

DATE: February 21, 2013
TO: BOARD OF PUBLIC UTILITIES
FROM: JAMES WRIGHT, PURCHASING AGENT
SUBJECT: CONTRACT AWARD - JANITORIAL SERVICES FOR UTILITIES AND SONOMA COUNTY FACILITIES
ACTION: MOTION

ISSUE(S)

Shall the Board of Public Utilities, by motion, approve a two-year contract for janitorial services with up to three years of extension options for Utilities and Sonoma County Water Agency facilities with James Furuli Investment Co. Inc., DBA Environmental Dynamics, Petaluma, CA, for the total amount of \$528,928.00, with a 5% contingency amount of \$26,446.40 for miscellaneous services?

BACKGROUND

1. On January 3, 2013, Invitation For Bids (IFB) 12-47, solicited by the City for janitorial services was opened and read aloud by the Purchasing Agent.
2. Janitorial services are currently being performed at various City facilities including the Laguna Treatment Plant, Compost, Pump Stations, and various Sonoma County Water Agency facilities. Total estimated square footage for all facilities is 96,589 square feet for the City of Santa Rosa, and 91,379 square feet for Sonoma County Water Agency.
3. Funds for this operational expense have been allocated in the FY 2012-13 budget, and will be allocated in subsequent years when approved by Council in various Utilities Department Key numbers; and Sonoma County Water Agency contributes funds for services for their facilities.

ANALYSIS

1. Of the fifty-five (55) prospective bidders on the City's bid, seven bidders responded with written offers. Of the seven bidders, six were considered responsive to the requirements of the IFB, and the results are as follows:

BIDDER NAME	Bid Item Sections I-III
James Furuli Investment Co., Inc DbA Environmental Dynamics Petaluma, CA	\$528,928.00

Janitorial Services

Universal Building Services Richmond, CA	\$589,224.00
ABM Janitorial Santa Rosa, CA	*\$597,554.10
Optima Building Services Santa Rosa, CA	*\$627,400.62
Empire Building Maintenance Milpitas, CA	\$813,914.00
Aim To Please San Francisco, CA	\$907,020.88

Responsive and Responsible Bidder

***1% Local Preference Applied**

2. The 5% contingency request is for any miscellaneous cleaning services outside of the original scope of work that may be required through the term of the contract. Staff has determined that the bid submitted by James Furuli Investment Co. Inc., DBA Environmental Dynamics, Petaluma, CA is the lowest responsive and responsible bid submitted for IFB 12-47.

RECOMMENDATION

It is recommended by the Finance and Utilities Departments and the Sonoma County Water Agency, that the Board, by motion, approve a two-year contract for janitorial services with up to three years of extension options for Utilities and Sonoma County facilities to the lowest responsive and responsible bidder James Furuli Investment Co. Inc., DBA Environmental Dynamics, Petaluma, CA for the total amount of \$528,928.00, with a 5% contingency amount of \$26,446.40 for miscellaneous services.

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Attachments:

- City of Santa Rosa Draft Agreement
 - Exhibit A – IFB 12-47
 - Exhibit B – Vendor Proposal
 - Exhibit C – Sonoma County Water Agency Draft Joint Agreement