

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: ZAC BRAND, FLEET SUPERINTENDENT, TRANSPORTATION  
AND PUBLIC WORKS DEPARTMENT  
ALAN ALTON, INTERIM CHIEF FINANCIAL OFFICER  
FINANCE DEPARTMENT  
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE  
DEPARTMENT  
SUBJECT: BID AWARD - PURCHASE ORDER FOR 2020 FORD F-450  
EXTENDED CAB & CHASSIS WITH FLATBED STAKE DUMP  
BODY

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Transportation and Public Works and Finance Departments, that the Council by resolution, approve a purchase order for six (6) 2020 Ford F-450 Extended Cab & Chassis with Flatbed Stake Dump Body (for TPW) to Towne Ford, Redwood City, California, in an amount not to exceed \$398,891.82.

EXECUTIVE SUMMARY

The Transportation and Public Works Department submitted a request to Purchasing for the purchase of six (6) 2020 or Newer Class 4 Extended Cab and Chassis with Flatbed Stake Dump Body.

BACKGROUND

Under the City's guidelines for replacement of fleet vehicles, the Transportation and Public Works Department (TPW) Fleet Maintenance Division selects a vehicle for replacement when it has reached the end of its cost-effective life cycle. These vehicles have met the replacement criteria using a point system, an industry standard to predict when best to sell a vehicle. Repair costs, age, and mileage are considered in the point calculation performed by our Faster Fleet software system.

This purchase will replace the following City vehicles below:

- 14107 (2001 Dodge), 115,793 Miles, TPW, Street Surface Repair
- 14812 (2008 Ford), 80,853 Miles, TPW, Street Surface Repair

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- 14913 (2009 Ford), 63,891 Miles, TPW, Concrete Construction
- 14915 (2009 Ford), 70,776 Miles, TPW, Street Surface Repair
- 14102 (2011 Ford), 40,769 Miles, TPW, Street Surface Repair
- 14104 (2011 Ford), 56,568 Miles, TPW Street Surface Repair

PRIOR CITY COUNCIL REVIEW

Not applicable

ANALYSIS

On April 21, 2020, Invitation for Bids (IFB) 20-34 was opened by Purchasing. Of the one hundred ninety (190) vendors notified, nineteen (19) prospective bidders downloaded the documents for this solicitation. Three (3) responsive and responsible bids were received and the response from Towne Ford, Redwood City, CA was the lowest responsive and responsible bid. See table below:

<b>Vendor</b>	<b>Cost</b>
Town Ford Redwood City, CA	\$398,891.82
Napa Ford-Lincoln Napa, CA	\$404,483.56
Hansel Ford Santa Rosa, CA	\$418,739.10

FISCAL IMPACT

Funds for replacement vehicles are budgeted in Fiscal Year 2019-20 under the Transportation and Public Works Fleet Vehicle Replacement account 300106, as approved by Council.

ENVIRONMENTAL IMPACT

This project is exempt from the California Environmental Quality Act (CEQA) in that it qualifies for a Class 1 exemption, Existing Facilities, pursuant to CEQA Guidelines Section 15301. Specifically, the proposed action would result in the purchase of replacement vehicles, allowing the continued operation of existing public facilities involving negligible or no expansion of use.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

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NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution

CONTACT

Zac Brand, 707-543-3717, [zbrand@srcity.org](mailto:zbrand@srcity.org)

Alan Alton, 707-543-3089, [aalton@srcity.org](mailto:aalton@srcity.org)

Brandalyn Tramel, 707-543-3706, [btramel@srcity.org](mailto:btramel@srcity.org)

Jennifer Myles, 707-543-3709, [jmyles@srcity.org](mailto:jmyles@srcity.org)