

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
SUBJECT: FISCAL YEAR 2016-17 BUDGET AMENDMENT CLERICAL  
CORRECTION  
STAFF PRESENTER: DEBORAH LAUCHNER, CHIEF FINANCIAL OFFICER,  
FINANCE DEPARTMENT  
AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, amend Fiscal Year (FY) 2016-17 salary plan and number of authorized positions to correct a clerical error in the January 24, 2017 resolution that amended the FY 2016-17 salary plan and number of authorized positions.

EXECUTIVE SUMMARY

On January 24, 2017, the City Council unanimously approved an amendment to the FY 2016-17 adopted budget, salary plan, and number of authorized positions. One request in the staff report was to add a position to provide oversight of former CMedia operations. Due to a clerical error, the language necessary to add this position was left out of the resolution language. This action corrects that error.

BACKGROUND

The City has been providing government-related broadcasts, namely the broadcast of City Council meetings, since it cancelled its contract with CMedia. The City hired two former CMedia employees as temporary employees to manage these broadcasts. The City is requesting the addition of 1.0 FTE Senior Information Technology Technician to provide oversight of these employees and the broadcasting services.

PRIOR COUNCIL REVIEW

This item was reviewed by the City Council on January 24, 2017 (item 14.1).

ANALYSIS

For FY 2016-17, the City budgeted \$200,000 for CMedia operations, in addition to Public-Education-Government (PEG) funding used for capital purchases. Approximately \$100,000 of current year funding remains since the City cancelled the CMedia contract.

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This funding is sufficient to retain the two temporary employees, provide closed-captioning services, and fund the addition of this new position for the remainder of the current year, and thus ensuring the broadcast of City Council meetings through that period. Providing these services beyond the current fiscal year will be discussed with Council and included in future budget proposals.

### FISCAL IMPACT

There are sufficient appropriations in the current year budget to support this request. The ongoing impact of this position will be addressed in the FY 2017-18 Proposed Budget.

### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline Section 15378.

### BOARD/COMMISSION/COMMITTEE REVIEW and RECOMMENDATIONS

Not applicable.

### NOTIFICATION

Not applicable.

### ATTACHMENTS

- Resolution

### CONTACT

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