



**Board of Public Utilities
Meeting Minutes - Final**

Thursday, April 15, 2021

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at approximately 1:30 p.m.

Present 7 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Christopher Grabill, Board Member Mark Walsh, Board Member Mary Watts, and Board Member Glen Wright

Legal Counsel Bob Maddow introduced Karen Donovan as the new Assistant City Attorney who will provide support to Santa Rosa Water and the Board of Public Utilities. Mr. Maddow and Ms. Donovan made brief remarks to the Board.

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

There were no Statements of Abstention from Board Members.

3. STUDY SESSION

3.1 2020 URBAN WATER MANAGEMENT PLAN AND 2020 WATER SHORTAGE CONTINGENCY PLAN

Staff will present an informational session on the requirements of the California Urban Water Management Planning Act and the Water Conservation Act of 2009, including the preparation and submittal of the 2020 Urban Water Management Plan and the 2020 Water Shortage Contingency Plan. The Board may discuss this item and give direction to staff.

Attachments: [Staff Report](#)
[Presentation \(added 4/13/21\)](#)

Presenter: Colin Close, Senior Water Resources Planner

4. MINUTES APPROVAL

4.1 April 1, 2021 - Regular Meeting Minutes.

Attachments: [April 1, 2021 - Regular Meeting Minutes \(added 4/13/21\)](#)

The minutes for April 1, 2021 were received and accepted as submitted.

5. STAFF BRIEFINGS

5.1 ENGINEERING RESOURCES DIVISION OVERVIEW

The Engineering Resources Division provides planning, engineering and information technology support in order to enrich the quality of life to our community. We do this by maintaining and renewing the vital Water infrastructure through utilization of asset management principles, development of the Capital Improvement Program and support of private development with customer service, plan reviews and inspections. The presentation will focus on an overview of the Division functions and highlight ongoing projects and services. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 4/13/21\)](#)

Presenters: Andrew Allen, Supervising Engineer and Jeannine Sarragossa, Department Information Technology Supervisor

5.2 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 4/13/21\)](#)

Presenters: Peter Martin, Deputy Director - Water Resources and Emma Walton, Deputy Director - Regional Water Reuse Operations

6. CONSENT ITEMS

6.1 RESOLUTION - FOURTH AMENDMENT - GENERAL SERVICES AGREEMENT F001686 THATCHER COMPANY OF CALIFORNIA, INC.

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, approve the Fourth Amendment to General Service Agreement F001686 for a one-year extension with no increase in contract unit price, and increase in compensation for the supply and delivery of ferric chloride, as required by the Laguna Treatment Plant, with Thatcher Company of California, Inc., Downey, California, in the amount of \$388,476, for a cumulative total not to exceed \$1,239,833.82.

Attachments: [Staff Report](#)
[BPU Resolution No. 1250](#)

A motion was made by Board Member Wright, seconded by Vice Chair Arnone, Jr., to approve Item 6.1 - RESOLUTION NO. 1250 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES AUTHORIZING THE APPROVAL OF THE FOURTH AMENDMENT TO GENERAL SERVICES AGREEMENT F001686 FOR FERRIC CHLORIDE DELIVERY SERVICES

WITH THATCHER COMPANY OF CALIFORNIA, INC." The motion carried by the following vote:

Yes: 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Walsh, Board Member Watts and Board Member Wright

6.2 MOTION - AB 1434 (FRIEDMAN) INDOOR RESIDENTIAL WATER USE STANDARDS-LETTER OF OPPOSITION

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board, by motion, make a recommendation to City Council that they authorize the Mayor to sign a letter opposing AB 1434 (Friedman): Indoor Residential Water Use Standards.

Attachments: [Staff Report](#)
[Attachment 1 Draft Letter of Opposition](#)
[Attachment 2 AB 1434](#)

A motion was made by Board Member Wright, seconded by Vice Chair Arnone, Jr., to make a recommendation to City Council that they authorize the Mayor to sign a letter opposing AB 1434 (Friedman): Indoor Residential Water Use Standards. The motion carried by the following vote:

Yes: 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Walsh, Board Member Watts and Board Member Wright

7. REPORT ITEMS

7.1 REPORT - FY 2021/22 WATER AND LOCAL WASTEWATER OPERATIONS AND MAINTENANCE AND CAPITAL IMPROVEMENT BUDGETS - RECOMMENDATION TO CITY COUNCIL

BACKGROUND: Santa Rosa Water manages the City of Santa Rosa's water and wastewater enterprise funds under the general policy authority and direction of the Board of Public Utilities (BPU) per the City Charter. The BPU annually recommends a proposed fiscal year water and local wastewater budget to the City Council to be included in the annual City budget adoption.

RECOMMENDATION: It is recommended by Santa Rosa Water staff and the Board of Public Utilities Budget Subcommittee that the Board of Public Utilities, by resolution, recommend that the City Council approve the Fiscal Year 2021/22 Water Fund and Local Wastewater Fund operation, maintenance and capital expenditure appropriation requests.

Attachments: [Staff Report](#)
[BPU Resolution No. 1251](#)
[Presentation \(added 4/13/21\)](#)

Presenter: Kimberly Zunino, Deputy Director - Water Administration

A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Walsh, to approve Item 7.1 - RESOLUTION NO. 1251 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES RECOMMENDING THAT THE SANTA ROSA CITY COUNCIL APPROVE THE PROPOSED FISCAL YEAR 2021/22 SANTA ROSA WATER OPERATING, MAINTENANCE AND CAPITAL IMPROVEMENT BUDGETS FOR THE WATER FUND AND THE LOCAL WASTEWATER FUND." The motion carried by the following vote:

Yes: 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Walsh, Board Member Watts and Board Member Wright

7.2 REPORT - FY2021/22 REGIONAL WATER REUSE SYSTEM OPERATING AND MAINTENANCE, CAPITAL IMPROVEMENT, AND DEBT SERVICE BUDGET AND ALLOCATION OF COSTS - RECOMMENDATION TO CITY COUNCIL

BACKGROUND: The Regional Water Reuse System, managed by the Santa Rosa Water serves five member agencies (Santa Rosa, Rohnert Park, Sebastopol, Cotati, and the Sonoma County South Park Sanitation District, each hereinafter referred to as "User Agency" or collectively as "User Agencies"). The Operating Agreement (Agreement) between the User Agencies requires that Santa Rosa Water annually prepare a Preliminary Budget and Allocation of Costs for the Regional Water Reuse System and notify the User Agencies of these costs by May 1st of each year. The Board annually recommends the proposed fiscal year Preliminary Budget and Allocation of Costs for the Regional Water Reuse System to the City Council to be included in the annual City budget adoption.

The Regional Operations and Maintenance (O&M) Fund budget request is \$35,984,777, the Regional cash-funded Capital Improvement Program (CIP) is \$8,000,000 and the Regional debt service due is \$24,647,974.

RECOMMENDATION: It is recommended by Santa Rosa Water Staff, the Subregional Technical Advisory Committee, and the Board of Public Utilities Budget Subcommittee that the Board of Public Utilities, by resolution, recommend that the City Council approve the Preliminary 2021/22 Regional Water Reuse System Operating and Maintenance, Capital Improvement, and Debt Service Budget and Allocation of Costs for the purpose of notifying the participating Regional Water Reuse User Agencies of their allocation of such costs by May 1, 2021.

Attachments: [Staff Report](#)
[BPU Resolution No. 1252](#)
[Presentation \(added 4/13/21\)](#)

Presenter: Kimberly Zunino, Deputy Director - Water Administration

A motion was made by Board Member Watts, seconded by Board Member Walsh, to approve Item 7.2 - RESOLUTION NO. 1252 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES RECOMMENDING THAT THE SANTA ROSA CITY COUNCIL APPROVE THE PRELIMINARY FISCAL YEAR 2021/22 REGIONAL WATER REUSE SYSTEM OPERATING AND MAINTENANCE, CAPITAL IMPROVEMENT AND DEBT SERVICE BUDGET AND THE PROPOSED ALLOCATION OF COSTS." The motion carried by the following vote:

Yes: 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Walsh, Board Member Watts and Board Member Wright

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE.

9. REFERRALS - NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

11. SUBCOMMITTEE REPORTS

Board Member Watts reported the Water Conservation Subcommittee met on April 6, 2021. Staff provided an update on the Urban Water Management Plan (UWMP) which will be presented to the City Council in Study Session on April 27, 2021. Staff also provided information on activities for Water Awareness Month (May) and a grant opportunity from the U.S. Bureau of Reclamation. The subcommittee reviewed and approved the recipients of this year's Water-Use Efficiency Awards.

12. BOARD MEMBER REPORTS - NONE.

13. DIRECTORS REPORTS

Jennifer Burke, Director, announced the third and final video in the Value of Water campaign has been released and is entitled, "Our Water Story and Investing in Our Infrastructure." She shared that FEMA reimbursements for all Water projects has been requested and approximately \$5.6 million has been received, so far. She acknowledged the work of staff on the Cityworks implementation and noted it is ensuring people and processes are in place to optimize and maintain the City's assets. She announced the

Farmers Lane Wells were started at the beginning of April and are currently at peak production.

14. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 3:37 p.m. The next regular meeting of the Board of Public Utilities is scheduled for May 6, 2021.

Approved on: May 6, 2021

_____/S/_____
Roberta Atha, Recording Secretary