



First Amendment to Professional Service Agreement – Trinity Adjustors, Inc dba Risk Management Services, a California Corporation

City Council Meeting
October 23, 2018

Dominique Kurihara
Risk Manager, Human Resources Department

CURRENT

- The City of Santa Rosa is self insured and the Risk Management division administers liability claims.
- Risk Management received 112 claims in fiscal year 2016-2017 and 130 claims for fiscal year 2017-2018 and 14 claims to date for fiscal 2018-2019.
- Risk Management contracted with Trinity Adjustors Inc. in November 2014 to provide 24/7 claims administration services for the amount of \$95,000.
- First Amendment approved in August 2016

PROPOSED

- Extend Trinity Adjustors, Inc contract through June 30, 2020 to provide claims administration services.
- Increase contract not to exceed by \$95,000 for a total cumulative amount of \$270,000 which has been incorporated in approved Fiscal Year 2018-19 budget.
- Benefit: Continues to be most cost effective method to meet service levels by providing claims administration services on an as-needed basis.

RECOMMENDATION

- Approve the Second Amendment to Professional Services Agreement – Trinity Adjustors, Inc. dba Risk Management Services, a California Corporation, to extend the agreement for one additional year to perform liability claims administration services for an additional amount not to exceed \$95,000 which was included in our Fiscal Year 2018-19 budget projections.
- Questions?