

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: NANCY MANCHESTER, PROGRAM SPECIALIST II
HOUSING AND COMMUNITY SERVICES

SUBJECT: CORRECTION TO COMMUNITY DEVELOPMENT BLOCK
GRANT PUBLIC SERVICES SUBRECIPIENT CONTRACT
FUNDING AMOUNTS FOR FISCAL YEAR 2016/2017

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Housing and Community Services Department that the Council, by resolution, correct the Community Development Block Grant (CDBG) subrecipient Public Services Resolution for Family Support Center to be shown as receiving \$96,460 and Homeless Services Center to be shown as receiving \$102,520. The numbers were transposed in the resolution; however, the contracts written and executed for each of these programs show the correct amounts.

EXECUTIVE SUMMARY

The proposed action is a correction to CDBG subrecipient Public Services Contract funding amounts erroneously shown on Resolution No. 28777. The numbers in Resolution No. 28777 were transposed. Rather than \$102,520 for Family Support Center and \$96,460 for Homeless Services Center, the amounts should be \$102,520 for Homeless Services Center and \$96,460 for the Family Support Center. The contracts for services issued to Catholic Charities, subrecipient for both programs, were executed with the correct funding amounts.

BACKGROUND

Resolution No. 28777 shows, incorrectly, that the subrecipient contract amounts for Family Support Center and Homeless Services Center, respectively, are \$102,520 and \$96,460. The numbers were inadvertently transposed at agenda time; instead, Family Support Center should be shown as receiving \$96,460 while Homeless Services Center should be shown as receiving \$102,520. The contracts written for each of these programs show the correct amounts.

PRIOR CITY COUNCIL REVIEW

On May 10, 2016, via Resolution No. 28777, the Council approved funding allocations for Public Services Contracts for subrecipients.

ANALYSIS

Correcting the numbers on Resolution No. 28777 will ensure all documentation supporting the contract awards approved by the Council are correct.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

None.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution

CONTACT

Nancy Manchester, nmanchester@srcity.org, 543-4339