

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
SUBJECT: PACIFIC GAS AND ELECTRIC COMPANY DOCUMENTS –
DELEGATION OF SIGNATURE AUTHORITY
STAFF PRESENTER: COLLEEN FERGUSON, DEPUTY DIRECTOR – CAPITAL
PROJECTS ENGINEERING
TRANSPORTATION AND PUBLIC WORKS

AGENDA ACTION: RESOLUTION

ISSUE(S)

Should the City Council delegate authority to the Directors of the Departments of Transportation and Public Works, Utilities, and Recreation and Parks to approve and execute Pacific Gas and Electric Company (PG&E) standard forms and agreements related to electric and gas service connections, rebates and other City or PG&E projects, programs, and operations?



COUNCIL GOALS AND STRATEGIES

This item relates to the following Council Goals:

Goal 1: Create a Strong, Sustainable Economic Base

Goal 3: Provide Leadership for Environmental Initiatives

Goal 6: Commit to Making Santa Rosa a Healthy Community Where People Feel Safe to Live, Work and Play

BACKGROUND

1. The Pacific Gas and Electric Company (PG&E) operates under a franchise agreement with the City and under the jurisdiction of the State Public Utilities Commission (PUC).
2. The City operates and maintains facilities that require electric and gas service from PG&E. Such operation and maintenance is authorized by the Council through the annual budget process.
3. As part of the Council-adopted Capital Improvement Program (CIP), the City constructs traffic signals, pedestrian actuated flashers, gas powered generators and other facilities that require electric and gas service from PG&E.

4. New gas and electric service by PG&E and modifications to existing services are obtained by submitting an application to PG&E for service and the execution of a standard form contract with PG&E.
5. The operation of the Laguna Treatment Plant cogeneration facilities requires certain forms to be submitted to PG&E annually.
6. As part of the Council-adopted Capital Improvement Program (CIP) and as part of Council-approved operation and maintenance of City facilities, the City constructs energy projects that are eligible for rebates from PG&E. Certain forms must be submitted and agreements executed with PG&E for the City to receive these rebates.
7. City staff currently do not have the legal authority to approve or execute documents with PG&E.

ANALYSIS

1. The City constructs, operates and maintains vital community infrastructure that requires PG&E service. Delegating authority to the Directors of the Departments of Transportation and Public Works, Utilities, and Recreation and Parks to obtain service and rebates from PG&E and process other documents with PG&E when needed would allow City staff to provide service to the community in an efficient manner.
2. The PUC approves and mandates use of standard PG&E documents.

RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by resolution, delegate authority to the Directors of the Departments of Transportation and Public Works, Utilities and Recreation and Parks or their designees to approve and execute Pacific Gas and Electric Company (PG&E) standard forms and agreements related to electric and gas service connections, rebates and other City or PG&E projects, programs, and operations.

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