



**Long-Term Financial Policy and Audit
Subcommittee
Regular Meeting Minutes - Draft**

Thursday, February 12, 2026

4:00 PM

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Member Okrepkie at 4:04 PM.

Present: 3 - Mark Stapp, Caroline Bañuelos, and Jeff Okrepkie

Also present: Chief Financial Officer Scott Wagner, City Attorney Teresa Stricker, Budget & Financial Analysis Manager Veronica Conner, Fire Chief Scott Westrope, Fire Administrative Analyst Sara Roberts, Communications & Intergovernmental Relations Officer Misti Wood.

2. REMOTE PARTICIPATION UNDER THE BROWN ACT (Gov. Code § 54953.8)

3. PUBLIC COMMENTS

Janice Karrman spoke on meeting times and public engagement.

4. APPROVAL OF MINUTES

Attachments: [Regular Meeting Minutes January 29, 2026 Draft](#)

Approved as submitted.

5. SCHEDULED ITEMS

**5.1. COMMUNICATIONS & INTERGOVERNMENTAL RELATIONS OFFICE
FINANCIAL UPDATE**

Presenter: Misti Wood, Communications & Intergovernmental Relations Officer

Purpose: The Communications & Intergovernmental Relations Office will present a performance review to the Committee, comparing the Fiscal Year 2024-25 budget against actual results. The review will detail staffing allocations, costs for services and supplies, and revenues.

Recommendation: Information

Attachments: [Presentation](#)

The subcommittee discussed the presentation.

received and filed

5.2. FIRE DEPARTMENT FINANCIAL UPDATE

Presenter: Scott Westrope, Fire Chief

Purpose: The Fire Department will present a performance review to the Committee, comparing the Fiscal Year 2024-25 budget against actual results. The review will detail staffing allocations, costs for services and supplies, and revenues.

Recommendation: Information

Attachments: [Presentation](#)

The subcommittee discussed the presentation.
Janice Karrman spoke on a non-agenda related matter.

received and filed

6. FUTURE AGENDA ITEMS

The next regular meeting on March 12, 2026 at 4:00 PM will be cancelled. The next regular meeting will be scheduled for the following week.

7. ADJOURNMENT

The meeting was adjourned by Chair Stapp at 5:29 PM.

Approved on:

Victoria Luna

Recording Secretary