

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: SCOTT WAGNER, CHIEF FINANCIAL OFFICER
SUBJECT: APPROVAL – SECOND AMENDMENT TO BLANKET PURCHASE
ORDER 174087 WITH LINDE GAS & EQUIPMENT INC.

AGENDA ACTION: MOTION

RECOMMENDATION

The Finance Department recommends that the Council, by motion, approve the Second Amendment to Blanket Purchase Order (BPO) 174087 with Linde Gas & Equipment Inc. (Linde), Danbury, Connecticut, to extend the term one year and add compensation in the amount of \$100,000, for a total contract not to exceed \$199,000, and authorize the Purchasing Agent to make non-substantive changes to the BPO and execute the Amendment. This item has no impact on current fiscal year budget.

EXECUTIVE SUMMARY

Multiple City departments use various gases in their daily operations. Delivery is provided in compressed gas cylinders or through micro-bulk delivery and is essential to their day-to-day operations. This request will extend the term for one (1) year and increase compensation by \$100,000, for a BPO total not to exceed amount of \$199,000.

GOAL

This item relates to core services and the City's ongoing need for compressed gas and micro-bulk delivery.

BACKGROUND/PRIOR COUNCIL REVIEW

In January 2025, the Purchasing Agent approved a bid award for the Informal Request for Quotes and the issuance of BPO 174087 to Linde in the amount of \$25,000 for a one-year term with three (3) one-year extension options. The BPO expires on March 9, 2026.

On January 7, 2026, the Assistant City Manager authorized the First Amendment to BPO 174087 to add additional gas to the cost sheet and add compensation in the amount of \$74,000.

ANALYSIS

- BPO 174087 expires on March 9, 2026, and upon approval, this request will be the first of the three (3) one-year extension options.
- Linde has agreed to a one-year extension with no increase in unit cost.

FISCAL IMPACT

This item has no impact on FY 2025-2026 budget within various departments and will meet the requirement for appropriations as previously approved by Council. Upcoming budget adoptions in the FY 2026-2027 budget will include this expense going forward.

ENVIRONMENTAL IMPACT

The proposed action has been reviewed in compliance with the California Environmental Quality Act (CEQA). Pursuant to CEQA Guidelines Section 15378, the recommended action is not a “project” subject to CEQA because it involves administrative and fiscal activities related to the extension and amendment of an existing purchase order and will not result in a direct or reasonably foreseeable indirect physical change in the environment.

In the alternative, the recommended action is exempt pursuant to CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption), as it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

Accordingly, no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

Not applicable.

PRESENTER(S)

Scott Wagner, Chief Financial Officer