City of Santa Rosa

Board of Community Services Ordinance Amendments

City Council
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Recreation and Parks

HISTORY

1976
Ordinance1832
Formed the BOCS

1988
Ordinance 2735
Redefined BOCS role and updated Powers & Duties to reflect role

1994
Ordinance 3104
Established uniform 4-year terms

1994
Ordinance 3114
Established member removal procedure

2002
Ordinance 3579
Increased number of members from 7 to 8

2006
8th member resigned leaving 7 members and 5 needed for quorum

BACKGROUND

City Code, Chapter 2-04, Board of Community Services currently requires:

- 8 members
- Appointed by Full Council
- 5 members constitute Quorum
- 4-year Terms
- Member Removal = 4 Affirmative Council Votes

BACKGROUND

- **These requirements do not align with City Charter Section 11b or to Section G of Council Policy 000-06: Appointments to Boards/Commissions/ Committees**
- **Higher burden on members to achieve quorum**
- **BOCS formed Subcommittee**
  - 3 Board Members
  - Met 8 times between 2022 - 2024
  - Recommended new Ordinance and Bylaws

PURPOSE

Retitle City Code Ch. 2-04 from Board of Community Services to Recreation and Parks Board

Amend City Code Ch. 2-04 to align with City Charter and Council Policy 000-06

Amend Council Policy 000-06 to replace Board of Community Services with Recreation and Parks Board

ORDINANCE AMENDMENTS

1. Name of Board
2. Number of Members
3. Appointment of Members
4. Removal from Board
5. Purpose of Board
6. Quorum
7. Powers & Duties

1. NAME OF BOARD

Current Name:

- Board of Community Services (BOCS)

Proposed Name:

- Recreation and Parks Board (RPB)

2. NUMBER OF MEMBERS

Current Number of Members:

- 8 members

Proposed Number of Members:

- 7 members

3. APPOINTMENT OF MEMBERS

Current Appointment of Members:

- Each board member is appointed by the full Council

Proposed Appointment of Members:

- Each Council member appoints one board member

4. REMOVAL FROM BOARD

Current Removal of Members:

- Removed by affirmative vote of four Council members

Proposed Removal of Members:

- Members serve at the pleasure of appointing Council member
- Members may be replaced at any time

5. PURPOSE OF BOARD

Current Purpose:

The purpose of the Board of Community Services is to review recreational policies, facilities, and programs and to advise City Council on their effectiveness, and to advise the Council on matters related to community beautification. When requested by the Director of Recreation and Parks, the Board of Community Services assists in the formulation of rules for the use of parks and recreation facilities.

Proposed Purpose:

The purpose of the Recreation and Parks Board is to review recreation and parks policies, facilities, and programs and advise the Director of Recreation and Parks and City Council on their effectiveness, to encourage public input and engagement on matters related to City park facilities and recreation programs, and to serve as a conduit for recreation and parks with the community.

6. QUORUM

Current Number of Members to constitute Quorum:

- 5 members

Proposed Number of Members to constitute Quorum:

- 4 members

7. POWERS & DUTIES

- Focus moves to recreation and parks
- Specifies areas of oversight
- Makes recommendations to Council
- Active engagement with residents and Council
- Incorporates maintenance into Board's area of responsibility

RECOMMENDATION

It is recommended by the Recreation and Parks Department and the Board of Community Services that the Council, by one ordinance and one resolution:

1.) Introduce an ordinance to retitle and amend City Code Chapter 2-04 to:

- Change the name of the advisory body from the Board of Community Services to the Recreation and Parks Board,
- Update the Board's statement of purpose,
- Update the Board's powers and duties to reflect their current role,

RECOMMENDATION CONT.

- Align the number of members with the number of City Council members,
- Reduce the number of members needed to achieve a quorum,
- Align member's terms to coincide with the term of their appointing Council member, and
- Update the process for member appointment to and member removal from the Board to accurately reflect City Charter Section 11. Participation & Diversity in Boards and Commissions and City Council Policy 000-06: Appointments to Boards/Commissions/Committees

RECOMMENDATION CONT.

2.) Adopt a resolution to amend Council Policy 000-06 to replace occurrences of Board of Community Services with Recreation and Parks Board.

Questions