



Contract Extension Sixth Amendment – F000505 Security Guard Services

City Council Meeting
March 15, 2016

Deborah Lauchner
Chief Financial Officer, Finance Department

CURRENT

- Contract F000505 for security guard services is due to expire on March 31, 2016. Weinstein Security, Inc. has submitted a proposal for a one year contract extension for services with a 44% increase to money pick up services only.
- Recreation & Parks has requested to increase service hours to Luther Burbank Home & Gardens, to unlock the gates seven days a week.
- Weinstein Security, Inc. continues to provide satisfactory services. This is the first request for contract extension.

PROPOSED

- There are five locations for money pickup services, Bennett Valley Senior Center, Finley Community/Aquatic Center, Ridgway Swim Center, Steele Lane Community Center for 12 months a year, and Howarth Park only 9 months per year. The only increase to this contract is for money pickup services, increasing from \$45 to \$65 per location, per month. The total cost for money pick up services is \$3,705 per year, all other service unit prices remain the same.
- The increase request is due to a substantial increase to the Fidelity Bond insurance required by the City for the handling and transporting of City funds.

BENEFIT

- Considering money pick up services is only a small portion of the contract, and all other pricing remains the same, staff deems this increase fair and reasonable.
- Weinstein Security, Inc. has continued to provide excellent customer service.

RECOMMENDATION

- It is recommended by the Finance and Recreation & Parks Departments that the Council, by motion, approve the Sixth Amendment to Contract F000505 for security guard services for a one-year extension, with a 44% increase to money pick up services only, from April 1, 2016 through March 31, 2017, with Weinstein Security, Inc., Windsor, California, in the amount not to exceed of \$71,146.

QUESTIONS?