

# **FY 2016-17**

# **Budget Hearing**

**June 14, 2016**

# Agenda

- Council Goals and Priorities
- Citywide Proposed Budget Overview
- General Fund Proposed Budget Overview
- Measure O General Fund Baseline and Measure O Fund Proposed Budget
- FTE Staff Summary
- Long Range Financial Plan
- Department's Proposed Budgets

# City Council Goals

GOAL	TITLE
1	Create a Strong, Sustainable Economic Base
2A	Promote a City Organization that is Service-Sustainable and Maintains Employee Morale
2B	Financial Sustainability
3	Provide Leadership for Environmental Initiatives
4	Maintain and Enhance our City's Cultural, Historical, and Recreational Assets
5	Improve Partnerships between Neighborhoods, Community Organizations, Schools, and the City to Support and Promote Thriving, Inclusive, and Diverse Neighborhoods
6	Commit to Making Santa Rosa a Healthy Community where People Feel Safe to Live, Work, and Play

# City Council Priorities

## Tier 1: Underway and Receiving Highest Attention

1.1	Reduce Homelessness through a comprehensive strategy
1.2	Develop a comprehensive housing strategy – “Housing for All,” including: Increase housing (Citywide – market rate/workforce/affordable) Attract housing – downtown and transit-oriented Address rent stabilization
1.3	Create a plan to address infrastructure and deferred maintenance throughout the community
1.4	Pursue current opportunities for medical marijuana, cannabis cultivation, laboratory, and employment development. Prepare for impacts of legalized marijuana
1.5	Complete Roseland annexation and move to implementation

# City Council Priorities

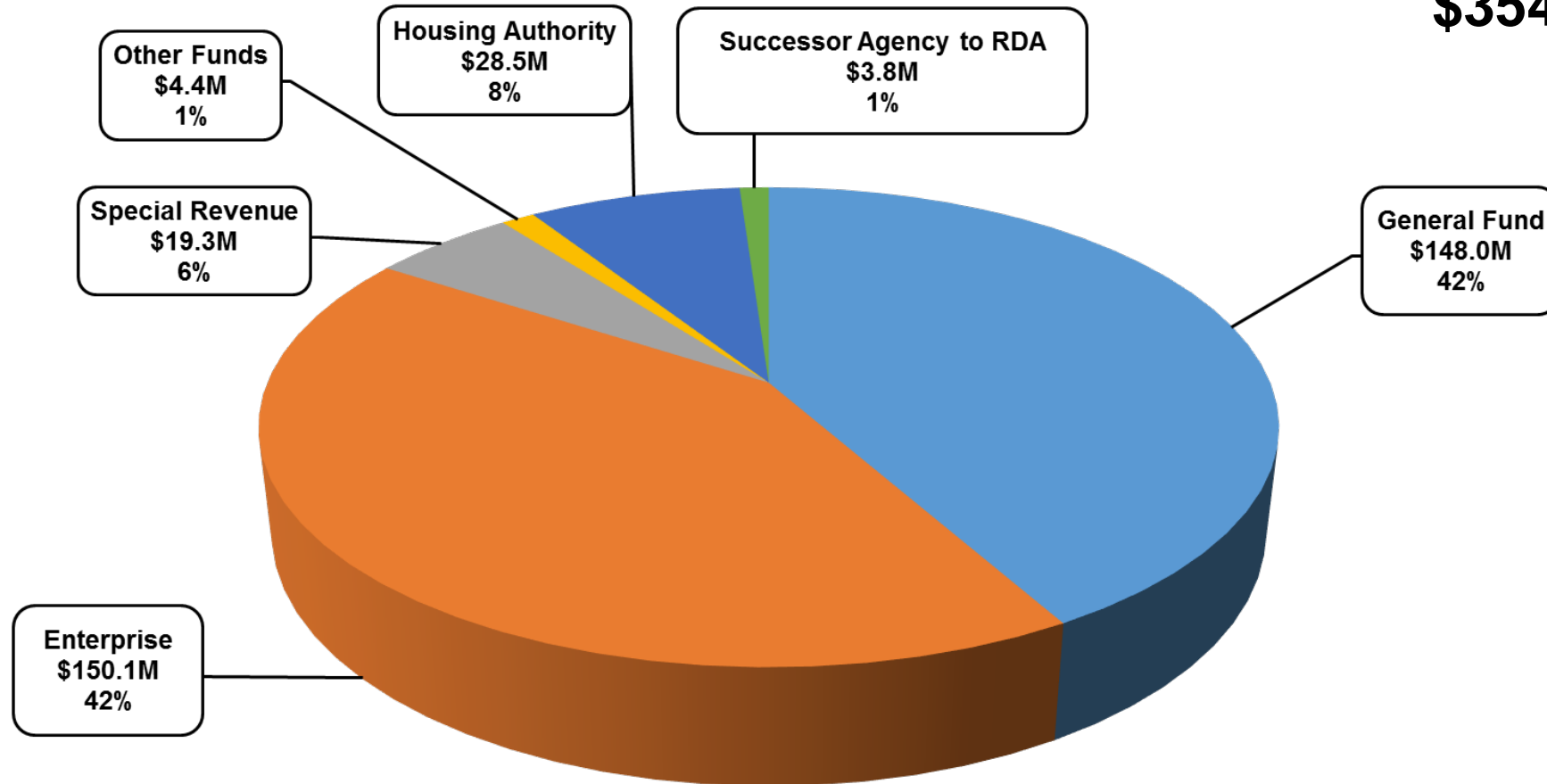
## Tier 2: Also underway, with attention as resources permit

- |      |   |
|------|---|
| 2.1  | <b>Implement Rental Inspection Program</b>                                |
| 2.2  | <b>Ensure long-term revenue stability (Measures O and P)</b>              |
| 2.3  | <b>Support SMART Train – Connectivity: transit oriented development</b>   |
| 2.4  | <b>Southeast Greenway</b>   |
|      |   |
| 2.5  | Attract businesses with well-paying jobs                                  |
| 2.6  | Complete the reunification of Courthouse Square                           |
| 2.7  | Develop an emergency preparedness strategy – including vulnerable targets |
| 2.8  | Implement Open Government Report  |
| 2.9  | Implement Participatory Budgeting   |
| 2.10 | Rebuild our services (internal and external)                              |
| 2.11 | Create a searchable City website  |
| 2.12 | Focus on youth and gang violence  |

# Citywide Proposed Budget Overview

# FY 2016-17 Citywide Revenues by Fund

Total Citywide Revenues = **\$354.1M**



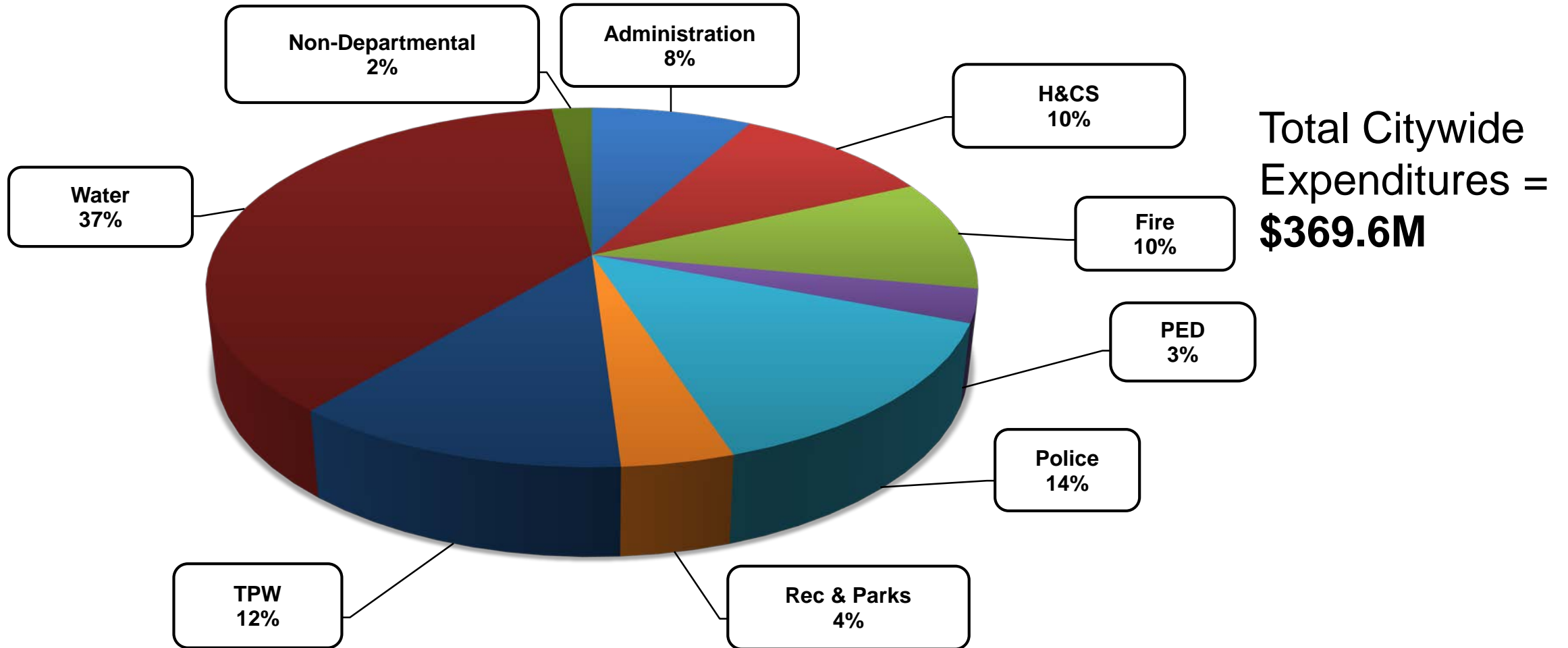
# FY 2016-17 Citywide Expenditures by Department (in millions)

Department	General Fund	Other Funds	Total
Administration*	\$18.4	\$12.1	\$30.5
Housing & Community Services	1.3	34.4	35.7
Fire	34.8	3.0	37.8
Planning & Economic Development	8.3	1.0	9.3
Police	47.8	4.3	52.1
Recreation & Parks	13.2	2.5	15.7
Transportation & Public Works	16.5	27.4	43.9
SR Water	0.3	134.9	135.2
Non-Departmental	4.6	4.8	9.4
<b>Total FY 2016-17 Proposed Budget</b>	<b>\$145.2</b>	<b>\$224.4</b>	<b>\$369.6</b>
Total FY 2015-16 Adopted Budget	\$136.7	\$220.0	\$356.7

\*Administration includes: City Council, City Manager's Office, Office of Community Engagement, City Attorney's Office, Human Resources and Finance.



# FY 2016-17 Citywide Expenditures by Department



\*Administration includes: City Council, City Manager's Office, Office of Community Engagement, City Attorney's Office, Human Resources and Finance.

# FY 2016-17 Citywide Expenditures by Fund Type (in millions)

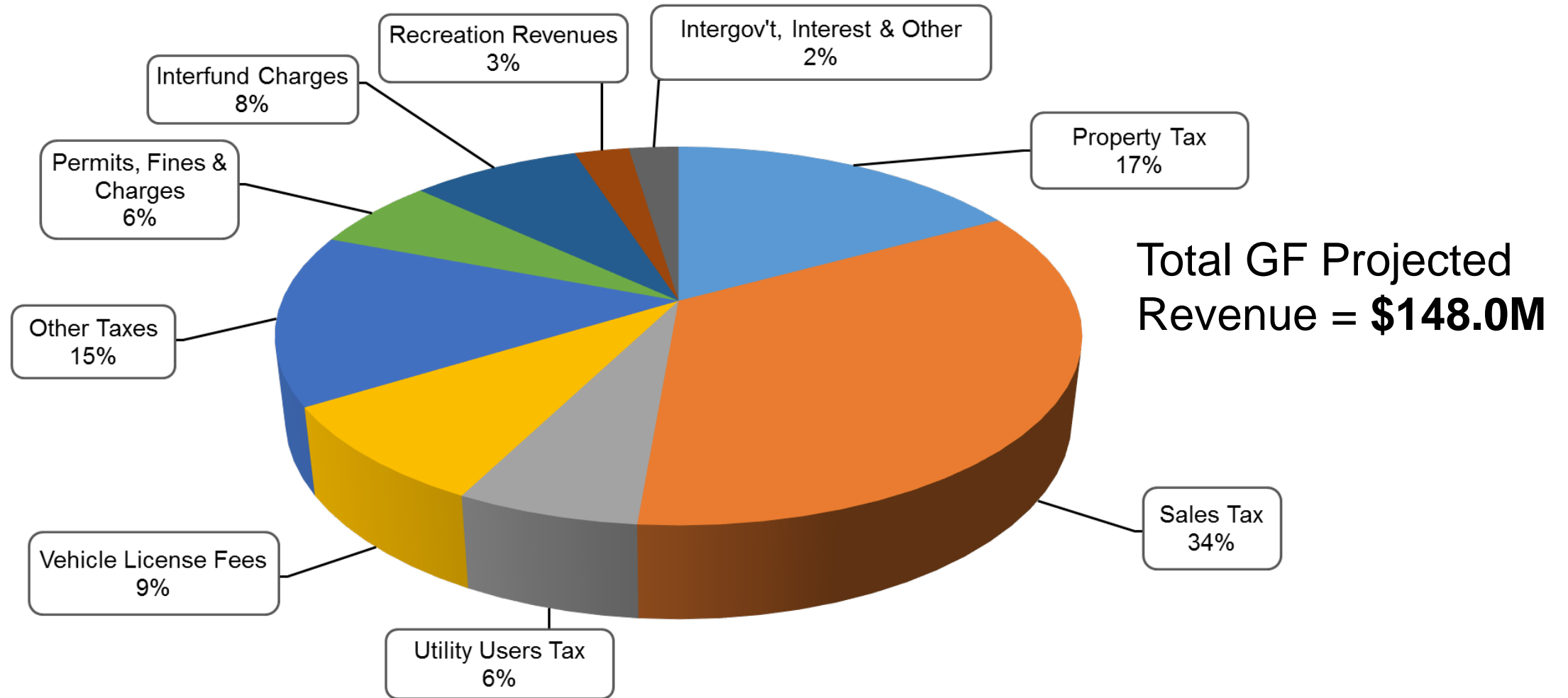
Fund Type	2015-16 Adopted Budget	2016-17 Proposed Budget	\$ Change	% Change
General Fund	\$136.7	\$145.2	\$8.5	6.2%
Enterprise (non-CIP)	126.5	124.4	-2.1	-1.7%
Enterprise (CIP)	33.2	30.6	-2.6	-7.8%
Non-Enterprise (CIP)	10.1	15.6	5.5	54.5%
Special Revenue	11.6	12.4	0.8	6.9%
Other Funds	5.3	5.2	-0.1	-1.9%
Housing Authority	27.6	32.4	4.8	17.4%
Successor Agency to RDA	5.7	3.8	-1.9	-33.3%
<b>Total</b>	<b>\$356.7</b>	<b>\$369.6</b>	<b>\$12.9</b>	<b>3.6%</b>
Operations (net of CIP)	\$313.4	\$323.4	\$10.0	3.2%
CIP only	43.3	46.2	2.9	6.7%

# General Fund Proposed Budget Overview

# FY 2016-17 General Fund Revenues by Category (in millions)

Category	2015-16 Adopted Budget	2016-17 Proposed Budget	\$ Change	% Change
Property Tax	\$23.8	\$25.2	\$1.4	5.9%
Sales Tax	44.7	50.8	6.1	13.6%
Utility Users Tax	9.1	9.1	-	0.0%
Vehicle License Fees	12.0	12.8	0.8	6.7%
Other Taxes	19.5	21.7	2.2	11.3%
Permits, Fines & Charges	10.0	9.0	-1.0	-10.0%
Interfund Charges	12.1	12.0	-0.1	-0.8%
Recreation Revenues	3.8	3.9	0.1	2.6%
Intergov't, Interest & Other	3.8	3.5	-0.3	-7.9%
<b>Total</b>	<b>\$138.8M</b>	<b>\$148.0M</b>	<b>\$9.2M</b>	<b>6.6%</b>

# FY 2016-17 General Fund Revenues by Category

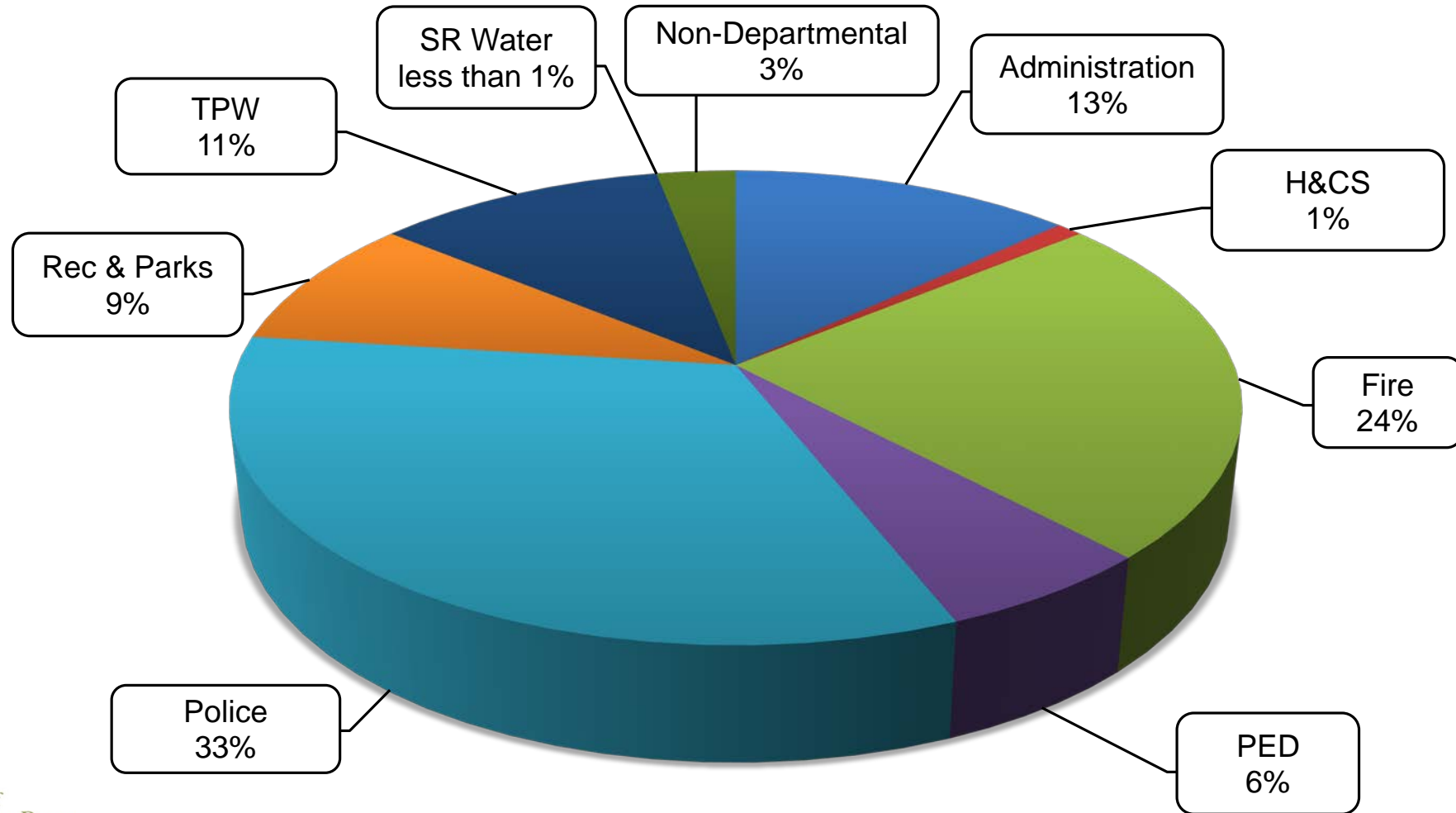


# FY 2016-17 General Fund Expenditures by Department (in millions)

Department	2015-16 Adopted Budget	2016-17 Proposed Budget	\$ Change	% Change
Administration*	\$16.5	\$18.4	\$1.9	11.5%
Housing & Community Services	0.0	1.3	1.3	n/a
Fire	32.4	34.8	2.4	7.4%
Planning & Economic Develop.	5.3	8.3	3.0	56.6%
Police	46.9	47.8	0.9	1.9%
Recreation & Parks	16.8	13.2	-3.6	-21.4%
Transportation & Public Works	14.0	16.5	2.5	17.9%
SR Water (Storm Water GF only)	0.3	0.3	--	--
Non-Departmental	4.5	4.6	0.1	2.2%
<b>Total</b>	<b>\$136.7M</b>	<b>\$145.2M</b>	<b>\$8.5M</b>	<b>6.2%</b>

\*Administration includes: City Council, City Manager's Office, Office of Community Engagement, City Attorney's Office, Human Resources and Finance.

# FY 2016-17 General Fund Expenditures by Department



Total GF Expenditures = **\$145.2M**

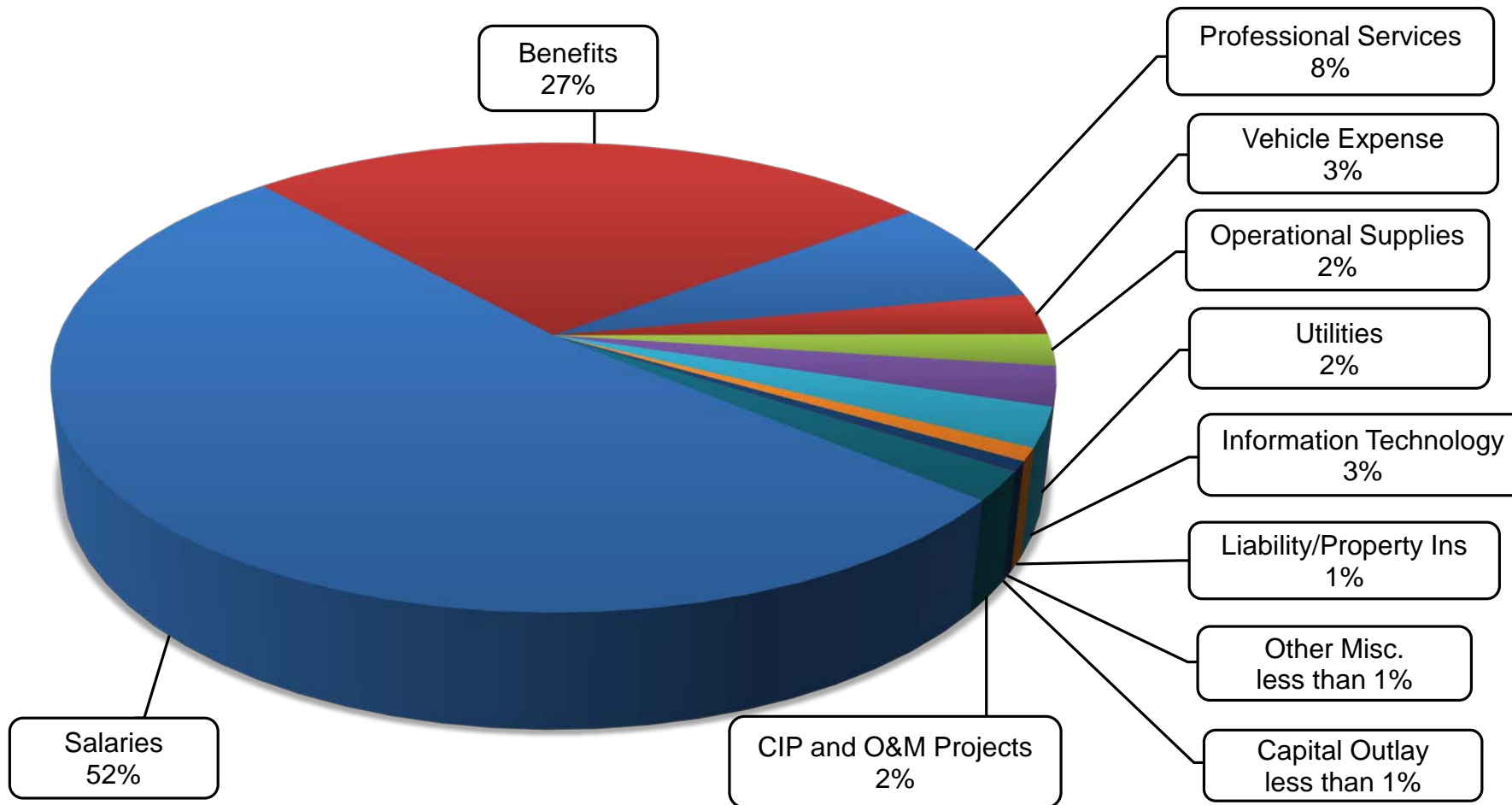
# FY 2016-17 General Fund Expenditures by Category (in millions)

Category	2015-16 Adopted Budget	2016-17 Proposed Budget	\$ Change	% Change
Salaries	\$71.5	\$74.9	\$3.4	4.8%
Benefits	36.0	39.9	3.9	10.8%
Professional Services	10.0	10.9	0.9	9.0%
Vehicle Expense	3.9	4.0	0.1	2.6%
Operational Supplies	3.0	3.2	0.2	6.7%
Utilities	3.7	3.4	-0.3	-8.1%
Information Technology	3.7	3.8	0.1	2.7%
Liability/Property Insurance	1.2	1.4	0.2	16.7%
Other Miscellaneous	0.8	1.2	0.4	50.0%
Capital Outlay	0.1	0.1	--	--
CIP and O&M Projects	2.8	2.4	-0.4	-14.3%
<b>Total</b>	<b>\$136.7M</b>	<b>\$145.2M</b>	<b>\$8.5M</b>	<b>6.2%</b>



# FY 2016-17 General Fund Expenditures by Category

Total GF Expenditures = **\$145.2M**



# Proposed Changes to Budget Since Study Session

- Housing Action Plan Initiative (\$3M)
- Neighborhood Streets Program (\$3M)
- Additional Funding for Samuel Jones Hall (\$100K)

# Total General Fund Contributions to Homeless Services and Affordable Housing

	Proposed Budget FY 2016-17
Homeless Services	443,491
Fair Housing	36,000
Affordable Housing	256,471
<b>Total RPTT Transfer of 20%</b>	<b>\$735,962</b>
<b>Additional General Fund Contributions to Homeless Services</b>	<b>\$787,000</b>
<b>Additional General Fund Contribution to Housing Incentive Program</b>	<b>\$3,000,000</b>
<b>Total General Fund Contribution</b>	<b>\$4,522,962</b>

# RPTT Transfer from General Fund

	%	\$ Amount
FY 2016-17 Proposed RPTT Revenue Budget		\$3,679,812
Transfer Amount per Policy	20%	\$735,962
<b>5% of RPTT Funding</b>		<b>\$183,991</b>

# FY 2016-17 General Fund Summary

(in millions)

Transfers IN	
Gas Tax	\$1.88M
Measure M	\$235K
Traffic Safety	\$400K
Consumer Protection Acct-Trust Fund	\$237K
Various	<\$40K
<b>Total Transfers IN</b>	<b>\$2.8M</b>

Transfers OUT	
CIP	\$1.85M
Homeless Services & Affordable Housing	\$1.69M
Parking Enforcement	\$1.00M
COPs Debt Service	\$501K
Information Technology	\$363K
Various	<\$100K
<b>Total Transfers OUT</b>	<b>\$5.5M</b>

	Proposed Budget 2016-17
<b>Estimated Fund Balance 6/30/16</b>	<b>\$32.1M</b>
Revenue	\$148.0
Transfers In	2.8
<b>Total</b>	<b>\$150.8</b>
Expenditures	145.2
Transfers Out	5.5
<b>Total</b>	<b>\$150.7</b>
<b>Surplus / (Deficit)</b>	<b>\$0.1M</b>
<b>Use of Unassigned Fund Balance</b>	<b>&lt;\$6.0M&gt;</b>
<b>Estimated Fund Balance 6/30/17</b>	<b>\$26.2M*</b>

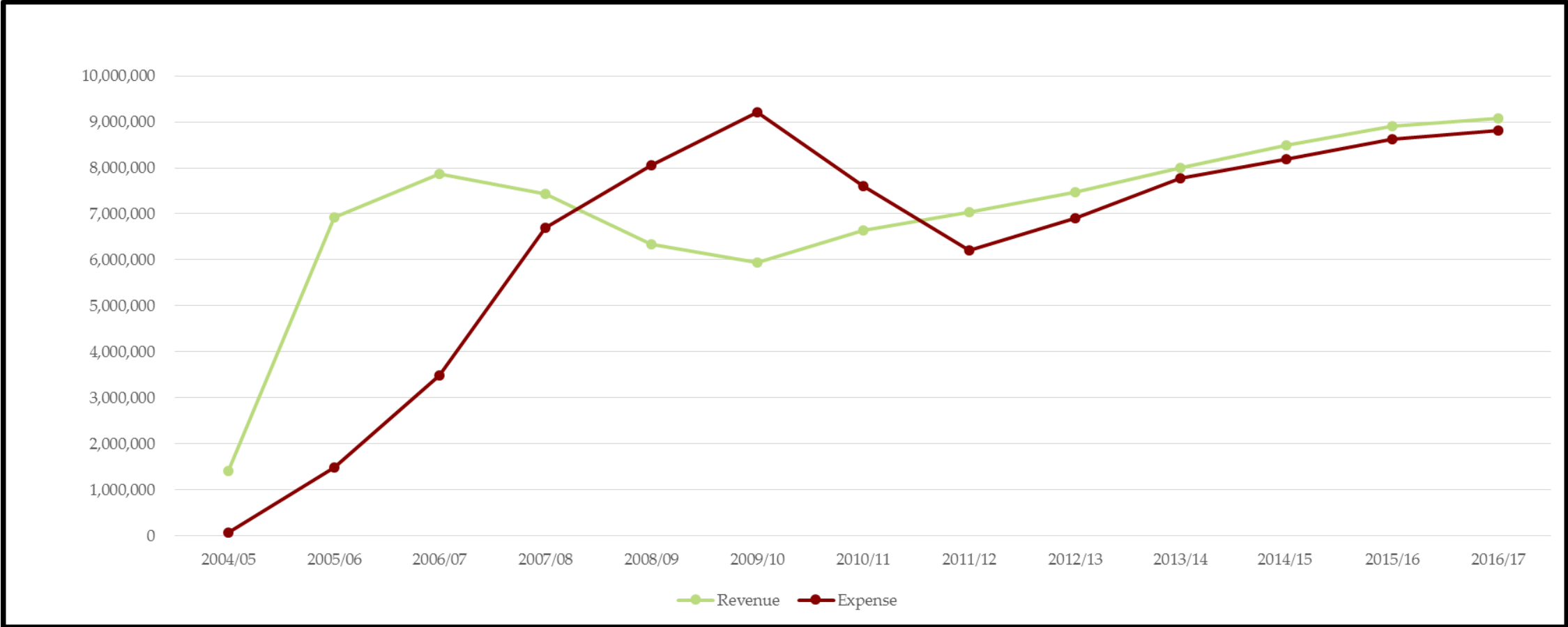
\*17% Reserve Policy equals \$24.7M; Est. Fund Bal @ 6/30/17 is \$1.5M over Policy.

# **Measure O General Fund Baseline and Measure O Fund Proposed Budget**

# General Fund Baseline Calculation

	FY 2015-16	CPI	FY 2016-17
<b>POLICE</b>			
Baseline	\$45,747,056	2.7%	\$46,982,227
Adopted Budget	46,906,247		47,784,655
<b>Over/(Under) Baseline</b>	<b>\$1,159,191</b>		<b>\$802,428</b>
<b>FIRE</b>			
Baseline	\$27,120,035	2.7%	\$27,852,276
Adopted Budget	32,416,891		34,827,082
<b>Over/(Under) Baseline</b>	<b>\$5,296,856</b>		<b>\$6,974,806</b>
<b>VIOLENCE PREVENTION</b>			
Baseline	\$554,760	2.7%	\$569,739
Adopted Budget	571,153		591,387
<b>Over/(Under) Baseline</b>	<b>\$16,393</b>		<b>\$21,648</b>

# Measure O Fund Historical Revenue & Expenditures





# Measure O Fund Historical Revenue & Expenditures

FY	Revenue	% Change	Expense	% Change
2004/05	1,411,357		64,641	
2005/06	6,915,703		1,491,802	
2006/07	7,864,900	13.73%	3,484,969	133.61%
2007/08	7,425,625	-5.59%	6,693,820	92.08%
2008/09	6,343,614	-14.57%	8,060,102	20.41%
2009/10	5,944,255	-6.30%	9,213,167	14.31%
2010/11	6,637,650	11.66%	7,602,690	-17.48%
2011/12	7,037,140	6.02%	6,213,592	-18.27%
2012/13	7,476,159	6.24%	6,898,922	11.03%
2013/14	8,008,874	7.13%	7,774,192	12.69%
2014/15	8,489,408	6.00%	8,182,387	5.25%
2015/16	8,928,703	5.17%	8,618,866	5.33%
2016/17	9,071,040	1.59%	8,816,317	2.29%

# Measure O Fund

## Proposed FY 2016-17 Budget

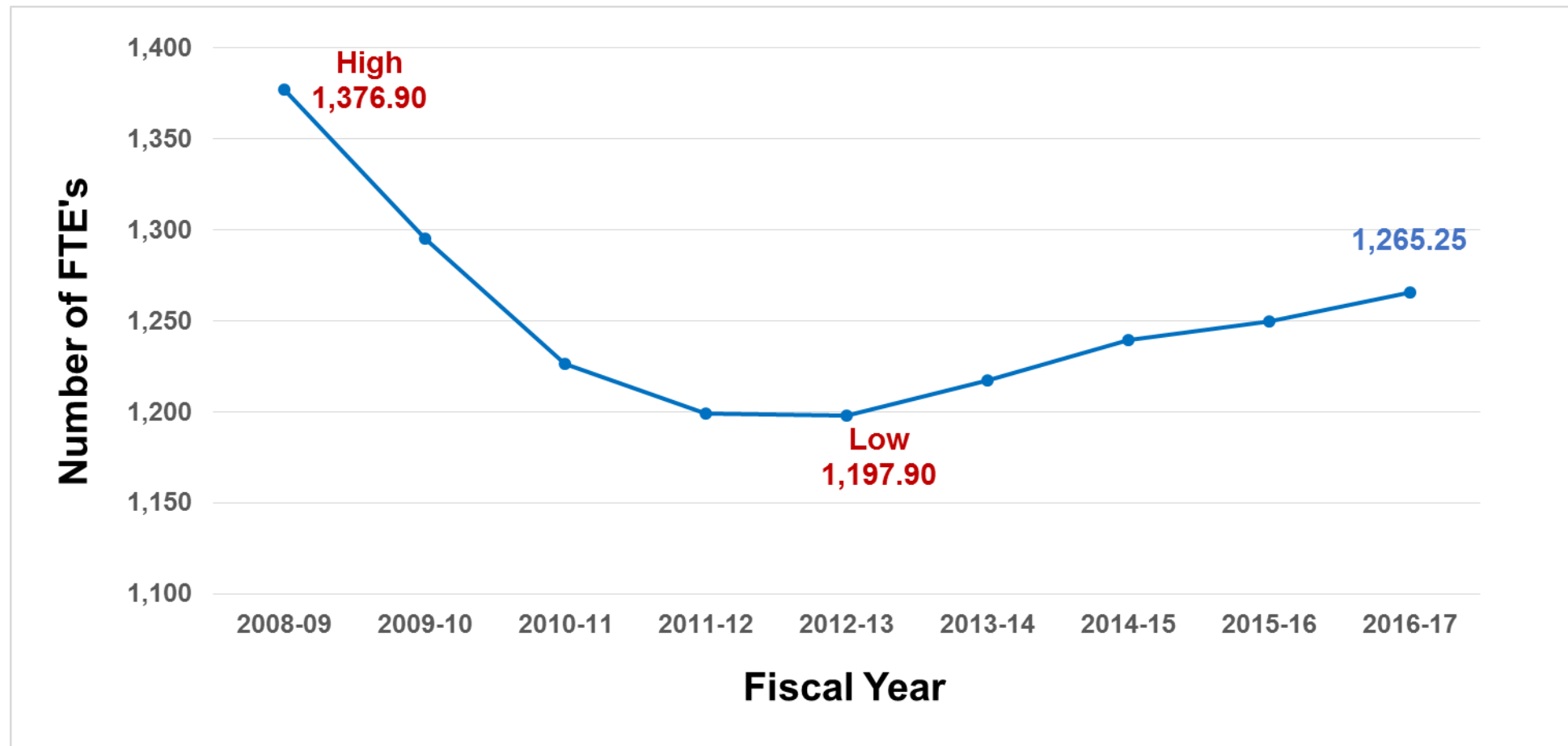
			Violence Prevention		
			Community	Recreation	
	<u>Police</u>	<u>Fire</u>	<u>Engagement</u>	<u>&amp; Parks</u>	<u>Combined</u>
<b><u>Revenues</u></b>					
Sales Tax - Measure O	3,620,486	3,620,486	1,810,243		9,051,215
Contributions			5,000		5,000
Interest	<u>3,277</u>	<u>8,214</u>	<u>3,334</u>		<u>14,825</u>
<b>Total Revenues</b>	<b>3,623,763</b>	<b>3,628,700</b>	<b>1,818,577</b>		<b>9,071,040</b>
<b><u>Expenditures</u></b>					
Salaries	(2,121,097)	(1,557,518)	(340,741)	(435,976)	(4,455,332)
Benefits	(1,280,240)	(979,633)	(142,017)	(127,041)	(2,528,931)
Service & Supplies	(193,024)	(69,631)	(170,147)	(92,889)	(525,691)
CHOICE Grant Program			(650,110)		(650,110)
Administration	(115,410)	(115,410)	(28,853)	(28,853)	(288,526)
O&M /Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Expenditures</b>	<b>(3,709,771)</b>	<b>(2,722,192)</b>	<b>(1,331,868)</b>	<b>(684,759)</b>	<b>(8,448,590)</b>
Transfer out for Fire Station Capital Lease		<u>(367,727)</u>			<u>(367,727)</u>
<b>Revenue Over Expense</b>	<b><u>(86,008)</u></b>	<b><u>538,781</u></b>		<b><u>(198,050)</u></b>	<b><u>254,723</u></b>

# FTE Staff Summary

# Authorized FTE Staff Summary

All Departments	FY 2015-16	FTE Change	FY 2016-17
<b>Total FTE's</b>	<b>1,249.65</b>	<b>15.60</b>	<b>1,265.25</b>

# Citywide FTE's by Fiscal Year



# FY 2016-17 General Fund Position Change Detail

Dept.	Position Title	FTE
Various	Approved Mid-Year 2015-16 positions	4.00
CAO	Deputy City Attorney	1.00
CAO	Senior Administrative Assistant	1.00
H&CS	Deputy Director	1.00
R&P	Reclass Recreation Coordinator to Arts Coordinator	--
R&P	Administrative Secretary	-1.00
R&P	Facilities Attendant	1.00
R&P	Recreation Specialist (2 positions from 0.5 to 0.8)	0.60
R&P	Recreation Coordinator (0.75 to 1.00)	0.25

# FY 2016-17 General Fund Position Change Detail

Dept.	Position Title	FTE
PED	City Planner	1.00
PED	Administrative Service Officer	1.00
Police	Field and Evidence Technician	-1.00
Police	Marketing & Outreach Coordinator	0.50
Police	Police Technician (0.75 to 1.00)	0.25
TPW	Reclass Civil Engineering Technician III to Quality Control Associate	--
TPW	Reclass Traffic Signal Technician to Senior Traffic Signal Technician	--
Water	Natural Resource Specialist (Storm Water)	1.00
	<b>Total General Fund FTE Changes</b>	<b>10.60</b>

# FY 2016-17 Non-General Fund Position Change Detail

Dept.	Position Title	FTE
IT	Technology Application Specialist (Mid-Year 2015-16)	2.00
Finance	Parking Operational Aide	-2.00
HR	Risk Management Analyst	1.00
H&CS	H&CS Technician (2 positions from 0.50 to 1.0)	1.00
Water	Senior Programmer/Analyst	1.00
Water	Supervising Engineer	1.00
Water	Environmental Compliance Officer	1.00
	<b>Total Non-General Fund FTE Changes</b>	<b>5.00</b>



# Long Range Financial Plan

# Long Range Financial Plan

(in millions)

	Budget FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Revenue	\$148.0	\$146.8	\$147.8	\$143.8	\$146.6	\$149.4	\$152.4	\$155.4	\$158.5	\$161.6
Transfers In	2.8	2.8	2.8	2.7	2.6	2.6	2.6	2.6	2.6	2.6
<b>Total</b>	<b>\$150.8</b>	<b>\$149.6</b>	<b>\$150.6</b>	<b>\$146.5</b>	<b>\$149.2</b>	<b>\$152.0</b>	<b>\$155.0</b>	<b>\$158.0</b>	<b>\$161.1</b>	<b>\$164.2</b>
Expenditures	145.2	148.4	152.6	156.8	159.9	163.2	166.1	169.0	172.0	175.1
Transfers Out	5.5	5.2	5.3	5.3	5.4	5.4	5.5	5.5	5.6	5.6
<b>Total</b>	<b>\$150.7</b>	<b>\$153.6</b>	<b>\$157.9</b>	<b>\$162.1</b>	<b>\$165.3</b>	<b>\$168.6</b>	<b>\$171.6</b>	<b>\$174.5</b>	<b>\$177.6</b>	<b>\$180.7</b>
<b>Surplus / (Deficit)</b>	<b>\$0.1</b>	<b>-\$4.0</b>	<b>-\$7.3</b>	<b>-\$15.6</b>	<b>-\$16.1</b>	<b>-\$16.6</b>	<b>-\$16.6</b>	<b>-\$16.5</b>	<b>-\$16.5</b>	<b>-\$16.5</b>

# Questions / Comments

# Department's Proposed Budgets

# Department Review Schedule

- Administrative Departments:
  - City Council
  - Community Promotions
  - City Manager's Office
  - Office of Community Engagement
  - City Attorney's Office
  - Human Resources
  - Finance / Non-Departmental

- Information Technology
- Planning & Economic Development
- Recreation & Parks
- Fire Department
- Police Department
- Housing & Community Services
- Transportation & Public Works
- Santa Rosa Water
- Capital Improvement Program

# **City Council FY 2016-17 Proposed Budget**

# Budget Highlights

- Council's overall budget shows an increase of \$465K. Primarily due to the general election costs to be incurred in November of 2016.
  - Professional Services increases include:
    - \$255K for 2 possible Ballot Measures
    - \$195K for City Council Election
  - Other Misc. increase of \$30K for print services
- There were slight increases in Salaries and Benefits attributed to the cost of a Police Officer attending every Council meeting to provide needed security.



# City Council Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Council Members' Salaries	72,000	72,000	-	0.0%
Non-Council Member's Salaries	42,143	58,000	15,857	37.6%
<b>Total Salaries</b>	<b>114,143</b>	<b>130,000</b>	<b>15,857</b>	<b>13.9%</b>
Council Members' Benefits	122,158	153,951	31,793	26.0%
Non-Council Member's Benefits	24,396	31,714	7,318	30.0%
<b>Total Benefits</b>	<b>146,554</b>	<b>185,665</b>	<b>39,111</b>	<b>26.7%</b>
Professional Services	274,461	631,311	356,850	130.0%
Vehicle Expenses	1,000	1,000	0	0.0%
Utilities	5,000	5,300	300	6.0%
Operational Supplies	8,500	9,000	500	5.9%
Information Technology	37,051	41,652	4,601	12.4%
Other Miscellaneous	106,000	154,200	48,200	45.5%
<b>Total</b>	<b>692,709</b>	<b>1,158,128</b>	<b>465,419</b>	<b>67.2%</b>

# Community Promotions Funding Request

Requests	FY 2016-17 Recommended Funding		
	Cash	City Services	Total Request
Holiday Horse & Carriage Rides in RR Sq	\$2,700	\$360	\$3,060
Human Race	\$0	\$4,189	\$4,189
Jack London Festival of the Arts	\$1,856	\$0	\$1,856
Levi Leipheimers King Ridge Granfondo	\$0	\$16,075	\$16,075
Luther Burbank Rose Parade	\$2,850	\$12,650	\$15,500
Matsuri Japanese Arts Festival	\$1,000	\$3,150	\$4,150
Santa Rosa Downtown Market	\$0	\$24,000	\$24,000
Santa Rosa Red, White & BOOM!	\$0	\$20,075	\$20,075
Shakespeare in the Cannery	\$5,884	\$1,616	\$7,500
Sonoma County Art Trails	\$5,000	\$0	\$5,000
SR Symphony Downtown Performances	\$2,500	\$0	\$2,500
The Imaginists	\$7,000	\$150	\$7,150
West End Farmer's Market	\$8,400	\$0	\$8,400
Winterblast	\$3,750	\$1,795	\$5,545
<b>TOTALS</b>	<b>\$40,940</b>	<b>\$84,060</b>	<b>\$125,000</b>

# City Council Expenditures by Fund

<b>Expenditures by Fund</b>	<b>2015-16 Budget</b>	<b>2016-17 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
General Fund	692,709	1,158,128	465,419	67.2%
<b>Total</b>	<b>692,709</b>	<b>1,158,128</b>	<b>465,419</b>	<b>67.2%</b>

# Questions / Comments

# **City Manager's Office FY 2016-17 Proposed Budget**

# Budget Highlights

- The Violence Prevention Partnership and Community Engagement programs moved from the City Manager's Office to a new department, reducing the CMO budget by 7.0 FTEs and \$1.9M.
- The remaining City Manager programs, Administration and City Clerk, saw minor budgetary changes in Professional Services:
  - Increase of \$72,000 for a new contract with a Police Department Auditor.
  - Decrease of \$65,000 due to high-level recruitments now being overseen Human Resources.

# City Manager's Office Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	1,530,327	1,064,611	(465,716)	-30.4%
Benefits	592,861	438,499	(154,362)	-26.0%
Professional Services	870,780	237,370	(633,410)	-72.7%
Vehicle Expenses	500	500	0	0.0%
Utilities	4,600	3,744	(856)	-18.6%
Operational Supplies	77,950	39,000	(38,950)	-50.0%
Information Technology	115,512	86,287	(29,225)	-25.3%
Other Miscellaneous	107,683	114,922	7,239	6.7%
Subrecipient Funding	30,000	0	(30,000)	-100.0%
Indirect Costs	30,244	0	(30,244)	-100.0%
CIP and O&M Projects	216,315	35,000	(181,315)	-83.8%
<b>Total</b>	<b>3,576,772</b>	<b>2,019,933</b>	<b>(1,556,839)</b>	<b>-43.5%</b>

# City Manager's Office Expenditures by Fund

<b>Expenditures by Fund</b>	<b>2015-16 Budget</b>	<b>2016-17 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
General Fund	2,362,243	2,019,933	(342,310)	-14.5%
Measure O Funds	1,214,529	0	(1,214,529)	-100.0%
<b>Total</b>	<b>3,576,772</b>	<b>2,019,933</b>	<b>(1,556,839)</b>	<b>-43.5%</b>



# Questions / Comments

# Office of Community Engagement FY 2016-17 Proposed Budget



# Budget Highlights

- Beginning in FY 2016-17 the Office of Community Engagement will be a stand-alone department overseeing the Violence Prevention Partnership, Community Advisory Boards and other city-wide engagement efforts.
- Measure O received one-time funding of \$50,000 for an updated Community Safety Scorecard, and \$25,000 for a Community Awareness/ Outreach program, and \$35,000 for a Strategic Plan for the Violence Prevention Partnership.

# Office of Community Engagement Expenditures by Category

Expenditures by Category (All Funds)	2016-17 Budget
Salaries	570,621
Benefits	233,022
Professional Services	719,539
Utilities	2,556
Operational Supplies	35,268
Information Technology	43,080
Other Miscellaneous	47,733
Subrecipient Funding	35,000
Indirect Costs	28,853
CIP and O&M Projects	176,315
<b>Total</b>	<b>1,891,987</b>

# Office of Community Engagement Expenditures by Fund

<b>Expenditures by Fund</b>	<b>2016-17 Budget</b>
General Fund	560,119
Measure O Funds	1,331,868
<b>Total</b>	<b>1,891,987</b>

# Questions / Comments

# **City Attorney's Office FY 2016-17 Proposed Budget**

# Budget Highlights

- Additional 2 FTEs funded by recovery of penalties and fees from consumer protection action
  - 1.0 Deputy City Attorney
  - 1.0 Senior Administrative Assistant



# City Attorney's Office Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	1,549,779	1,719,811	170,032	11.0%
Benefits	592,923	704,511	111,588	18.8%
Professional Services	21,240	21,240	0	0.0%
Vehicle Expenses	1,200	400	(800)	-66.7%
Utilities	560	560	0	0.0%
Operational Supplies	14,100	17,900	3,800	27.0%
Information Technology	59,796	65,466	5,670	9.5%
Other Miscellaneous	55,793	60,520	4,727	8.5%
<b>Total</b>	<b>2,295,391</b>	<b>2,590,408</b>	<b>295,017</b>	<b>12.9%</b>

# City Attorney's Office Expenditures by Fund

<b>Expenditures by Fund</b>	<b>2015-16 Budget</b>	<b>2016-17 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
General Fund	2,295,391	2,590,408	295,017	12.9%
<b>Total</b>	<b>2,295,391</b>	<b>2,590,408</b>	<b>295,017</b>	<b>12.9%</b>

# Questions / Comments

# **Human Resources FY 2016-17 Proposed Budget**

# Budget Highlights

Human Resources budget increased by 17.1% including:

- \$65K additional funding in HR to administer high-level recruitments, formerly the responsibility of the City Manager's Office.
- \$60K one-time funding for a web-based Performance Evaluations System.
- \$15K additional funding in Other Misc. to meet current and future Training demands.

Risk Management budget increased by 3.1% including:

- Combined City Health Insurance rates up 6.2%
- Liability Insurance increased 1.8%
- Earthquake Insurance premium rate decreased 12.1%
- Worker's Compensation decreased 3.1%
- Added 1.0 FTE Limited Term Risk Analyst to implement a Citywide Safety and Health Program to address employee safety and Worker's Compensation.

# Human Resources Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	1,691,802	1,845,023	153,221	9.1%
Benefits	703,804	801,429	97,625	13.9%
Professional Services	619,596	811,496	191,900	31.0%
Vehicle Expenses	770	0	(770)	-100.0%
Utilities	1,450	1,450	0	0.0%
Operational Supplies	23,905	26,000	2,095	8.8%
Information Technology	146,210	160,437	14,227	9.7%
Liab/Property Insurance	4,720	4,756	36	0.8%
Other Miscellaneous	75,535	90,690	15,155	20.1%
Insurance Prem/Claim	28,088,757	28,842,144	753,387	2.7%
Indirect Costs	245,010	277,002	31,992	13.1%
<b>Total</b>	<b>31,601,559</b>	<b>32,860,427</b>	<b>1,258,868</b>	<b>4.0%</b>

# Risk Management

## Insurance Premiums & Claims Detail

	2015-16 Budget	2016-17 Budget	\$ Change	% Change
City Health	11,867,392	12,606,488	739,096	6.2%
PERS Health	6,925,461	6,956,788	31,327	0.5%
Workers Compensation	3,896,200	3,775,000	(121,200)	-3.1%
Dental/Vision	2,050,645	2,109,050	58,405	2.8%
Liability	1,823,795	1,856,652	32,857	1.8%
Other EE Benefits	811,330	839,364	28,034	3.5%
Subregional Earthquake	404,022	355,202	(48,820)	-12.1%
Property/Fire Insurance	309,912	343,600	33,688	10.9%
<b>Insurance Premiums &amp; Claims Total</b>	<b>28,088,757</b>	<b>28,842,144</b>	<b>753,387</b>	<b>2.7%</b>

# Human Resources Expenditures by Fund

<b>Expenditures by Fund</b>	<b>2015-16 Budget</b>	<b>2016-17 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
General Fund	2,073,549	2,428,669	355,120	17.1%
Risk Management Fund	29,528,010	30,431,758	903,748	3.1%
<b>Total</b>	<b>31,601,559</b>	<b>32,860,427</b>	<b>1,258,868</b>	<b>4.0%</b>



# Questions / Comments

# Finance Department FY 2016-17 Proposed Budget



# Budget Highlights

## Re-Organizational changes at mid-year:

- Finance took over management of the Successor Agency to the former Redevelopment Agency adding \$3.8M to the Finance Department budget.
- Parking Division joined the Finance Department adding 34.0 FTE, which increased the size of the department by 52% and added \$6.7M to the budget.
- Funding 1.0 FTE Technology Application Specialist which will reside in IT, but will help address programming issues relative to the IFAS financial and payroll system software.
- Adding 1.0 FTE Limited Term Administrative Technician funded by the Water Department to provide technical support to the new H2O program and Water Billing.

# Budget Highlights

- Received \$50K in one time consultant services to complete a PCI (Payment Card Industry) compliance audit which is an assessment of the City's safe handling of cardholder information in electronic transactions. The estimated completion date of the project is September 2016.
- Efficiencies gained through new operational model resulting in elimination of 2.0 vacant FTE Parking Operations Aide positions.
- Parking - \$1.7M in Garage 9 repairs and \$465K in contributions to Courthouse Square construction, both paid from Parking Reserve funds.

# Finance Department Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	4,494,878	6,661,351	2,166,473	48.2%
Benefits	2,139,447	3,370,812	1,231,365	57.6%
Professional Services	1,419,186	2,430,985	1,011,799	71.3%
Vehicle Expenses	89,206	213,939	124,733	139.8%
Utilities	7,245	176,934	169,689	2342.2%
Operational Supplies	411,595	619,336	207,741	50.5%
Information Technology	583,845	701,525	117,680	20.2%
Debt Service	0	3,577,330	3,577,330	n/a
Liab/Property Insurance	0	107,207	107,207	n/a
Other Miscellaneous	141,718	346,125	204,407	144.2%
Indirect Costs	0	260,066	260,066	n/a
CIP and O&M Projects	25,000	1,916,086	1,891,086	7564.3%
<b>Total</b>	<b>9,312,120</b>	<b>20,381,696</b>	<b>11,069,576</b>	<b>118.9%</b>

# Finance Department Expenditures by Fund

<b>Expenditures by Fund</b>	<b>2015-16 Budget</b>	<b>2016-17 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
General Fund	9,120,120	9,679,244	559,124	6.1%
Parking District Fund	0	6,666,522	6,666,522	n/a
Pooled Investment Fund	192,000	204,000	12,000	6.3%
SA RDA Oblig Retirement Fund	0	3,831,930	3,831,930	n/a
<b>Total</b>	<b>9,312,120</b>	<b>20,381,696</b>	<b>11,069,576</b>	<b>118.9%</b>

# FY 2016-17 Parking Enterprise Fund Summary

	2016-17 Proposed Budget
Revenue	\$4,186,507
Transfers In	1,000,970
<b>Total</b>	<b>\$5,187,477</b>
Expenditures	6,666,522
Transfers Out	465,854
<b>Total</b>	<b>\$7,132,376</b>
<b>Surplus / (Deficit)</b>	<b>(\$1,944,899)</b>

# FY 2016-17 Successor Agency Funds Summary

	2016-17 Proposed Budget
Revenue	\$3,831,930
Transfers In	0
<b>Total</b>	<b>\$3,831,930</b>
Expenditures	3,831,930
Transfers Out	0
<b>Total</b>	<b>\$3,831,930</b>
<b>Surplus / (Deficit)</b>	<b>\$0</b>



# Questions / Comments

# **Non-Departmental FY 2016-17 Proposed Budget**

# Budget Highlights

- Decrease of \$300K in Professional Services
  - \$205K decrease in Animal Shelter budget
  - \$77K contractual decrease in Media Access Center for City Council meetings
  - \$20K decrease in Sonoma County Administrative Fees
- Reduction in debt service payments of \$281K due to payoff of Capital Lease for accounting software.
- O&M Projects increased by \$170K due to Muni Services Sales Tax Audit, no additional budget appropriated in FY 2015-16.

# Non-Departmental Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	1,400,000	1,550,000	150,000	10.7%
Benefits	10,000	10,000	0	0.0%
Professional Services	3,007,852	2,707,651	(300,201)	-10.0%
Debt Service	5,028,740	4,747,615	(281,125)	-5.6%
Liability/Property Insurance	1,193,901	1,353,515	159,614	13.4%
Other Miscellaneous	(1,300,000)	(1,300,000)	0	0.0%
CIP and O&M Projects	117,000	287,494	170,494	145.7%
<b>Total</b>	<b>9,457,493</b>	<b>9,356,275</b>	<b>(101,218)</b>	<b>-1.1%</b>

# Non-Departmental Expenditures by Fund

<b>Expenditures by Fund</b>	<b>2015-16 Budget</b>	<b>2016-17 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
General Fund	4,423,573	4,603,480	179,907	4.1%
Debt Service Funds	5,033,920	4,752,795	(281,125)	-5.6%
<b>Total</b>	<b>9,457,493</b>	<b>9,356,275</b>	<b>(101,218)</b>	<b>-1.1%</b>

# Questions / Comments

# Information Technology FY 2016-17 Proposed Budget



# Budget Highlights

- Mid-Year 2015-16 Added 2.0 Technology Application Specialists.
  - One position to support Accela software
  - One position to support Payroll System (IFAS)
- Additional \$325K for Software Licenses and Professional Services funded by the General Fund.
  - \$200K for Smart City Initiative
  - \$125K for Digital Government Project
- The total IT budget for FY 2016-17 is \$7.3M, up \$566K or 8.4% from last year's adopted budget.



# Information Technology Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	2,456,832	2,574,647	117,815	4.8%
Benefits	1,071,576	1,164,967	93,391	8.7%
Professional Services	1,280,211	1,707,372	427,161	33.4%
Vehicle Expenses	13,850	16,050	2,200	15.9%
Utilities	391,280	288,420	(102,860)	-26.3%
Operational Supplies	50,400	57,200	6,800	13.5%
Information Technology	21,853	22,279	426	1.9%
Liab/Property Insurance	21,188	25,716	4,528	21.4%
Other Miscellaneous	41,609	44,709	3,100	7.5%
Indirect Costs	353,190	361,019	7,829	2.2%
CIP and O&M Projects	1,043,882	1,049,425	5,543	0.5%
<b>Total</b>	<b>6,745,871</b>	<b>7,311,804</b>	<b>565,933</b>	<b>8.4%</b>

# Information Technology Expenditures by Fund

<b>Expenditures by Fund</b>	<b>2015-16 Budget</b>	<b>2016-17 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Information Technology	6,239,673	6,772,229	532,556	8.5%
Technology Replacement	506,198	539,575	33,377	6.6%
<b>Total</b>	<b>6,745,871</b>	<b>7,311,804</b>	<b>565,933</b>	<b>8.4%</b>

# Questions / Comments

# Planning & Economic Development FY 2016-17 Proposed Budget



# Budget Highlights

- Department reorganized as Planning and Economic Development
  - Code Enforcement (5.75 FTEs) moved to H&CS
  - Economic Development (3.0 FTEs) moved to PED
  - Engineering (11.0 FTEs) moved to PED
- FY 2016-17 budget includes:
  - Additional 1.0 FTE City Planner to assist with public policy, implementation of Citywide plans and Housing Initiatives
  - Additional 1.0 FTE Administrative Service Officer
  - \$145,000 for a pilot Economic Development program with the Chamber of Commerce
  - \$65,000 in overtime to expand staff capacity
  - New department outreach materials to increase citizen information
  - Two additional vehicles, one for Building Inspection and one for Planning
  - Increase in department wide services, supplies, and training

# Planning & Economic Development Expenditures by Category

Expenditures by Category (All Funds)	2016-17 Budget
Salaries	4,525,915
Benefits	2,060,302
Professional Services	432,450
Vehicle Expenses	43,865
Utilities	30,024
Operational Supplies	116,502
Information Technology	556,488
Other Miscellaneous	241,749
Indirect Costs	19,251
Capital Outlay	54,000
CIP and O&M Projects	1,201,500
<b>Total</b>	<b>9,282,046</b>

# Planning & Economic Development Expenditures by Fund

<b>Expenditures by Fund</b>	<b>2016-17 Budget</b>
General Fund	8,276,546
Santa Rosa Tourism BIA	480,500
Economic Development Fund	525,000
<b>Total</b>	<b>9,282,046</b>

# Questions / Comments



# Recreation & Parks FY 2016-17 Proposed Budget



# Budget Highlights

- Facilities was moved from Recreation & Parks to Transportation & Public Works, resulting in the reduction of 20.0 FTEs and \$4.7M budget dollars.
- Increased 0.6 FTE Recreation Specialist (2 positions 0.5 to 0.8 FTE).
- Increased 0.25 FTE Recreation Coordinator (0.75 to 1.00 FTE).
- Reclassified 1.0 FTE Recreation Coordinator to an 1.0 FTE Arts Coordinator.
- Eliminated vacant 1.0 FTE Administrative Secretary and added 1.0 FTE Facilities Attendant.
- Temporary Help increased by \$87K due to State mandated minimum wage hike.

# Budget Highlights

- Consolidated Park Asset Section with Park Maintenance Section.
- Professional Services increased for proposed Zag Public Art Restoration of \$70K and a \$35K increase in the Weed Abatement contract.
- Reduced Water costs by \$297K to align with historic actuals and projected use.
- Added \$18K for Neighborhood Services after-school site at Burbank Housing – funded by Measure O.

# Recreation & Parks

## Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	7,124,912	6,625,093	(499,819)	-7.0%
Benefits	2,734,320	2,462,236	(272,084)	-10.0%
Professional Services	2,176,575	1,837,650	(338,925)	-15.6%
Vehicle Expense	492,218	336,829	(155,389)	-31.6%
Utilities	2,685,285	1,150,641	(1,534,644)	-57.2%
Operational Supplies	912,955	705,780	(207,175)	-22.7%
Information Technology	518,810	491,162	(27,648)	-5.3%
Debt Service	456,091	457,986	1,895	0.4%
Liability/Property Insurance	6,924	9,281	2,357	34.0%
Other Miscellaneous	486,004	261,827	(224,177)	-46.1%
Indirect Costs	62,475	53,386	(9,089)	-14.5%
Capital Outlay	100,000	13,000	(87,000)	-87.0%
CIP and O&M Projects	2,745,153	1,338,505	(1,406,648)	-51.2%
<b>Total</b>	<b>20,501,722</b>	<b>15,743,376</b>	<b>(4,758,346)</b>	<b>-23.2%</b>

# Recreation & Parks Expenditures by Fund

Expenditures by Fund	2015-16 Budget	2016-17 Budget	\$ Change	% Change
General Fund	16,774,730	13,180,510	(3,594,220)	-21.4%
Measure O Fund	653,845	684,759	30,914	4.7%
Golf Course Funds	562,988	555,553	(7,435)	-1.3%
Other Funds	192,615	175,599	(17,016)	-8.8%
Capital Improvement Fund	2,317,544	1,146,955	(1,170,589)	-50.5%
<b>Total</b>	<b>20,501,722</b>	<b>15,743,376</b>	<b>(4,758,346)</b>	<b>-23.2%</b>

# FY 2016-17 Golf Course Enterprise Fund Summary

	2016-17 Proposed Budget
Revenue	\$566,045
Transfers In	0
<b>Total</b>	<b>\$566,045</b>
Expenditures	555,553
Transfers Out	0
<b>Total</b>	<b>\$555,553</b>
<b>Surplus / (Deficit)</b>	<b>\$10,492</b>

# Questions / Comments

# Fire Department FY 2016-17 Proposed Budget





# Budget Highlights

- Completed all FEMA SAFER grants, which results in a reduction of Salary and Benefits Reimbursements for FY 2016-17. No positions were eliminated.
- Continued program development for Wildland Urban Interface to include compliance inspections.
- \$95,000 of Additional funding for multi-day Emergency Operations Center (EOC) Incident Management Team Training, updates to Emergency Operations Plan (EOP) and creation of formal Continuity of Operations and Continuity of Government plans.

# Fire Department Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	19,753,774	20,548,932	795,158	4.0%
Benefits	11,229,426	12,581,526	1,352,100	12.0%
Professional Services	1,172,700	1,329,600	156,900	13.4%
Vehicle Expenses	640,331	675,987	35,656	5.6%
Utilities	47,735	52,735	5,000	10.5%
Operational Supplies	382,174	465,356	83,182	21.8%
Information Technology	583,612	560,918	(22,694)	-3.9%
Liability/Property Insurance	11,692	14,769	3,077	26.3%
Other Miscellaneous	548,816	604,235	55,419	10.1%
Indirect Costs	120,975	115,410	(5,565)	-4.6%
Capital Outlay	260,000	0	(260,000)	n/a
CIP and O&M Projects	1,052,179	890,387	(161,792)	-15.4%
<b>Total</b>	<b>35,803,414</b>	<b>37,839,855</b>	<b>2,036,441</b>	<b>5.7%</b>

# Fire Department Expenditures by Fund

Expenditures by Fund	2015-16 Budget	2016-17 Budget	\$ Change	% Change
General Fund	32,416,891	34,827,082	2,410,191	7.4%
Measure O Fund	2,894,576	2,722,192	(172,384)	-6.0%
Administrative Hearing Fund	10,000	10,000	0	0.0%
Environmental Crimes Investigation Fund	10,000	1,831	(8,169)	-81.7%
Capital Improvement Fund	471,947	278,750	(193,197)	-40.9%
<b>Total</b>	<b>35,803,414</b>	<b>37,839,855</b>	<b>2,036,441</b>	<b>5.7%</b>

# Questions / Comments

# Police Department FY 2016-17 Proposed Budget



# Budget Highlights

- Eliminated 1.0 FTE vacant Field and Evidence Technician position.
- Additional 0.50 FTE Marketing and Outreach Coordinator to provide a central point of contact for public information, the development of press materials, and coordinated outreach efforts.
- Increased by 0.25 FTE; an existing Police Technician from 0.75 to 1.0 FTE to expand level of service in the Police Records Division.

# Police Department Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	28,859,777	29,052,581	192,804	0.7%
Benefits	15,800,952	16,796,738	995,786	6.3%
Professional Services	1,366,398	1,673,038	306,640	22.4%
Vehicle Expenses	1,746,318	1,731,822	(14,496)	-0.8%
Utilities	87,697	90,097	2,400	2.7%
Operational Supplies	515,855	829,435	313,580	60.8%
Information Technology	644,561	683,677	39,116	6.1%
Liab/Property Insurance	16,290	19,665	3,375	20.7%
Other Miscellaneous	389,619	466,169	76,550	19.6%
Indirect Costs	120,975	115,410	(5,565)	-4.6%
Capital Outlay	8,156	8,156	0	-
CIP and O&M Projects	852,338	642,138	(210,200)	-24.7%
<b>Total</b>	<b>50,408,936</b>	<b>52,108,926</b>	<b>1,699,990</b>	<b>3.4%</b>

# Police Department Expenditures by Fund

<b>Expenditures by Fund</b>	<b>2015-16 Budget</b>	<b>2016-17 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
General Fund	46,906,247	47,784,655	878,408	1.9%
Measure O Fund	3,488,189	3,709,771	221,582	6.4%
Fed Narcotics Asset Forfeiture	0	150,000	150,000	-
State Grants Fund	14,500	14,500	0	0.0%
Supplemental Law Enforcement	0	300,000	300,000	-
State Narcotics Asset Forfeiture	0	150,000	150,000	-
<b>Total</b>	<b>50,408,936</b>	<b>52,108,926</b>	<b>1,699,990</b>	<b>3.4%</b>



# Questions / Comments

# Housing & Community Services FY 2016-17 Proposed Budget



# Budget Highlights

- Code Enforcement moved to HCS
  - Implementing a proactive housing inspection program
  - Integrating NRP community outreach and HCV Program inspections
  - Additional 1.0 FTE Deputy Director
- \$3.0M for Housing Action Plan Initiative from the General Fund
- Received Housing Opportunities for Persons With AIDS (HOPWA) funding
- Increased funding by \$100K for Samuel Jones Hall and Family Support Center to replace State ESG funding
- Housing Choice Voucher rental assistance and administration allowance increase
  - Restore 2 HCS Technician positions from 0.50 to 1.0 FTE
- Housing Trust- Notice of Funding Availability / Solicitation of Interest

# Housing & Community Services Expenditures by Category

Expenditures by Category (All Funds)	2016-17 Budget
Salaries	2,598,347
Benefits	1,264,789
Professional Services	323,051
Vehicle Expenses	49,039
Utilities	11,903
Operational Supplies	131,550
Information Technology	243,882
Liability/Property Insurance	18,163
Other Miscellaneous	237,027
Subrecipient Funding	1,625,178
Loan Activity	2,541,615
Rental Assistance	21,795,999
Indirect Costs	1,665,623
CIP and O&M Projects	3,198,980
<b>Total</b>	<b>35,705,146</b>

# Housing & Community Services Expenditures by Fund

<b>Expenditures by Fund</b>	<b>2016-17 Budget</b>
General Fund	1,307,767
Administrative Hearing Fund	230,468
Homeless Services	1,667,991
Mobilehome Rent Stabilization	110,904
Housing Authority Funds	32,388,016
<b>Total</b>	<b>35,705,146</b>

# FY 2016-17 Housing Authority Funds Summary

	2016-17 Proposed Budget
Revenue	\$28,510,304
Transfers In	3,292,471
<b>Total</b>	<b>\$31,802,775</b>
Expenditures	\$32,888,016
Transfers Out	0
<b>Total</b>	<b>\$32,888,016</b>
<b>Surplus / (Deficit)</b>	<b>(\$585,241)</b>

# Questions / Comments

# Transportation & Public Works FY 2016-17 Proposed Budget





# Budget Highlights

- In a Citywide reorganization, Engineering Development Services was removed from Transportation & Public Works in mid-year FY 2015-16, resulting in reduction of 13.0 FTEs and \$1.8M budget dollars.
- Facilities was moved from Recreation & Parks to Transportation & Public Works, resulting in the addition of 20.0 FTEs and \$4.7M budget dollars.
- \$3.0M for the Neighborhood Streets Initiative CIP Project from the General Fund
- \$3.1M of City vehicles are scheduled for replacement in FY 2016-17. Fleet Services Replacement Fund has sufficient funding in individual vehicles' accounts.
- The recommended Reimagining CityBus program requires a slight increase in Transit service hours that is reflected in employee compensation, fuel, and vehicle maintenance budgets.

# Transportation & Public Works Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	14,537,168	14,570,402	33,234	0.2%
Benefits	7,549,277	7,930,831	381,554	5.1%
Professional Services	365,828	880,450	514,622	140.7%
Vehicle Expenses	3,066,782	4,080,111	1,013,329	33.0%
Utilities	914,184	2,157,521	1,243,337	136.0%
Operational Supplies	2,258,878	2,578,941	320,063	14.2%
Information Technology	969,571	987,653	18,082	1.9%
Liab/Property Insurance	277,494	341,802	64,308	23.2%
Other Miscellaneous	1,080,113	677,850	(402,263)	-37.2%
Transportation Purchase	1,408,422	1,337,204	(71,218)	-5.1%
Indirect Costs	1,790,482	1,724,824	(65,658)	-3.7%
Capital Outlay	662,184	3,094,942	2,432,758	367.4%
CIP and O&M Projects	11,413,619	14,484,401	3,070,782	26.9%
<b>Total</b>	<b>46,294,002</b>	<b>54,846,932</b>	<b>8,552,930</b>	<b>18.5%</b>

# Transportation & Public Works Expenditures by Fund

Expenditures by Fund	2015-16 Budget	2016-17 Budget	\$ Change	% Change
General Fund	13,992,853	16,542,380	2,549,527	18.2%
Capital Improvement Fund	7,026,914	13,542,931	6,516,017	92.7%
Utilities Administration Fund	1,303,537	829,666	(473,871)	-36.4%
Transit - Special Revenue Funds	231,452	234,670	3,218	1.4%
Transit - Enterprise Funds	15,548,501	13,133,156	(2,415,345)	-15.5%
Storm Water Enterprise Fund	463,954	475,758	11,804	2.5%
Equipment Repair & Replacement Funds	7,726,791	10,088,371	2,361,580	30.6%
<b>Total</b>	<b>46,294,002</b>	<b>54,846,932</b>	<b>8,552,930</b>	<b>18.5%</b>

# FY 2016-17 Transit Enterprise Fund Summary

	2016-17 Proposed Budget
Revenue	\$13,123,156
Transfers In	\$10,000
<b>Total</b>	<b>\$13,133,156</b>
Expenditures	\$13,133,156
Transfers Out	\$0
<b>Total</b>	<b>\$13,133,156</b>
<b>Surplus / (Deficit)</b>	<b>\$0</b>

# Questions / Comments

# Santa Rosa Water FY 2016-17 Proposed Budget



# Budget Highlights

## POSITION ADDITIONS & CHANGES:

- 1.0 FTE Department Senior Programmer Analyst
- 1.0 FTE Water Reuse Operations Engineer
- 1.0 FTE Environmental Compliance Officer

Due to the City reorganization, two staff members from Planning and Economic Development, Engineering Services have been moved to Water Engineering Services – these staff have traditionally been funded through the Water enterprise funds:

- 1.0 FTE Quality Control Associate
- 1.0 Civil Engineering Technician III
- 1.0 FTE Natural Resource Specialist for Storm Water

# Budget Highlights

## EXPENDITURES:

- Net fiscal impact of position changes; \$194K increase in Salaries and \$566K increase in Benefits (Health & Retirement up overall)
- Decrease in Utilities at Laguna Treatment Plant of \$884K  
Increase in Purchase of Water from SCWA \$302K, or 1.9%
- Increase in Chemicals needed for nutrient removal \$902K
- Increase in Other Misc for the H2O Program and other fees \$324K
- Increase in internal charges and allocated costs \$451K
- Reduction in grant related O&M project from last year of \$2.5M



# SR Water Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	18,942,950	19,137,442	194,492	1.0%
Benefits	9,325,241	9,891,487	566,246	6.1%
Professional Services	3,249,148	3,193,096	(56,052)	-1.7%
Utility Billing Svcs	3,850,417	4,019,827	169,410	4.4%
Vehicle Expenses	2,985,756	3,082,951	97,195	3.3%
Utilities	5,322,562	4,438,881	(883,681)	-16.6%
Purchase Water	15,857,960	16,160,300	302,340	1.9%
Operational Supplies	4,397,257	5,299,191	901,934	20.5%
Information Technology	1,911,084	1,812,359	(98,725)	-5.2%
Debt Service	29,231,404	29,231,457	53	0.0%
Liab/Property Insurance	728,683	754,440	25,757	3.5%
Other Miscellaneous	1,718,116	2,041,899	323,783	18.8%
Indirect Costs	9,058,759	9,509,846	451,087	5.0%
Capital Outlay	112,000	196,000	84,000	-
CIP and O&M Projects	36,005,734	33,464,287	(2,541,447)	-7.1%
<b>Total</b>	<b>142,697,071</b>	<b>142,233,463</b>	<b>(463,608)</b>	<b>-0.3%</b>

# SR Water

## Expenditures by Fund

Expenditures by Fund	2015-16 Budget	2016-17 Budget	\$ Change	% Change
General Fund	323,947	303,667	(20,280)	-6.3%
Water Funds	49,633,246	46,556,374	(3,076,872)	-6.2%
Local Wastewater Funds	23,362,576	22,939,251	(423,325)	-1.8%
Subregional Wastewater Funds	60,634,630	62,912,710	2,278,080	3.8%
Utilities Administration Fund	6,478,055	7,047,269	569,214	8.8%
Stormwater Funds	1,973,416	1,757,684	(215,732)	-10.9%
Other Funds	6,600	26,600	20,000	303.0%
Capital Improvement Fund	284,601	689,908	405,307	142.4%
<b>Total</b>	<b>142,697,071</b>	<b>142,233,463</b>	<b>(463,608)</b>	<b>-0.3%</b>

# FY 2016-17 Water Enterprise Fund Summary

	2016-17 Proposed Budget
Revenue	\$43,331,778
Transfers In	525,000
<b>Total</b>	<b>\$43,856,778</b>
Expenditures	46,556,374
Transfers Out	2,417,901
<b>Total</b>	<b>\$48,974,275</b>
<b>Surplus / (Deficit)</b>	<b>(\$5,117,497)</b>

# FY 2016-17 Local Wastewater Enterprise Fund Summary

	2016-17 Proposed Budget
Revenue	\$70,070,475
Transfers In	7,168
<b>Total</b>	<b>\$70,077,643</b>
Expenditures	22,939,251
Transfers Out	43,420,248
<b>Total</b>	<b>\$66,359,499</b>
<b>Surplus / (Deficit)</b>	<b>\$3,718,144</b>

# FY 2016-17 Subregional Enterprise Fund Summary

	2016-17 Proposed Budget
Revenue	\$16,295,889
Transfers In	42,731,577
<b>Total</b>	<b>\$59,027,466</b>
Expenditures	62,912,710
Transfers Out	7,168
<b>Total</b>	<b>\$62,919,878</b>
<b>Surplus / (Deficit)</b>	<b>(\$3,892,412)</b>

# FY 2016-17 Storm Water Enterprise Fund Summary

	2016-17 Proposed Budget
Revenue	\$2,499,723
Transfers In	50,001
<b>Total</b>	<b>\$2,549,724</b>
Expenditures	2,233,442
Transfers Out	475,000
<b>Total</b>	<b>\$2,708,442</b>
<b>Surplus / (Deficit)</b>	<b>(\$158,718)</b>

# Questions / Comments

# **Citywide Capital Improvement Program FY 2016-17 Proposed Budget**

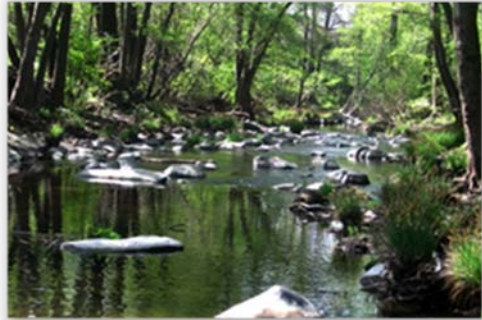


# Sample of Citywide Assets

## Total Value \$5 Billion



619 Miles of Water Main  
28,824 Water Valves  
23 Reservoirs



329 Miles of Storm Drain  
16,692 City-maintained Structures  
66 Miles of Creeks



6,299 Hydrants



12,216 Sewer Manholes  
591 Miles of Sewer Main  
17 Sewer Lift Stations



76 Parks (692 acres)  
Playground Equipment,  
Picnic Tables, Grills



207 Signals  
52 Pedestrian Flashers



Miles of Road  
493 Center Line Miles  
2,097 Lane Miles



116 City-Owned Facilities  
City Hall, Fire Stations, Public Safety  
Building, Finley Community Center



Laguna Treatment Plant

# Where do projects come from?

## Council-adopted Planning Documents

General Plan

Council Goals

## Master Plans

Bicycle and Pedestrian Master Plan

Water Master Plan

Sanitary Sewer Master Plan

City-wide Creek Master Plan

Ground Water Master Plan

Park Master Plans

## Area Plans

Downtown Station Area Specific Plan

North Station Area Plan

## Climate Action Plan

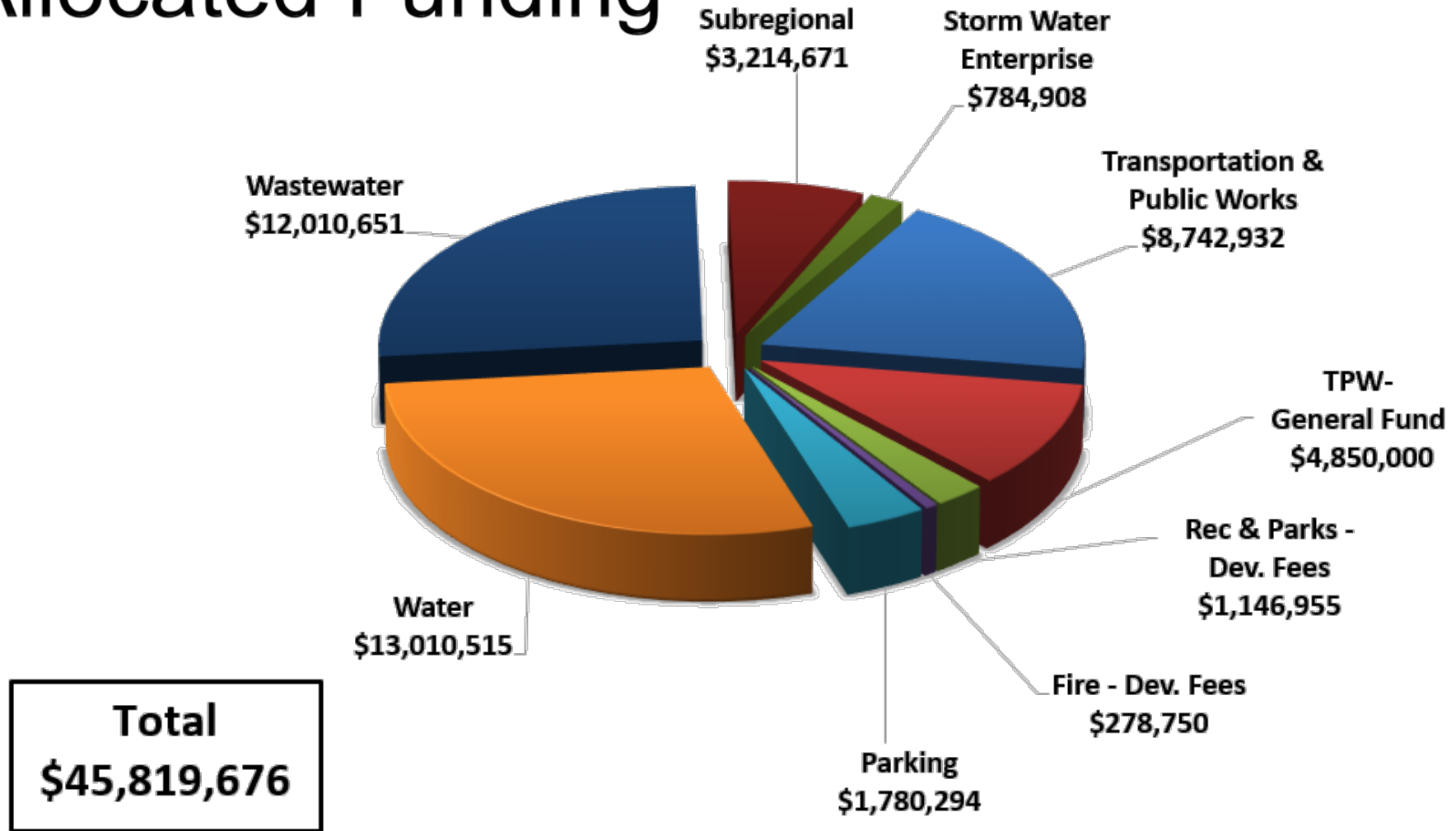
## Community Advisory Board (CAB)

## Community



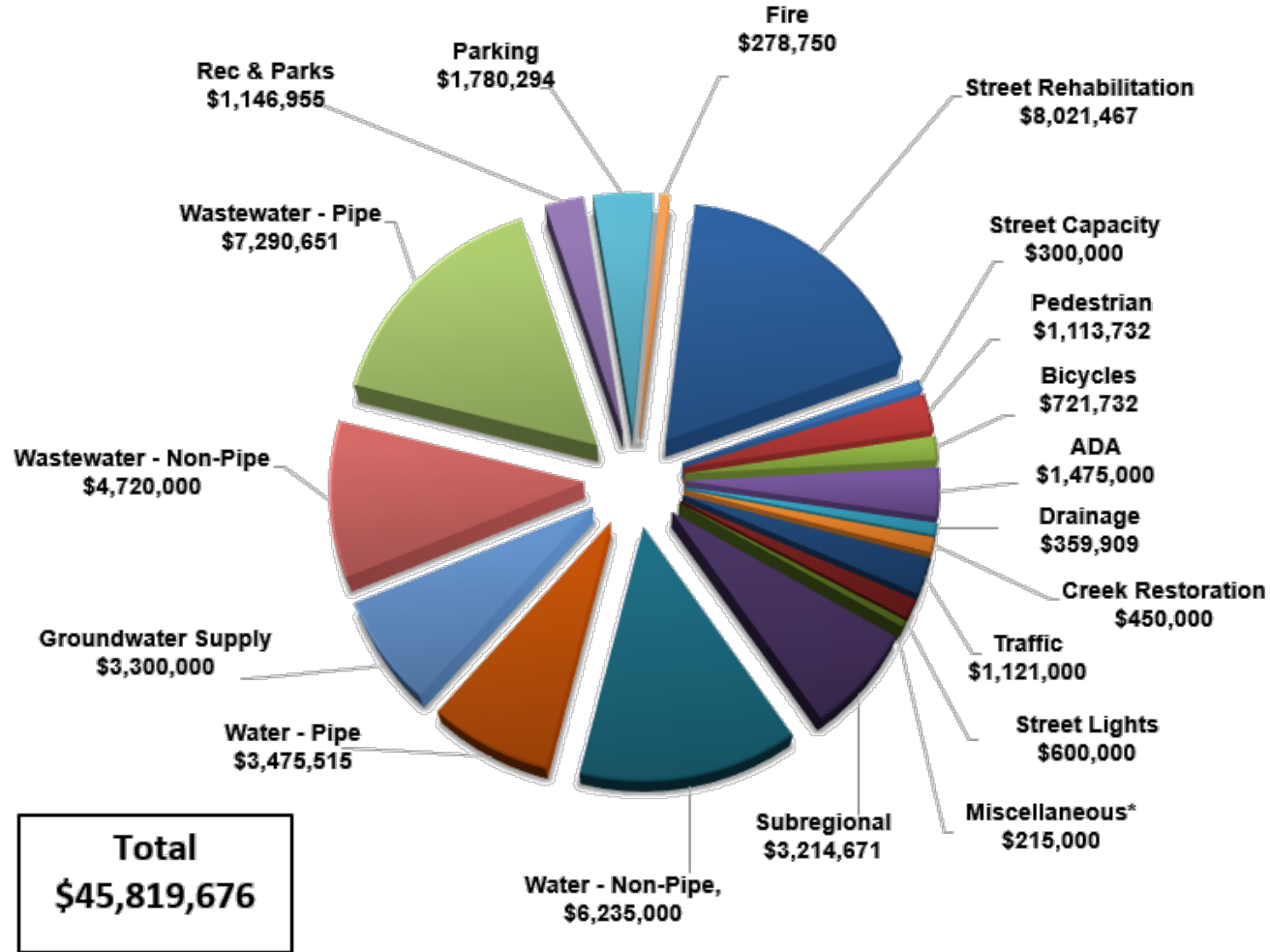
# Citywide CIP Budget 2016-17

## Allocated Funding



# Citywide CIP Budget 2016-17

## Projects by Type (Allocated Funding)



\*Miscellaneous includes: City Hall Demonstration Garden and LID; CIP project pre-design, planning, budget, GIS support & CPE Assistance to General Fund Departments.

# General Fund CIP Budget 2016-17

GENERAL FUND	
LED Street Light Replacement Program	\$ 600,000
Capital Projects Engineering to GF Departments	\$ 50,000
ADA Compliance Modifications	\$ 1,200,000
Neighborhood Streets Initiative (one-time funding)	\$ 3,000,000
<b>TOTAL</b>	<b>\$ 4,850,000</b>

# Fire Department

## Proposed 2016-17 CIP Budget

<b>CAPITAL FACILITIES FEES</b>	
Fire Training Center Completion	\$ 259,856
<b>SOUTHEAST AREA DEVELOPMENT IMPACT FEES</b>	
New Fire Station Southeast Santa Rosa	\$ 18,894
<b>TOTAL</b>	<b>\$ 278,750</b>



# Finance Department

## Proposed 2016-17 CIP Budget

PARKING FUND	
Garage 9 Repairs	\$ 1,723,644
Meter Replacement	\$ 56,650
<b>TOTAL</b>	<b>\$ 1,780,294</b>



# Recreation and Parks Department Proposed 2016-17 CIP Budget

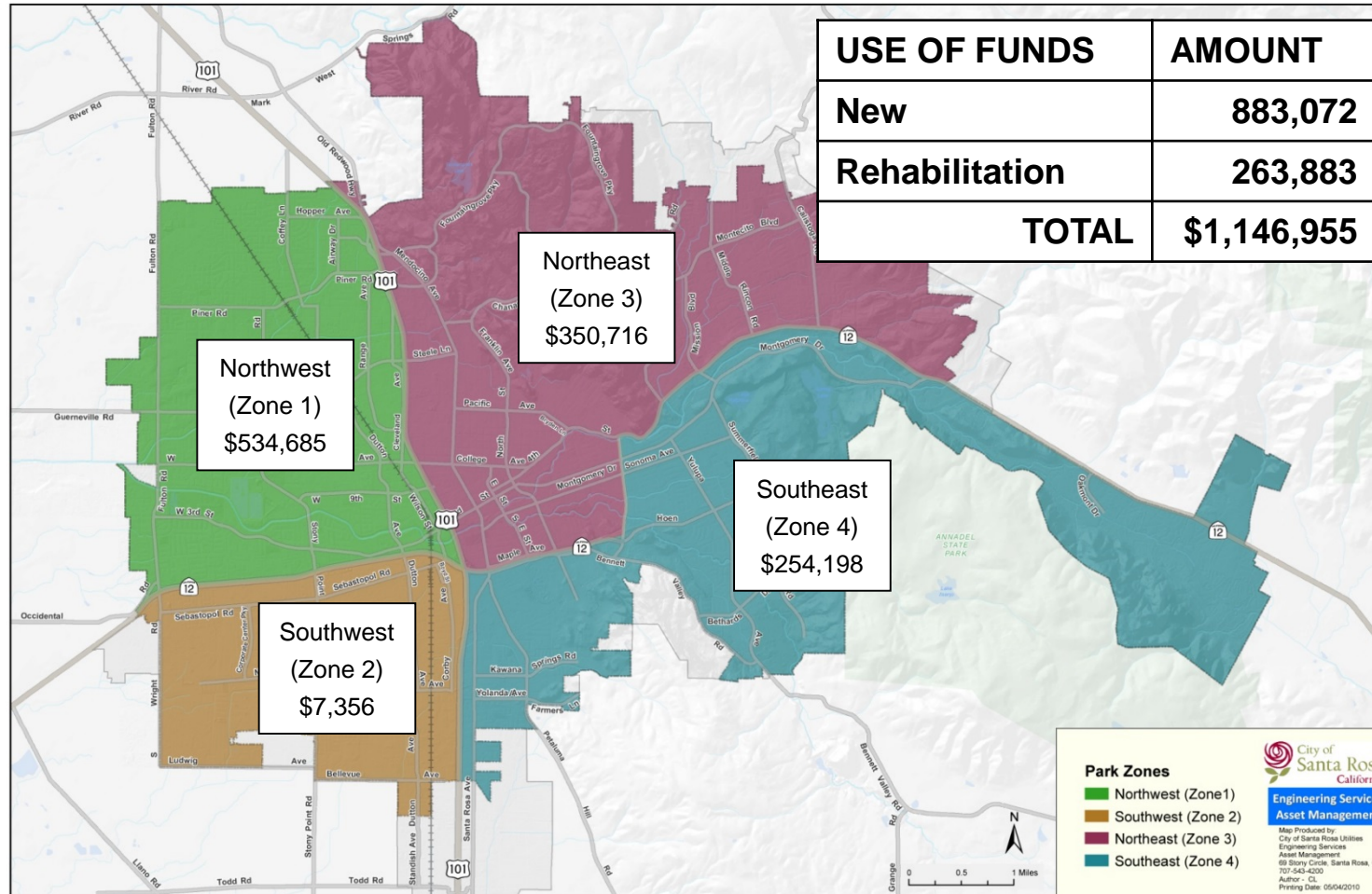
Park Development Fees	\$ 1,146,955
<b>TOTAL</b>	<b>\$ 1,146,955</b>





# Recreation & Parks 2016-17 CIP

## Park Development Fee Funding by Zone



# Recreation & Parks 2016-17 CIP

## Active Projects

LOCATION	IMPROVEMENT	BUDGET
Doyle Park	Remove Utility Buildings/Sheds	\$ 50,000
Howarth Park	Portable Restroom Enclosure and Accessible Pathways	\$ 50,000
Julliard Park	Rebuild Ponds and Circulation System	\$ 150,000
Finley Aquatic Center	Purchase and Installation of Interactive Water Feature	\$ 75,000
Northwest: Dutch Flohr Park	Replace Park Play Equipment	\$ 59,685
Southeast: Peter Springs Park	Replace Park Play Equipment	\$ 54,198
Northeast: Rinconada Park	New Park Play Equipment	\$ 100,716

# Recreation & Parks 2016-17 CIP

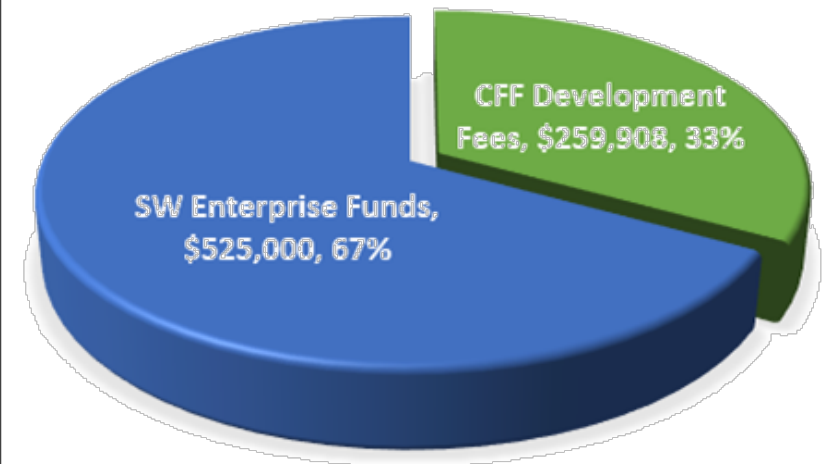
## Accumulating Funds for New Parks & Improvements

LOCATION	TOTAL EST. BUDGET	FUNDING IN PLACE	FY 2016-17 REQUEST	SOURCE OF FUNDING
A Place to Play	\$ 20,000,000	\$ 153,622	\$ 300,000	Park Dev- NW Zone 1
Youth Community Park	\$ 20,000,000	\$ 195,883	\$ 100,000	Park Dev- NW Zone 1
Colgan Bellevue Park	\$ 4,000,000	\$ 100,000	\$ 7,356	Park Dev- SW Zone 2
Southeast Community Park	\$ 10,000,000	\$ 258,129	\$ 200,000	Park Dev- SE Zone 4

# Storm Water & Creeks

## Proposed 2016-17 CIP Budget

PROJECT	AMOUNT
City Hall Plaza Demonstration Garden	\$ 25,000
Storm Water & Creek Restoration Projects	\$ 50,000
Lower Colgan Creek Restoration Project Phase 2	\$ 450,000
Storm Water Drainage Improvements	\$ 239,908
Storm Water Drainage Master Plan	\$ 20,000
<b>TOTAL</b>	<b>\$ 784,908</b>



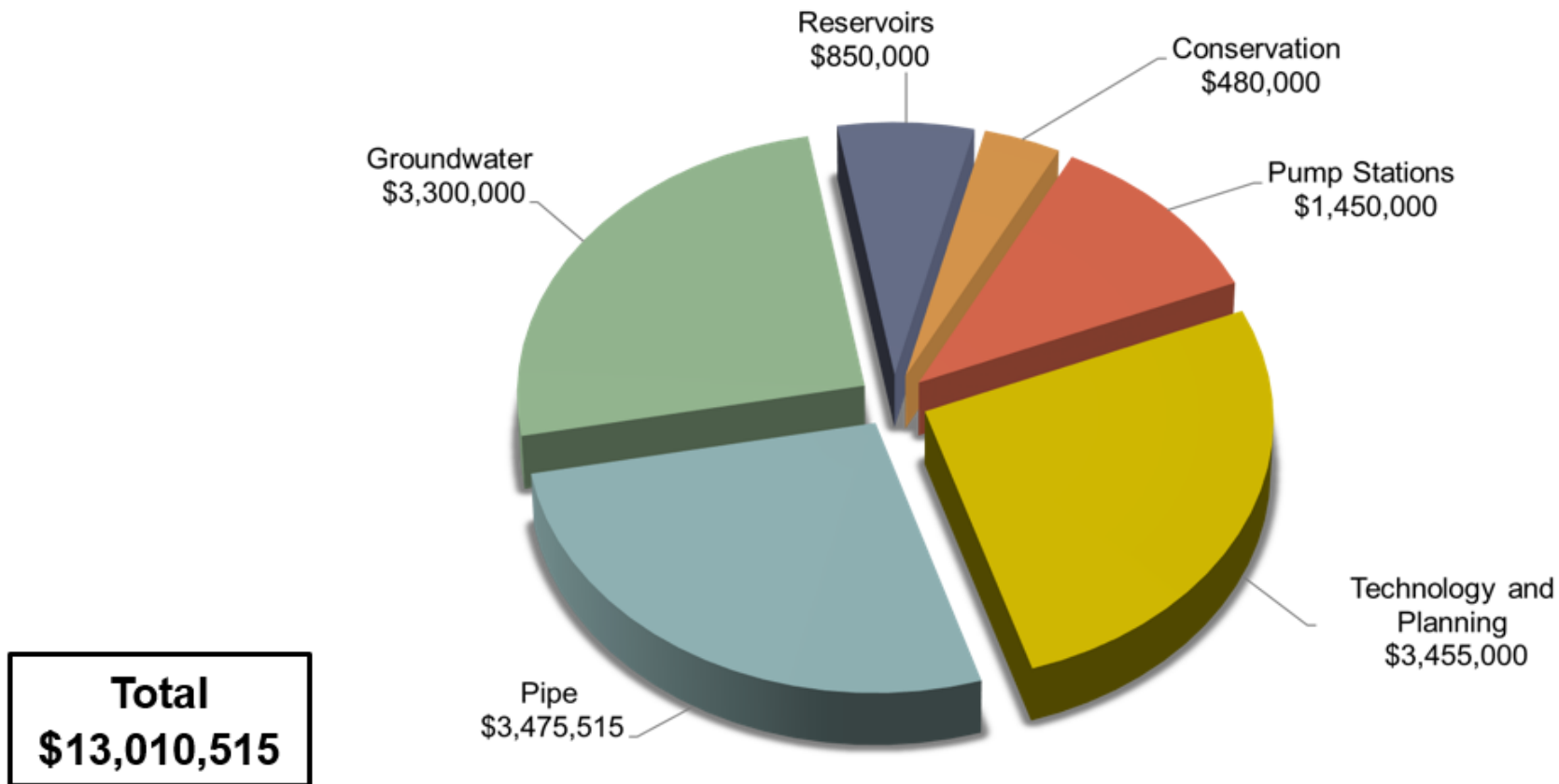
# Santa Rosa Water CIP

## Proposed 2016-17 Budget



# Santa Rosa Water 2016-17 CIP

## Proposed Water



# Santa Rosa Water 2016-17 CIP

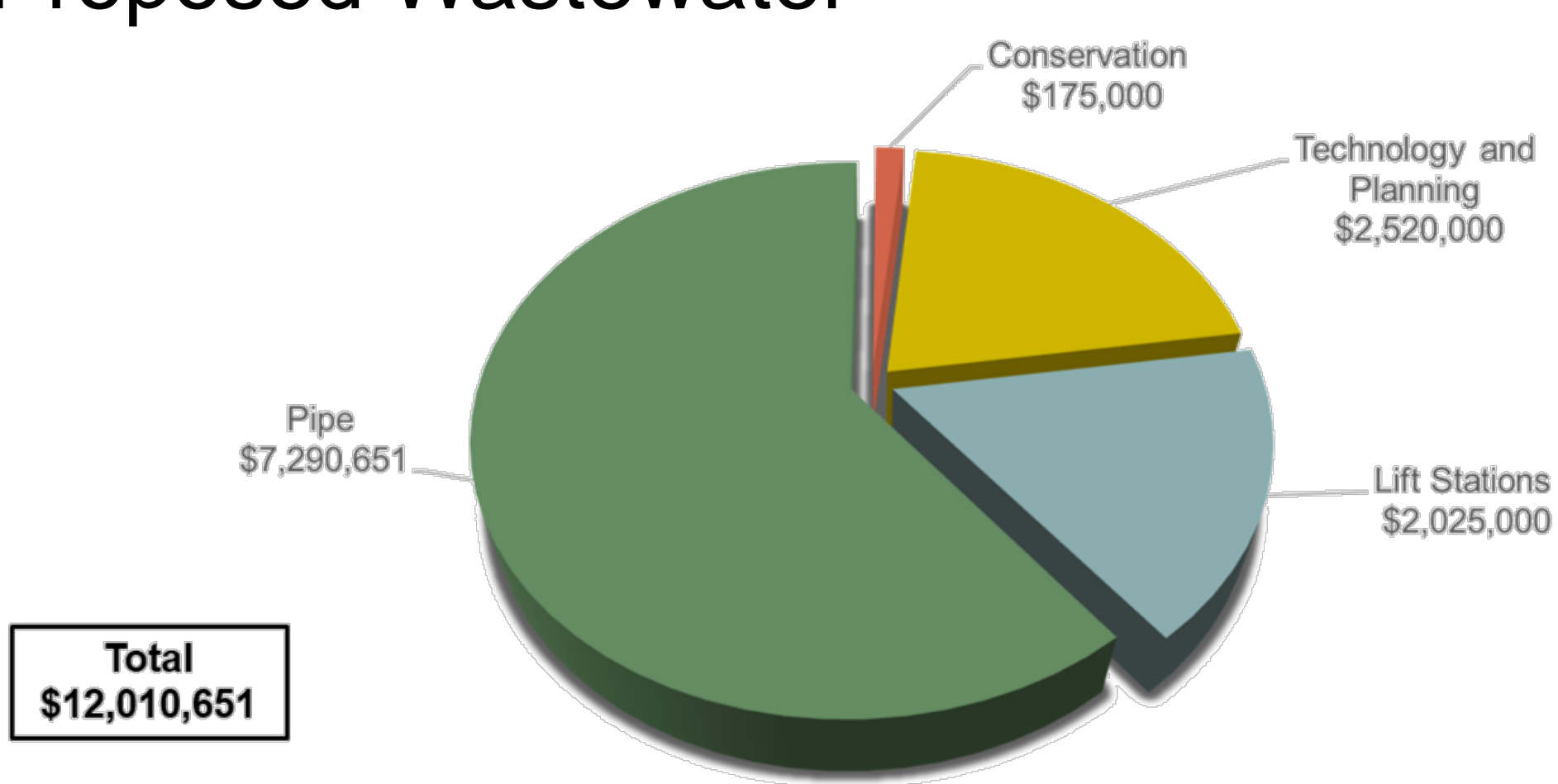
## Water Project / Program Highlights



Pipe/Service Replacement	\$ 3,475,515
AMI / AMR (Advanced Metering Infrastructure, Reading)	\$ 2,500,000
Emergency Groundwater Well & Pump Station	\$ 2,300,000
Fire Flow Improvements	\$ 1,150,000

# Santa Rosa Water 2016-17 CIP

## Proposed Wastewater





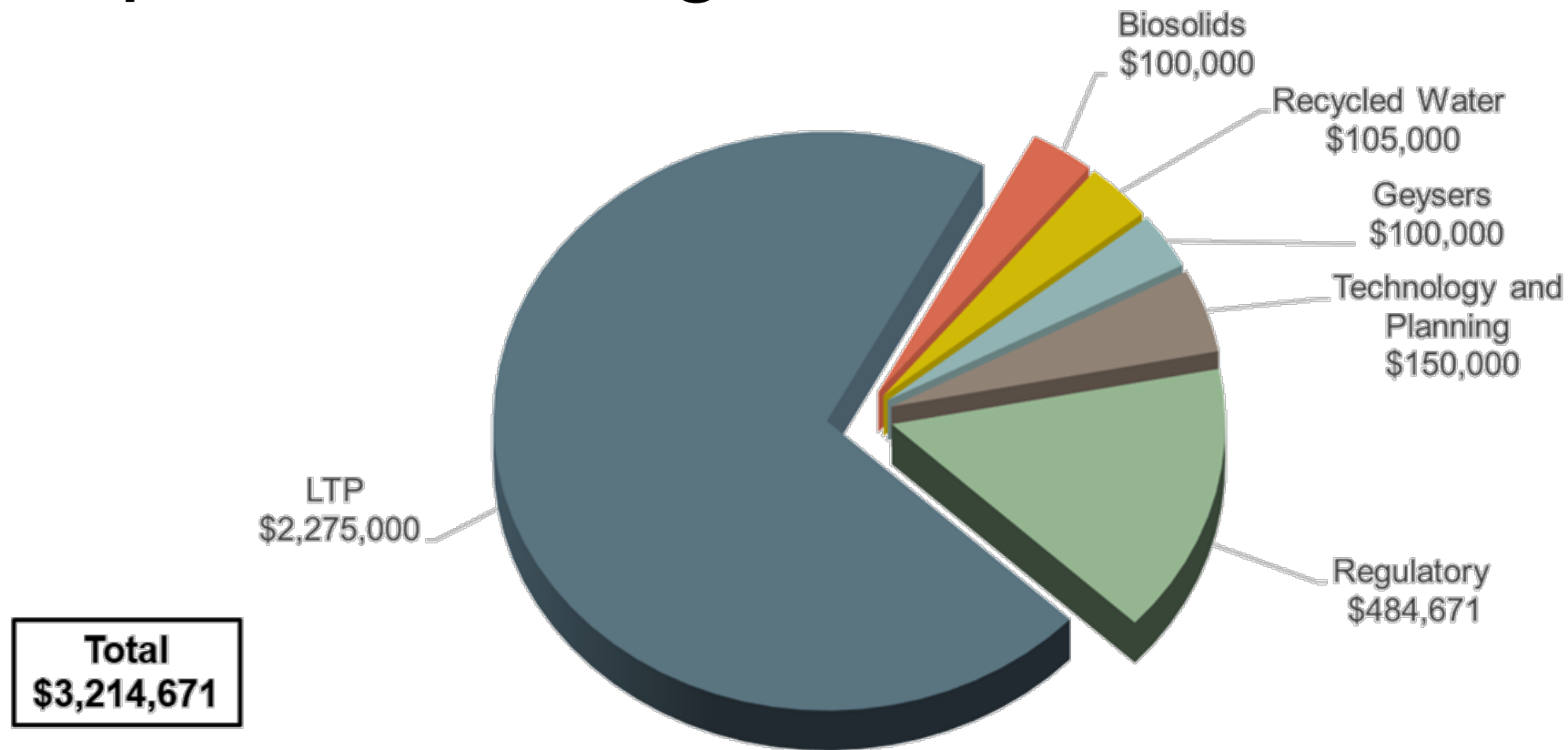
# Santa Rosa Water 2016-17 CIP

## Wastewater Project / Program Highlights

Pipe/Service Replacement	\$ 7,290,651
Lift Station Improvements	\$ 2,025,000
AMI / AMR (Advanced Metering Infrastructure, Reading)	\$ 1,150,000
Sewer Trunk Master Plans	\$ 400,000



# Santa Rosa Water 2016-17 CIP Proposed Subregional



# Santa Rosa Water 2016-17 CIP

## Subregional Project / Program Highlights



On-Site Diversion System	\$ 1,900,000
Environmental / Regulatory	\$ 484,671
Flood Protection	\$ 200,000
Electrical Infrastructure Replacement	\$ 150,000

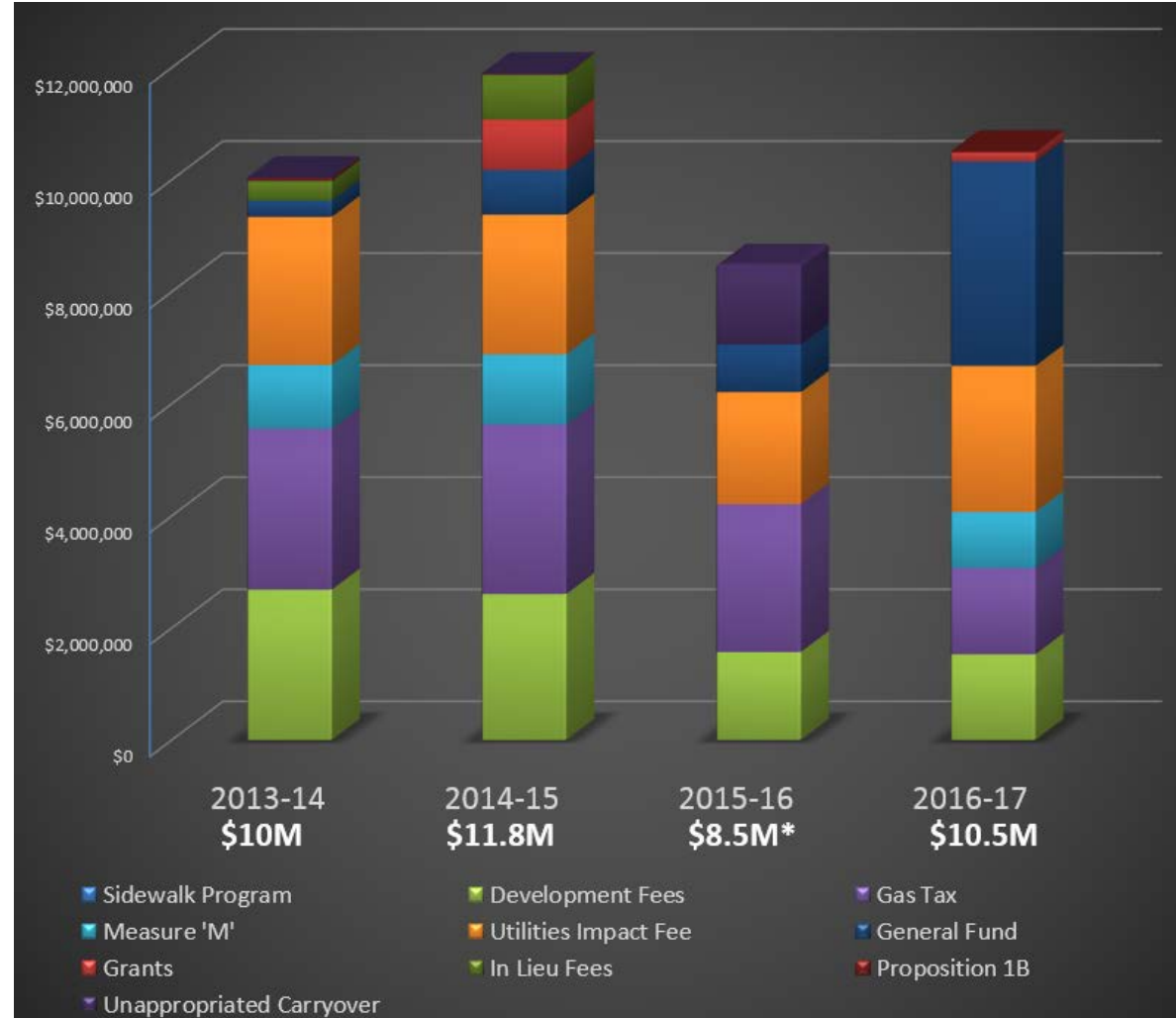
# Transportation & Public Works CIP

## Proposed 2016-17 Budget



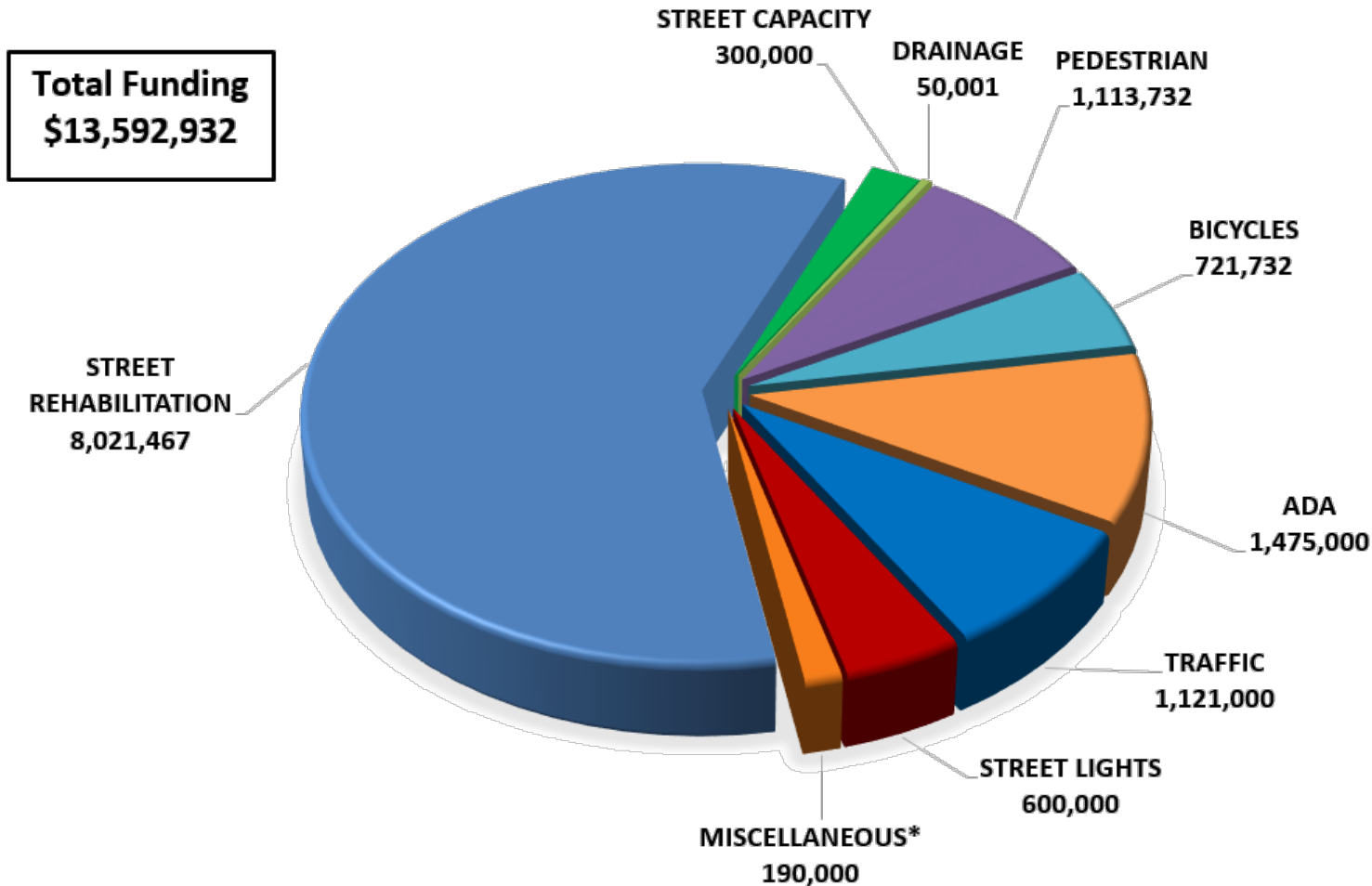
# Transportation & Public Works CIP

## Year-to-Year Available Funding by Source



\*Includes \$1.4M in unappropriated funding from FY 2015-16 which is proposed to be allocated in FY 2016-17

# Transportation & Public Works 2016-17 CIP Proposed Allocated Funding by Project Type



\*Pre-Design, Planning, Budget, GIS

# Transportation & Public Works 2016-17 CIP

## Significant and New Projects

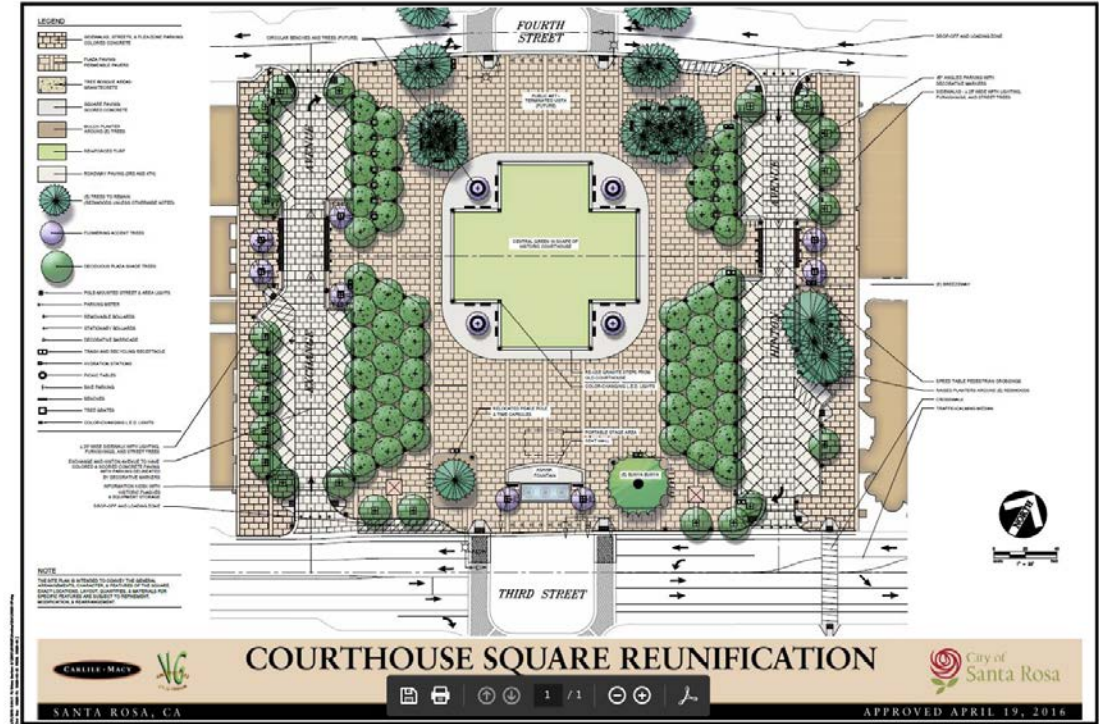


PROJECT HIGHLIGHTS	
Pavement Projects- Fulton Road Rehabilitation	\$ 3,398,935
Neighborhood Streets Initiative	\$ 3,000,000
Hearn Avenue at Highway 101- Phase 3	\$ 861,000
LED Streetlight Replacement Program	\$ 600,000
Highway 101 Bike/Pedestrian Overcrossing	\$ 500,000
Downtown Santa Rosa Streetscape	\$ 261,000
SMART-RELATED PROJECTS	
SMART Hearn Avenue Multi Use Path Crossing	\$ 250,000
SMART Guerneville Road Bus Turnout	\$ 100,000

# Courthouse Square Reunification Project

## Funding Sources

ESTIMATED COST OF PROJECT- \$9,199,000	
Water Funds	\$ 644,687
Wastewater Funds	\$ 645,707
Gas Tax Funds	\$ 510,000
UIF Funds	\$ 290,000
Parking Fund	\$ 465,854
<b>Total Non-General Fund Funding</b>	<b>\$ 2,556,248</b>
General Fund – amounts appropriated	\$ 7,443,752
Expected Amount To Be Financed	\$ 4,199,000





# Questions / Comments