPIPES OPCO, LLC

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, approve the Second Amendment to Professional Services Agreement Number F002004A with ITpipes Opco, LLC, a Delaware Limited Liability Company to purchase licenses for ITpipes software in the amount of $325,500.00, authorize a total contract amount of $569,550.00 and extend the time of performance to July 30, 2031.

This Consent - Motion was approved.

8.4 RESOLUTION - APPROVAL OF THE ACQUISITION OF 3875 SKYFARM DRIVE FOR THE RELOCATION OF RESERVOIR 5

RECOMMENDATION: It is recommended by Santa Rosa Water and Real Estate Services that the Board of Public Utilities, by resolution, 1) approve the acquisition of 3875 Skyfarm Drive, APN 173-760-034, located in Santa Rosa, California (“Property”), for the relocation of Reservoir 5; 2) approve the filing of a Notice of Exemption pursuant to the California Environmental Quality Act ("CEQA") for the acquisition of the Property; and 3) authorize the City Manager or designee to execute all documents necessary to complete the acquisition and related documents, subject to approval as to form by the City Attorney. Funding for the acquisition is available in the current fiscal year budget.

This Consent - Resolution was approved.

9. REPORT ITEMS

None.

10. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None.

11. REFERRALS

None.

12. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

None.

13. SUBCOMMITTEE REPORTS

None.

14. BOARD MEMBER REPORTS

Board Member DeWitt reported on a State of California land recycling program.

15. DIRECTORS REPORTS

Director Burke reported: The City Council adopted the 2025 Update to the Urban Water Management Plan and Water Shortage Contingency Plan on June 2nd. Staff submitted the Urban Water Management Plan Update to the California Department of Water Resources by the deadline of July 1, 2026, and would like to thank the Board of Public Utilities for their thoughtful review, evaluation, and input over the past few months.

16. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 2:23 p.m. in honor of the retirements of Dave Ward, Ron Marincic, and Lori Urbanek. The next Board of Public Utilities meeting is scheduled for August 6, 2026 at 1:30 p.m.