



# City of Santa Rosa

City Hall, Council  
Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT AUGUST 31, 2021

**12:00 P.M. - CLOSED SESSION (HYBRID VIA IN-PERSON AND ZOOM)**

**2:00 P.M. - STUDY SESSION (HYBRID VIA IN-PERSON AND ZOOM)**

**4:00 P.M. - REGULAR SESSION (HYBRID VIA IN-PERSON AND ZOOM)**

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDERS OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO TAKE ACTION TO MINIMIZE THE SPREAD OF COVID-19, THE CITY COUNCIL MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR OR IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (MASK AND SOCIAL DISTANCING REQUIREMENTS WILL BE OBSERVED), VISITING**

**[HTTPS://SRCITY-ORG.ZOOM.US/J/91775475227](https://srcity-org.zoom.us/j/91775475227), OR BY  
DIALING 877-853-5257 AND ENTER WEBINAR ID: 917 7547 5227**

**THE MEETING WILL ALSO BE LIVE STREAMED AT  
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).**

**CLICK ON THE "IN PROGRESS" LINK TO VIEW.**

**THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28,**

**AT&T U-VERSE CHANNEL 99, AND AT**

**[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be made live during the meeting via Zoom, In-Person from Council Chamber, or submitted in advance by 5:00 pm, the Monday before the City Council Meeting via e-mail at [cc-comment@srcity.org](mailto:cc-comment@srcity.org), recorded voice message at 707-543-3005 or through the eComment feature at <https://santa-rosa.legistar.com>.**

**PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.**

**DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.**

**COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS.**

**PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.**

**MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.**

**PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by signing up with the Administrator in Council Chamber (in lieu of Speaker Card), by accessing the meeting through the Zoom link, or by dial-in at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advanced Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m., Monday,

August 30. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute).

eComment: To submit an eComment, go to <https://santa-rosa.legistar.com> and click the eComment link near the agenda link. eComment period will close at 5:00 p.m., Monday, August 30.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, August 30. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. PLEASE DO NOT LEAVE YOUR PHONE NUMBER OR PERSONAL ADDRESS IN THE VOICE MESSAGE AS IT WILL BE PLAYED BACK LIVE DURING THE CITY COUNCIL MEETING.

E-mail and eComment public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access. Recorded voice message public comments will be played during the meeting at the time the item is heard.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

## **12:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)**

### **1. CALL TO ORDER AND ROLL CALL**

### **2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be

addressed in Closed Session.

**2.1 CONFERENCE WITH LABOR NEGOTIATORS**  
(Government Code Section 54957.6)

Agency Designated Representatives: Jan Mazyck, Chief Financial Officer, Amy Reeve, Human Resources Director, Jeremia Mills, Employee Relations Manager and Jeff Berk, Chief Assistant City Attorney.

Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Executive Management (Employee Unit 10); Middle Management (Employee Unit 11); Confidential (Employee Unit 12); Mechanics (Employee Unit 13); City Attorney (Employee Unit 15); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

**2.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**  
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: In Re Matter of the Appeal of Santa Rosa Police Department

Court Case No.: Department of Industrial Relations Occupational Safety and Health Appeals Board, Inspection No. 1472724

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER**

**2:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)**

**3. STUDY SESSION**

Study Session items are items for in-depth discussion and possible direction

to staff. No action will be taken.

**3.1 HARASSMENT PREVENTION POLICY REVIEW (CONTINUED FROM JULY 13, 2021 REGULAR MEETING)**

Staff will present a review of the City's Harassment, Discrimination and Retaliation Prohibition and Prevention Policy.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Policy 700-03](#)  
[Attachment 2 - Code of Conduct Policy 000-51](#)  
[Presentation](#)

**3.2 WATER SUPPLY UPDATE AND DROUGHT RESPONSE**

Santa Rosa Water staff will provide an update on water supply conditions and ongoing drought response program efforts. The Council may ask questions, discuss this item and provide feedback to staff.

**Attachments:** [Staff Report](#)  
[Presentation \(Uploaded 8-31-2021\)](#)

**4:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)**

**4. ANNOUNCEMENT OF ROLL CALL**

**5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

**6. PROCLAMATIONS/PRESENTATIONS - NONE.**

**7. STAFF BRIEFINGS**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**7.1 COVID-19 RESPONSE UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

**8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

## **9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

## **10. MAYOR'S/COUNCIL MEMBERS' REPORTS**

### **10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

#### **10.1.1 Council Subcommittee Reports**

#### **10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

#### **10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

#### **10.1.4 Association of Bay Area Governments (ABAG)**

#### **10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

#### **10.1.6 Sonoma Clean Power Authority (SCPA)**

#### **10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

#### **10.1.8 Groundwater Sustainability Agency (GSA)**

#### **10.1.9 Home Sonoma County (HSC)**

#### **10.1.10 Renewal Enterprise District (RED)**

#### **10.1.11 Public Safety Subcommittee**

#### **10.1.12 Other**

## **11. APPROVAL OF MINUTES**

**11.1** November 10, 2020, Regular Meeting.

**Attachments:** [Draft Minutes](#)

**11.2** November 17, 2020, Regular Meeting.

**Attachments:** [Draft Minutes](#)

11.3 June 22, 2021, Special Meeting.

**Attachments:** [Draft Minutes](#)

11.4 June 22, 2021, Regular Meeting.

**Attachments:** [Draft Minutes](#)

## 12. CONSENT ITEMS

12.1 MOTION - AUTHORITY TO ISSUE DESIGN-BUILD REQUEST FOR PROPOSALS FOR FIRE STATION NO. 5

RECOMMENDATION: It is recommended by the Department of Transportation and Public Works and the Fire Department that the Council, by motion, approve the use of the Design-Build procurement method as in the best interest of the City and authorize issuance of a Request for Proposals for the Permanent Fire Station No. 5 Rebuild project.

**Attachments:** [Staff Report](#)  
[Presentation](#)

12.2 RESOLUTION - FIFTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F001410 WITH FCS INTERNATIONAL, INC. DBA FIRSTCARBON SOLUTIONS

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution, approve the Fifth Amendment to Professional Services Agreement Number F001410 with FCS International, Inc. dba FirstCarbon Solutions, for preparation of an Environmental Impact Report for the Elnoka Continuing Care Retirement Community, adding additional services, increasing compensation by \$93,385, for a total contracted amount not to exceed \$674,379, and extending the time of performance to June 30, 2022.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - Fifth Amendment to PSA](#)  
[Presentation](#)

**12.3** RESOLUTION - BID AWARD - PURCHASE ORDER WITH  
UNIVERSAL SITE SERVICES, INC. FOR SWEEPING SERVICES

RECOMMENDATION: It is recommended by the Parking division of the Finance Department and the Transit Department that the Council, by resolution, approve the bid award of a two-year Purchase Order with three (3) one-year extension options to Universal Site Services, Inc., Milpitas, California, for sweeping services at City parking lots, garages, and transit hubs in an amount of \$130,268.64 plus a \$2,000 contingency for a total not to exceed amount of \$132,268.64.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**12.4** RESOLUTION - APPROVAL OF BATTERY LEASE AGREEMENT  
WITH PROTERRA INC FOR HIGH VOLTAGE BATTERIES FOR USE  
IN THE TRANSIT DIVISION'S BATTERY ELECTRIC BUSES

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve authorization for the City Manager or designee to negotiate and execute a Battery Lease Agreement between the City and Proterra Inc, subject to approval as to form by the City Attorney.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - Battery Lease Agreement](#)  
[Presentation](#)

**12.5** RESOLUTION - APPROVAL OF THE ISSUANCE OF REVENUE  
BONDS BY CALIFORNIA STATEWIDE COMMUNITY DEVELOPMENT  
AUTHORITY COMMUNITY IMPROVEMENT AUTHORITY AND  
AUTHORIZATION TO ENTER INTO A PUBLIC BENEFIT



## AGREEMENT FOR THE ACQUISITION OF 220-240 BURT STREET - VINEYARD GARDEN APARTMENTS

RECOMMENDATION: It is recommended by the Housing & Community Services Department that the Council, by resolution: 1) approve the issuance of revenue bonds by California Statewide Community Development Authority (CSCDA) Community Improvement Authority for the purpose of financing the acquisition of the Vineyard Garden Apartments located at 220-240 Burt Street, Santa Rosa; and 2) authorize the Director of Housing and Community Services to execute the Public Benefit Agreement between the City of Santa Rosa and CSCDA Community Improvement Authority.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - CSCDA CIA 4134-7659-4982](#)  
[Presentation](#)

## 12.6 RESOLUTION - WAIVER OF CERTAIN PROVISIONS OF COUNCIL POLICY NO. 000-06 (APPOINTMENTS TO BOARDS/COMMISSIONS/ COMMITTEES) FOR APPOINTMENTS TO THE 2022 CHARTER REVIEW COMMITTEE

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by two separate resolutions: (1) amend Council Policy No. 000-06 to allow for waiver of requirements as deemed appropriate to enhance the diversity, inclusivity or expertise of a Charter Review Committee; and (2) provide for waiver of three provisions of Council Policy No. 000-06 with respect to the appointment of the 2022 Charter Review Committee.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Council Policy 000-06 - Appointments to Bc](#)  
[Resolution 1 - Amending Council Policy No. 000-06](#)  
[Attachment 2 - Redlined Amendments to Council Policy 00](#)  
[Exhibit A - Council Policy 000-06](#)  
[Resolution 2 - Waiving Certain Provisions of Council Policy](#)  
[Presentation \(Uploaded 8-31-2021\)](#)

### 13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

Voice message public comments received for non-agenda items may be played under Agenda Item 13 or at Item 17. Recorded public comments are limited to 3 minutes to mirror in-person meeting protocols.

### 14. REPORT ITEMS

#### 14.1 REPORT - NAME CHANGE OF CREEKSIDE OPEN SPACE TO MARY TRAVERSO OPEN SPACE

BACKGROUND: Creekside Open Space is a 3.63-acre park site located on Creekside Road in Southeast Santa Rosa. The Traverso Family requests changing the name of the park site to Mary Traverso Open Space in honor of Mary Traverso's contributions to the park and the Santa Rosa community.

RECOMMENDATION: It is recommended by the Transportation & Public Works Department that Council, by resolution, change the name of an open space park, APN 049-497-005, located at 0 Creekside Road from Creekside Open Space to Mary Traverso Open Space in accordance with the provisions of Council Policy 000-25 - Park Naming Policy and Procedure.

**Attachments:** [Staff Report](#)  
[Attachment 1- Creekside Open Space Proposed Renaming](#)  
[Attachment 2- City Council Policy 000-25](#)  
[Attachment 3 - Location Map](#)  
[Resolution](#)  
[Presentation](#)  
[Late Correspondence \(Uploaded 8-31-2021\)](#)

## 14.2 REPORT - COVID-19 VACCINATION VERIFICATION AND TESTING POLICY

**BACKGROUND:** On August 4, 2021, the Sonoma County Health Officer issued an order calling for all fire, law enforcement and emergency medical service workers and staff at disaster shelters to show proof of vaccination. If proof of vaccination is not available, those workers would be required to undergo weekly COVID-19 testing. This new mandate takes effect on September 1, 2021.

For informational purposes, the Human Resources Department is advising the Council that the City will be complying with and implementing the Health Officer's order requiring that law enforcement, emergency medical service workers and staff at disaster shelters provide proof of vaccination, or undergo weekly, COVID-19 testing effective September 1, 2021.

To protect public health and safety, the Health Officer also strongly recommended that all employers implement the same requirements for the entire workforce and all employees. Consistent with that recommendation, on August 17, 2021, the County of Sonoma adopted policies for all its employees to show proof of vaccination or submit to weekly testing.

The Human Resources Department is bringing forward this item to ask Council to direct the City Manager to adopt a policy that would apply to all City employees, consistent with the recommendation of the Health Officer's recommendation. This policy would require proof of vaccination or weekly testing for all City employees.

**RECOMMENDATION:** It is recommended by the Human Resources Department and the City Manager that the Council, by motion, due to the urgent and significant impacts of the delta variant, and to follow the County Health Officer's strong recommendation to help further reduce the spread of the COVID-19 virus, direct the City Manager to adopt a policy requiring all City employees to provide proof of vaccination or submit to weekly testing by October 1, 2021.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Presentation](#)  
[Late Correspondence \(Uploaded 8-31-2021\)](#)

**15. PUBLIC HEARINGS - NONE.**

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

**16. WRITTEN COMMUNICATIONS - NONE.**

**17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 13. Each speaker will be allowed three minutes.

**18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**19. ADJOURNMENT OF MEETING**

**20. UPCOMING MEETINGS**

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

**20.1 UPCOMING MEETINGS LIST**

**Attachments:** [Upcoming Meetings List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action.**

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

## City Council

**AUGUST 31, 2021**

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The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org). If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*