

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: DINA MANIS, DEPUTY CITY CLERK  
CITY CLERK'S OFFICE  
SUBJECT: INTERVIEW AND APPOINTMENT BOARDS, COMMISSIONS,  
AND COMMITTEES

AGENDA ACTION: APPOINTMENTS

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RECOMMENDATION

It is recommended by the City Clerk that the Council conduct applicant interviews and consider appointment for one Disabled Community Representative on the Bicycle and Pedestrian Advisory Board. The Council may wish to direct the City Clerk to conduct additional recruitment and outreach efforts for this board.

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EXECUTIVE SUMMARY

The Council will conduct interviews and consider appointments to fill a vacancy on the Bicycle and Pedestrian Advisory Board.

BACKGROUND

The Bicycle and Pedestrian Advisory Board has one Disabled Community Representative vacancy. The term is set to expire December 31, 2022.

The following terms on the Bicycle and Pedestrian Advisory Board expired on December 31, 2018:

Board/Committee	Position	Incumbent
Bicycle & Pedestrian Advisory Board	Disabled Community Representative	Adam Brown

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

Per City Charter and the Council’s Appointment Policy (Policy 000-06), the Bicycle and Pedestrian Advisory Board Disabled Community Representative is appointed by the full Council.

The City Clerk’s Office has conducted recruitment efforts seeking applicants for the expired term on the Bicycle and Pedestrian Advisory Board through our srcity.org/boards website, La Voz and through social media outreach.

The City Clerk’s Office has received one application for the Disabled Community Representative expired term.

Board/Committee	Position	Applicant(s)
Bicycle & Pedestrian Advisory Board	Disabled Community Representative	Christine Logan

The Council’s Appointment Policy sets out the following voting procedures for appointments made by the full Council:

“Voting:

- a. Members of boards, commissions and committees shall be selected from all applicants by a process of elimination or by motion.
- b. If selection is by process of elimination, each Council member shall vote for a number of applicants equal to the number of vacant positions, plus two. In the event there are an insufficient number of applicants to vote for a number of applicants equal to the number of vacant positions plus two, the Council may vote for a fewer number as recommended by the City Attorney.
- c. Those applicants receiving one vote or less shall be eliminated.
- d. Subsequent votes shall be taken with each Council member voting for one less applicant than voted for in the previous round. Only applicants not eliminated may be voted upon.”

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it

is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

#### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

#### NOTIFICATION

The City Clerk's Office has conducted recruitment efforts seeking applicants for the expired term on the Bicycle and Pedestrian Advisory Board through our [srcity.org/boards](http://srcity.org/boards) website, La Voz and through social media outreach.

#### ATTACHMENTS

- Attachment 1 - Notice of Availability of Applications
- Attachment 2 - Council Policy 000-06, Appointment to Boards/Commissions/Committees
- Attachment 3 – Reso No. 26536 – Bicycle & Pedestrian Advisory Board

#### CONTACT

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