



City of Santa Rosa

City Hall, Council
Chamber,
100 Santa Rosa Avenue
Santa Rosa, CA 95404

Zoning Administrator Regular Meeting Minutes - Draft

Thursday, March 26, 2026

10:30 AM

1. CALL TO ORDER

Zoning Administrator Conor McKay called the meeting to order at 10:31 a.m.

2. APPROVAL OF MINUTES

2.1 Draft Minutes - March 12, 2026.

Approved as submitted.

3. PUBLIC COMMENT

There were no public comments.

4. ZONING ADMINISTRATOR BUSINESS

4.1 STATEMENT OF PURPOSE

Zoning Administrator McKay read aloud the Statement of Purpose.

4.2 ZONING ADMINISTRATOR REPORTS

None.

5. CONSENT ITEM(S)

None.

6. SCHEDULED ITEM(S)

6.1 PUBLIC MEETING - HOME OCCUPATION MINOR CONDITIONAL USE PERMIT FOR A MASSAGE THERAPY BUSINESS (ACTIVE MOTION MASSAGE), LOCATED AT 3006 AURORA COURT, FILE NO. PLN25-0442. **(THIS ITEM IS BEING CONTINUED TO THE APRIL 9, 2026 ZONING ADMINISTRATOR MEETING BECAUSE A PUBLIC HEARING HAS BEEN REQUESTED. NEW NOTICING WILL BE SENT OUT PRIOR TO THE NEXT MEETING.)**

BACKGROUND: The applicant proposes to operate a massage therapy business within their home. The project is exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Suzanne Hartman, City Planner

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Zoning Administrator approve a resolution for a Minor Conditional Use Permit to allow a massage therapy business at 3006 Aurora Court.

6.2 PUBLIC MEETING - MINOR CONDITIONAL USE PERMIT FOR AN 8-FOOT-TALL FENCE (A SOLID 6-FOOT-TALL FENCE WITH 2-FEET OF HORIZONTAL SLAT BOARDS) PROPOSED WITHIN THE CORNER-SIDE SETBACK, LOCATED AT 2451 SLATER STREET, FILE NO. PLN25-0630

BACKGROUND: The applicant proposes to construct an 8-foot-tall fence within the corner-side setback. The project is exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Suzanne Hartman, City Planner

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Zoning Administrator approve a resolution for a Minor Conditional Use Permit to allow construction of an 8-foot-tall fence with gates within the corner-side setback at 2451 Slater Street.

Project Planner Suzanne Hartman presented.

Applicant responded to Zoning Administrator questions.

Zoning Administrator opened and closed the public comment.

ZONING ADMINISTRATOR MCKAY APPROVED RESOLUTION NO. ZA-RES-2026-013, ENTITLED:

RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A MINOR CONDITIONAL USE PERMIT FOR A

**6-FOOT-TALL SOLID FENCE WITH 2-FEET OF HORIZONTAL SLAT
BOARDS, LOCATED AT 2451 SLATER STREET, SANTA ROSA, APN:
180-060-058, FILE NO. PLN25-0630**

7. ADJOURNMENT

Zoning Administrator adjourned the meeting at 10:46 a.m.

Approved on:

Madeline Brown
Recording Secretary