

RESOLUTION NO. RES-2017-102

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH MUNISERVICES, LLC FOR BUSINESS TAX ADMINISTRATION SERVICES BY EXTENDING THE TERM TO JUNE 30, 2018 AND INCREASE CONTRACT FUNDING BY \$300,000

WHEREAS, on April 30, 2013, by Resolution No. 28273, the Council approved a sole source three-year contract with two (2) one-year extensions for Business Tax Administration services to MuniServices, LLC, Fresno, California in the amount of \$600,000; and

WHEREAS, MuniServices, LLC, has been satisfactorily providing the required business tax administration services since July 1, 2013; and

WHEREAS, on May 10, 2016, the Purchasing Agent by letter extended the contract for an additional one-year period through June 30, 2017, with no increase in contract funding and no changes in contract terms; and

WHEREAS, it is necessary to extend the contract with MuniServices, LLC through June 30, 2018, and increase contract funding by \$300,000 for continued and necessary business tax administration services and to ratify the May 10, 2016 one-year extension.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approves the First Amendment to Professional Services Agreement with MuniServices, LLC to extend the term for an additional one-year period through June 30, 2018, and increase the contract funding by \$300,000 for a total not to exceed amount of \$900,000, in substantially the same form as Exhibit A attached hereto, subject to approval as to form by the City Attorney.

BE IT FURTHER RESOLVED that the Council ratifies a letter agreement that extended the contract through June 30, 2017 with no increase in contract funding, attached hereto as Exhibit B.

BE IT FURTHER RESOLVED that Exhibits A and B are made part of this Resolution.

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BE IT FURTHER RESOLVED that the Council authorizes the Chief Financial Officer to pay all proper claims for this contract out of Revenue and Collections key 050303.

IN COUNCIL DULY PASSED this 20th day of June, 2017.

AYES: (7) Mayor Coursey, Vice Mayor Tibbetts, Council Members Combs, Olivares, Rogers, Sawyer, Schwedhelm

NOES: (0)

ABSENT: (0)

ABSTAIN: (0)

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
City Clerk Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

Exhibit A – First Amendment  
Exhibit B – Extension Letter