

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: ALAN ALTON, CHIEF FINANCIAL OFFICER  
SUBJECT: APPROVAL OF SIXTH AMENDMENT TO GENERAL SERVICES  
AGREEMENT FOR CITYWIDE SECURITY GUARD

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, approve the Sixth Amendment to General Service Agreement Number F001847A with Universal Protection Service, LP dba Allied Universal Security Services, Irvine, California to add additional parking garage security in the amount of \$430,002.22, for a total contract not to exceed \$3,712,452.13.

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EXECUTIVE SUMMARY

The Parking Department, a division of the Finance Department, has requested additional parking garage security through the terms of General Service Agreement (GSA) F001847A as there is (1) one full-time (FT) Parking Operations Aide (POA) currently vacant and (1) one part-time (PT) Parking Operations Aide (POA) position also vacant.

BACKGROUND

Several city facilities use unarmed security guards for mobile or foot patrol security guard services. These facilities include City Hall and City Hall Annex; MSC South; City parking garages; various City Parks; Franklin Cemetery; Luther Burbank Home and Gardens; and Youth Camps. Also included are money pick-up services for Finley Community/Aquatic Center, Ridgway Swim Center, Steel Lane Community Center, and Howarth Park.

On January 15, 2019, Council approved an award of a (5) five-year term GSA F001847 with five one-year extensions to Weinstein Security Inc for unarmed security guard services in the amount of \$862,745.99 plus \$25,000 contingency for miscellaneous services.

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On April 29, 2020, City Manager approved the First Amendment to the GSA to add services through January 31, 2021, for the City Parking Garages in the amount of \$51,516.

On January 26, 2021, Council approved the Second Amendment to the GSA to add services to City Parking Garages through the term of the GSA in the amount of \$243,524.40.

On July 1, 2021, the Purchasing Agent approved the Third Amendment to the GSA to add services for Jennings and Northwest Community Park in the amount of \$28,651.80.

On December 17, 2022, the Purchasing Agent approved an Assignment and Assumption GSA F001847A for Universal Protection Service LP dba Allied Universal who purchased the business from Weinstein Security Inc.

On June 6, 2023, the Purchasing Agent approved the Fourth Amendment to the GSA to add services for Camp Yu-Chi and Doyle Adventure Park in the amount of \$11,520.

On January 9, 2024, the City Council approved the Fifth Amendment to the GSA to extend the term for 5 years, add services, and increase compensation in the amount of \$2,084,491.72.

The vendor continues to provide satisfactory services.

PRIOR CITY COUNCIL REVIEW

On January 15, 2019, Council approved award of a (5) five-year term GSA F001847 with five one-year extensions to Weinstein Security Inc for unarmed security guard services in the amount of \$862,745.99 plus \$25,000 contingency for miscellaneous services.

On January 26, 2021, Council approved the Second Amendment to the GSA to add services to City Parking Garages through the term of the agreement in the amount of \$243,524.40.

On January 9, 2024, Council approved the Fifth Amendment to the GSA for a 5-year extension and add services for City-wide security guard services in the amount of \$2,084,491.72, plus an increase to contingency in the amount of \$25,000.

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ANALYSIS

The Parking Division determined that by supplementing the (1) one FT POA and (1) one PT Parking POA vacant positions with continued services from Universal Protection Services, LP, the forecasted net savings to the Parking Department Fund is \$183,440 or approximately \$22,000 in FY 24/25, \$50,461 FY 25/26, \$52,739 FY 26/27, and \$54,240 in FY 27/28. This would provide additional security without adversely impacting the current staffing.

FISCAL IMPACT

Funds for this expense were included in the FY 2024-25 adopted budget within various Parking account numbers. As a regular operating expenditure, the services as described are anticipated to be included in subsequent years' budget proposals when presented to the City Council. By supplementing the (1) one FT POA and (1) one PT Parking POA vacant positions with continued services from Universal Protection Services, LP, the forecasted net savings to the Parking Department Fund is \$183,440 or approximately \$22,000 in FY 24/25, \$50,461 FY 25/26, \$52,739 FY 26/27, and \$54,240 in FY 27/28, There is no impact to the General Fund.

ENVIRONMENTAL IMPACT

The proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution / Exhibit A - Sixth Amendment to General Services Agreement Number F001847A

PRESENTER

Chad Hedge, Parking Manager