Agenda Item #13.3
For Council Meeting of: March 18, 2025

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: JEREMY GUNDY, DEPUTY DIRECTOR FIELD SERVICES, PUBLIC WORKS
SUBJECT: APPROVAL OF SECOND AMENDMENT TO BLANKET PURCHASE ORDER 170093 TO INCREASE COMPENSATION WITH SOUTHERN TIRE MART, LLC

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Transportation and Public Works Fleet Division and Finance Departments, that the Council, by resolution, approve the Second Amendment to Blanket Purchase Order (BPO) 170093 for retread tires and services with Southern Tire Mart, LLC, Santa Rosa, California in the amount of $20,000, for a total cumulative amount not to exceed $120,000.

EXECUTIVE SUMMARY

The Transportation and Public Works Department (TPW) Fleet Division has an ongoing need for the purchase of retread tires and related services for the City's fleet and Transit coaches.

BACKGROUND

On August 21, 2023, the Purchasing Agent approved issuance of BPO 170093 for the purchase of retread tires and services to Southern Tire Mart, LLC, Santa Rosa, California, for a two-year term with three (3) one-year term extension options in the amount not to exceed $50,000.

On August 2, 2024, the City Manager approved the First Amendment to increase compensation in the amount of $50,000.

The services and supplies provided under this contract are for the TPW Fleet Division for the purchase of retread tires and related services for the City's fleet and Transit coaches. Related tire services include fixing flat tires, mounting and dismounting tires on various fleet vehicles. Services are required to be provided by a local company due to the on-call service requirements with a minimum response time.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

The additional funding is to cover services through the end of this term. The current contract expires on September 1, 2025. With approval of the additional funds, the cumulative amount of BPO 170093 will be not to exceed $120,000.

Under the City's Purchasing Policy, City Code 3-08-110(C) Award Authority, this modification requires approval by the City Council.

FISCAL IMPACT

Funds for this expense are included in the Fiscal Year 2024-25 adopted budget within the departments that utilize the service as a regular operating expenditure and are expected to be included in subsequent years' budget proposals when presented to the City Council.

ENVIRONMENTAL IMPACT

The Council finds pursuant to CEQA Guidelines Section 15378, the proposed action is not a "project" subject to the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative, the proposed action is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the project may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution

PRESENTER

Jeremy Gundy, Deputy Director Field Services